



Interoffice Memo

DATE: January 5, 2024

PHONE: 909 383-2025

FROM: TRAVEL AND TRAINING UNIT
Preschool Services Department

TO: JACQUELYN GREENE
Director
Preschool Services Department

SUBJECT

**PRESCHOOL SERVICES POLICY COUNCIL MEMBER TO ATTEND THE REGION 9
EARLY CHILDHOOD STEM INSTITUTE**

The Preschool Services Department is requesting to send 2 Policy Council (PC) Representatives to the "Region 9 Early Childhood STEM Institute Conference" in Phoenix, Arizona. The training is sponsored by the "Region 9 Head Start Association.

The "Region 9 Early Childhood STEM Institute Conference" will provide the PC Representatives with insights and strategies to effectively learn to teach young children about science, technology, engineering, and math. Conference topics include learning to teach science principles in an interactive, hands-on approach to teach about science principles appropriately and knowledgeably. The workshops will focus on strategies to elevate creativity, curiosity, and discovery through observation and experimentation.

They will be leaving on Tuesday, March 19, 2024 due to the conference starting Wednesday, March 20, 2024 in Phoenix, AZ. They will return March 23, 2024 due to the conference ending Friday, March 22, 2024.

Attendee Names: Diana Banderas and Lesly Torres

Alternates: No alternates

Cost Center: Head Start 5911102220

Dates of Travel: March 19-23, 2024

Purpose of Travel: Region 9 Early Childhood STEM Institute

Justification: Attending the conference will provide the Policy Council (PC) members with information and resources needed to prepare children for kindergarten and to build lifelong learning skills. The PC member will share the information learned with fellow parents at assigned school sites, as well as with other Policy Council members.

Expenses:

Conference Registration	2	EA	\$980.00	\$1,960.00
Day Child Care \$40 per day X 5 Days (3/19, 3/20, 3/21, 3/22, 3/23)	2	EA	\$200.00	\$400.00
Night Child Care \$20 per night X 4 nights (3/19, 3/20, 3/21, 3/22)	2	EA	\$80.00	\$160.00
Air travel bag fees \$60 roundtrip	2	EA	\$60.00	\$120.00
Air Travel Flight to and from Conference	2	EA	\$22.00	\$22.00
Breakfast \$11 X 1 day (two PC member)	2	EA	\$44.00	\$88.00
Dinner \$24 X 4 days (3/19, 3/20, 3/21, 3/22)	2	EA	\$96.00	\$192.00
Lodging \$269 per night X 4 nights plus \$290.68 taxes and fees	2	EA	\$1,366.68	\$2,733.36
Airport Parking \$18 per day X 5 Days (12/21, 12/22, 12/23, 12/24, 12/25, 12/26)	2	EA	\$90.00	\$180.00
Diana Banderas mileage (roundtrip to & from airport) 66 miles x 65.5 cents	1	EA	\$43.23	\$43.23
Lesly Torres mileage (roundtrip to & from airport) 8 miles x 0.655 cents	1	EA	\$5.24	\$5.24
Taxi roundtrip from airport to hotel	2	EA	\$41.12	\$81.24
Total				\$6,634.07
Contingencies				\$1,365.93
Grand Total				\$8,000

Contact Name: Brittany Cabral

Phone: (909)383-2015

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CONFERENCES



TRAINING WEST



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**EARLY CHILDHOOD
STEM Institute**

March 20-22, 2024

In-Person

Overview	Preliminary Schedule	Keynotes	Hotel
Fees	Marketing Opportunities	Social Media	FAQs
Past Conferences	Call for Presenters		

Why

Why do we host the Early Childhood STEM Institute?

What fun it is – learning how to teach young children about science, technology, engineering, and math! George Washington Carver said, “Since new developments are the products of a creative mind, we must therefore stimulate and encourage that type of mind in every way possible.” And so, teaching STEM concepts to the very young is a strategy that will reap huge rewards for the future, while serving as a fun, engaging activity in the present.

From birth, children show interest in learning about the world around in many ways. STEM experiences foster a child’s natural curiosity and build their understanding through inquiry-based experiences. From skill-building in daily routines and play to exploration and collaboration activities, children are drawn and celebrate the WHYs of early years. Playing games, exploring with friends, and testing their intuitive theories about the world, STEM brings about multisensory experiences to better grasp concepts and ideas. “Creativity is the secret sauce to science, technology, engineering, and math.” – Ainissa Ramirez, Science Evangelist.

