

Application for Federal Assistance SF-424			
* 1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application		* 2. Type of Application: ☒ New ☐ Continuation ☐ Revision	
		* If Revision, select appropriate letter(s): * Other (Specify): 	
* 3. Date Received: Completed by Grants.gov upon submission		4. Applicant Identifier: 	
5a. Federal Entity Identifier: 		5b. Federal Award Identifier: 	
State Use Only:			
6. Date Received by State:		7. State Application Identifier:	
8. APPLICANT INFORMATION:			
* a. Legal Name: San Bernardino County Sheriff's Department			
* b. Employer/Taxpayer Identification Number (EIN/TIN): 95-6002748		* c. UEI: MLBXC2C6AEX1	
d. Address:			
* Street1: 655 East Third Street			
Street2:			
* City: San Bernardino			
County/Parish:			
* State: CA: California			
Province:			
* Country: USA: UNITED STATES			
* Zip / Postal Code: 92415-0061			
e. Organizational Unit:			
Department Name: Sheriff/Coroner/Public Admin		Division Name: Administration	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix:		* First Name: Christine	
Middle Name:			
* Last Name: Pereida			
Suffix:			
Title: Staff Analyst			
Organizational Affiliation: 			
* Telephone Number: 909-387-0309		Fax Number:	
* Email: cpereida@sbcasd.org			

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Bureau of Justice Assistance

11. Assistance Listing Number:

16.741

Assistance Listing Title:

DNA Backlog Reduction Program

* 12. Funding Opportunity Number:

BJA-2025-172460

* Title:

BJA-FY25 DNA Capacity Enhancement for Backlog Reduction (CEBR) Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

FY25/26 DNA Backlog Reduction Program- San Bernardino County Sheriff's Department

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	0.00
* b. Applicant	610,994.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	610,994.00

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

☐ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:



CALIFORNIA ASSOCIATION OF CRIME LABORATORY DIRECTORS

"Advancing Forensic Science Through Effective Management"

September 17, 2025

To whom it may concern:

BOARD OF DIRECTORS 2025-2026

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RE: FY 2025 Formula Capacity Enhancement and Backlog Reduction (CEBR)
Program – California Applicants Distribution

On behalf of the California Association of Crime Laboratory Directors, please accept our gratitude for the opportunity to participate in the 2025 Formula CEBR Program. Attached is the distribution of funds for eligible California crime laboratories based on Part 1 violent crimes and a \$250,000 base amount.

The laboratories listed in the attachment will use the allocated amounts in their grant application to BJA for the 2025 Formula CEBR Program. Each applicant laboratory has been provided this letter via email and some may choose to upload this document with their applications. Those laboratories not using their full allotment have had their funds redistributed across the other laboratories.

The amount available for California as indicated in the FY 2025 grant solicitation is \$10,866,827.

Should you have any questions concerning this issue, please contact me.

Sincerely,

Luke Rodda PhD, President
California Association of Crime Laboratory Directors



CALIFORNIA ASSOCIATION OF CRIME LABORATORY DIRECTORS

"Advancing Forensic Science Through Effective Management"

Laboratory Name	Total Allotment
Alameda County Sheriff	\$416,086
CAL-DOJ	\$2,252,153
Contra Costa County Sheriff	\$256,270
Fresno County Sheriff	\$358,258
Kern County DA	\$345,536
Los Angeles County Sheriff	\$1,568,571
Los Angeles Police	\$1,619,184
Oakland Police	\$304,010
Orange County Sheriff	\$537,360
Sacramento County DA	\$454,638
San Bernardino County Sheriff	\$610,994
San Diego County Sheriff	\$384,143
San Diego Police	\$287,212
San Francisco Police	\$274,160
San Mateo County Sheriff	\$250,000
Santa Clara County DA	\$448,250
Ventura County Sheriff	\$250,000
Verdugo Regional Crime Lab	\$250,000

**BJA FY25 DNA Capacity Enhancement for Backlog Reduction (CEBR) Program
San Bernardino Sheriff's Department – Scientific Investigations Division (SBSD-SID)**

The San Bernardino County Sheriff's Department - Scientific Investigations Division (Crime Laboratory) is responsible for analyzing evidential material associated with criminal investigations for local law enforcement agencies within the counties of San Bernardino and Riverside. The San Bernardino County Sheriff's Department - Scientific Investigations Division (Crime Laboratory) proposes to implement funding from the BJA FY25 DNA Capacity Enhancement for Backlog Reduction (CEBR) Program with goals to increase the throughput of the DNA laboratory, reduce DNA casework backlog and decrease DNA case turnaround time. The proposed objectives include funding a DNA Criminalist position (originally created and funded utilizing the FY2019 DNA CEBR Program and sustained with FY2021 and FY2023 DNA CEBR Program funding) to assist with the analysis of sexual assault evidence. Additionally, the laboratory seeks funding for Criminalist overtime to complete backlogged DNA cases, DNA analysis supplies to complete backlogged DNA cases, necessary training of DNA Criminalists, equipment to be utilized in DNA analysis, and replacement of aging laptops used by DNA Criminalists. The laboratory also proposes Lean Six Sigma training for DNA staff and to conduct an efficiency study in the Forensic Biology (DNA) unit. The projected plans will incorporate the most prudent and efficient use of overtime, supplies, training and other funded categories which will allow us to reach our goals. The Federal funding from this award will assist in giving analysts more time and supplies to work backlogged forensic casework. SBCSD-SID will analyze at least 373 forensic biology backlogged DNA cases with the assistance of these funds. Expected outcomes include a decreased turnaround time for DNA casework and a reduced overall backlog at the end of the grant period.

