

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

June 18, 2025

FROM

SHANNON D. DICUS, Sheriff/Coroner/Public Administrator

SUBJECT

Amendment to Revenue Agreement with the Victor Valley Transit Authority for Law Enforcement Services

RECOMMENDATION(S)

1. Approve **Amendment No. 1 to Revenue Agreement No. 23-35** which includes Schedule A with the Victor Valley Transit Authority, for the Sheriff/Coroner/Public Administrator to provide law enforcement services for the Passenger Bus System covering the High Desert cities and unincorporated County areas, increasing the original Agreement amount by \$6,865,110 from \$749,082 to \$7,614,192, and exercising the first option to extend the term by one year, for a new period of February 1, 2023 through June 30, 2026, with the option to extend by one additional one-year period.
2. Authorize the Sheriff/Coroner/Public Administrator or Undersheriff to revise and execute any non-substantive amendments to Schedule A with the Victor Valley Transit Authority, to update the cost of service based on the Board of Supervisors' action related to changes in employee salary and benefits costs for 2025-26, subject to review by County Counsel.
3. Direct the Sheriff/Coroner/Public Administrator to transmit any non-substantive amendments to Schedule A to the Clerk of the Board of Supervisors within 30 days of execution.
4. Authorize the addition of the following three new regular positions, effective July 1, 2025, needed to fulfill contract law enforcement service levels requested by the Victor Valley Transit Authority:
 - a. One Deputy Sheriff position, Safety Unit, R16 (\$78,645 – \$126,048 annually).
 - b. One Sheriff's Detective/Corporal position, Safety Unit, R19 (\$93,101 – \$139,090 annually).
 - c. One Law and Justice Office Specialist position, Clerical Unit, R38 (\$45,635 – \$ 62,712 annually).

(Presenter: Carolina Mendoza, Chief Deputy Director, 387-0640)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The proposed Amendment updates the Revenue Agreement (Agreement), to include revenue of \$1,930,902 for 2023-24; \$1,985,705 for 2024-25, and the estimated amount of \$2,948,503, for the July 1, 2025 to June 30, 2026 period, which includes recovery of both direct

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and indirect costs for the Sheriff/Coroner/Public Administrator (Department), to provide law enforcement services for the Victor Valley Transit Authority's (VVTA) bus system during the same period. Approval of the necessary budget adjustments for the service level changes are not requested at this time but will be included on the 2025-26 Mid-Year Budget Report presented to the Board of Supervisors (Board) for approval.

BACKGROUND INFORMATION

VVTA is a public transit agency providing bus, Americans with Disabilities Act paratransit, and vanpool services to the County's High Desert cities and communities in the unincorporated areas, commuter service to the Fort Irwin National Training Center, and connecting service from the High Desert to the Inland Empire.

On January 24, 2023 (Item No. 54), the Board approved Revenue Agreement No. 23-35 with VVTA in an amount of \$714,082 for the period of February 1, 2023 through June 30, 2025, with the options to extend by two additional one-year periods. In the same action, the Board authorized the creation of five new regular positions to fulfill the Agreement's service level requested by VVTA. This Agreement is beneficial to both VVTA and the County because having a dedicated law enforcement presence increases public safety on the High Desert's passenger bus transit system.

Effective July 1, 2025, VVTA requested additional personnel and vehicles under the Agreement. The Amendment provides for the Department to deploy two additional unmarked patrol units and one pick-up truck and add the following three positions: One Sheriff's Corporal/Detective, one Deputy Sheriff, and one Law and Justice Office Specialist. Approval of Recommendation No. 4 will expedite the hiring process to meet the VVTA-requested expanded personnel service levels. In the event of a service level reduction to the Agreement, incumbent staff will be reassigned to existing vacant positions within the Department, in accordance with existing procedures. The Agreement provides for termination by either party upon one-year advance written notice.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Grace B. Parsons, Deputy County Counsel, 387-5455) on May 30, 2025; Gina King, Human Resources Deputy Director, 387-5570) on June 4, 2025; Finance (Erika Rodarte, Administrative Analyst, 387-4919) on June 4, 2025; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on June 4, 2025.

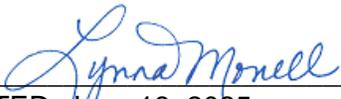
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 18, 2025



cc: Sheriff - Mendoza w/agree
Contractor - c/o Sheriff w/agree
File - w/agree
MBA 06/30/2025