

Application Information Form

Program:

Paul Coverdell Forensic Science Improvement Act - CQ26

Grant Subaward Performance Period:

07/01/2026 to 06/30/2027

Subrecipient:

County of San Bernardino - Sheriff's Department

Subrecipient UEI:

MLBXC2C6AEX1

Subrecipient Federal Employer ID:

95-6002748

Implementing Agency:

San Bernardino County Sheriff's Department

Payment Address

Primary Location of Project/Services

Address

711 East Rialto Avenue

City:

San Bernardino

Address 2

County:

San Bernardino County

Zip Code:

92415-0056

Contact Information Form

Grant Subaward Contacts

Grant Subaward Director

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Programmatic Point of Contact:

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Chair of the Governing Body

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Grant Subaward Authorized Agent

Eric Patrick

Grant Subaward Assurances Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- When done, click the **SAVE** button.

Form Specific Instructions:

- Read all Grant Subaward Assurance and indicate compliance by checking acknowledgement box.

Applicable Grant Subaward Assurances

This document is a binding affirmation that the Subrecipient will comply with the assurances required by the federal program/fund source.

Assurance	Acknowledgement
Federal Fund Grant Subaward Assurances - 2025 FSIA.pdf	<input checked="" type="checkbox"/> *
Program Standard Assurance Addendum	<input checked="" type="checkbox"/> *
Standard Certification of Compliance	<input checked="" type="checkbox"/> *

Subrecipients expending \$1,000,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 CFR Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits. *

Subrecipient expends \$1,000,000 or more in federal funds annually.

Subrecipient does not expend \$1,000,000 or more in federal funds annually.

Federal Funding Accounting and Transparency Act (FFATA)

In the preceding year, did the Subrecipient receive:

Has the Subrecipient received \$30,000,000 or more in federal funds in the preceding fiscal years? * Yes No

Programmatic Narrative Form

Narrative Questions/Responses

Question 1

Describe the plan to implement a program intended to improve the quality and timeliness of forensic science or medical examiner/coroner's office services in the state.

The San Bernardino County Sheriff's Department (SBCSD) Scientific Investigations Division (SID) intends to utilize grant funding to provide training opportunities for staff members to attend a variety of training and continuing education opportunities as outlined in the budget narrative. This funding will allow the laboratory to train staff members to be able to provide timely, effective, and efficient testing services to client agencies throughout San Bernardino County.

The SBCSD-SID has an extremely small training budget as part of the overall operating costs of the laboratory operations. As the Laboratory's discretionary budget has decreased over the past few years, these funds are extremely limited and not able to meet the training needs of the laboratory. Information learned from these training classes is disseminated at individual Unit meetings.

The release of the National Academy of Science Report, titled "Strengthening Forensic Science in the United States A Path Forward", calls for, among other things, adequate funding for education Forensic Science. The report states that forensic science practitioners require continuing professional development and training and may need to complete additional training for certification purposes. Continuing professional development is the "mechanism through which a forensic scientist remains current or advances to a higher level of expertise, specialization or responsibility".

Question 2

Indicate how backlogs will be eliminated in the analysis of forensic science evidence, including, but not limited to, a backlog with respect to firearms examination, latent prints, impression evidence, toxicology, digital evidence, fire evidence, controlled substances, forensic pathology, questioned documents, and trace evidence.

The San Bernardino County Sheriff's Department Scientific Investigations Division provides forensic services for over 80 agencies in San Bernardino County in the following areas: Forensic Biology, Firearm/NIBIN, Materials/Trace, Controlled Substance (Seized Drugs), Blood Alcohol, Crime Scene Investigations and Ten Prints/Latent Comparisons. The laboratory has experienced a significant amount of turnover in staffing due to retirements and other factors and expects this trend to continue as long-time employees reach retirement. This has resulted in many staff members needing development through a training program. New staff need training opportunities to develop their forensic expertise. Supplementing in-house training opportunities with opportunities for training outside the laboratory has proven to be a cost-effective measure.

It is the goal of the laboratory to expand the level and quality of testing services to client agencies. The goal includes adding technology and efficiency in all areas. Training to develop expertise is critical to this goal.

