

**Local Area Subsequent Designation  
and  
Local Board Recertification Application  
for  
Program Year 2023-25**

**Local Workforce Development Area**

San Bernardino County

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## Application for Local Area Subsequent Designation and Local Board Recertification

This application will serve as your request for Local Workforce Development Area (Local Area) subsequent designation and Local Workforce Development Board (Local Board) recertification for Program Year (PY) 2023-25 under the *Workforce Innovation and Opportunity Act* (WIOA).

If the California Workforce Development Board (CWDB) determines the application is incomplete, it will either be returned or held until the necessary documentation is submitted. Please contact your [Regional Advisor](#) for technical assistance or questions related to completing and submitting this application.

Completed applications must be submitted by 5 p.m. on Friday, May 26, 2023, to the CWDB at [PolicyUnit@cwdb.ca.gov](mailto:PolicyUnit@cwdb.ca.gov).

San Bernardino County

Name of Local Area

290 North D Street, Suite 600

Mailing Address

San Bernardino, CA 92415

City, State, ZIP

Date of Submission

Bradley Gates

Contact Person

(909) 387-9856

Contact Person's Phone Number

## Local Board Membership

The WIOA Section 107(b)(2)(A) through (E) states the requirements for nominating and selecting Local Board members.

1. Provide the names of the individuals appointed for each membership category listed below.
2. Attach a roster for the current Local Board.

**Category: Business** – WIOA Section 107(b)(2)(A) requires that business members constitute a simple majority of the Local Board, and WIOA Section 107(b)(3) states that the chairperson shall also be a member under this category. Specifically, a majority of the Local Board's business members shall constitute the following representatives under this membership category:

- Owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority;
- Representatives of businesses, including small businesses or business organizations; and
- Individuals appointed by those who have been nominated by local business organizations and business trade associations.

Please list the Local Board's business members and identify the chairperson by typing CHAIR after their name:

### Local Board Business Members

Name	Title	Entity	Appointment Date	Term End Date
William Sterling, Chair	President	Sterling Synergy Systems, Inc.	12/14/2021	12/31/2023
Shannon Shannon	Owner	Saddlerock Reverse Mortgage	11/15/2022	12/31/2024
Jonathan Weldy	President	Meridian Land Development Co.	11/15/2022	12/31/2024
Phillip Cothran	Owner	State Farm Insurance	01/10/2023	12/31/2023
Michael Gallo	President/CEO	Kelly Space & Technology, Inc.	04/21/2021	12/31/2022
Scott Kuethen	CEO	Amtec Human Capital	10/26/2021	12/31/2023
Cinnamon Alvarez	President	A-19 Artisan Lighting	02/07/2023	12/31/2023
Lina Montes	President	G.O. Pallets, Inc.	03/28/2023	12/31/2024
Dale Marsden	President	Tomorrow's Talent	03/28/2023	12/31/2024
Tawnya Rhoades-Hensley	Business Owner/Educational Consultant	Lasso the Moon	04/25/2023	12/31/2024

**Category: Labor** – At least 20 percent of the Local Board members shall be labor representatives from the Local Area's workforce. Specifically, the Local Board shall have labor representatives under this membership category from the following entities (WIOA 107[b][2][B]):

- Labor organizations (for a Local Area in which employees are represented by labor organizations) and who have been nominated by local labor federations, or (for a Local Area in which no employees are represented by such organizations) other representatives of employees.
- A member of a labor organization or a training director from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area, if such a program exists.

Members may be representatives from community-based organizations with demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, veterans, or individuals with disabilities; and organizations with demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth and/or out-of-school youth.

