

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

July 28, 2020

FROM

TERRI RAHHAL, Director, Land Use Services Department

SUBJECT

Amendment No. 1 to Contract for Permit Inspection and Plan Review Services

RECOMMENDATION(S)

Approve **Amendment No. 1**, effective August 13, 2020, to the following contracts, for the provision of on-call Building and Safety permit inspection and plan review services, exercising the one-year option to extend, and increasing the aggregate not-to-exceed total by \$1,750,000, from \$3,500,000 to \$5,250,000, for the total contract period of August 13, 2018, through August 12, 2021:

1. Builder's Protection Group, LLC **Contract No. 18-564**
2. Bureau Veritas North America, Inc. **Contract No. 18-565**
3. CSG Consultants, Inc. **Contract No. 18-566**
4. Hayer Consultants, Inc. **Contract No. 18-567**
5. Interwest Consulting Group, Inc. **Contract No. 18-568**
6. Jason Addison Consulting Services, Inc. **Contract No. 18-569**
7. JLEE Engineering, Inc. **Contract No. 18-570**
8. NV5 **Contract No. 18-571**
9. Willdan **Contract No. 18-572**

(Presenter: Terri Rahhal, Director, 387-4431)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

Ensure Development of a Well-Planned, Balanced, and Sustainable County.

FINANCIAL IMPACT

Approval of this Amendment will not result in the use of additional Discretionary General Funding (Net County Cost). This Amendment increases the contract aggregate not-to-exceed total by \$1,750,000, from \$3,500,000 to \$5,250,000. Sufficient appropriation and revenue is included in the Land Use Services Building and Safety Division (BNS) 2020-21 budget and will be included in future recommended budgets.

BACKGROUND INFORMATION

BNS is responsible for the enforcement of Building Standards adopted by the County and the State of California. The division utilizes on-call professional service providers on an as-needed basis to support BNS staff in maintaining consistent and uninterrupted services during times of high workloads and staff turnovers. These on-call professionals allow BNS to ensure building

**Amendment No. 1 to Contract for Permit Inspection and Plan Review
Services
July 28, 2020**

code compliance to protect the public's health, safety and welfare in the County's unincorporated areas.

On August 7, 2018 (Item No. 15), the Board of Supervisors (Board) approved the following contracts, for the provision of on-call BNS permit inspection and plan review services, with an aggregate total not to exceed \$3,500,000, for the period of August 13, 2018, through August 12, 2020, with a one-year option to extend:

1. Builder's Protection Group, LLC Contract No. 18-564
2. Bureau Veritas North America, Inc. Contract No. 18-565
3. CSG Consultants, Inc. Contract No. 18-566
4. Hayer Consultants, Inc. Contract No. 18-567
5. Interwest Consulting Group, Inc. Contract No. 18-568
6. Jason Addison Consulting Services, Inc. Contract No. 18-569
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The proposed Amendment exercises the one-year option to extend the existing contracts for the total contract period of August 13, 2018, through August 12, 2021, and increases the aggregate not-to-exceed total from \$3,500,000 to \$5,250,000.

PROCUREMENT

As a result of a successful competitive procurement process, the Board approved the existing contracts on August 7, 2018 for two years with a one-year option to extend the term, for an aggregate not-to-exceed total of \$3,500,000. Approval of this item allows BNS to continue utilizing these contractors on an as-needed basis to provide permit inspection and plan review services.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Jason Searles, Deputy County Counsel, 387-5455) on June 11, 2020; Purchasing (Laurie Rozko, Director, 387-2074) on June 11, 2020; Finance (Kathleen Gonzalez, Administrative Analyst III, 387-5412) on July 6, 2020; County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on July 6, 2020.

**Amendment No. 1 to Contract for Permit Inspection and Plan Review
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Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Josie Gonzales Seconded: Robert A. Lovingood

Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: July 28, 2020



cc: LUSD- Kaye w/agree
Contractor- C/O LUSD w/agree
File- w/agree
la 07/30/2020