



*The Heart of a  
Healthy Community*

## ATTACHMENT B PROGRAM LETTER OF AGREEMENT

**This document serves as the required ACGME Program Letter of Agreement between *San Bernardino County on behalf of Arrowhead Regional Medical Center (ARMC)* and Kaiser Permanente Southern California Graduate Medical Education (representing Kaiser Foundation Hospitals (KFH) and Southern California Permanente Medical Group (SCPMG)). KFH and SCPMG are sometimes collectively referred to herein as “Kaiser Permanente”.**

This document serves as an agreement between ARMC as Sponsoring Institution for Surgery Residency Program and Kaiser Permanente Ontario Medical Center (KP Ontario) as the Participating Site for residency education for the rotation of General Surgery, Trauma/Acute Care Surgery, and Bariatric Surgery.

This Program Letter of Agreement (PLA) is contingent upon and effective upon full execution (“Effective Date”) by the parties of an Inter-Institutional Agreement for Residency Rotations (“Inter-Institutional Agreement”) between San Bernardino County on behalf of Arrowhead Regional Medical Center and Kaiser Foundation Hospitals, and Southern California Permanente Medical Group, and the term will run concurrently with the Inter-Institutional Agreement. This PLA may be terminated by either party for any reason with 30 days written advance notice.

### 1. Persons Responsible for Education and Supervision

At ARMC (Sponsoring Site): Tommy Lee, MD

At (Participating Site): Cliff Eke, MD, Site Director at KP Ontario

The above-mentioned people are responsible for the education and supervision of the ARMC Surgery residents while on a rotation at Kaiser Permanente Ontario

### 2. Responsibilities

The faculty at KP Ontario must provide appropriate supervision of residents in patient care activities and maintain a learning environment conducive to educating the residents in the ACGME competency areas. The faculty must evaluate resident performance in a timely manner during each rotation or similar educational assignment and document this evaluation at completion of the assignment.

### 3. Content and Duration of the Educational Experiences

The content of the educational experiences has been developed according to the requirements and include the following goals and objectives:

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## Trauma/Acute Care Surgery Rotation

### **Medical Knowledge**

- Describe the anatomy of the abdomen including its viscera and anatomic spaces.
- Outline the comprehensive evaluation and resuscitation of trauma patients using the Advanced Trauma Life Support (ATLS) protocol.
- Coordinate pre- and post-surgical operative care for patients in the Trauma rotation.

### **Patient Care**

- Coordinate pre- and post-surgical operative care for trauma and emergent surgical patients
- Develop proficiency in evaluation and interpretation of the different diagnostic modalities including: X-Rays, ultrasounds, CT scans, MRI scans.

### **Professionalism**

- Express receptive attitude to feedback on performance, be attentive to ethical issues and be involved in end-of-life discussions and decisions.
- Understand the importance of honesty in the doctor-patient relationship.

### **Systems-Based Practice**

- Participate in multi-disciplinary approach to management to trauma and critically ill patients including but not exclusively Physical therapy, Occupational therapy, Speech/Cognitive therapy, and Respiratory therapy.

### **Practice-Based Learning & Improvement**

- Demonstrate receptiveness to criticism and demonstrate ability to identify errors made. Show improvement with delivery of care based on criticism and mistakes.

### **Interpersonal & Communication Skills**

- Understand the communicative roles of each member of the trauma team.
- Demonstrate sensitivity and thoughtfulness to patients concerns, and anxieties during times of injury and acute illness.

## General Surgery Rotation

### **Medical Knowledge**

- Demonstrate an understanding of abdominal and breast anatomy.
- Discuss the treatment alternatives for the patient with an acute abdomen.

### **Patient Care**

- Establish basic proficiency in providing pre-operative and post-operative care.

#### **Practice-Based Learning & Improvement:**

- Apply knowledge of scientific data and best practices to the care of the surgical patient
- Facilitate learning of medical students and physician assistant students on the team.

#### **Interpersonal & Communication Skills**

- Demonstrate understanding for the culture of mutual respect with members of nursing and support staff.
- Demonstrate understanding for the importance of consistent, accurate and timely communication with members of the surgical team.

#### **Professionalism**

- Express a receptive attitude to feedback on performance, attentive to ethical issues and be involved in end-of-life discussions and decisions.
- Demonstrate an understanding for the importance of honesty in the doctor-patient relationship and other medical interactions.

#### **Systems-Based Practice**

- Demonstrate an understanding of the clinical pathways.

### **Bariatric Surgery Rotation**

#### **Medical Knowledge:**

- Resident must understand how to incorporate presenting information into the context of past medical history and formulate a risk assessment of medical versus surgical treatment options for obesity.

#### **Patient care and Procedural Skills:**

- residents must be able to provide compassionate, culturally-sensitive care for their obese patients.

#### **Practice Based Learning & Improvement:**

- Residents must be able to access current clinical practice guidelines on nutrition to apply evidence-based strategies to the care of their obese patients.

#### **Interpersonal and Communication Skills**

- Residents must demonstrate organized and articulate electronic and verbal communication skills that facilitate effective communication with patients, families, and other health care professionals.

#### **Professionalism:**

- Residents should be aware of stereotypes regarding obesity and be able to educate and/or counsel patients in a sensitive manner that is respectful of gender, cultural, religious, economic, and educational differences on choices regarding their care.

#### **Systems-Based Practice:**

- Residents must be able to discuss alternative care strategies for weight management considering the social, economic, and psychological factors that affect patient health and use of resources.

*Dr. Eke* and the faculty at KP Ontario are responsible for the day-to-day activities of the Residents at KP Ontario to ensure that the outlined goals and objectives are met during the course of the education experiences.

#### **The duration(s) of the assignment(s) to Kaiser Permanente Ontario is as follows:**

A maximum of 12 residents will be sent to KP Ontario per academic year for selected rotations for one month to six weeks.

#### **4. *Policies and Procedures that Govern Resident/Fellow Education***

Residents will be under the general direction of ARMC's Graduate Medical Education Committee's and the ARMC-General Surgery Program's Policy and Procedure Manual, and KP Ontario's policies. The Participating Site will comply with current ACGME Surgery Program Requirements and ACGME Common Program Requirements.

#### **5. *Benefits, Salary, and Insurance Coverage***

Residents' salaries, benefits, malpractice insurance coverage are provided in accordance with the Inter-Institutional Agreement.

#### **6. *Counterparts and Electronic Signatures***

This PLA may be executed in any number of counterparts, each of which will be deemed to be an original and all of which together will be deemed to be one and the same instrument. An electronically generated or transmitted signature on this PLA will have the efficacy of an original.

*{Signature page follows}*

The parties have caused this PLA to be executed by their respective duly authorized representatives, as specified by the ACGME, as of the Effective Date.

***Sponsoring Institution***  
***Arrowhead Regional Medical Center***

***Participating Site***  
Kaiser Permanente Ontario Medical Center

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Name: Dr. Tommy Lee, MD  
Title: Program Director

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Name: Cliff Eke, MD  
Title: Site and Program Director

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Name: Carie McVay, MD  
Title: Chief of Service, Department of Surgery

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Name: Dotun Ogunyemi, MD  
Title: Designated Institutional Official

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Name: J. Craig Colling, MD, MBA, FACS  
Title: Designated Institutional Official