Efforts to improve STEM in early childhood programs and more widely in U.S. schools both inside and outside the classroom has long been a challenge. Adequate training of early education teachers in STEM concepts is essential to get a head start on STEM education. National Science Teachers Association recognizes the value and importance of nurturing young children’s curiosity and recommends that teachers and other providers who support the learning of science in young children be given professional development experiences.

R9HSA’s Early Childhood STEM Institute is focused on bringing our community a fun and engaging experience to learn science principles in an interactive, hands-on approach, enabling Head Start education staff to teach about science principles appropriately and knowledgeably.

Our theme for 2024 is **Children as Innovators**. This year we are seeking workshops that showcase strategies for children and families, Birth to 5, that elevate innovation, creativity, curiosity, and discovery through observation and experimentation.

In addition, we will look welcome a deeper look at the potential of AI and the benefits to early childhood education. We will explore AI's impact on personalized learning, early intervention, interactive learning, continuous assessment, accessibility, and other areas of potential effect.

What

For our Early Childhood STEM Institute, we will be offering three formats to support deep learning and connections among attendees:

- 2.5-hour Education Sessions
- 1.5-hour Education Sessions
- 1-hour Education Sessions, pre-recorded

Where

Sheraton Downtown Phoenix, Phoenix, AZ

When

March 20-22, 2024

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Family Engagement and Cultural Effectiveness

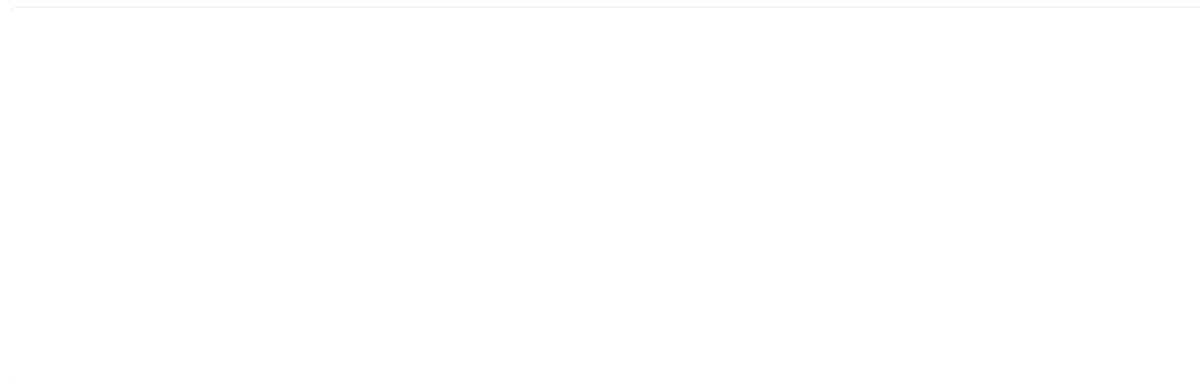
First 1,000 Days! Early Head Start

FAQ – Conferences

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Upcoming Events



Managers Academy (Virtual) Session 4/6

 November 21, 2023

 8:00am - 5:00pm America/Los Angeles

Site Directors Network



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Individual and group pricing is available. Additionally, attendees will be offered the opportunity to bundle their conference registration with a 12-month subscription to [continued.com's Early Child Education Online](#). With over 280+ courses online, this resource is extensive and accessible 24/7, 365. Professional development designed with Region 9's community in mind.