*California Unemployment Insurance Code (CUIC) Section 14202(b)(1) further requires and specifies that at least 15 percent of Local Board members shall be representatives of labor organizations unless the local labor federation fails to nominate enough members. For a Local Area in which such organizations represent no employees, other representatives of employees shall be appointed to the Local Board, but any Board that appoints representatives of employees not nominated by local labor federations must demonstrate that no employees are represented by such organizations in the Local Area.*

List the Local Board's labor members:

**Local Board Labor Members**

Name	Title	Entity	Appointment Date	Term End Date
Ricardo Cisneros	Labor Org/Executive Sec/Treasurer	Inland Empire Labor Council	03/28/2023	12/31/2024
Jimmy Elrod	Labor Org/Representative	SW Carpenters	01/24/2023	12/31/2024
Louie Lopez	Labor Org/Apprenticeship Representative	Iron Workers 433	01/24/2023	12/31/2024
Lowell King	Community Based Organization/Regional Operations Officer	Goodwill of Southern California	12/14/2021	12/31/2023

**Category: Education** – WIOA Section 107[b][2][C] requires that each Local Board include members who represent entities that administer education and training activities in the Local Area. Specifically, the Local Board shall have education representatives under this membership category from the following entities:

- Eligible Title II adult education and literacy providers.
- Institutions of higher education providing workforce investment activities.

Members may be representatives from local educational agencies and community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment.

List the Local Board's education members:

**Local Board Education Members**

Name	Title	Entity	Appointment Date	Term End Date
Henry Shannon	President	Chaffey College	12/13/2021	12/31/2023
Mauricio Arellano	Superintendent	San Bernardino Unified School District	04/11/2023	12/31/2024

**Category: Economic and Community Development** – WIOA Sections 107[b][2][D] and [E] require each Local Board to include governmental, economic, and community development representatives under this membership category from the following entities:

- Economic and community development organizations.
- The state's employment service office under the Wagner-Peyser Act.
- Programs carried out under Title I of the federal Rehabilitation Act.

A Local Board may have representatives from transportation, housing and/or public assistance agencies; philanthropic organizations; and/or an individual or representatives of entities determined to be appropriate by the local CEO.

List the Local Board's economic and community development members:

**Local Board Economic and Community Development Members**

Name	Title	Entity	Appointment Date	Term End Date
Orlando Acevedo	Economic Development/Assistant Town Manager	City of Apple Valley	03/28/2023	12/31/2023
Cherilynn Greenlee	Employment Service/Division Chief, Southern Division, Workforce Services	California Employment Development Department	03/2/2023	12/31/2024
Robert Loeun	Rehab Act of 1978/District Administrator	California Department of Rehabilitation	04/12/2022	12/31/2023

## Performed Successfully

The Local Area hereby certifies that it has performed successfully, defined as having an Individual Indicator Score of 50% or higher in PY 20-21 **or** PY 21-22, as described in Workforce Services Directive WSD20-02, *Calculating Local Area Performance and Nonperformance* (September 18, 2020), for the following primary indicators of performance:

- Employment Rate 2<sup>nd</sup> Quarter After Exit
- Median Earnings

### PY 20-21 Individual Indicator Scores

Indicators of Performance	Adults	Dislocated Workers
Employment Rate 2 <sup>nd</sup> Quarter After Exit	<u>62.5%</u>	<u>63.9</u>
Median Earnings 2 <sup>nd</sup> Quarter After Exit	\$6,409	<u>\$8,207</u>

### PY 20-21 Individual Indicator Scores

Indicators of Performance	Youth
Employment or Education Rate 2 <sup>nd</sup> Quarter after Exit	69.2%
Median Earnings	BASELINE

### PY 21-22 Individual Indicator Scores

Indicators of Performance	Adults	Dislocated Workers
Employment Rate 2 <sup>nd</sup> Quarter After Exit	<u>62.4%</u>	<u>64.8</u>
Median Earnings 2 <sup>nd</sup> Quarter After Exit	\$6,282	\$8,027

### PY 21-22 Individual Indicator Scores

Indicators of Performance	Youth
Employment or Education Rate 2 <sup>nd</sup> Quarter after Exit	<u>73.7%</u>
Median Earnings	BASELINE

### **Sustained Fiscal Integrity**

The Local Area hereby certifies that it has not been found in violation of one or more of the following during PY 20-21 or PY 21-22:

- *Final determination of significant finding(s)* from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or improperly expended funds due to the willful disregard or failure to comply with any WIOA requirement.
- *Gross negligence* – defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.
- *Failure to observe accepted standards of administration* – Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 2 *Code of Federal Regulations* (CFR) Part 200.

