

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number
24-1008 A1

SAP Number

Community Development and Housing

Department Contract Representative	Carrie Harmon
Telephone Number	(909) 382-3983
Contractor	State of California Department of Housing and Community Development
Contractor Representative	Kelvin Singh
Telephone Number	(916) 776-7420
Contract Term	10/31/2024 through 10/15/2025
Original Contract Amount	\$259,772
Amendment Amount	
Total Contract Amount	\$259,772
Cost Center	62100002484
Grant Number (if applicable)	23-ESG-18014-AM1

Briefly describe the general nature of the contract: Emergency Solutions Grant Continuum of Care Agreement (State Standard Agreement No. 23-ESG-18014) between San Bernardino County Continuum of Care and the State of California Department of Housing and Community Development in the amount of \$259,772 to fund Rapid Rehousing, Emergency Shelter, Homeless Management Information System, and grant administration costs, effective 10/31/2024 through October 15, 2025.

FOR COUNTY USE ONLY

Approved by County Counsel

Suzanne Bryant
Suzanne Bryant, Deputy County Counsel

Date March 6, 2025

Reviewed for Contract Compliance

►
Date _____

Reviewed/Approved by Department

►
Date _____

STANDARD AGREEMENT - AMENDMENT

STD 213A (Rev. 4/2020)

<input checked="" type="checkbox"/> CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED <u>2</u> PAGES	AGREEMENT NUMBER 23-ESG-18014	AMENDMENT NUMBER 1	Purchasing Authority Number
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1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Department of Housing and Community Development Agency (HCD)

CONTRACTOR NAME

San Bernardino County

2. The term of this Agreement is:

START DATE

October 31, 2024

THROUGH END DATE

October 15, 2025

3. The maximum amount of this Agreement after this Amendment is:

\$259,772

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

This Amendment moves all of the original funds for Street Outreach to Emergency Shelter. The original Exhibit E from the Standard Agreement is replaced and superseded by the attached Exhibit E in this Amendment. The original Exhibit E has no further force and effect. This Standard Agreement, now encompasses, governs, and restricts ESG funding from the ESG CoC NOFA dated August 15, 2023.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (If other than an individual, state whether a corporation, partnership, etc.)

San Bernardino County

CONTRACTOR BUSINESS ADDRESS

385 N. Arrowhead Avenue, 5th Floor

CITY

San Bernardino

STATE

CA

ZIP

92415

PRINTED NAME OF PERSON SIGNING

Diane Rundles

TITLE

Assistant Executive Officer

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

3/17/25

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

Department of Housing and Community Development (HCD)

CONTRACTING AGENCY ADDRESS

651 Bannon Street, Suite 700

CITY

Sacramento

STATE

CA

ZIP

95811

PRINTED NAME OF PERSON SIGNING

Diana Malimon

TITLE

Contract Services Section Manager

CONTRACTING AGENCY AUTHORIZED SIGNATURE

Diana Malimon

DATE SIGNED

03/24/2025

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)

Exempt per SCM Vol. 1 4.04, A.3 (DGS memo dated 6/12/1981)

EXHIBIT E

PROJECT SPECIFIC PROVISIONS AND SPECIAL TERMS AND CONDITIONS

1. Project Specific Provisions

The following are project specific terms and conditions (referred to as enumerated provision(s) for ease of reference in prior exhibits) as result of application submitted in response to the ESG NOFA dated August 15, 2023, shall inform the references made to project specific information not contained in prior exhibits.

Provision Ex. A – E.1 (Scope of Work – As referenced in Exhibit, Section 2)

Contractor Name	Total Award Allocation
San Bernardino County	\$259,772

For the purposes of performing the Work, the Department agrees to provide the amount shown above. In no instance shall the Department be liable for any costs for Work in excess of this amount, nor for any unauthorized or ineligible costs. The ESG Recipient agrees to administer this allocation in accordance with the provisions of 24 CFR 576 and Part 91 and the ESG State Regulations, Title 25, Division 1, Chapter 7.

