

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



**Contract Number**

24-477- A1

**SAP Number**

## San Bernardino County Fire Protection Districts

<b>Department Contract Representative</b>	Jessica Barajas
<b>Telephone Number</b>	909-387-2065
<b>Contractor</b>	Accela, Inc.
<b>Contractor Representative</b>	Seth Roberts
<b>Telephone Number</b>	732-600-6638
<b>Contract Term</b>	January 1, 2025 – December 31, 2025
<b>Original Contract Amount</b>	\$400,000
<b>Amendment Amount</b>	N/A
<b>Total Contract Amount</b>	\$400,000
<b>Cost Center</b>	
<b>Grant Number (if applicable)</b>	

**IT IS HEREBY AGREED AS FOLLOWS:**

### Amendment NO. 1

This Amendment No. 1 (Amendment), dated January 1, 2025, is made between Accela, Inc. (Contractor), and San Bernardino County Fire Protection District ("District") and modifies the terms to agreement executed between the parties as June 11, 2024 (Contract). Amendment No. 1 will extend Scope of work for migration services for the San Bernardino County Fire Protection District – Civic platform for period the of January 01, 2025, through December 31, 2025, in the amount not to exceed \$400,000 with no additional changes to the scope of work.

**All other terms and conditions of Contract No. 24-477 remain in full force and effect.**

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

**IN WITNESS WHEREOF**, the San Bernardino County Fire Protection District and the Contractor have each caused this Contract to be subscribed by its respective duly authorized officers, on its behalf.

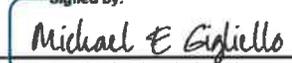
SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT

  
 \_\_\_\_\_  
 Pete Mendoza, Director of Purchasing

Dated: Apr 3, 2025

Accela, Inc.

\_\_\_\_\_  
 (Print or type name of corporation, company, contractor, etc.)

Signed by:  
 By ▶   
 \_\_\_\_\_  
 (Authorized signature - sign in blue ink)

Name Michael E Gigliello  
 \_\_\_\_\_  
 (Print or type name of person signing contract)

Title Controller  
 \_\_\_\_\_  
 (Print or Type)

Dated: Mar-20-2025

Address 9110 Alcosta Blvd, Ste H#3030  
San Ramon, CA 94583

**FOR COUNTY USE ONLY**

Approved as to Legal Form	Reviewed for Contract Compliance	Reviewed/Approved by Department
▶ _____, County Counsel	▶ _____	▶ _____
Date _____	Date _____	Date _____

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SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT

▶ \_\_\_\_\_  
Pete Mendoza, Director of Purchasing

Dated: \_\_\_\_\_

Accela, Inc.  
(Print or type name of corporation, company, contractor, etc.)

Signed by:  
By ▶ Michael E Gigliello  
Authorized signature - sign in blue ink

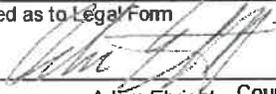
Name Michael E Gigliello  
(Print or type name of person signing contract)

Title Controller  
(Print or Type)

Dated: Mar-20-2025

Address 9110 Alcosta Blvd, Ste H#3030  
San Ramon, CA 94583

**FOR COUNTY USE ONLY**

Approved as to Legal Form  
▶   
Adam Ebricht, County Counsel  
Date 4/3/25

Reviewed for Contract Compliance  
▶ \_\_\_\_\_  
Date \_\_\_\_\_

Reviewed/Approved by Department  
▶ \_\_\_\_\_  
Date \_\_\_\_\_



## County of San Bernardino DELEGATED AUTHORITY – DOCUMENT REVIEW FORM

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors action to execute grant applications, awards, amendments or other agreements on their behalf. All documents to be executed under such delegated authority must be routed for County Counsel and County Administrative Office review prior to signature by designee.

**Note: This process should NOT be used to execute documents under a master agreement or template, or for construction contract change orders. Contact your County Counsel for instructions related to review of these documents.**

Complete and submit this form, along with required documents proposed for signature, via email to the department's County Counsel representative and Finance Analyst. If the documents proposed for signature are within the delegated authority, the department will submit the requisite hard copies for signature to the County Counsel representative. Once County Counsel has signed, the department will submit the signed documents in hard copy, as well as by email, to CAO Special Projects Team for review. If approved, the department will be provided routing instructions as well as direction to submit one set of the executed documents to the Clerk of the Board within 30 days.

**For detailed instructions on submission requirements, reference Section 7.3 of the Board Agenda Item Guidelines as the Delegation of Authority does not eliminate the document submission requirements.**

Department/Agency/Entity: Purchasing Department

Contact Name: Jessica Barajas

Telephone: 909-387-2065

Agreement No.: 24-477

Amendment No.: 1

Date of Board Item 6/22/24

Board Item No.: 108

Name of Contract Entity/Project Name: Statements of Work with Accela, Inc. for Platform Migration Services

Explanation of request/Special Instructions:

Purchasing agent has delegated authority to extend out agreement No. 24-477 see recommendation No. #2 b. Extension does not increase the total amount. Extended term effective 1/1/25 through 12/31/25.

SAN BERNARDINO COUNTY  
CLERK OF THE BOARD OF SUPERVISORS  
2024 APR -7 PM 3:11

**Insert check mark that the following required documents are attached to this request:**

- Documents proposed for signature (Note: For contracts, include a signed non-standard contract coversheet for contracts not submitted on a standard contract form).
- Board Agenda item that delegated the authority

<b>Department Routed to County Counsel</b>	County Counsel Name: Adam Ebright	Date Sent: 12/3/24
<b>Reviewing County Counsel Use Only</b>	Review Date <u>12/10/24</u>   Signature	<b>Determination:</b> <input checked="" type="checkbox"/> Within Scope of Delegated Authority <input type="checkbox"/> Outside Scope of Delegated Authority
<b>CAO-Special Projects Use Only</b>	Review Date <u>12/23/2024</u>   Signature	<b>Disposition:</b> <input checked="" type="checkbox"/> Route for signature to: <input type="checkbox"/> Chair <input type="checkbox"/> CEO <input checked="" type="checkbox"/> Department <input type="checkbox"/> Return to Department for preparation of agenda item