

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

November 18, 2025

FROM

LUTHER SNOKE, Chief Executive Officer, County Administrative Office

SUBJECT

Revision to Financial Community Care Expansion Preservation Program Contract Templates

RECOMMENDATION(S)

1. Approve the following revised contract templates to award Capital Project funding to eligible Adult Residential Facilities, Residential Care Facilities for the Elderly, and Residential Care Facilities for the Chronically Ill, allowing additional methods of procurement, beginning the date of execution through September 30, 2028:
 - a. Standardized and financial Community Care Expansion Preservation Program County Managed contract template
 - b. Standardized and financial Community Care Expansion Preservation Program Facility Managed contract template
2. Authorize the Chief Executive Officer, County Chief Financial Officer, or Assistant County Chief Financial Officer to execute individual Community Care Expansion Preservation Program contracts with subgrantees, contractors, and/or subcontractors in accordance with the Board of Supervisors approved Community Care Expansion Preservation Program Implementation Plan, on behalf of the County, subject to County Counsel review.

(Presenter: Matthew Erickson, County Chief Financial Officer, 387-5423)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote the Countywide Vision.

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The total cost of \$14,620,997 remains unchanged and is funded by a Community Care Expansion (CCE) Preservation Program (Program) allocation funded in the amount of \$13,833,106 from the California Department of Social Services (CDSS) and \$787,891 from the County's American Rescue Plan Act (ARPA) funding source as part of the CCE matching requirement for its Capital Projects Program. Adequate appropriation and revenue are included in the 2025-26 CCE Preservation Program budget and will be included in future recommended budgets.

BACKGROUND INFORMATION

The Program, which is administered by CDSS, provides noncompetitive allocations to counties that have elected to participate. The Program provides the following two forms of direct financial

**Revision to Financial Community Care Expansion Preservation
Program Contract Templates
November 18, 2025**

assistance to eligible Adult Residential Facilities, Residential Care Facilities for the Elderly, and Residential Care Facilities for the Chronically Ill (collectively “Facilities”):

- Operating Subsidy Payments: Funds may be used to preserve and avoid the closure of local Facilities through operational financial support.
- Capital Projects: Funds may be applied to physical repairs or required upgrades to local Facilities to prevent closure and/or meet licensing requirements.

San Bernardino County (County) recognizes the vital role that Facilities play in providing care to vulnerable populations within the community. To ensure the ongoing reliability and sustainability of the long-term care continuum, the County agreed to participate in the Program.

On May 9, 2023 (Item No. 23), the Board of Supervisors (Board) accepted a Program allocation in the amount of \$13,833,106 and approved the Implementation Plan (Plan). State allocation of Program funds were contingent on the County’s development and approval of the Plan. The funding consists of \$5,954,197 in Operating Subsidy Payments (OSP), and \$7,878,909 in Capital Projects. The County Administrative Office (CAO) is responsible for the administration, dissemination, and monitoring of funds as it relates to eligible Facilities. The CAO is acting in partnership with the Project and Facilities Management Department and Department of Aging and Adult Services-Public Guardian, with input from the Department of Behavioral Health.

On December 5, 2023 (Item No. 25), the Board approved standardized Program contract templates including the one that allowed the County to award OSP funding to eligible Facilities. The OSP contract template is for all eligible facilities receiving funds for operational expenses as OSP funds are available to address a facility’s deficits associated with the day-to-day operations (e.g., staffing, utilities, security, maintenance). The intent of these funds is to preserve and avoid the closure of facilities, as well as to increase the acceptance of new residents, including high-risk. At that time, State law required a deed restriction for all facilities receiving OSP funds, and that requirement was included in the contract template.

On July 2, 2024, Assembly Bill 161 was signed into State law to authorize the use of an alternative, legally enforceable agreement in lieu of a deed restriction originally required for OSP participants.

On October 8, 2024 (Item No. 16), the Board approved a revision to the standardized Program contract template for OSP to allow alternative agreements in lieu of deed restrictions. The revised OSP contract template incorporated the change to State law and provided the County with the ability to utilize alternative agreements as opposed to deed restrictions.

Updating the CP contract templates to allow the use of various procurement methods for the capital projects, as opposed to one of the previous contract template’s use of only one procurement method, will streamline project purchasing, improve operational flexibility, and enhance responsiveness to the needs of Facilities.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Julie Surber, Principal Assistant County Counsel, 387-5455) on October 27, 2025; Purchasing (Ariel Gill, Supervising Buyer, 387-2070)

**Revision to Financial Community Care Expansion Preservation
Program Contract Templates
November 18, 2025**

on October 28, 2025; Risk Management (Stephanie Pacheco, Staff Analyst II, 386-9039) on October 30, 2025; Finance (Erika Rodarte, Administrative Analyst, 387-4919) on October 30, 2025; and County Finance and Administration (Joon Cho, Chief Administrative Analyst, 387-5402) on October 30, 2025.

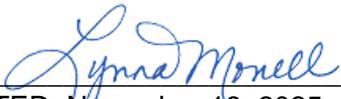
**Revision to Financial Community Care Expansion Preservation
Program Contract Templates
November 18, 2025**

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.
Absent: Col. Paul Cook (Ret.)

Lynna Monell, CLERK OF THE BOARD

BY  _____
DATED: November 18, 2025



cc: File - Administrative Office w/attach
CCM 11/25/2025