Provision Ex. A – E.2 (Term of Agreement and Deadlines – (As referenced in Exhibit A, Section 4)

- A. This Contract will **expire** on: October 15, 2025
- B. All Program funds shall be **expended** by: August 18, 2025

Provision Ex. A – E.3 (Expenditure Milestone Requirements - As referenced in Exhibit A, Section 4 (G))

Percentage of ESG Award that must be expended	Milestone Deadline
20%	120 days after execution of contract
50%	180 days prior to expenditure deadline
80%	60 days prior to expenditure deadline

EXHIBIT E

Provision Ex. A – E.4 (Contractor's Contract Coordinators - As referenced in Exhibit A, Section 9)

Authorized Representative Name	Diane Rundles
Authorized Representative Title	Assistant Executive Officer, Community Revitalization
Agency Name	San Bernardino County
Address	385 N. Arrowhead Avenue, 5th Floor San Bernardino, CA 92415
Phone No.	(909) 387-4717
Email Address	diane.rundles@cao.sbcounty.gov

Provision Ex. B – E.1 (Budget Detail and Payment Provisions - As referenced in Exhibit B, Section 1)

Rapid Re-Housing Assistance	\$ 101,127
Emergency Shelter	\$ 126,408
Homeless Management Information System	\$ 25,282
Grant Administration	\$ 6,955

TOTAL GRANT AWARD AMOUNT:	\$ 259,772

2. Special Terms and Conditions

The following Special Conditions are applicable to this Standard Agreement and shall control notwithstanding anything to the contrary herein:

[N/A]



County of San Bernardino DELEGATED AUTHORITY – DOCUMENT REVIEW FORM

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors action to execute grant applications, awards, amendments or other agreements on their behalf. All documents to be executed under such delegated authority must be routed for County Counsel and County Administrative Office review prior to signature by designee.

Note: This process should NOT be used to execute documents under a master agreement or template, or for construction contract change orders. Contact your County Counsel for instructions related to review of these documents.

Complete and submit this form, along with required documents proposed for signature, via email to the department's County Counsel representative and Finance Analyst. If the documents proposed for signature are within the delegated authority, the department will submit the requisite hard copies for signature to the County Counsel representative. Once County Counsel has signed, the department will submit the signed documents in hard copy, as well as by email, to CAO Special Projects Team for review. If approved, the department will be provided routing instructions as well as direction to submit one set of the executed documents to the Clerk of the Board within 30 days.

For detailed instructions on submission requirements, reference Section 7.3 of the Board Agenda Item Guidelines as the Delegation of Authority does not eliminate the document submission requirements.

Department/Agency/Entity: Community Development and Housing

Contact Name: Erica Watkins

Telephone: 909-501-0649

Agreement No.: 24-1008 Amendment No.: 1 Date of Board Item 10/3/23 Board Item No.: 15

Name of Contract Entity/Project Name: Emergency Solutions Grant Continuum of Care Agreement

Explanation of request/Special Instructions:

Community Development and Housing requests the signature of the Assistant Executive Officer on the Authorized Signatories Identity Form for Requests for Funds associated with the Emergency Solutions Grant Continuum of Care Agreement No. 24-1008 A-1 (State Standard Agreement No. 23-ESG-18014-AM1). On October 3, 2023 (Item No. 15), the Board of Supervisors adopted Resolution 2023-179 authorizing the Chief Executive Officer, Assistant Executive Officer, or Director of the Community Development and Housing Department to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California, subject to review by County Counsel.

Insert check mark that the following required documents are attached to this request:

- ☒ Documents proposed for signature (Note: For contracts, include a signed non-standard contract coversheet for contracts not submitted on a standard contract form).
- ☒ Board Agenda item that delegated the authority

Department Routed to County Counsel	County Counsel Name: Suzanne Bryant	Date Sent:
Reviewing County Counsel Use Only	Review Date <u>3/13/2025</u> <u>Suzanne Bryant</u> Signature	Determination: <input checked="" type="checkbox"/> Within Scope of Delegated Authority <input type="checkbox"/> Outside Scope of Delegated Authority
CAO-Special Projects Use Only	Review Date <u>3/13/25</u> <u>Umayra Carr</u> Signature	Disposition: <input checked="" type="checkbox"/> Route for signature to: ____ Chair ____ CEO ____ Department ____ Return to Department for preparation of agenda item <input checked="" type="checkbox"/> DEO