



**Contract Number**

25-499 A-1

**SAP Number**

4400027387

## Transitional Assistance Department

**Department Contract Representative** Diane Ettari  
**Telephone Number** 909-386-8313

**Contractor** Victor Valley Domestic Violence, Inc.  
dba A Better Way  
**Contractor Representative** Yolanda Roberts, Executive Director  
**Telephone Number** 760-366-1247  
**Contract Term** July 1, 2025 through June 30, 2027  
**Original Contract Amount** \$332,000  
**Amendment Amount** \$332,000  
**Total Contract Amount** \$664,000  
**Cost Center** 5017601000 and 5082461000  
**Grant Number (if applicable)** N/A

**IT IS HEREBY AGREED AS FOLLOWS:**

**AMENDMENT NO. 1**

It is hereby agreed to amend Contract No. 25-499, effective July 1, 2026, as follows:

**SECTION C. GENERAL CONTRACT REQUIREMENTS, add Paragraph 69. to read as follows:**

- 69. **Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352 (as amended))** - Contractor certifies on Attachment J that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Contractor shall also disclose to the County any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.

**SECTION D. TERM OF CONTRACT, amend Paragraph 1. to read as follows:**

- 1. This Contract is effective as of July 1, 2025 and is extended from its original expiration date of June 30, 2026, to expire on June 30, 2027 but may be terminated earlier in accordance with provisions of this Contract. The Contract term may be extended for three (3) additional one (1) year periods by mutual agreement of the parties.

**SECTION F. FISCAL PROVISIONS, amend Paragraph 1. to read as follows:**

1. The maximum amount of reimbursement under this Contract shall not exceed \$664,000 (\$332,000 for FY 2025-26; \$332,000 for FY 2026-27), of which \$580,000 may be federally funded, and shall be subject to availability of funds to the County. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof, including travel and per diem.

In order to ensure there is enough Presley funding for all providers, each provider's Presley fund spending will be capped by year-to-date totals as follows:

Month	Total YTD Presley Spending
July	\$3,500.00
August	\$7,000.00
September	\$10,500.00
October	\$14,000.00
November	\$17,500.00
December	\$21,000.00
January	\$24,500.00
February	\$28,000.00
March	\$31,500.00
April	\$35,000.00
May	\$38,500.00
June	\$42,000.00

Each provider will be limited to one month's worth of funds (\$3,500.00) each month.

Under spending in one month will be rolled over to the next month(s) and can be spent in addition to the next month's funding.

Total year-to-date spending for Presley funds will not be allowed to exceed the schedule to the left.

Reimbursement under this Contract shall be based on a cost reimbursement method and is limited to the obligations and expenditures specified in the Program Budget, included as Attachment F. Such expenditures shall be further limited to those that are considered both reasonable and necessary, meaning the nature and amount does not exceed what an ordinary prudent person in the conduct of competitive business would incur.

Contractor shall submit a monthly invoice to HS Contracts by the 10th calendar day of the month following the month of service. The monthly invoice shall consist of the actual invoice and the completed San Bernardino County Domestic Abuse Intervention and Shelter Home Services Monthly Report identifying services provided (Attachment D).

**ATTACHMENT F A-1 – PROGRAM BUDGET:**

Add Program Budget for FY 2026-27

**ATTACHMENT J – ANTI-LOBBYING CERTIFICATION**

Add Attachment J – Anti-Lobbying Certification

**All other terms and conditions of Contract No. 25-499 remain in full force and effect.**

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

SAN BERNARDINO COUNTY

►  
\_\_\_\_\_  
Dawn Rowe, Chair, Board of Supervisors

Dated: \_\_\_\_\_  
SIGNED AND CERTIFIED THAT A COPY OF THIS  
DOCUMENT HAS BEEN DELIVERED TO THE  
CHAIRMAN OF THE BOARD