Program Narrative

The San Bernardino County Sheriff's Department - Scientific Investigations Division (SBCSD-SID) is a Division within the Sheriff's Department which is overseen by the San Bernardino County Board of Supervisors. SBCSD-SID is accredited as a testing laboratory to ISO/IEC 17025:2017 by ANSI National Accreditation Board (see attached certificate and scope). The Forensic Biology Unit of the SBCSD-SID undergoes external quality assurance audits in accordance with the FBI's Quality Assurance Standards (QAS) at least once every two years. The Forensic Biology Unit of the SBCSD-SID conducts internal audits utilizing the QAS in the intervening years.

The Forensic Biology unit is responsible for examining evidential material associated with criminal investigations and provides forensic DNA casework analysis for local law enforcement agencies within the counties of San Bernardino and Riverside. The SBCSD-SID does not charge a fee to provide DNA casework services for any agency. All DNA analysis performed under this program will be maintained in accordance with Federal privacy requirements and applicable state laws. The Forensic Biology Unit will enter all eligible DNA profiles obtained with funding from this program into the Combined DNA Index System (CODIS) and will upload to the National DNA Index System (NDIS) when applicable. The SBCSD-SID Forensic Biology Unit is a CODIS participant in good standing.

SBCSD-SID has experienced budget issues for over a decade. Funding for addition of DNA Criminalist positions to address the influx of sex kits due to change in legislation is not available

currently. Laboratory approved overtime is rare and usually only available to assist with rush DNA casework that is necessary to meet court dates or involves public safety concerns.

Laboratory funding for continuing education for DNA Criminalists is difficult to obtain. The purchase of equipment is challenging under current internal laboratory funding constraints. This grant funding will aid with all these challenges – a Criminalist position for DNA analysis of sexual assault evidence, overtime and supplies for the analysis of backlogged DNA cases, laboratory equipment, and training for DNA Criminalists.

New DNA case requests have increased by 12% from 2023 to 2024, demonstrating the growing demand for forensic biology services. While overall case requests have seen a modest increase, the laboratory has experienced a more significant 22% rise in sexual assault DNA case requests and submissions during the same period. This increase may be attributed to the submission of sexual assault case evidence by law enforcement agencies in compliance with state law mandating DNA analysis for all sexual assault cases.

The average turnaround time for all DNA cases completed in 2024 was 359 days, compared to 487 days in 2023, a 30% reduction. This improvement in turnaround time is likely due to a lower number of older, backlogged sexual assault cases being included in current casework. In 2024, the laboratory completed DNA testing of all previously untested backlogged sexual assault kits dating back to 2016, as required by state law. The laboratory continues to incorporate additional older backlogged sexual assault kits dating back to 2015, as well as property crimes cases, into current DNA casework. The SBCSD Forensic Biology unit has a case acceptance policy which

states that homicides, sexual assault and other violent crimes or crimes against people will take priority over the analysis of property crimes. It is anticipated that the average turnaround time per backlogged case will be decreased by 15-20% (or 54-72 days) and throughput will be increased by at least 10% by the end of the grant period. The laboratory expects to be able to complete recently submitted casework more rapidly and complete numerous backlog cases with this funding.

The laboratory will continue to streamline the DNA analysis process to increase case output.

Grant funding will assist these efforts, limiting the negative impact on case turnaround time and case output.

Goals:

Goal 1: To meet the state mandated 120-day turnaround time for newly submitted sexual assault evidence, decrease the overall case turnaround time, and increase case output in the Forensic Biology Unit.

An estimated 84% of requested funds will be used for the analysis of backlogged cases with the funding of a Criminalist position, overtime, and supplies.

Goal 2: To increase and maintain capacity to process crime scene samples for possible CODIS entry.

An estimated 11% of requested funds will be used for equipment, training supplies and an efficiency study of current DNA laboratory processes.

Goal 3: To maintain a high-quality and efficient Forensic Biology Unit.

An estimated 5% of the requested funds will be used for travel and registration costs.

Objectives:

Objective 1A: Fund a DNA Criminalist position to assist with the analysis of backlogged sexual assault kits. This DNA Criminalist position was originally created and funded utilizing the FY2019 DNA CEBR Program and sustained with FY2021 and FY2023 DNA CEBR Program funding, to assist with the analysis of sexual assault evidence. The DNA Criminalist will undergo training in DNA analysis of sexual assault evidence and once trained, will perform DNA analysis on these types of cases. The involvement of this Criminalist in the analysis process is expected to streamline the DNA analysis workflow and further reduce the turnaround time for sample

analysis by an additional 10%. In 2023, the average turnaround time for analysis of sexual assault evidence was 651 days, which improved to 401 days in 2024, a 47% reduction. This improvement is likely attributed to enhanced workflow efficiencies and additional personnel completing DNA analysis training. With the requested funding, continued progress in reducing turnaround times for sexual assault evidence analysis is anticipated, with the goal of meeting state-mandated requirements for sample processing.