Certify No Violation: ☒

### **Engaged in Regional Planning**

*Engaged in regional planning* is defined as participating in and contributing to regional planning, regional plan implementation, and regional performance negotiations. The Local Area hereby certifies that it has participated in and contributed to regional planning and negotiating regional performance measures in the following ways: The San Bernardino County Board of Supervisors approved the WIOA Program Year 2021-2024 San Bernardino County Local Plan and the Inland Empire Regional Plan 2-Year Modification to the California Workforce Development Board on 3/14/2023.

### **Local Area Assurances**

Through PY 23-25, the Local Area assures that:

- A. It will comply with the applicable uniform administrative requirements, cost principles, and audit requirements (WIOA Section 184[a][2] and [3]).

Highlights of this assurance include:

- The Local Area's procurement procedures will avoid acquisition of unnecessary or duplicative items, software, and subscriptions (in alignment with Title 2 CFR Section 200.318).



- The Local Area will maintain and provide accounting and program records, including supporting source documentation, to auditors at all levels, as permitted by law (Title 2 CFR Section 200.508).

Note that failure to comply with the audit requirements specified in Title 2 CFR Part 200 Subpart F will subject the Local Area to potential cash hold (Title 2 CFR Section 200.338).

- B. All financial reporting will be done in compliance with federal and state regulations and guidance.

Highlights of this assurance include the following:

- Reporting will be done in compliance with Workforce Services Directive WSD19-05, *Monthly and Quarterly Financial Reporting Requirements*, (December 4, 2019).
- All close out reports will comply with the policies and procedures listed in WSD16-05, *WIOA Closeout Requirements* (July 29, 2016).

Note that failure to comply with financial reporting requirements will subject the Local Area to potential cash hold. (Title 2 CFR Section 200.338)

- C. Funds will be spent in accordance with federal and state laws, regulations, and guidance.

Highlights of this assurance include the following:

- The Local Area will meet the requirements of the *CUIC Section 14211*, to spend a minimum of 30 percent of combined total of WIOA Title I adult and dislocated worker formula fund allocations on training services.
- The Local Area will not use funds to assist, promote, or deter union organizing (WIOA Section 181[b][7]).

- D. The Local Area will select the America's Job Center of California<sup>SM</sup> operator(s) through a competitive procurement process, such as a Request for Proposals, unless designated or certified as an operator with the agreement of the local CEO and the Governor (WIOA Section 121[d][2][A] and 107[g][2]).

- E. The Local Area will collect, enter, and maintain data related to participant enrollment, activities, and performance necessary to meet all CalJOBS<sup>SM</sup> reporting requirements and deadlines.

- F. The Local Area will comply with the nondiscrimination provisions of WIOA Section 188 and 29 CFR Part 38, including the collection of necessary data.

- G. The Local Area will engage in and contribute to, regional planning and regional plan implementation (for example, the Local Area has participated in regional planning meetings and regional plan implementation efforts, and the Local Board and local CEO have reviewed and approved the regional plan and two-year modifications).
- H. The Local Area will participate in regional performance negotiations.
- I. The Local Area will comply with CWDB policies and guidelines, legislative mandates and/or other special provisions as may be required under federal law or policy, including the WIOA or state legislation.
- J. Priority shall be given to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career and training services funded by WIOA Adult funding (WIOA Section 134[c][3][E] and *Training and Employment Guidance Letter* [TEGL] 10-09, and TEGL 19-16).

### Application Signature Page

**Instructions** – The local CEO and Local Board Chair must sign and date this form. Electronic signatures are permitted for the PY 23-25 application.

By signing the application below, the local CEO and Local Board Chair request subsequent designation of the Local Area and recertification of the Local Board. Additionally, they agree to abide by the Local Area assurances included in this application.

Local Workforce Development Board Chair

  
\_\_\_\_\_  
Signature

William Sterling

\_\_\_\_\_  
Name

Chair

\_\_\_\_\_  
Title

May 1, 2023

\_\_\_\_\_  
Date

Local Chief Elected Official

  
\_\_\_\_\_  
Signature

Dawn Rowe

\_\_\_\_\_  
Name

Chair

\_\_\_\_\_  
Title

MAY 09 2023

\_\_\_\_\_  
Date