Lynna Monell  
Clerk of the Board of Supervisors  
San Bernardino County

By \_\_\_\_\_  
Deputy

Victor Valley Domestic Violence, Inc. dba A Better  
Way  
\_\_\_\_\_  
*(Print or type name of corporation, company, contractor, etc.)*

By ► \_\_\_\_\_  
*(Authorized signature - sign in blue ink)*

Name Yolanda Roberts  
\_\_\_\_\_  
*(Print or type name of person signing contract)*

Title Executive Director  
\_\_\_\_\_  
*(Print or Type)*

Dated: \_\_\_\_\_

Address P.O. Box 2825  
\_\_\_\_\_  
Victorville, CA 92393  
\_\_\_\_\_

**FOR COUNTY USE ONLY**

Approved as to Legal Form  
\_\_\_\_\_  
Adam Ebright , Deputy County Counsel  
Date \_\_\_\_\_

Reviewed for Contract Compliance  
\_\_\_\_\_  
Lisa Rivas-Ordaz, Contracts Manager  
Date \_\_\_\_\_

Reviewed/Approved by Department  
\_\_\_\_\_  
James LoCurto, Director  
Date \_\_\_\_\_

**Victor Valley Domestic Violence, Inc**  
**Program Budget 07/01/26**  
**Domestic Violence Intervention and Shelter Services**  
**July 1, 2026 - June 30, 2027**

Cost Item		TOTAL COST TO THE ORGANIZATION	PERCENT CHARGED TO GRANT	TOTAL TO GRANT
<b>I. PROGRAM COSTS</b>				
List only those items of cost which are chargeable, in whole or part, to the program.				
1	Job Title: Executive Director			
	Salary:	\$90,500.00	25.00%	\$22,625.00
	Benefits:	\$7,500.00	25.00%	\$1,875.00
2	Job Title: Executive Administrative Assistant			
	Salary:	\$53,000.00	25.00%	\$13,250.00
	Benefits:	\$7,000.00	25.00%	\$1,750.00
3	Job Title: Director of Administrative Services			
	Salary:	\$55,000.00	25.00%	\$13,750.00
	Benefits:	\$6,500.00	25.00%	\$1,625.00
4	Job Title: Clerical			
	Salary:	\$12,500.00	25.00%	\$3,125.00
	Benefits:	\$1,500.00	25.00%	\$375.00
5	Job Title: Reception/Clerical			
	Salary:	\$36,000.00	25.00%	\$9,000.00
	Benefits:	\$12,000.00	25.00%	\$3,000.00
6	Job Title: Program Coordinator			
	Salary:	\$70,500.00	35.00%	\$24,675.00
	Benefits:	\$20,000.00	35.00%	\$7,000.00
7	Job Title: Case Manager 1			
	Salary:	\$48,500.00	35.00%	\$16,975.00
	Benefits:	\$21,000.00	35.00%	\$7,350.00
8	Job Title: Legal Advocate			
	Salary:	\$55,000.00	35.00%	\$19,250.00
	Benefits:	\$8,500.00	35.00%	\$2,975.00
9	Job Title: Housing Management			
	Salary:	\$70,500.00	35.00%	\$24,675.00
	Benefits:	\$9,500.00	35.00%	\$3,325.00
10	Job Title: Shelter Staff			
	Salary:	\$180,000.00	35.00%	\$63,000.00
	Benefits:	\$33,500.00	35.00%	\$11,725.00
<b>SUBTOTALS</b>		\$ 798,500.00		\$ 251,325.00