Timeline: The grant funded Criminalist is currently in training with expected completion in Fall 2026. Once trained in DNA analysis, they will analyze backlogged sexual assault evidence through the end of the grant program of September 2027.

Objective 1B: Fund overtime for DNA Criminalists to work backlogged cases.

With the combination of grant funded supplies and overtime, the laboratory anticipates processing at least 373 backlogged cases in-house, above and beyond the number of cases worked using laboratory funding. Through careful tracking of grant funded resources, including supplies and overtime, the laboratory expects to exceed the projected goal of 373 cases.

Internally, the laboratory has set a target of completing at least 410 cases using these grant funds.

Timeline: Overtime funding for the analysis of backlogged DNA cases will be utilized throughout the grant period with the goal of completing at least 200 grant funded backlogged DNA cases in calendar year 2026 and an additional 210 grant funded backlogged DNA cases in the first three quarters of 2027.

Objective 1C: Work general backlogged DNA cases using grant funded supplies.

Timeline: Grant funded supplies will be purchased on a quarterly basis beginning in 2026 and continuing through the third quarter of 2027. These grant funded supplies will be utilized for the analysis of backlogged DNA cases throughout the grant period with the goal of completing at least 200 grant funded backlogged DNA cases in calendar year 2026 and an additional 210 grant funded backlogged DNA cases in the first three quarters of 2027.

Objective 2A: With the purchase of requested equipment, the laboratory expects to continue its objective to streamline the DNA analysis process and increase sample throughput. With the requested funds, the laboratory expects to be able to replace aging equipment, such as mini vortexers and centrifuges. This equipment is used in the laboratory throughout the DNA analysis process.

Timeline: This equipment will be purchased in the third and fourth quarter of 2026 and during the first and second quarters of 2027.

Objective 3A: Fund Lean Six Sigma (LSS) training for current DNA unit staff and conduct an efficiency study of laboratory processes. The requested funds will be utilized to hire external consultants for a Lean Six Sigma project, training current staff in LSS and conduct an efficiency study of current DNA analysis processes at the laboratory. The purpose of the efficiency study is to identify bottlenecks and improve DNA analysis capacity and productivity. The training of staff in LSS processes will allow the continued evaluation of the DNA analysis workflow and

continued improvement. Process improvements, once implemented, are expected to decrease turnaround time and increase case output by 10%.

Timeline: This goal and objective will commence when the DNA laboratory remodel project is completed (expected completion May 2026) and is expected to conclude by September 2027.

Objective 3B: Provide required continuing education for Criminalists in the DNA unit by funding DNA Criminalists' travel and registration costs to conferences and workshop opportunities that will include the 2026 International Symposium on Human Identification, the 2027 American Academy of Forensic Science meeting, the 2027 California Association of Criminalists Seminar, the 2027 Green Mountain DNA conference, and the mandatory grant forensics workshop, all occurring during the grant period of 10/01/2025 through 9/30/2027. This training supports continuing education as required by the laboratory's accredited status and the FBI Quality Assurance Guidelines. The laboratory is requesting funding for travel and registration to in-person meetings which ensures that DNA Criminalists stay abreast of new developments and have opportunities for interactions with other members of the forensic DNA community and discussion of new techniques and methods. An in-person meeting also allows interactions with various vendors and the ability to view new technology and products which is invaluable to the laboratory and its efforts to streamline the DNA analysis process.

Timeline: The requested training opportunities will occur in the fourth quarter of 2026, and the first, second and third quarters of 2027.

Data Collection

All data used for performance measure reporting is collected using an in-house SBCSD-SID Forensic Biology grant statistics database, SBCSD-SID Forensic Biology DNA case request database and information from the CODIS terminal. The SBCSD Forensic Biology grant statistics database is used for measures 4,7,8,9 and 11. The SBCSD Forensic Biology DNA case request database is used for measures 5 and 6 while the CODIS terminal is used for measures 10 and 12. DNA Criminalists performing the DNA analysis or review process track and document DNA case information for each case in the SBCSD-SID Forensic Biology grant statistics database. The laboratory has a DNA case management team that reviews and approves, or denies, DNA requests and is responsible for entry of these DNA requests into the SBCSD-SID Forensic Biology DNA case request database. The SBCSD Forensic Biology DNA case request database also contains the backlog case worksheets (separated by type of crime). A summary Excel spreadsheet will be created for easy reviewing of all casework grant parameters for the reporting period. All cases or tasks associated with casework completed on overtime will be tracked for grant reporting purposes and incorporated into the grant statistics Excel spreadsheet as well.

Deliverables:

Objective 1A: Completion of training and any casework will be tracked and reported in the progress reports.

Objective 1B: Grant funded overtime cases will be tracked and reported in the progress reports.

Objective 1C: Casework completed with grand funded supplies will be tracked and reported in the progress reports.

Objective 2A: As equipment and laptops are purchased, updates will be made to the subsequent progress report.

Objective 3A: The Lean Six Sigma training and efficiency study of the laboratory is expected to begin mid-2026, with completion expected in the second or third quarter of 2027. Updates to this objective will be made to the subsequent progress report.