The addition of new technologies that increase capacity and decrease runtimes, the implementation of processes that increase productivity, and the training opportunities where staff learn of these technologies and processes provide the path forward to eliminating backlogs in all areas in the forensic science laboratory.

Question 3

Describe the plan to employ, train, and assist, forensic laboratory personnel and medicolegal death investigators, as needed, to eliminate backlogs.

The Crime Laboratory plans to utilize Paul Coverdell Forensic Science Improvement Grant funding to improve the quality and timeliness of forensic services provide to client law enforcement agencies through education and training opportunities. Due to current budgetary conditions and the lack of currently available space for additional analysts, the only viable means of improving productivity and reducing case analysis backlogs is by enhancing the expertise of the current staff, incorporating new technology capable of increasing capacity and reducing run times, and developing processes for efficiency.

The laboratory intends to utilize funding from the Paul Coverdell Forensic Science Improvement Grant to allow members of SBCSD-SID to attend a variety of training and continuing education opportunities. Grant funding will provide opportunities for new staff to receive specialized training and existing staff to be provided with on-going training and continuing education opportunities. An opportunity to attend national and international meetings and symposia in the various specialties of forensic science is imperative to stay current in the field. Forensic symposia include such topics as legal, financial, accreditation, and technical information as well as being a forum for sharing ideas and novel solutions. As newer and more advanced technologies, procedures, protocols, and training techniques become available to the forensic community and the existing technologies become outdated, it is imperative that Criminalists are provided with the necessary training opportunities to continue to build on their expertise and to provide the best possible service to our client agencies and stakeholders. This grant funding will be utilized for improving the quality of analysis throughout the Scientific Investigations Division.

Question 4

Describe the plan to address any emerging forensic science issues (such as statistics, contextual bias, and uncertainty of measurement) and emerging forensic science technology (such as high-performance automation, statistical software, and new types of instrumentation).

The San Bernardino County Sheriff's Department Scientific Investigations Division provides forensic services for over 80 agencies in San Bernardino County in the following areas: Forensic Biology, Firearm/NIBIN, Materials/Trace, Controlled Substance (Seized Drugs), Blood Alcohol, Crime Scene Investigations and Ten Prints/Latent Comparisons.

The training opportunities were chosen to include emerging forensic science issues and new technologies. The focus of training opportunities this year are directed at high-risk areas facing forensic science professionals. The laboratory will send new and future forensic leaders to leadership training, the American Society of Crime Laboratory Directors (ASCLD) annual symposium and technical training meetings. The agendas for these trainings/symposia address emerging issues and technology facing forensic science laboratories and professionals today. Team members who attend these opportunities bring the information back for consideration for incorporation into the laboratory's workflows.

Question 5

How will forensic pathologists be trained on appropriate protocols?

This is not applicable. The San Bernardino County Sheriff's Department (SBCSD) Scientific Investigations Division staff does not employ forensic pathologists. The SBCSD Coroner Division is responsible for hiring and training forensic pathologists.

Question 6

Indicate whether Grant Subaward funds will be utilized to facilitate accreditation of medical examiners' and coroners' offices and certification of medicolegal death investigators?

N/A - The San Bernardino County Sheriff's Department (SBCSD) Scientific Investigations Division is not a medical examiner's office, nor a coroner's office, and does not certify medicolegal death investigators. Within the SBCSD, the Coroner Division performs medical examiner and coroner functions.



Subrecipient Risk Assessment Form

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding.

How many years of experience does your current grant manager have managing grants?	>5 years
How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 years
How many grants does your organization currently receive?	>10 grants
What is the approximate total dollar amount of all grants your organization receives?	\$12,437,006
Are individual staff members assigned to work on multiple grants?	Yes
Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
How often does your organization have a financial audit?	Annually
Has your organization received any audit findings in the last three years?	No
Do you have a written plan to charge costs to grants?	Yes
Do you have written procurement policies?	Yes
Do you get multiple quotes or bids when buying items or services?	Always
How many years do you maintain receipts, deposits, cancelled checks, invoices?	>5 years
Do you have procedures to monitor grant funds passed through to other entities?	Yes

