

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number

21-436 A2

SAP Number

4400016806

Department of Behavioral Health

Department Contract Representative	Christopher Carso
Telephone Number	(909) 388-0856
Contractor	Rim Family Services
Contractor Representative	Jocelyn Field
Telephone Number	(909) 255-0178
Contract Term	July 1, 2021 – December 31, 2025
Original Contract Amount	\$1,909,033
Amendment Amount	\$200,000
Total Contract Amount	\$2,109,033
Cost Center	1010001000

THIS CONTRACT is entered into in the State of California by and between San Bernardino County, hereinafter called the County, and Rim Family Services referenced above, hereinafter called Contractor.

IT IS HEREBY AGREED AS FOLLOWS:

WITNESSETH:

IN THAT CERTAIN **Contract No. 21-436** by and between San Bernardino County, a political subdivision of the State of California, and Contractor for Environmental Prevention Strategies and Services, which Contract first became effective July 1, 2021, the following changes are hereby made and agreed to, effective upon execution:

- I. **ARTICLE IIII. PERFORMANCE**, paragraph D is hereby amended to read as follows:
 - D. Under this Agreement, the Contractor shall provide those services, which are dictated by attached Addendum I Agreement for Federal Block Grant, Addendum II Agreement for the Provision of Substance Use Disorder Services Environmental Prevention Strategies and Services, Addendum III Project Logic Models, Addendum IV-Agreement for the Provision of Substance Use Disorder Services Environmental Prevention Strategies and Services-Substance Use Prevention & Pathways

to Outreach and Treatment Program Requirements, Schedules and/or Attachments. The Contractor agrees to be knowledgeable in and apply all pertinent local, State and Federal laws and regulations; including, but not limited to those referenced in the body of this Agreement, and all memos, letters, or instruction given by the Director and/or designee in the provision of any and all Substance Use Disorder programs. In the event information in the Addenda, Schedules and/or Attachments conflicts with the basic Agreement, then information in the Addenda, Schedules and/or Attachments shall take precedence to the extent permitted by law.

II. ARTICLE IV FUNDING, paragraphs K and L are hereby amended and paragraph M is added to read as follows:

- K. The contract amendment amount of \$200,000 shall increase the total contract amount from \$1,909,033 to \$2,109,033 for the contract term.
- L. This amendment hereby adds revised Budget Schedules for FYs 2023-2024, 2024-2025 and 2025-26 as set forth in Exhibit I.
- M. The allowable funding sources for this Contract may include: Substance Use Block Grant funds, American Rescue Plan Act, Coronavirus Response and Relief Supplemental Appropriations Act, and Mental Health Services Act funds. Federal funds may not be used as match funds to draw down federal funds.

III. ARTICLE VI PAYMENT, paragraph L is hereby amended to read as follows:

- L. Contractor shall charge the County program a de Minimis fifteen percent (15%) of the Modified Total Direct Cost (MTDC) as indirect cost unless Contractor has obtained a "Negotiated Indirect Cost Rates Agreement" from a cognizant agency responsible for negotiating and approving indirect cost rate for non-profit organizations on behalf of all Federal agencies.

The total cost of the program must be composed of the total allowable direct cost and allocable indirect cost less applicable credits. Cost must be consistently charged as either indirect or direct costs but, may not be double charged or inconsistently charged as both, reference Title II Code of Federal Regulations (CFR) §200.414 indirect costs. All cost must be based on actual instead of estimated costs.

IV. ARTICLE XVIII PERSONNEL, paragraphs K and L, are hereby added to read as follows:

- K. Executive Order N-6-22 Russia Sanction

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>), as well as any sanctions imposed under state law (<https://www.dgs.ca.gov/OLS/Ukraine-Russia>). The EO directs state agencies and their contractors (including by agreement or receipt of a grant) to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should it be determined that Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. Contractor shall be provided advance written notice of

such termination, allowing Contractor at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the County.

