

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

April 21, 2026

FROM

**MOE YOUSIF, Interim Director, Project and Facilities Management Department
DAN MUNSEY, Fire Chief/Fire Warden, San Bernardino County Fire Protection District**

SUBJECT

Budget Adjustment for County Fire Station 221 Restroom Remodel Project

RECOMMENDATIONS

1. Approve a budget increase in the amount of \$215,846 to Capital Improvement Program Project No. 23-038, increasing the total project budget from \$456,000 to \$671,846, due to required code and safety upgrades needed for the County Fire Station 221 Restroom Remodel Project located at 200 E 3rd St in San Bernardino.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the necessary budget adjustments as detailed in the Financial Impact section (Four votes required).
(Presenter: Moe Yousif, Interim Director, 387-5000)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

**Improve County Government Operations.
Operate in a Fiscally Responsible and Business-Like Manner.**

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost).

The budget for the County Fire Station 221 Restroom Remodel Project (Project) (WBSE 10.10.1354) will increase by \$215,846, from \$456,000 to \$671,846, and will be funded by the San Bernardino County Fire Protection District (SBCFPD) Valley Regional Service Zone. Sufficient appropriation is included in SBCFPD's 2025-26 budget (5802212434) and will be included in future recommended budgets, if necessary.

Project and Facilities Management Department (PFMD) requests the Auditor-Controller/Treasure/Tax Collector post the following adjustments to the 2025-26 budget:

Fund Center	Commitment Item	Description	Action	Amount	WBSE
7700003100	55415017	Capital Assets Transfers In	Increase	\$215,846	10.10.1354
7700003100	54304030	Structures and Improvements to Structures	Increase	\$215,846	10.10.1354

BACKGROUND INFORMATION

**Budget Adjustment for County Fire Station 221 Restroom Remodel
Project
April 21, 2026**

On June 14, 2022 (Item No. 103), the Board of Supervisors (Board) approved the 2022-23 Capital Improvement Project (CIP) budget. This CIP will provide comprehensive restroom renovations at Fire Station 221 to modernize facilities, improve functionality, and enhance durability in support of current operational demands and increased personnel assignments. The scope includes replacement of plumbing fixtures, partitions, countertops, lighting, flooring, tile finishes, and a shower pan to ensure the facilities meet current performance standards and provide a safe, efficient environment for safety personnel.

On May 23, 2023 (Item No. 52), the Board approved a budget adjustment for CIP No. 23-038 in the amount of \$456,000 to fund facility upgrades at Fire Station 221. This budget adjustment was necessary to fund environmental testing, limited abatement, project management oversight, and for increased labor and material costs.

On August 11, 2023, PFMD conducted an initial site walk with the SBCFPD, the Inspector of Record (IOR), and Vincor Construction, the original general contractor. During this site walk, Fire and the IOR identified that the existing restroom facilities were insufficient to meet existing needs and that additional work was needed to ensure operational and code requirements were met. As a result, it was determined that all restrooms should be fully replaced, including upgrades to the men's visitor restroom to bring it up to date with current building codes.

On August 21, 2023, PFMD issued a Request for Proposals to the County's on-call architectural consultants for design services. Holt Architects, Inc. was subsequently selected, and a purchase order was issued on September 20, 2023. During the initial field verification and measurement walk conducted on October 10, 2023, with PFMD and Holt Architects, SBCFPD requested that the unisex restroom be field verified and formally added to the overall project scope to ensure adequate restroom capacity and functionality for station personnel. Final design was completed in March 2024.

On August 15, 2024, it was determined that Vincor would be unable to complete the project due to an inability to meet required deadlines and provide adequate proposals. PFMD subsequently utilized Job Order Contract procurement and issued a construction purchase order to SJB&D, Inc. on February 7, 2025, with construction commencing on February 18, 2025.

During construction, unforeseen conditions and required code and safety upgrades necessitated additional scope, including increased structural and heating, ventilation, air conditioning redesign, as well as sitework adjustments. Additionally, the need to provide temporary restroom facilities for approximately three months during construction was not included in the original project budget but needed to be provided. Extended preconstruction and rebidding efforts also resulted in increased soft costs. These unforeseen conditions, combined with scope additions that were not fully captured in the original budget allocation, resulted in the project being underbudgeted.

Due to budget limitations, PFMD and SBCFPD made the decision to divide construction into two phases. Phase 1 addressed the unisex and multi-use restrooms to maintain operational continuity for station personnel. Phase 2 has been deferred and encompasses the men's restrooms, including ADA-related improvements.

Approval of this budget adjustment will increase the Project budget to complete Phase 2 of the Project, ensuring all restroom facilities are fully upgraded, code-compliant, and capable of supporting long-term operational needs without reliance on piecemeal or temporary solutions.

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PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Daniel Pasek and Rick Luczak, Deputies County Counsel, 387- 5455) on March 4, 2026; Fire (Bertral Washington, Deputy Fire Chief, 387-5974) on March 6, 2026; Auditor-Controller/Treasurer/Tax Collector (Yusuf Singleton, Capital Assets Manager, 382-3035) on March 6, 2026; Project and Facilities Management (Robert Gilliam, Chief of Project Management, 387-5000) on March 9, 2026; County Finance and Administration (Yael Verduzco, Principal Administrative Analyst, 387-5285, and Ivan Ramirez, Administrative Analyst, 387-4020) on April 3, 2026

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: April 21, 2026



cc: File - Project and Facilities Management
MBA 04/27/2026