Funding Source Allocation

Funding Source Allocation

Funding Source Name	Fiscal Year	Type	Amount Available	Total Match Amount Available	Available Funding Total	Funding Requested	Cash Match Amount Requested	In-Kind Match Amount Requested	Total Project Costs
2025 FSIA	2025	Federal	\$70,860		\$70,860	\$70,860			\$70,860
			\$70,860	\$0	\$70,860	\$70,860	\$0	\$0	\$70,860

Budget Cost Categories

Cost Form Selection(s)

- Personnel Costs
- Volunteer Costs
- Contractor/Consultant Costs
- Rent Costs
- Travel Costs
- Equipment Costs
- Financial Assistance For Client's Costs
- Second-Tier Subward Costs
- Audit Costs
- Indirect Costs
- Other Operating Costs

Budget Narrative Form

Budget Narrative

How the proposed budget supports the objectives and activities.

The San Bernardino County Sheriff's Department (SBCSD) Scientific Investigations Division (SID) intends to utilize grant funding to provide training opportunities for staff members to attend a variety of training and continuing education opportunities as outlined in the grant application. This funding will allow the Division to train staff members to be able to provide timely, effective, and efficient testing services to client agencies throughout San Bernardino County.

How funds are allocated to minimize administrative costs and support direct services.

The San Bernardino County Sheriff's Department Scientific Investigations Division is utilizing 100% of the Paul Coverdell grant to fund travel and training for staff members. Funds are not being allocated to cover administrative costs incurred by the Division or Department.

How shared costs are allocated.

The San Bernardino County Sheriff's Department Scientific Investigations Division is utilizing 100% of the Paul Coverdell grant to fund travel and training for staff members within its own division. Funds are not being allocated to any shared costs.

How Grant Subaward-funded staff duties and time commitments support the proposed objectives and activities.

The San Bernardino County Sheriff's Department Scientific Investigations Division is not utilizing funding through the Paul Coverdell grant to fund personnel time or duties. The writing, administration, and reporting of the Paul Coverdell grant is accomplished by designated individuals within the Department as part of their regular duties.

The necessity for subcontracts and unusual costs.

The San Bernardino County Sheriff's Department Scientific Investigations Division is not utilizing funding through the Paul Coverdell grant for any category in which subcontracts are applicable. There are no unusual costs being recovered with this funding as the award is being used solely to cover travel and training for staff members within the Division.

Need for mid-year salary range adjustments.

The San Bernardino County Sheriff's Department Scientific Investigations Division is not utilizing funding through the Paul Coverdell grant to fund personnel. As such, salary adjustments are not applicable to the use of this funding.

Travel Budget Category Form

Travel Cost Type

Travel

Budget/Project Line-Item

CAT Meeting (Opioid related)

Description

The California Association of Toxicologists host a biannual meeting for those who work in the Toxicology/Blood Alcohol discipline. This conference provides valuable information regarding blood, breath and urine alcohol testing and interpretation for traffic-related purposes and covers basic alcohol chemistry, physiology, etc. (greater Los Angeles area Fall 2026)

In State

Out of State

Staff Traveling *

1

Travel Cost Per Staff

\$1,158.00

Calculation Total

\$1,158.00

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2025 FSIA	2025	Federal	\$1,158			\$0	\$1,158	
			\$1,158	\$0	\$0	\$0	\$1,158	

Travel Budget Category Form

Travel Cost Type

Travel

Budget/Project Line-Item

Agilent MassHunter Training (Opioid Related)

Description

Agilent MassHunter software is utilized with GCMS instruments utilized in the seized drug unit. Online training courses will provide training in this specialized software to utilize the full capabilities of the software.

In State

Out of State

Staff Traveling *

2

Travel Cost Per Staff

\$900.00

Calculation Total

\$1,800.00

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2025 FSIA	2025	Federal	\$1,800			\$0	\$1,800	
			\$1,800	\$0	\$0	\$0	\$1,800	

Travel Budget Category Form

Travel Cost Type

Travel

Budget/Project Line-Item

ASCLD Symposium (Opioid Related)

Description

The American Society of Crime Laboratory Directors is the largest organization of Forensic Leaders in the United States and provides training, information sharing and collaboration, emerging technology updates, and legislative updates that impact forensic science laboratories.