L. Campaign Contribution Disclosure (SB 1439)

Contractor has disclosed to the County using Attachment – IV - Campaign Contribution Disclosure Senate Bill 1439, whether it has made any campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, Auditor-Controller/Treasurer/Tax Collector and the District Attorney] within the earlier of: (1) the date of the submission of Contractor's proposal to the County, or (2) 12 months before the date this Contract was approved by the Board of Supervisors. Contractor acknowledges that under Government Code section 84308, Contractor is prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer for 12 months after the County's consideration of the Contract.

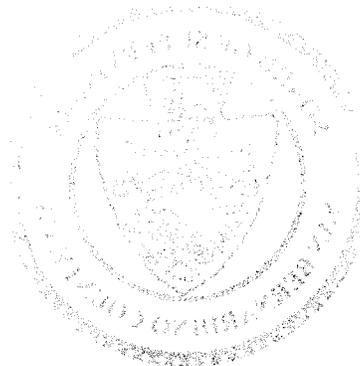
In the event of a proposed amendment to this Contract, the Contractor will provide the County a written statement disclosing any campaign contribution(s) of more than \$250 to any member of the Board of Supervisors or other County elected officer within the preceding 12 months of the date of the proposed amendment.

Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary or otherwise related business entity of Contractor.

V. Exhibit I revised Budget Schedules for FYs 2023-2024, 2024-2025 and 2025-2026 are hereby added.

VI. ADDENDUM IV AGREEMENT FOR THE PROVISION OF SUBSTANCE USE DISORDER SERVICES ENVIRONMENTAL PREVENTION STRATEGIES AND SERVICES – SUBSTANCE USE PREVENTION & PATHWAYS TO OUTREACH AND TREATMENT PROGRAM REQUIREMENTS is hereby added.

VII. ATTACHMENT IV Campaign Contribution Disclosure (SB 1439) is hereby added.



VIII. All other terms, conditions and covenants in the basic agreement remain in full force and effect.

This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

SAN BERNARDINO COUNTY

► *Dawn Rowe*
Dawn Rowe, Chair, Board of Supervisors

Dated: JUN 11 2024

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

By *Lynna Monell*
Lynna Monell
Clerk of the Board of Supervisors
of San Bernardino County
Deputy



Rim Family Services

(Print or type name of corporation, company, contractor, etc.)

By *Joscelyn Field*
F563397429421
Authorized signature - sign in blue ink

Name Joscelyn Field
(Print or type name of person signing contract)

Title Executive Director
(Print or Type)

Dated: 5/30/2024

Address 28545 Highway 18, Skyforest, CA
92385

FOR COUNTY USE ONLY

Approved by Legal Form
Dawn Martin
Dawn Martin, Deputy County Counsel
Date 5/30/2024

Reviewed for Contract Compliance
Ellayna Hoatson
Ellayna Hoatson, Contracts Supervisor
Date 5/31/2024

Reviewed/Approved by Department
Georgina Yoshioka
7DEF8077EEA674B2
Georgina Yoshioka, Director
Date 5/31/2024

EXHIBIT I-BUDGET SCHEDULES

San Bernardino County Department of Behavioral Health
 Substance Use Disorder and Recovery Services
PRIMARY PREVENTION
SCHEDULE A

BUDGET PERIOD: 5/21/24-6/30/24

Contractor Name: Rim Family Services, Inc. Prepared by: Michele Hunt
 Contractor Address: P.O. Box 578, 28545 Highway 18 Title: Financial Director
Skyforest, CA 92385 Date Completed: 4/11/2024

FUNDING SOURCE	Prevention - SUBG	MHSA	ARPA	TOTAL
Budget	\$ 0	\$ 11,233.00	\$ -	\$ 11,233.00
Service Hours	0	96	0	96
CPU	\$ 130.62	\$ 130.62	\$ 130.62	\$ 130.62

APPROVALS:

Signature: Michele Hunt Apr 19, 2024 Anthony Altamirano Apr 22, 2024 Gustavo Cisneros Apr 22, 2024
 PROVIDER AUTHORIZED DBH FISCAL SERVICES DBH FISCAL SERVICES DBH PROGRAM MANAGER OF DESIGNEE