<b>B. Operational Costs</b>				
Cost Item		TOTAL COST TO THE ORGANIZATION	PERCENT CHARGED TO GRANT	TOTAL TO GRANT
List only those items of cost which are chargeable, in whole or part, to the program.				
1	Automobile	\$7,000.00	15.00%	\$1,050.00
2	Insurance	\$30,500.00	13.03%	\$3,975.00
	Professional			
3	Accountant	\$40,000.00	15.00%	\$6,000.00
4	CPA	\$15,000.00	15.00%	\$2,250.00
5	IT	\$31,000.00	15.00%	\$4,650.00
6	Supplies/General	\$2,500.00	15.00%	\$375.00
7	Telephone/Communications/Internet	\$10,000.00	15.00%	\$1,500.00
	Maint/Repairs Occup			
8	OutReach Main	\$24,000.00	25.00%	\$6,000.00
9	OutReach Ext	\$500.00	25.00%	\$125.00
10	Shelter	\$12,000.00	25.00%	\$3,000.00
	Rent			
11	OutReach Ext	\$13,500.00	25.00%	\$3,375.00
	Supplies/Occupancy			
12	Shelter	\$3,000.00	25.00%	\$750.00
	Utilities			
13	OutReach Main	\$9,500.00	25.00%	\$2,375.00
14	Shelter	\$13,000.00	25.00%	\$3,250.00
	Presley	\$ 42,000.00	100.00%	\$ 42,000.00
<b>SUBTOTALS</b>		\$253,500.00		\$80,675.00
<b>SUBTOTALS, (A) above</b>		\$ 798,500.00		\$ 251,325.00
<b>TOTALS</b>		\$ 1,052,000.00		\$ 332,000.00