In State

Out of State

Staff Traveling *

4

Travel Cost Per Staff

\$3,464.00

Calculation Total

\$13,856.00

Out-of-State Travel Request

Purpose of Travel

ASCLD Symposium

Location of Travel (TBD is okay)

Madison Wisconsin

I understand we can not bill Cal OES above GSA rates

Yes

No

Description of how travel supports the intent of the Program:

This is the largest annual meeting of crime lab directors in the country and provides detailed information on grants, pending legislation and other topics of interest to the forensic science community. (Madison Wisconsin April 11-15, 2027)

Are all travelers included in personnel?

Yes

No

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2025 FSIA	2025	Federal	\$13,856			\$0	\$13,856	
			\$13,856	\$0	\$0	\$0	\$13,856	

Travel Budget Category Form

Travel Cost Type

Travel

Budget/Project Line-Item

CACLD Annual Meeting (Opioid Related)

Description

The California Association of Crime Laboratory Directors annual meeting.

This seminar provides information about proposed legislative changes that might impact the Laboratory, grant funding opportunities and restrictions, and leadership training. It will also give supervisory personnel the opportunity to network with supervisors and managers from other agencies within California and neighboring states.

In State

Out of State

Staff Traveling *

1

Travel Cost Per Staff

\$2,090.00

Calculation Total

\$2,090.00

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match	Federal Match Requirements
2025 FSIA	2025	Federal	\$2,090			\$0	\$2,090		
			\$2,090	\$0	\$0	\$0	\$2,090		

Travel Budget Category Form

Travel Cost Type

Travel

Budget/Project Line-Item

ACSR/IAFSM Annual Conference (Not Opioid Related)

Description

Association for Crime Scene Reconstruction (ACSR) and the International Association of Forensic and Security Metrology (IAFSM) host a joint conference that benefits individuals associated with forensic crime scene work that includes crime scene reconstruction. (Location and date TBD - Feb/March 2027)

In State

Out of State

Staff Traveling *

1

Travel Cost Per Staff

\$3,100.00

Calculation Total

\$3,100.00

Out-of-State Travel Request

Purpose of Travel

ACSR/IAFSM Annual Conference

Location of Travel (TBD is okay)

TBD

I understand we can not bill Cal OES above GSA rates

Yes

No

Description of how travel supports the intent of the Program:

This conference is a forum for exchange of information, research, and procedures related to crime scenes, physical evidence, and the reconstruction of events. The participants are comprised experts from a wide variety of backgrounds including law enforcement, military, engineering investigations, accident reconstruction and security professionals whose common element is the use and/or development of high-precision metrological systems such as those utilized in crime scene reconstruction.

Are all travelers included in personnel?

Yes

No

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2025 FSIA	2025	Federal	\$3,100			\$0	\$3,100	
			\$3,100	\$0	\$0	\$0	\$3,100	

Travel Budget Category Form

Travel Cost Type

Travel

Budget/Project Line-Item

AFQAM Annual Meeting (Not Opioid Related)

Description

Association of Forensic Quality Assurance Managers (AFQAM) annual conference is the largest meeting of forensic quality managers. This conference provides up to date information regarding proposed changes to laboratory accreditation programs, methods to ensure the quality of the laboratory analysis process and various sources for required proficiency tests for laboratory analysts.

In State

Out of State

Staff Traveling *

1

Travel Cost Per Staff

\$3,139.00

Calculation Total

\$3,139.00

Out-of-State Travel Request

Purpose of Travel

AFQAM Annual Meeting

Location of Travel (TBD is okay)

Kansas City MO

I understand we can not bill Cal OES above GSA rates

Yes

No

Description of how travel supports the intent of the Program:

Association of Forensic Quality Assurance Managers (AFQAM) annual conference is the largest meeting of forensic quality managers. This conference provides up to date information regarding proposed changes to laboratory accreditation programs, methods to ensure the quality of the laboratory analysis process and various sources for required proficiency tests for laboratory analysts. (Kansas City MO October 13-16, 2026)

Are all travelers included in personnel?

