



**ACCESS TO TECHNOLOGY PROGRAM: BUDGET SUMMARY**

<b>CONTRACT #:</b>		<b>AT-</b>		<b>-</b>	
<b>Budget Period:</b>		<b>Original:</b>		<b>Revision #:</b>	
				<b>Date:</b>	
					<b>County:</b>

<b>Cost Category</b>	<b>HCBS Fund</b>
<b>Access To Technology- Administration</b>	<b>HCBS Fund</b>
Personnel	
Operating Expenses	
Indirect Administration	
Access To Technology- Administration (maximum 10%)	
<b>Access To Technology- Program</b>	<b>HCBS Fund</b>
Direct Services	
Subcontractor Services	
Access To Technology Program	
<b>Total Access To Technology Budget</b>	

Payment Method: Reimbursement

Federally Approved Indirect Cost Rate In Excess of 10% (if applicable)

For questions or accessibility assistance with this financial document, please contact:  
[Finance@aging.ca.gov](mailto:Finance@aging.ca.gov)

**FOR STATE USE ONLY**

<b>Local Finance Bureau Analyst:</b>	<b>Date:</b>	<b>Local Finance Bureau Manager:</b>	<b>Date:</b>
<i>Ginghui Deng</i>		<i>Adrian Leung</i>	<i>7/22/24</i>



**ACCESS TO TECHNOLOGY PROGRAM: ADMINISTRATION**

<b>CONTRACT #:</b>	<b>AT-</b>
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<b>Budget Period:</b>		<b>Original:</b>		<b>Revision #:</b>		<b>Date:</b>		<b>County:</b>	
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<b>Personnel Costs</b>			
Position Classification	Annual FTE Wage Rate	FTE % of Time Worked	Total
Total Salaries & Wages:			
Staff Benefits:			
Total Personnel:			
<b>Operating Expenses</b>			
Rent			
Equipment/Property			
Supplies			
Training			
Purchased Access to Technology Program Services* (see example on Page 6)			
Other Costs (Describe):			
Total Operating Expenses:			
<b>Indirect Administration (maximum 10% of Modified Total Direct Costs):</b>			
<b>Access To Technology Program- Administration Budget Total:</b>			

**Note:** Equipment/Property must be itemized on the Equipment/Property Budgeted pages (5 & 6)



**ACCESS TO TECHNOLOGY PROGRAM BUDGET: DIRECT SERVICES**

<b>CONTRACT #:</b>		<b>AT-</b>							
<b>Budget Period:</b>		<b>Original:</b>		<b>Revision #:</b>		<b>Date:</b>		<b>County:</b>	

<b>Personnel Costs</b>			
Position Classification	Annual FTE Wage Rate	FTE % of Time Worked	Total
Total Salaries & Wages:			
Staff Benefits:			
Total Personnel:			
<b>Operating Expenses</b>			
Rent			
Equipment/Property			
Supplies			
Training			
Purchased Access to Technology Program Services* (see example on Page 6)			
Other Costs (Describe):			
Total Operating Expenses:			
<b>Indirect Program (maximum 10% of Modified Total Direct Costs):</b>			
<b>Access To Technology Program- Direct Services Budget Total:</b>			

**Note:** Equipment/Property must be itemized on the Equipment/Property Budgeted pages (5 & 6)



**ACCESS TO TECHNOLOGY PROGRAM: SUBCONTRACTOR SERVICES**

	<b>CONTRACT #:</b>	<b>AT-</b>							
<b>Budget Period:</b>		<b>Original:</b>		<b>Revision #:</b>		<b>Date:</b>		<b>County:</b>	

<b>Subcontractor</b>	<b>HCBS Fund</b>
Name:	
Address:	
Phone#:	
Contact:	
Name:	
Address:	
Phone#:	
Contact:	
Name:	
Address:	
Phone#:	
Contact:	
Name:	
Address:	
Phone#:	
Contact:	
Name:	
Address:	
Phone#:	
Contact:	
Name:	
Address:	
Phone#:	
Contact:	
<b>Access To Technology Program- Subcontractor Services Total:</b>	

Budgeted Contracted expenses from all funding sources

**Note:** Equipment/Property must be itemized on the Equipment/Property Budgeted pages (5 & 6)



**ACCESS TO TECHNOLOGY PROGRAM: EQUIPMENT/PROPERTY BUDGETED**

		<b>CONTRACT #:</b>		<b>AT-</b>					
<b>Budget Period:</b>		<b>Original:</b>		<b>Revision #:</b>		<b>Date:</b>		<b>County:</b>	

**Instructions:**

- List the projected Equipment/Property purchases anticipated for the budget period.
- Equipment/Property, costing more than \$5000 per unit or any computing devices, regardless of cost must be included on the list.
- **Note:** A desktop or laptop setup, including all peripherals is considered a unit, if purchased as a unit.

Item Description	Item Quantity	Per Unit Cost	Total Cost
<b>Administration Equipment/Property (pg. 2)</b>			
<b>Administration Equipment/Property Total:</b>			
<b>Direct Equipment/Property (pg. 3)</b>			
<b>Direct Equipment/Property Total:</b>			



**ACCESS TO TECHNOLOGY PROGRAM: EQUIPMENT/PROPERTY BUDGETED (cont.)**

**Instructions:**

- List the projected Equipment/Property purchases anticipated for the budget period.
- Equipment/Property, costing more than \$5000 per unit or any computing devices, regardless of cost must be included on the list.
- **Note:** A desktop or laptop setup, including all peripherals is considered a unit, if purchased as a unit.

Item Description	Item Quantity	Per Unit Cost	Total Cost
<b>Subcontractor Equipment/Property (pg. 4)</b>			
<b>Subcontractor Equipment Total:</b>			
<b>Access To Technology Program- Equipment/Property Budgeted Total:</b>			

**\*Purchased Access to Technology Program Services**

Services such as arranging for reliable internet access, broadband infrastructure improvements, developing or arranging for education and training on the use of technology, and conducting outreach about the program should be placed under the “Purchased Access to Technology Program Services” category.