Printed Name: Michele Hunt Anthony Altamirano Gustavo Cisneros
 PROVIDER AUTHORIZED DBH FISCAL SERVICES DBH PROGRAM MANAGER OF DESIGNEE

CFDA title and number	Award Name	Federal Agency	Pass-through Agency
SAPT Block Grant 93.959	Discretionary	SAMHSA	DHCS

EXHIBIT I-BUDGET SCHEDULES

San Bernardino County Department of Behavioral Health
 Substance Use Disorder and Recovery Services
 PRIMARY PREVENTION
 SCHEDULE A

BUDGET PERIOD: FY24/25

Contractor Name: Rim Family Services, Inc. Prepared by: Michele Hunt
 Contractor Address: P.O. Box 578, 28545 Highway 18 Title: Financial Director
Skyforest, CA. 92385 Date Completed: 4/11/2024

FUNDING SOURCE	Prevention - SUBG	MHSA	ARPA	TOTAL
Budget	\$ 300,000.00	\$ 100,000.00	\$ 45,000.00	\$ 445,000.00
Service Hours	3,981	1,327	597	5,905
CPU	\$ 75.36	\$ 75.36	\$ 75.36	\$ 75.36

APPROVALS:

Signature: Michele Hunt Apr 19, 2024 Anthony Altamirano Apr 22, 2024 Gustavo Cisneros Apr 22, 2024
 PROVIDER AUTHORIZED DBH FISCAL SERVICES DBH FISCAL SERVICES DBH PROGRAM MANAGER or DESIGNEE Date

Printed Name: Michele Hunt Anthony Altamirano Gustavo Cisneros
 PROVIDER AUTHORIZED DBH FISCAL SERVICES DBH PROGRAM MANAGER or DESIGNEE

CFDA title and number	Award Name	Federal Agency	Pass-through Agency
SAPT Block Grant 93.959	Discretionary	SAMHSA	DHCS

EXHIBIT I-BUDGET SCHEDULES

San Bernardino County Department of Behavioral Health
 Substance Use Disorder and Recovery Services
PRIMARY PREVENTION
 SCHEDULE A

BUDGET PERIOD: 7/1/25-12/31/25

Contractor Name: Rim Family Services, Inc. Prepared by: Michele Hunt
 Contractor Address: P.O. Box 578, 28545 Highway 18 Title: Financial Director
Skyforest, CA 92385 Date Completed: 4/11/2024

FUNDING SOURCE	Prevention - SUBC	MHSA	ARPA	TOTAL
Budget	\$ 150,000.00	\$ 50,000.00	\$ -	\$ 200,000.00
Service Hours	2,215	738	0	2,953
CPU	\$ 67.73	\$ 67.73	\$ 67.73	\$ 67.73

APPROVALS:

Signature: Michele Hunt Apr 19, 2024 Date: Anthony Altamirano Apr 22, 2024 Date: Gustavo Cisneros Apr 22, 2024 Date:
 PROVIDER AUTHORIZED DBH FISCAL SERVICES DBH FISCAL SERVICES DBH PROGRAM MANAGER or DESIGNEE DBH PROGRAM MANAGER or DESIGNEE

Printed Name: Michele Hunt Anthony Altamirano Gustavo Cisneros
 PROVIDER AUTHORIZED DBH FISCAL SERVICES DBH FISCAL SERVICES DBH PROGRAM MANAGER or DESIGNEE

CFDA title and number	Award Name	Federal Agency	Pass-through Agency
SAPT Block Grant 93.959	Discretionary	SAMHSA	DHCS

EXHIBIT I-BUDGET SCHEDULES

San Bernardino County Department of Behavioral Health
 Substance Use Disorder and Recovery Services
 PRIMARY PREVENTION
 PROGRAM BUDGET - ANALYSIS OF AVAILABLE HOURS