Provide explanation and justification for every line item declared in Program Budget Summary for both A. Salaries and Benefits and B.					
1. Director - Annual Salary of \$50,000 is the comparable rate for position. Director performs administrative duties for all of our programs.					
Item #	Item Description	Narrative (Explanation/Justification)			
A	Salary and Benefits				
1	Executive Director	Responsible and accountable for all agency operations; specific accountability for this project; provides direct services, including answering crisis line and case management; direct supervision of Administrative and Management staff; oversees Shelter and Clinical Services in developing and implementing programs for delivery of direct services; is agency liaison with community, participates in community task forces, provides community education Allocation is based upon time spent on program, documented on the personnel activity sheet.			
		Budget	Rate	Proposed	
	Salary:	1.00 FTE @ \$ 90,500.00	x 25.00%	=	\$22,625.00
	Benefits:	\$ 7,500.00	x 25.00%	=	\$1,875.00
2	Executive Administrative Assistant	Collects grant required statistical information from all staff, maintains accurate statistics on all client services. Assists Executive Director with grant report preparation; routinely assesses staff reporting to ensure grant compliance; assists Accountant with grant billing, assesses staff time sheets to ensure grant compliance; provides direct client services by answering hotline calls, provides phone counseling and Shelter intakes Allocation is based upon time spent on program, documented on the personnel activity sheet.			
		Budget	Rate	Proposed	
	Salary:	1.00 FTE @ \$ 53,000.00	x 25.00%	=	\$13,250.00
	Benefits:	\$ 7,000.00	x 25.00%	=	\$1,750.00
3	Director of Administrative Services	Under the direction and supervision of the Executive Director and Program Manager the Director of Administrative Services will maintain primary responsibility for data collection, storage and reporting of the grant data to multiple grantors; updating and renewing the grants as required; works directly with our payroll processor for payroll reporting, and HR services for all employees, documentation and grant documentation of such activities; required coordination and data input and retrieval from Apricot. The employee is also responsible for meeting grant deadlines, writing grants, renewal of grants and maintaining reports for all. Allocation is based upon time spent on program, documented on the personnel activity sheet.			
		Budget	Rate	Proposed	
	Salary:	1.00 FTE @ \$ 55,000.00	x 25.00%	=	\$13,750.00
	Benefits:	\$ 6,500.00	x 25.00%	=	\$1,625.00
4	Clerical	Under the direction and supervision of the Executive Director and Program Manager the Bookkeeper will maintain primary responsibility for working directly with our payroll processor for payroll reporting, and HR services for all employees; required coordination and data input and retrieval from Apricot. Allocation is based upon time spent on program, documented on the personnel activity sheet.			
		Budget	Rate	Proposed	
	Salary:	0.38 FTE @ \$ 12,500.00	x 25.00%	=	\$3,125.00
	Benefits:	\$ 1,500.00	x 25.00%	=	\$375.00
5	Reception/Clerical	Receptionist works closely with office staff to notify them of incoming calls, prepare outgoing mail and make copies or fax documents. Their job is to manage the office tasks while also answering calls from clients, answering questions and helping clients locate the correct staff member. Allocation is based upon time spent on program, documented on the personnel activity sheet.			
		Budget	Rate	Proposed	
	Salary:	1.00 FTE @ \$ 36,000.00	x 25.00%	=	\$9,000.00
	Benefits:	\$ 12,000.00	x 25.00%	=	\$3,000.00
6	Program Coordinator	Under the direction of the Executive Director, responsible for daily operations at the OutReach, OutReach Program deliverables, including oversight of all client programs and services, including facility maintenance and supervision of OutReach staff, interns and volunteers; provides direct services including crisis line and case management Allocation is based upon time spent on program, documented on the personnel activity sheet.			
		Budget	Rate	Proposed	
	Salary:	1.00 FTE @ \$ 70,500.00	x 35.00%	=	\$24,675.00
	Benefits:	\$ 20,000.00	x \$0.35	=	\$7,000.00
7	Case Manager 1	Outreach Staff is responsible for intake screening of shelter participants and assists with figuring Individualized Action Plans, information referral for Calworks recipients/applications and program administration Allocation is based upon time spent on program, documented on the personnel activity sheet.			
		Budget	Rate	Proposed	
	Salary:	1.00 FTE @ \$ 48,500.00	x 35.00%	=	\$16,975.00
	Benefits:	\$ 21,000.00	x \$0.35	=	\$7,350.00
8	Legal Advocate	Provides direct counseling and domestic violence educational services, facilitates group counseling, and provides case management. Allocation is based upon time spent on program, documented on the personnel activity sheet.			
		Budget	Rate	Proposed	
	Salary:	1.00 FTE @ \$ 55,000.00	x 35.00%	=	\$19,250.00
	Benefits:	\$ 8,500.00	x 35.00%	=	\$2,975.00
9	Housing Management	Under the direction of the Executive Director, responsible for daily operations at the Shelter, Shelter Program deliverables, including oversight of all client programs and services, including meal delivery, facility maintenance and supervision of Shelter staff over 3 shifts per 24 hour-day; provides direct services including crisis line and case management Allocation is based upon time spent on program, documented on the personnel activity sheet.			
		Budget	Rate	Proposed	
	Salary:	1.00 FTE @ \$ 70,500.00	x 35.00%	=	\$24,675.00
	Benefits:	\$ 9,500.00	x 35.00%	=	\$3,325.00
10	Shelter Staff	Responsible for shelter-related program deliverables and direct shelter client services, including counseling, case management and group facilitation, on day and swing shifts; answer hotline calls Allocation is based upon time spent on program, documented on the personnel activity sheet.			
		Budget	Rate	Proposed	
	Salary:	4.25 FTE @ \$ 180,000.00	x 35.00%	=	\$63,000.00
	Benefits:	\$ 33,500.00	x 35.00%	=	\$11,725.00
	<b>Total Salaries</b>	12.63 FTE	\$ 671,500.00		\$210,325.00
	<b>Total Taxes/Benefits</b>		\$ 127,000.00		\$41,000.00
	<b>Totals</b>		\$ 798,500.00		\$251,325.00