Objective 3B: As registration and travel to the requested training opportunities occurs, updates to this objective will be made to the subsequent progress report.

Contacts:

Susan Anderson is the SBCSD-SID Forensic Biology Unit Supervisor, the Laboratory Point of Contact, and the Grant Point of Contact for this grant. She is responsible for collecting, calculating, quality control and storage of the data on the SBCSD Forensic Biology computing servers. She will complete the semi-annual progress reports with supporting documentation, as well as the final report and has managed four previous DNA CEBR awards. This data will be accurate and auditable and will be available for review 3 years from the date of submission of the final report or as otherwise required by law.

Christine Pereida will be the financial point of contact for this grant. She will complete and submit the financial reports.

Budget Detail Worksheet

San Bernardino County Sheriff's Dept Scientific Investigations Division
FY 2025 DNA Capacity Enhancement for Backlog Reduction (CEBR)
Funding Opportunity Number O-BJA-2025-172460

A. Personnel--

Computation				
Casework Position (additional)	Amount per unit	Define Unit	# units	# Individuals
Criminalist	\$7,696.00	month	12.0	1

Cost	
\$92,352.00	Enter casework analysts/technicians here
\$0.00	
\$0.00	
\$0.00	
\$0.00	
Subtotal	\$92,352.00

Casework Position (Overtime)	Amount per unit	Define Unit	# units	# Individuals
Criminalist	\$90.00	hour	120.0	1

Cost	
\$10,800.00	Enter casework overtime here
\$0.00	
\$0.00	
\$0.00	
Subtotal	\$10,800.00

PERSONNEL TOTAL: \$103,152.00

Casework Overtime salaries + Fringe = **\$11,192.04**

Budget Narrative for Personnel (Do not forget to discuss the cash match your agency will be making if requesting additional personnel for the casework and/or database section. It is calculated for you on the right): The SBSID-SID requests \$103,152.00 to fund a Criminalist position to assist with the backlog of sexual assault kits submitted to the lab. This Criminalist will perform DNA analysis on sexual assault case evidence. The requested funds for a Criminalist position are to be utilized from 10/01/2026 through 9/30/2027. The SBSID-SID requests \$10,800 in overtime costs to support all Criminalists at a rate of \$90.00 per hour. These Criminalists will be directly involved in case review of backlog cases, screening, sampling, analysis, and interpretation of forensic DNA cases, as well as the review and upload of any eligible CODIS profiles. The requested overtime costs would be utilized during the grant period of 10/01/2025 through 9/30/2027.

B. Fringe Benefits-

Casework Position (additional)	Amount of Personnel for basis	% of Amount of Personnel	Additional computation (optional)
Employer's FICA	\$92,352.00	1.45%	
Retirement	\$92,352.00	17.07%	
Uniform Allowance	\$92,352.00	0.00%	
Health Insurance	\$92,352.00	31.61%	
Workman's Compensation	\$92,352.00	2.18%	
Unemployment Compensation	\$92,352.00	0.00%	

Cost	
\$1,339.10	Enter casework analysts/technicians fringe here
\$15,764.49	
\$0.00	
\$29,192.47	
\$2,013.27	
\$0.00	
Subtotal	\$48,309.33

Casework Position (Overtime)	Amount of Personnel for basis	% of Amount of Personnel	Additional computation (optional)
Employer's FICA	\$10,800.00	1.45%	
Retirement	\$0.00	0.00%	
Uniform Allowance	\$0.00	0.00%	
Health Insurance	\$0.00	0.00%	
Workman's Compensation	\$10,800.00	2.18%	
Unemployment Compensation	\$0.00	0.00%	

Cost	
\$156.60	Enter casework overtime fringe here
\$0.00	
\$0.00	
\$0.00	
\$235.44	
\$0.00	
Subtotal	\$392.04

FRINGE TOTAL: \$48,701.37

TOTAL PERSONNEL AND FRINGE:	\$151,853.37
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Budget Narrative for Fringe Benefits: The SBSID-SID is requesting a Criminalist position and Criminalist Overtime that will only be assessed the FICA rate of 1.45% and workman's compensation rate of 2.18% with the total of \$151,853.37 requested for Personnel and Fringe Benefits. These funds would be utilized over the grant period of 10/1/2025 through 9/30/2027.