Members

\$890.00 per person

PD Bundle with 12 months of continued.com: \$979.00 per person

Non-Members

\$980.00 per person

PD Bundle with 12 months of continued.com: \$1,069.00 per person

Group Pricing for Conference Only (Does not apply to PD bundle registrations)

- 25+ registrations 5% off – code STEM5
- 50+ registrations 10% off – code STEM10
- 100+ registrations 15% off – code STEM15

Registration fee includes:

- ✓ Access to the full institute
- ✓ Access to the Whova event app
- ✓ Breakfast and lunch each day
- ✓ Training materials

Preliminary Schedule

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Preliminary Schedule

Wednesday March 20, 2024

TIME	AGENDA
6:30-7:30am	Health Activity
8:00am	Breakfast (Coffee, Tea, Pastries)
9:00-10:30am	General Session
11:00-12:30pm	Training Sessions Five Breakouts Excursions
12:30-1:30pm	Lunch (Sandwich, Soup, Salad)
1:30-4:00pm	Training Sessions Five Breakouts Excursions
4:00-6:00pm	Welcome Reception

Thursday March 21, 2024

TIME	AGENDA
6:30-7:30am	Health Activity
8:00am	Breakfast (Coffee, Tea, & Pastries)
9:00-11:30am	Training Sessions Five Breakouts Curriculum Fair
11:30-12:30pm	Lunch (Sandwich, Soup, Salad)
12:30-2:00pm	Training Sessions Five Breakouts
2:30-4:00pm	Training Sessions Five Breakouts

Friday March 22, 2024

TIME	AGENDA
6:30-7:30am	Health Activity



REGION NINE HEAD START

Elevating the Head Start

HOME ABOUT COMMUNITY

TIME	AGENDA
8:00am	Breakfast (Coffee, Tea, & Pastries)
8:30-10:00am	Training Sessions Five Breakouts
10:30-12:00pm	Training Sessions Five Breakouts
12:00-1:00pm	Lunch (Sandwich, Soup, Salad)
1:00-2:30pm	Trainings Sessions Five Breakouts
3:00-4:00pm	Closing General Session

Shop Now
Head Start Gear Zone

CONFERENCES

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Family Engagement and Cultural Effectiveness



First 1,000 Days! Early Head Start

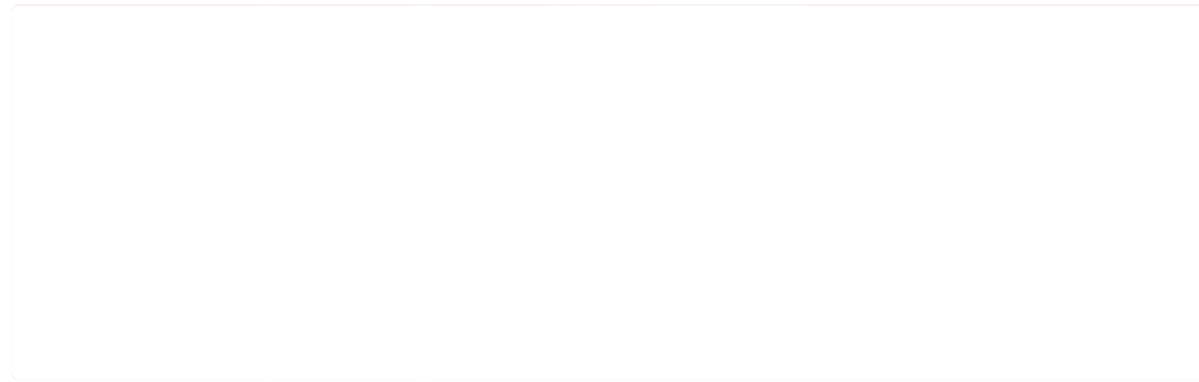


FAQ - Conferences

Social Media

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Upcoming Events



HR Network

- December 6, 2023
- 9:00am - 12:00pm America/Los Angeles



Directors Exchange Network

- December 8, 2023
- 1:00pm - 2:00pm America/Los Angeles



Hotel

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Sheraton Downtown Phoenix

340 N 3rd St.

Phoenix, AZ 85004

At Sheraton Phoenix Downtown, we've revolutionized style and comfort, for both work and relaxation, creating so much more than just a hotel. We invite you into our expansive 20,000-square-foot community lobby space. Purposefully designed with exclusive amenities, innovative work and gathering spaces, and an energizing vibe, you'll feel right at home while working, dining, or socializing. **Grab coffee, pastries, sharables, and drinks at our signature café, & more to keep the creativity and ideas flowing. With a space as inviting and comfortable as this, you may never want to leave.**

Room Rate: \$269.00 plus tax

Parking: Discounted Self-Parking of \$20 per day

Booking Deadline is February 20, 2024

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