Item #	Item Description	Narrative (Explanation/Justification)			
B	Operations				
1	Automobile	Fuel and Maintenance on agency van used to transport clients.			
		Budget	Rate	Proposed	
		\$ 7,000.00	x 15.00% =	\$1,050.00	
2	Insurance - General Liability	Agency liability and D & O insurance.			
		Budget	Rate	Proposed	
		\$ 30,500.00	x 13.03% =	\$3,975.00	
3	Professional Accountant	Consulting services to maintain agency accounting system, chart of accounts and procedures, and annual audit.			
		Budget	Rate	Proposed	
		\$ 40,000.00	x 15.00% =	\$6,000.00	
4	CPA	A portion of the cost of independent audit as required by grant.			
		Budget	Rate	Proposed	
		\$ 15,000.00	x 15.00% =	\$2,250.00	
5	IT	Professional computer support, hardware and software, to upgrade our data/statistical systems, and network.			
		Budget	Rate	Proposed	
		\$ 31,000.00	x 15.00% =	\$4,650.00	
6	Supplies/General	Supplies to implement the day to day tasks of the program needs			
		Budget	Rate	Proposed	
		\$ 2,500.00	x 15.00% =	\$375.00	
7	Telephone/Communications/Internet	Costs of phone service for hot line, follow-ups for evaluations and other client service to meet agency needs, internet and website services and maintenance.			
		Budget	Rate	Proposed	
		\$ 10,000.00	x 15.00% =	\$1,500.00	
8	Repair Maintenance OutReach Main	Repair/Maintenance of the facilities as required to maintain a safe/secure shelter for clients.			
		Normal Maintenance includes but not limited to: Alarm, Janitorial, Yard Maintenance, etc			
		Annual Average Cost/Budget			\$24,000.00
		Planned Preventative and/or Replacement Maintenance			
		Total Budget			\$24,000.00
		Budget	Rate	Proposed	
		\$ 24,000.00	x 25.00% =	\$6,000.00	
9	OutReach Ext	Normal Maintenance includes but not limited to: Alarm, Janitorial, Yard Maintenance, etc			
		Annual Average Cost/Budget			\$500.00
		Planned Preventative and/or Replacement Maintenance			
		Total Budget			\$500.00
		Budget	Rate	Proposed	
		\$ 500.00	x 25.00% =	\$125.00	
10	Shelter	Normal Maintenance includes but not limited to: Alarm, Janitorial, Yard Maintenance, etc			
		Annual Average Cost/Budget			\$12,000.00
		Planned Preventative and/or Replacement Maintenance			
		Total Budget			\$12,000.00
		Budget	Rate	Proposed	
		\$ 12,000.00	x 25.00% =	\$3,000.00	
11	Rent	Facility Costs that benefit all programs will be allocated based on a ratio of each square footage to total FTE as follows:			
		<b>NOTE THIS IS NOT OFFICE SPACE THIS IS ADDITIONAL CLASSROOM / SUPPORT GROUP MEETING AREA AND STAFFING IS CALCULATED BASED UPON SUPERVISION AND/OR GROUP LEADER</b>			
		Budget	Rate	Proposed	
		\$ 13,500.00	x 25.00% =	\$3,375.00	
12	Supplies Occupancy Shelter				
		Budget	Rate	Proposed	
		\$ 3,000.00	x 25.00% =	\$750.00	
13	Utilities OutReach Main	Utility (electric, gas, water, trash, cable) cost to operate the facilities to meet client needs.			
		Budget	Rate	Proposed	
		\$ 9,500.00	x 25.00% =	\$2,375.00	
14	Shelter				
		Budget	Rate	Proposed	
		\$ 13,000.00	x 25.00% =	\$3,250.00	
<b>Total Operations</b>		\$ 211,500.00		\$ 38,675.00	
<b>Presley</b>		\$ 42,000.00	x 100.00% =	\$42,000.00	
<b>TOTALS</b>		\$ 1,052,000.00		\$332,000.00	

**ANTI- LOBBYING CERTIFICATION**

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
5. The Contractor, Victor Valley Domestic Violence, Inc., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

\_\_\_\_\_  
Signature of Contractor's Authorized Official

Yolanda Roberts, Executive Director  
Name and Title of Contractor's Authorized Official

\_\_\_\_\_  
Date