C. Travel--

Purpose of Travel	Location	Item	Computation Cost	# Individuals	# Nights/Days	# Trips	Cost
International Symposium on Human ID Promega October 2026	Providence	Airfare	\$800.00	2	1	1	\$1,600.00
Estimated gsa \$154+17%=\$181	RI	Hotel (gsa & tax)	\$181.00	2	7	1	\$2,534.00
	Zip02903	Meals	\$42.08	2	8	1	\$673.28
		Misc (parking, baggage)	\$45.00	2	8	1	\$720.00
California Association of Criminalists Seminar Spring 2027	TBD	Airfare	\$500.00	2	1	1	\$1,000.00
Estimated gsa \$189+12%=\$212	CA	Hotel (gsa & tax)	\$212.00	2	5	1	\$2,120.00
	TBD	Meals	\$42.08	2	6	1	\$504.96
		Misc (parking, baggage, shuttle)	\$45.00	2	6	1	\$540.00
AAFS Annual Meeting February 2027	Orlando	Airfare	\$700.00	2	1	1	\$1,400.00
Estimated gsa \$169+17%=\$198	FL	Hotel (gsa & tax)	\$198.00	2	5	1	\$1,980.00
	32819	Meals	\$42.08	2	6	1	\$504.96
		Misc (parking, shuttle, baggage)	\$45.00	2	6	1	\$540.00
Green Mountain DNA Conference July 2027	Waterbury	Airfare	\$800.00	2	1	1	\$1,600.00
estimated gsa \$187+12%=\$210	VT	Hotel (gsa & tax)	\$210.00	2	3	1	\$1,260.00
	Zip05671	Meals	\$42.08	2	4	1	\$336.64
		Misc (parking)	\$45.00	2	4	1	\$360.00
Mandatory Grant Forensics Workshop 2027	Washington	Airfare	\$900.00	1	1	1	\$900.00
estimated gsa \$276+17%=\$323	D.C.	Hotel (gsa & tax)	\$323.00	1	3	1	\$969.00
	22202	Meals	\$42.08	1	4	1	\$168.32
		Misc (parking, baggage, shuttle)	\$45.00	1	4	1	\$180.00

Enter meeting and conference travel costs in the brown shaded boxes.

Are you within the 8% cap for travel and registration for meetings/conferences?

Travel costs:	\$19,891.16
Registration:	\$8,660.00

\$28,551.16 Travel/Registration total
\$610,994.00 Award total

4.67%	% of award for Travel/Registration to Meetings and Conferences
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Meeting Travel Subtotal	\$19,891
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TRAVEL TOTAL:	\$19,891.16
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Budget Narrative for Travel: Funds are requested to support continuing education as required by our accredited status and the FBI quality assurance guidelines. Travel expenses in this category will fund 9 training opportunities at 5 different DNA meeting/conferences/workshops. Attendance provides continuing education opportunities such as DNA workshops, DNA presentations regarding research, validations and current trends, and also access to product vendors' promotions of new DNA equipment and instrumentation. The DNA meeting/conferences include American Academy of Forensic Science meeting, California Association of Criminalists Seminar, Green Mountain DNA conference, International Symposium on Human ID and the mandatory grant forensics workshop. All travel requests for lodging will meet allowed GSA per diem rates for the designated location with local and state lodging taxes. The registration and training workshop fees are present in the Other category. The total for travel and registration comes to \$19,891.16 which is 4.67% of the award total request. These trainings will occur within the grant period of 10/1/2025 through 09/30/2027.

D. Equipment--

Instrument or Equipment Item	Computation			Vendor	Cost
	Cost per Unit	# Units	Define Unit		
Mini Centrifuge	\$400.00	4	each	TBD - Competitive Bid	\$1,600.00

Mini Vortex Mixer	\$150.00	4	each	TBD - Competitive Bid	\$600.00
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EQUIPMENT TOTAL	\$2,200.00
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Budget Narrative for Equipment - SBSID-SID is requesting to purchase four mini centrifuge and four mini vortex mixer instruments for use in the DNA analysis process. All equipment will be purchased during the grant period of 10/1/2025 through 9/30/2027.

E. Supplies--

Forensic Casework Supply Items	Cost per unit	Define Unit	# Units	Vendor	Cost
2026 Case Work Supplies					
EZ Extraction Kit	\$671.00	per kit	60	Qiagen	\$40,260.00
DNA Quantitation Kit	\$988.00	per kit	20	Qiagen	\$19,760.00
Casework Go! Y DNA Screening Kit	\$3,666.00	per kit	1	Qiagen	\$3,666.00
GlobalFiler STR Kit	\$5,898.00	per kit	10	Life Technologies	\$58,980.00
3500 Capillary Array	\$2,297.00	each	1	Life Technologies	\$2,297.00
3500 Performance Optimized Polymer	\$308.00	per bottle	12	Life Technologies	\$3,696.00
3500 Anode Buffer	\$186.00	box	7	Life Technologies	\$1,302.00
3500 Cathode Buffer	\$243.00	box	7	Life Technologies	\$1,701.00
3500 Conditioning Reagent	\$60.00	pouch	5	Life Technologies	\$300.00
Bulk plate (pack of 500)	\$3,737.00	each	1	Life Technologies	\$3,737.00
Miscellaneous Supplies (septa, tips, tubes)	\$4,000.00	misc	1	Various Vendors	\$4,000.00
DNA Collection Swab kit	\$12.50	per kit	1000	Andwin Scientific	\$12,500.00
Sexual Assault DNA Collection kit	\$27.00	per kit	200	Andwin Scientific	\$5,400.00
					\$0.00
2027 Case Work Supplies					
					\$0.00
Laptops for DNA analysts use in laboratory	\$2,500.00	each	2	TBD - Competitive Bid	\$5,000.00
Bulk plate (pack of 500)	\$3,572.00	each	2	Life Technologies	\$7,144.00
Miscellaneous Supplies (septa, tips, tubes)	\$5,317.47	misc	1	Various Vendors	\$5,317.47
EZ Extraction Kit	\$671.00	per kit	60	Qiagen	\$40,260.00
DNA Quantitation Kit	\$988.00	per kit	38	Qiagen	\$37,544.00
Casework Go! Y DNA Screening Kit	\$3,666.00	per kit	3	Qiagen	\$10,998.00
GlobalFiler STR Kit	\$5,641.00	per kit	12	Life Technologies	\$67,692.00
3500 Capillary Array	\$2,193.00	each	1	Life Technologies	\$2,193.00
3500 Performance Optimized Polymer	\$340.00	per bottle	12	Life Technologies	\$4,080.00
3500 Anode Buffer	\$186.00	box	7	Life Technologies	\$1,302.00
3500 Cathode Buffer	\$243.00	box	7	Life Technologies	\$1,701.00
3500 Conditioning Reagent	\$60.00	pouch	5	Life Technologies	\$300.00
DNA Collection Swab kit	\$12.50	per kit	1000	Andwin Scientific	\$12,500.00
Sexual Assault DNA Collection kit	\$27.00	per kit	300	Andwin Scientific	\$8,100.00
Casework Supply Subtotal					\$361,730.47

