



Contract Number

22-448 A2

SAP Number

N/A

Sheriff/Coroner/Public Administrator

Department Contract Representative	Carolina Mendoza, Chief Deputy Director of Sheriff's Administration
Telephone Number	(909) 387-0640
Contractor	Brian Hutchins, M.D.
Contractor Representative	-----
Telephone Number	On File
Contract Term	07/02/2022 through 07/01/2027
Original Contract Amount	\$181.03 per hour
Amendment Amount	-----
Total Contract Amount	-----
Cost Center	4436501000
Grant Number (if applicable)	-----

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 2

Effective on the date this amendment is signed and approved by both parties, San Bernardino County (County) and Dr. Brian Hutchins (Contractor) agree that Contract No. 22-448 for Contractor to provide County services as a Chief Forensic Pathologist is hereby amended as follows:

(1) By replacing Section IV. TERM in its entirety, with a new Section IV. TERM, which shall read as follows:

IV. TERM

This Contract shall become effective July 2, 2022 ("Effective date") and shall remain in effect through July 1, 2027, subject to the termination provisions below. Notwithstanding the foregoing, either party may terminate this Contract at any time without cause with a fourteen (14) day prior written notice to the other party. This Contract may be terminated for just cause immediately by the Sheriff-Coroner. Contractor shall serve at the pleasure of the Sheriff-Coroner, or his/her designee, who shall have the full authority and discretion to exercise County rights under this Paragraph.

Except as amended, all other terms and conditions of this Contract remain as stated therein.

This Amendment No. 2 may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment No. 2. The parties shall be entitled to sign and transmit an electronic signature of this Amendment No. 2 (whether by facsimile, PDF, or other mail transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment No. 2 upon request.

IN WITNESS WHEREOF, San Bernardino County and the Contractor have each caused the Contract to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY

► 

Sheriff/Coroner/Public Administrator

Name Shannon D. Dicus, Sheriff

Dated: 06/25/2026

Contractor

By ► Brian Hutchins
Brian Hutchins (Jun 23, 2026 16:07:58 PDT)
(Contractor's Signature)

Name Brian Hutchins, M.D.

Dated: Jun 23, 2026

FOR COUNTY USE ONLY

Approved as to Legal Form

► 
Scott Runyan (Jun 24, 2026 09:01:51 PDT)

Scott M. Runyan, Principal Assistant County Counsel

Date Jun 24, 2026

Reviewed for Contract Compliance

►

Date _____

Reviewed/Approved by Department

► Carolina Mendoza

Carolina Mendoza, Chief Deputy Director of Sheriff's Administration

Date Jun 24, 2026



San Bernardino County
DELEGATED AUTHORITY – DOCUMENT REVIEW FORM
Department Signature

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors' action to execute agreements, amendments to agreements or grant applications/awards, on their behalf. All documents to be executed under such delegated authority must be routed for County Counsel review (and Clerk of the Board as needed) prior to signature by designee. **For detailed instructions on delegated authority, reference Section 7.2 of the [Board Agenda Item Guidelines](#).**

Department/Agency/Entity: Sheriff/Coroner/Public Administrator Due Back to Department By (Date): _____

Contact Name: Cecilia Carbajal Telephone: 387-0636

Agreement No.: 22-448 Amendment No.: 2 Date of Board Item: 6/28/22 Board Item No.: 96

Name of Contract Entity/Project Name: Brian Hutchins, M.D.

Include information from the Board Agenda Item that delegates authority, a justification for approval by the specified authority and how it connects to the original recommendation. Also include a brief background on the request, including details as to what program is being served, documents that require signature, and any other pertinent information, such as dollar amounts, date changes and details that summarize the action requested. If additional space is needed, please attach a separate page.

On June 28, 2022 (Item No. 96) the Board of Supervisors (Board) approved Employment Contract No. 22-448 with Dr. Brian Hutchins to provide services as a Chief Forensic Pathologist for the Sheriff/Coroner/Public Administrator, for the period of 07/02/2022 through 07/01/2025, with two successive one-year options to extend the term of the contract. In the same action, the Board authorized the Sheriff/Coroner/Public Administrator, Undersheriff, or Assistant Sheriff to execute those contract extensions. Amendment No. 1 to the contract exercised the first of the one-year extensions to the contract through 07/01/2026. Amendment No. 2 will exercise the last of the one-year extension to the contract through 07/01/2027 and will be signed by Sheriff Shannon D. Dicus on behalf of the County.

Select the document proposed for signature, which must be submitted with this request:

- ☒ Standard County Contract ☐ Signed Coversheet and Non-Standard County Contract
☐ Grant Application ☐ Other:

Attach the Board Agenda Item that delegated the authority, copies of the initial document (agreement, grant award, etc.) and all subsequent amendments. **Note:** If there are numerous amendments, please contact the assigned County Counsel to determine if all amendments need to be attached.

Department Routed to County Counsel	County Counsel Name: Scott Runyan, Principal Assistant County Counsel	Date Sent: 6/23/26
Reviewing County Counsel Use Only	Review Date <u>Jun 24, 2026</u>  Scott Runyan (Jun 24, 2026 08:59:27 PDT) Signature	Determination: ☒ Within Scope of Delegated Authority ☐ Outside Scope of Delegated Authority; return to Department for preparation of agenda item
If the Board Agenda Item requires the document be returned to the Clerk of the Board, County Counsel will route the approved form and submission documents to COB-Delegated Authority with a cc to the department contact. Clerk of the Board will verify it meets the submission requirements and notify the department to transmit the executed hard copies within 30 days of execution. If the Board Agenda item does not require the document be returned to the Clerk of the Board, County Counsel will route the signed form back to the department.		

Note: This process should NOT be used to execute documents under a master agreement or template, construction contract change orders, or approval of documents under County Policies 11-15 and 11-16. Contact your assigned County Counsel for instructions related to review of these documents.