

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

May 21, 2024

FROM

BEAHTA R. DAVIS, Director, Regional Parks Department

SUBJECT

Budget Adjustments for Maintenance and Services Costs

RECOMMENDATION(S)

Authorize the Auditor-Controller/Treasurer/Tax Collector to post the budget adjustments, as detailed in the Financial Impact Section, to the Regional Parks Department’s 2023-24 budget to reflect the utilization of salary savings in the amount of \$340,000, to fund general maintenance and services costs (Four votes required).

(Presenter: Beahta R. Davis, Director, 387-2340)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote the Countywide Vision.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

This item ~~will not may~~ result in the use of additional Discretionary General Funding (Net County Cost) if the projected revenue shortage materializes.— The Regional Parks Department (Department) will fund deferred general maintenance and professional services costs in the amount of \$340,000 with salary savings resulting from staffing vacancies throughout 2023-24. The Department is requesting the following budget adjustments to its general operating budget (6520001000):

Fund Center	Commitment Item/GL Account	Description	Action	Amount
6520001000	51001010	Regular Salary	Decrease	\$340,000
6520001000	52002870	General Maintenance → Maint → Structure , → Improvements , & Grounds	Increase	\$200,000
6520001000	52002445	Other Professional & Spec Ser vices	Increase	\$140,000

The Department is anticipating that there may be a shortage in revenue due to decreased concession payments from Moabi Regional Park. The use of salary savings in conjunction with the Department’s projected revenue shortage may result in the Department seeking Board of Supervisors approval for additional Discretionary General Funding at year-end. It was anticipated that salary savings would reduce the amount of Net County Cost needed to fund this revenue deficit. The revenue deficit may result in the use of additional Discretionary General Funding at year end.

BACKGROUND INFORMATION

The Department operates and maintains eight regional parks, across San Bernardino County. Approval of the recommended budget adjustments will allow the Department to fund costs for unexpected maintenance, structural repairs, and professional services across the Department's parks. This includes general maintenance repairs, such as irrigation repairs at all parks, water slide maintenance at Yucaipa Regional Park (Yucaipa), tree damage at Prado Regional Park (Prado), Yucaipa and Big Morongo Canyon Preserve. Structural repairs to buildings include canopy damage at Yucaipa and electrical damage at Prado.

Professional Service increases were incurred due to increases in wildlife removal and rodent control at all parks and increased landscape improvement at all parks. Modifications have been included in the 2024-25 recommended budget. The budget adjustment will allow the Department to continue to meet other funding obligations.

Approval of this recommended budget adjustment aligns with the County and Chief Executive Officer goals and objectives to promote the countywide vision and operate in a fiscally-responsible and business-like manner by allowing the Department to utilize existing savings to support maintenance and improvements across the Department's sites.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on April 25, 2024; Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Chief Deputy Controller, 382-3195) on April 23, 2024; Finance (Elias Duenas, Administrative Analyst, 387-4052) on April 25, 2024; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on May 6, 2024.