How many cases should I work?	
Casework supplies:	\$361,730.47
Overtime for casework:	\$11,192.04
	\$372,922.51
1 case per \$1,000	373
At least this many cases have to be worked:	

Validation and Training Supply Items	Cost per unit	Define Unit	# Units	Vendor	Cost
EZ Extraction Kit	\$671.00	per kit	1	Qiagen	\$671.00
DNA Quantitation Kit	\$988.00	per kit	1	Qiagen	\$988.00
					\$0.00
					\$0.00

Val./Training Supply Subtotal	\$1,659.00
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SUPPLY TOTAL	\$363,389.47
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Budget Narrative for Supplies - SBSID-SID is requesting the following supplies for backlog casework: DNA Collection Swab kits, Sexual Assault DNA Collection kits, EZ Extraction kits, Quantitation kits, Y DNA screening kits, STR kits, Capillary Arrays, Polymer, 3500 Anode Buffers, 3500 Cathode Buffers, 3500 Conditioning reagent pouches, bulk packs of plates for DNA analysis and miscellaneous supplies. With the Overtime and Supplies funds requested for casework analysis totaling \$361,730.47, our laboratory will complete at least 373 backlogged DNA cases. The supplies have been divided into two groups, corresponding to the anticipated usage periods in 2026 and 2027. We would also like to purchase kits to train new DNA Criminalists in DNA analysis. The kits requested for training are the EZ Extraction kit and Quantitation kit. All supplies will be purchased during the grant period of 10/1/2025 through 9/30/2027.

Extraction kit and Quantitation kit. All supplies will be purchased during the grant period of 10/1/2025 through 9/30/2027.

F. Construction-- Does not apply

G. Consultants/Contracts--

Contract

Item	Vendor	Service Provided	Cost
Lean Six Sigma Training and Laboratory Improvement	TBD	Training in Lean Six Sigma Process for DNA Criminalists Efficiency Evaluation and Productivity Improvement Plan	\$65,000.00

Contracts Subtotal \$65,000.00

CONSULTANTS/CONTRACTS TOTAL \$65,000.00

Budget Narrative for Consultants/Contracts - SBSD-SID is requesting funds to hire a consultant to teach Lean Six Sigma processes to the DNA staff, evaluate operational efficiency in the DNA laboratory, and develop a productivity improvement plan.

H. Other Costs--

Computation					
Registration and Workshop Costs	Cost per unit	(define unit)	# Units	Cost	
American Academy Forensic Science 2027 - Registration	\$800.00	attendee	2	\$1,600.00	
American Academy Forensic Science 2027 - 2 workshops (\$250 per workshop)	\$500.00	attendee	2	\$1,000.00	
California Association of Criminalists, Spring, 2027 - Non-Member Registration	\$500.00	attendee	2	\$1,000.00	
California Association of Criminalists, Spring, 2027 - Workshop \$225 (2 per attendee)	\$450.00	attendee	2	\$900.00	
Green Mountain DNA Conference 2027 - Registration	\$500.00	attendee	2	\$1,000.00	
International Symposium of Human ID Promega 2026 - Registration	\$860.00	attendee	2	\$1,720.00	
International Symposium of Human ID Promega 2026 - 2 Workshops (\$360 avg. per Workshop)	\$720.00	attendee	2	\$1,440.00	
Registration Subtotal				\$8,660.00	
Computation					
Item	Cost per unit	(define unit)	# Units	Vendor	Cost
					\$0.00
Subtotal					\$0.00

OTHER TOTAL \$8,660.00

Budget Narrative for Other - SBSD-SID is requesting registration fees and training workshop fees for the conferences and workshops requested in the Travel category. Request for registration and workshops to fund 8 training opportunities at 4 meetings over the grant period of 10/1/2025 through 9/30/2027. The requested registration costs will occur during the grant period of 10/1/2025 through 9/30/2027.

