

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

February 8, 2022

FROM

COL. PAUL COOK (RET.), First District Supervisor, Board of Supervisors

SUBJECT

Employment Contract for Support Services to the First Supervisorial District

RECOMMENDATION(S)

Terminate Employment Contract No. 20-1166 and approve new Employment **Contract No. 22-68** with Christopher Porter to provide support services to the First District Supervisor as Policy Advisor I, effective January 29, 2022, for an estimated annual cost of \$119,044 (Salary - \$63,398, Benefits - \$55,646).

(Presenter: Supervisor Col. Paul Cook (Ret.), First District, 387-4830)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this employment contract will not require the use of additional Discretionary General Funding (Net County Cost). Sufficient appropriation exists within the First District's 2021-22 budget to fund the costs related to this employment contract and will be included in future recommended budgets.

BACKGROUND INFORMATION

Staff services to members of the Board of Supervisors (Board) are provided through contractual arrangement, as required by the County Charter. On December 8, 2020 (Item No. 5), the Board approved Employment Contract No. 20-1166 to engage Mr. Porter as a Field Representative I. The recommended new employment contract would engage Mr. Porter as a Policy Advisor I, effective January 29, 2022. This employment contract is being presented at this time for Board approval effective as of January 29, 2022, to ensure seamless operations, as the recommended employment contract was finalized as soon as possible to fill a recent vacancy.

Either party may terminate the contract at any time without cause with a 14-day prior written notice to the other party. The contract may be terminated for just cause immediately by the County.

PROCUREMENT

N/A

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District
February 8, 2022**

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Cynthia O'Neill, Principal Assistant County Counsel, 387-5455) on January 21, 2022; Human Resources (Gina King, Human Resources Division Chief, 387-5571) on January 21, 2022; Finance (Stephenie Shea, Administrative Analyst, 387-4919) on January 14, 2022; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on January 14, 2022.

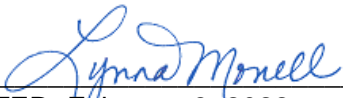
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Dawn Rowe
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: February 8, 2022



cc: BOS- Shea w/agree
Contractor- C/O BOS w/agree
File- w/agree
LA 02/9/2022