



**Meeting of the Joint Conference Committee (JCC)**  
 Thursday, March 21, 2024 3pm  
 Arrowhead Regional Medical Center (ARMC)  
 Location: Ponderosa / Redwood Conference Room



**ROLL CALL**

**MEMBERS PRESENT:**

Dawn Rowe, Joe Baca Jr., William Gilbert, John Brill, Tommy Lee, David Seigler, Kambiz Raoufi

**EXCUSED:** Luther Snoke

**OTHERS IN ATTENDANCE:**

Andrew Goldfrach, Katrina Shelby, Nanette Buenavidez, Charles Phan, Aurora Barraza, Paulette Gomez

Item	Discussion	Action / Follow Up
Call to Order	The meeting was called to order at 3:00PM by Mr. William Gilbert, Joint Conference Committee (JCC) Chair.	
1. Review Joint Conference Committee Meeting Min	A motion to approve the minutes of the December 13, 2023 JCC meeting was put forth by Mr. William Gilbert.	APPROVED (MINUTES) Motion/Second: Dawn Rowe, Tommy Lee AYE: William Gilbert, John Brill, David Seigler, Kambiz Raoufi (Joe Baca Jr. was present after Item #2 on the agenda.)
2. Election of a new Chair according to the Governing Bylaws dated November 17, 2020: 9.2 Chair of the Joint Conference Committee A new Chairman shall be elected annually at the fiscal year third quarter		Joe Baca Jr. was Elected as Chair, Motion/Second: Dawn Rowe, Kambiz Raoufi AYE: William Gilbert, John Brill, Tommy Lee, David Seigler (Joe Baca Jr. was present after Item 2 on the agenda.)

Item	Discussion	Action / Follow Up
<p>meeting of the Joint Conference Committee. The position of the Chairman shall rotate between a Governing Body Joint Conference Committee member, Medical Staff Joint Conference Committee member, and the Director of the Medical Center.</p>		
<p>3. 2024 Strategic Plan</p>	<p>2024-2027 Strategic Overview: "Aligning Key Initiatives" Presentation was given by Andrew Goldfrach (Chief Operating Officer, ARMC). (See attachment).</p>	<p>Attached Presentation</p>
<p>4. Nursing Update</p>	<p>Nursing Administration Department Update Presentation was given by Nanette Buenavidez (Chief Nursing Officer, ARMC).</p> <ul style="list-style-type: none"> <li>▪ Discussion about nurse assistants and nurses being represented by two different unions.</li> <li>▪ Nurse assistants are covered by Teamsters and nurses are covered by California Nurses Association (CNA).</li> <li>▪ It is difficult to recruit for nurse assistants due to the low pay grade.</li> <li>▪ As we approach negotiations with CNA for the nurses, it was noted it is as important to the nurses that they have nurse assistant support as much as they do the benefits and pay increase.</li> </ul>	<p>Attached Presentation</p>
<p>5. Reports</p>	<p>The Compliance Report (Current Year 2024) presentation was given by Katrina Shelby, JD, MBA, (Administrator, Quality and Accreditation and Chief Compliance Officer).</p> <ul style="list-style-type: none"> <li>▪ Request was made to create medical procedure simulations.</li> </ul>	<p>Attached Presentation</p>
<p>6. Public Comment</p>	<p>None</p>	<p>N/A</p>
<p>7. Adjourn to Closed Session</p>	<p>Adjourned to Closed Session at 3:50 pm for review of the Quality Assurance Reports.</p>	<p>Open Session adjournment.</p>

Item	Discussion	Action / Follow Up
8. Next Meeting of the Joint Conference Committee	Next Meeting: Thursday, June 20, 2024, 3:00pm – 4:30pm, but no fewer than four times per fiscal year.	
9. Adjournment	The meeting was adjourned at 4:00 pm.	

Approved by:

  
 Joe Baca, Jr., Joint Conference Committee Chair

Date 8/28/2024