I. Indirect Cost- Does not apply

Budget Summary-

Budget Category	Amount
A. Personnel	\$103,152.00
B. Fringe Benefits	\$48,701.37
C. Travel	\$19,891.16
D. Equipment	\$2,200.00
E. Supplies	\$363,389.47
F. Construction	\$0.00
G. Consultants/Contracts	\$65,000.00
H. Other	\$8,660.00
Total Direct Costs	\$610,994.00
I. Indirect Costs	\$0.00
TOTAL PROJECT COSTS	\$610,994.00
Federal Request	\$610,994.00
Non-Federal Amount	\$0.00

BJA FY25 DNA Capacity Enhancement for Backlog Reduction (CEBR) Formula Program
San Bernardino Sheriff's Department – Scientific Investigations Division (SBCSD-SID)

Baseline Backlog Data for SBCSD-SID Casework Laboratory:

A	Number of untested/incomplete forensic biology/DNA cases on hand as of January 1, 2024.	935
B	Number of untested/incomplete forensic biology/DNA cases more than 30 days old (backlogged) as of January 1, 2024.	924
B1	Of these, please estimate the percentage that were from property crimes	81%
C	Number of NEW cases for forensic biology/DNA cases received in calendar year 2024.	1178
C1	Of these, please estimate the percentage that were from property crimes	28%
D	Number of forensic biology/DNA cases COMPLETED in calendar year 2024.	765
D1	Of these, please estimate the percentage that were from property crimes	110
E	Number of forensic biology/DNA cases CLOSED by administrative means in calendar year 2024.	269
F	Number of untested/incomplete forensic biology/DNA cases on hand as of December 31, 2024.	819
G	Number of untested/incomplete forensic biology/DNA cases more than 30 days old (backlogged) as of December 31, 2024.	802
H	The average number of days needed to complete (including peer review and report) nonpriority forensic DNA cases for calendar year 2024 (Both violent and nonviolent crime).	359 days

1	Number of approved (vacant and filled) full-time equivalents (FTEs) in the biology section as of December 31, 2024.	18
2	Number of filled (non-vacant) FTEs in the biology section as of December 31, 2024.	16
3	Staff Retention: Number of the FTEs identified in Question 2 that were in the biology section as of January 1, 2024.	16

DNA Capacity Enhancement for Backlog Reduction (CEBR) Program Budget Breakdown

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
BUREAU OF JUSTICE ASSISTANCE

FY 2025 Formula DNA CEBR

On behalf of the applicant agency named below, I certify the following to the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice:

- (A) That approximately **0** % portion of funding shall be used to carry out for inclusion in the Combined DNA Index System (CODIS), DNA analyses of samples collected under applicable legal authority;
- (B) That approximately **89** % [shall be a minimum of 40% of the award amount] portion of funding shall be used to carry out, for inclusion in CODIS, DNA analyses of samples from crime scenes.
- (C) That approximately **11** % portion of funding shall be used to increase the capacity of the laboratory to carry out DNA analyses of database and/or crime scene samples for inclusion in CODIS; [all highlighted sections must be filled in with numeric values and the sum of all three shall equal 100]

I acknowledge that a false statement in this certification or in the grant application that it supports may be the subject of criminal prosecution, including under 18 U.S.C. § 1001 and/or 1621 and/or 34 U.S.C. §§ 10271-10273. I also acknowledge that Office of Justice Programs grants, including certifications provided in connection with such grants, are subject to review by the Office of Justice Programs and/or by the Department of Justice's Office of the Inspector General.

I have authority to make this certification on behalf of the applicant agency (that is, the agency applying directly to the Bureau of Justice Assistance).

Signature of Certifying Official

Kerri Heward

Printed Name of Certifying Official

Crime Lab Director

Title of Certifying Official

San Bernardino County Sheriff's Department, California

Name of Applicant Agency (including Name of State)

Date



CERTIFICATE OF ACCREDITATION

The ANSI National Accreditation Board

Hereby attests that

**San Bernardino County Sheriff's Department
Scientific Investigations Division**

711 East Rialto Avenue, San Bernardino, California 92415 USA

Fulfills the requirements of

ISO/IEC 17025:2017

Accreditation Requirements for Forensic Testing and Calibration (2023)

FBI Quality Assurance Standards for Forensic DNA Testing Laboratories:2020

In the field of

Forensic Testing

This certificate is valid only when accompanied by a current scope of accreditation document.

The current scope of accreditation can be verified at www.anab.org.

Pamela L. Sale, Vice President, Forensics

Expiry Date: 30 June 2028

Certificate Number: FT-0315





SHANNON D. DICUS, SHERIFF-CORONER

RE: FY 2025 DNA Capacity Enhancement and Backlog Reduction (CEBR) Program
San Bernardino Sheriff's Department – Scientific Investigations Division (SBSD-SID)
Program Income Declaration

To Whom it may concern.

The San Bernardino Sheriff's Department – Scientific Investigations Division does not employ a fee-for-service model or otherwise compensation from external organizations or jurisdictions to conduct DNA sample testing.