BUDGET PERIOD: 7/1/25-12/31/25

Contractor Name: Rim Family Services, Inc. Prepared by: Michele Hunt
 Contractor Address: P.O. Box 578, 28545 Highway 18 Title: Financial Director
 Skyforest, CA 92385 Date Completed: 4/11/2024

1	2	3	4	5	6	7	8
STAFF POSITION	TOTAL HOURS CHARGED to SUDRS	NO. OF FTEs (Column #2/7040)	PAID NON-WORKED HOURS (Vacation, Holiday, Sick)	HOURS WORKED SUDRS	NON-SERVICE HOURS (Administration, Staff Meetings, Training, No Show, etc.)	SERVICE HOURS (Prevention)	SERVICE HOURS AS A PERCENT OF WORKED HOURS
Executive Director	104	0.10	29	75		75	100%
Financial Director	78	0.06	25	53		53	100%
Prevention Program Director	1,040	1.00	162	880	250	630	72%
Prevention Program Coordinator	1,040	1.00	160	880	250	630	72%
Prevention Program Coordinator	520	0.50	20	500	125	375	75%
Prevention Services Specialist	1,040	1.00	160	880	200	680	77%
Prevention Services Specialist	780	0.75	120	660	150	510	77%
	-	0.00		0		0	0%
	-	0.00		0		0	0%
	-	0.00		0		0	0%
	-	0.00		0		0	0%
	-	0.00		0		0	0%
	-	0.00		0		0	0%
	-	0.00		0		0	0%
	-	0.00		0		0	0%
	-	0.00		0		0	0%
	-	0.00		0		0	0%
TOTALS	4,602	4.43	674	3,928	975.00	2,953	75%



ATTACHMENT IV Campaign Contribution Disclosure (SB 1439)

DEFINITIONS

Actively supporting the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.

1. Name of Contractor: Rim Family Services
2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?
 Yes If yes, skip Question Nos. 3-4 and go to Question No. 5 No
3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: _____
4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s):

5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
N/A	

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
Rim Family Services	Joscelyn Field	
Rim Family Services	Michele Hunt	

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and//or Agent(s):
<u>Prowellness Academy</u>	<u>Prowellness Academy</u>	<u>Cynthia Kieter</u>

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
none	

9. Was a campaign contribution, of more than \$250, made to any member of the San Bernardino County Board of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No If **no**, please skip Question No. 10.

Yes If **yes**, please continue to complete this form.

10. Name of Board of Supervisor Member or other County elected officer: _____

Name of Contributor: _____

Date(s) of Contribution(s): _____

Amount(s): _____

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer while award of this Contract is being considered and for 12 months after a final decision by the County.

**AGREEMENT FOR THE PROVISION OF
SUBSTANCE USE DISORDER SERVICES ENVIRONMENTAL PREVENTION STRATEGIES AND SERVICES –
SUBSTANCE USE PREVENTION & PATHWAYS TO OUTREACH AND TREATMENT PROGRAM
REQUIREMENTS**

CONTRACTOR NAME: RIM FAMILY SERVICES

A. Contractor shall provide the following supplemental services as part of the Substance Use Prevention & Pathways to Outreach and Treatment (SUPPORT) model.

B. Facility Locations:

Contractor shall provide the above services in and from the following address(es):

Sky Forest Location

28545 State Highway 18
Sky Forest, CA 92385

Big Bear Lake Location

4080 Pedder Road
Big Bear Lake, CA 92315

The locations for services may change in order to best serve the needs of San Bernardino County residents. Any location change shall be approved by the Director or designee, to ensure that all applicable laws and regulations are followed and all contract requirements are met.

C. Background

SUPPORT is a new Prevention and Early Intervention (PEI) Program that aims to support the community by delivering outreach activities to provide access and linkages to prevention, early intervention, and treatment of substance use. The Inland Empire Opioid Crisis Coalition (IEOCC) acts as an extension of the SUPPORT Program that seeks to collaboratively work on bringing and maintaining community partners, agencies, and professionals together to generate strategies to reduce opioid use and opioid related deaths.