Sincerely,

Kerri Heward
Crime Laboratory Director
655 E 3rd St,
San Bernardino, CA 92415

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013

Expiration Date: 06/30/2028

1. * Type of Federal Action: ☐ a. contract ☒ b. grant ☐ c. cooperative agreement ☐ d. loan ☐ e. loan guarantee ☐ f. loan insurance	2. * Status of Federal Action: ☐ a. bid/offer/application ☒ b. initial award ☐ c. post-award	3. * Report Type: ☒ a. initial filing ☐ b. material change
4. Name and Address of Reporting Entity: ☒ Prime ☐ SubAwardee * Name: County of San Bernardino * Street 1: 655 East Third Street Street 2: * City: San Bernardino State: CA: California Zip: 92415-0061 Congressional District, if known: CA31		
5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime: 		
6. * Federal Department/Agency: Bureau of Justice Assistance		7. * Federal Program Name/Description: DNA Backlog Reduction Program Assistance Listing Number, if applicable: 16.741
8. Federal Action Number, if known: 		9. Award Amount, if known: \$
10. a. Name and Address of Lobbying Registrant: Prefix * First Name N/A Middle Name * Last Name N/A Suffix * Street 1 N/A Street 2 * City N/A State Zip		
b. Individual Performing Services (including address if different from No. 10a) Prefix * First Name N/A Middle Name * Last Name N/A Suffix * Street 1 N/A Street 2 * City N/A State Zip		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. * Signature: Completed on Submission to Grant.gov * Name: Prefix Mr. * First Name Julio Middle Name * Last Name Galvez Suffix Title: Senior Supervising Accountant/Auditor Telephone No.: 9053873671 Date: Completed on Submission to Grant. Federal Use Only: Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)		



SHANNON D. DICUS, SHERIFF-CORONER

August 13, 2025

RE: FY 2025 DNA Capacity Enhancement and Backlog Reduction (CEBR) Program
San Bernardino Sheriff's Department – Scientific Investigations Division (SBSD-SID)
Applicant Disclosure of Duplication in Cost Items

To Whom it may concern.

The San Bernardino Sheriff's Department – Scientific Investigations Division does not have (and is not proposed as a sub-recipient under) any pending applications submitted within the last 12 months for federally-funded grants or cooperative agreements (or for sub-award under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover all identical cost items outlined in the budget submitted as part of this application.

Sincerely,

A handwritten signature in blue ink that reads "Kerri Heward".

Kerri Heward
Crime Lab Director
711 E. Rialto Avenue
San Bernardino, CA 92415



U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

(1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.

(2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

- a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
- b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
- c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by

the Office on Violence Against Women, also may apply to an award made otherwise;

- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--

- a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
- b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C.

- §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self-Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.



U.S. DEPARTMENT OF JUSTICE

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; LAW ENFORCEMENT AND COMMUNITY POLICING

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE,
Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice,
Office of Justice Programs, ATTN: Control Desk, 810 7th Street,
N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements

of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. LAW ENFORCEMENT AGENCY CERTIFICATION REQUIRED UNDER DEPARTMENT OF JUSTICE DISCRETIONARY GRANT PROGRAMS ("SAFE POLICING CERTIFICATION")

If this application is for a discretionary award pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to a State, local, college, or university law enforcement agency, the Applicant certifies that any such law enforcement agency to which funds will be made available has been certified by an approved independent credentialing body or has started the certification process. To become certified, a law enforcement agency must meet two mandatory conditions:

(a) the agency's use of force policies adhere to all applicable federal, State, and local laws; and

(b) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law.

For detailed information on this certification requirement, see <https://cops.usdoj.gov/SafePolicingEO>.

The Applicant acknowledges that compliance with this safe policing certification requirement does not ensure compliance with federal, state, or local law, and that such certification shall not constitute a defense in any federal lawsuit. Nothing in the safe policing certification process or safe policing requirement is intended to be (or may be) used by third parties to create liability by or against the United States or any of its officials, officers, agents or employees under any federal law. Neither the safe policing certification process nor the safe policing certification requirement is intended to (or does) confer any right on any third-person or entity seeking relief against the United States or any officer or employee thereof. No person or entity is intended to be (or is) a third-party beneficiary of the safe policing certification process, or, with respect to the safe policing certification requirement, such a beneficiary for purposes of any civil, criminal, or administrative action.

6. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in

the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.



SHANNON D. DICUS, SHERIFF-CORONER

RE: FY 2025 DNA Capacity Enhancement and Backlog Reduction (CEBR) Program
San Bernardino Sheriff's Department – Scientific Investigations Division (SBSD-SID)
Supplant Letter

To Whom it may concern.

Federal Funds will be used to supplement existing state and local funds from program activities and will not supplant those funds that have been appropriated for the same purpose.

Sincerely,

Kerri Heward
Crime Laboratory Director
655 E 3rd St,
San Bernardino, CA 92415



SHANNON D. DICUS, SHERIFF-CORONER

RE: FY 2025 DNA Capacity Enhancement and Backlog Reduction (CEBR) Program
San Bernardino Sheriff's Department – Scientific Investigations Division (SBSD-SID)
Applicant Disclosure of Duplication in Cost Items

To Whom it may concern.

The San Bernardino Sheriff's Department – Scientific Investigations Division does not have (and is not proposed as a sub-recipient under) any pending applications submitted within the last 12 months for federally-funded grants or cooperative agreements (or for sub-award under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover all identical cost items outlined in the budget submitted as part of this application.

Sincerely,

Kerri Heward
Crime Laboratory Director
655 E 3rd St,
San Bernardino, CA 92415