Formed as a medical task force in 2015 focused on safe opioid prescribing, the Inland Empire Opioid Crisis Coalition (IEOCC) has grown into a robust, cross-discipline and community-level effort to meet the crisis on the many battlefronts that exist, from emergency overdose prevention, access to treatment to facing and fighting the stigma against people who use opioids and other drugs. In addition, it has yielded valuable community connections across the Inland Empire, and generated tangible results, including increasing patient referrals to Medication-Assisted Treatment (MAT), naloxone distribution and training to first responders, a stigma reduction campaign, and the achievement of sooner and better data for decision-making and hot-spotting of interventions.

As of 2022, San Bernardino County's Department of Behavioral Health (DBH), Substance Use Disorder and Recovery Services (SUDRS) Division took over administrative oversight of the IEOCC. The goal of the IEOCC is to continue to collaboratively work on bringing and maintaining community partners, agencies, and professionals together to generate strategies to reduce opioid use and opioid related deaths in the Inland Empire.

D. Program Requirements

Contractor is to expand outreach efforts by integrating SUPPORT model strategies with current Environmental Prevention strategies to the Mountain Regions below:

Mountain Regions	Subcommunities
Crestline (92325)	<ul style="list-style-type: none"> • Cedarpines Park - 92322 • Valley of Enchantment - 92325
Lake Arrowhead (92352)	<ul style="list-style-type: none"> • Rimforest - 92378 • Twin Peaks - 92391 • Blue Jay - 92317 • Deer Lodge Park - 92352 • Cedar Glen - 92321 • Skyforest - 92385
Running Springs (92382)	<ul style="list-style-type: none"> • Arrowbear Lake - 92382 • Green Valley Lake - 92341
Big Bear Lake (92315)	<ul style="list-style-type: none"> • Big Bear City - 92314 • Fawnskin - 92333 • Sugarloaf - 92386

E. Program Objective:

Contractor to expand regional and local evidence-based prevention services by incorporating the SUPPORT Program strategies to reduce the negative impact of Substance Use Disorders (SUD) in the Mountain region. The expansion will include additional outreach activities to provide access and linkages for prevention, early intervention, and treatment of substance use. Contractor to collaborate with a network of diverse community members, local organizations, public agencies, and youth/young adults to develop strategies to change community conditions that contribute to SUD. This will be achieved by incorporating the following:

- I. **Stigma reduction:** Collaborate and strategize with community partners to educate and provide outreach to the community about addiction and where to seek help. In addition to in-person outreach services, Contractor will expand outreach efforts to existing campaigns including the "Between 2 Pines" podcast and "Narcan Training".
- II. **Increased access to Naloxone Intranasal Spray:** Increase access points to Naloxone and develop and maintain partnerships with agencies that can administer, distribute, and train staff on Naloxone usage. Contractor will expand community outreach and education to include how opioids affect the body, how naloxone works, and how to administer nasal naloxone.
- III. **Community Health Workers (CHW): Utilize the Community Health Care Worker model.** Assign trusted members of the community to be Community Health Workers to facilitate and lead outreach events. The CHW provides education by increasing awareness of SUD issues in culturally diverse communities. They collaborate with community partners to educate and connect community

members with necessary services while reducing stigma associated with those services. CHWs will receive a stipend and mileage reimbursement. Stipend to be determined by Contractor. Mileage reimbursement rate will be paid per the current Internal Revenue Service standard rate.

- IV. **Friday Night Live program:** Contractor will plan and coordinate with San Bernardino County Department of Public Health Friday Night Live program for the Mountain Regions. This program is a youth-led substance use prevention program focused on developing leadership and advocacy skills while promoting healthier lifestyles.
 - V. **Curriculum development:** Provider to participate in DBH trainings and provide training to the CHWs.
 - VI. **Tracking and Reporting:** Reporting and tracking will continue as part of the standard Environmental Prevention Strategy tracking requirement.
- F. **Staffing Requirement:**
- A half-time employee can be used to satisfy the deliverables for the contract. Contractor can utilize their current AOD staff and the Program Coordinator for the expansion.