Yes

No

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2025 FSIA	2025	Federal	\$3,139			\$0	\$3,139	
			\$3,139	\$0	\$0	\$0	\$3,139	

Travel Budget Category Form

Travel Cost Type

Travel

Budget/Project Line-Item

CAC Annual Meeting (Opioid Related)

Description

The California Association of Criminalists hosts an annual symposium. This seminar provides information about proposed legislative changes that might impact the Laboratory, grant funding opportunities and restrictions, and leadership training. It will also give supervisory personnel the opportunity to network with supervisors and managers from other agencies within California and neighboring states. (TBD April 2027)

In State

Out of State

Staff Traveling *

1

Travel Cost Per Staff

\$3,314.00

Calculation Total

\$3,314.00

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2025 FSIA	2025	Federal	\$3,314			\$0	\$3,314	
			\$3,314	\$0	\$0	\$0	\$3,314	

Travel Budget Category Form

Travel Cost Type

Travel

Budget/Project Line-Item

ANAB Technical Assessor Training (Not Opioid Rel)

Description

ANAB Technical Assessor Training provides training and education on the ISO/IEC 17025 and ANAB Requirements for forensic laboratory accreditation. This training will allow individuals to understand the requirements governing forensic laboratory's and how to apply them in the laboratory's quality process as well as learning to assess a laboratory to these standards. This course is provided in a live, an online platform, cost is for registration only.

In State

Out of State

Staff Traveling *

4

Travel Cost Per Staff

\$900.00

Calculation Total

\$3,600.00

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match	Federal Match Requirements
2025 FSIA	2025	Federal	\$3,600			\$0	\$3,600		
			\$3,600	\$0	\$0	\$0	\$3,600		

Travel Budget Category Form

Travel Cost Type

Travel

Budget/Project Line-Item

IAI Annual Conference (Not Opioid Related)

Description

The international Association for Identification hosts an annual conference. This conference is the leading forensic group for Crime Scene Investigators and pattern identification examiners.

In State

Out of State

Staff Traveling *

1

Travel Cost Per Staff

\$4,555.00

Calculation Total

\$4,555.00

Out-of-State Travel Request

Purpose of Travel

IAI Annual Conference

Location of Travel (TBD is okay)

St. Louis MO

I understand we can not bill Cal OES above GSA rates

Yes

No

Description of how travel supports the intent of the Program:

The international Association for Identification hosts an annual conference. This conference is the leading forensic group for Crime Scene Investigators and pattern identification examiners. This conference provides up-to-date training on crime scene techniques for evidence identification and collection, and pattern identification for examiners. It allows field investigators to view and try out new types of equipment. (St. Louis MO August 16-22, 2026)

Are all travelers included in personnel?

Yes

No

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2025 FSIA	2025	Federal	\$4,555			\$0	\$4,555	
			\$4,555	\$0	\$0	\$0	\$4,555	

Travel Budget Category Form

Travel Cost Type

Travel

Budget/Project Line-Item

ShotShow (Not Opioid Related)

Description

This annual show is the largest trade in the United States for ammunition, handguns and rifles and allows for interaction with vendor representatives regarding new products.

In State

Out of State

Staff Traveling *

4

Travel Cost Per Staff

\$1,208.00

Calculation Total

\$4,832.00

Out-of-State Travel Request

Purpose of Travel

ShotShow

Location of Travel (TBD is okay)

Las Vegas NV

I understand we can not bill Cal OES above GSA rates

Yes

No

Description of how travel supports the intent of the Program:

This annual show is the largest trade in the United States for ammunition, handguns and rifles and allows for interaction with vendor representatives regarding new products. This provides firearms examiners a hands-on opportunity to stay up to date on knowledge of new firearms and ammunition. (Las Vegas NV January 2027)

Are all travelers included in personnel?

Yes

No

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2025 FSIA	2025	Federal	\$4,832			\$0	\$4,832	
			\$4,832	\$0	\$0	\$0	\$4,832	

Travel Budget Category Form

Travel Cost Type

Travel

Budget/Project Line-Item

Borkenstein Alcohol Course (Not Opioid Related)

Description

Indiana University hosts the most comprehensive course on blood alcohol testing and testimony.

In State

Out of State

Staff Traveling *

1

Travel Cost Per Staff

\$5,122.00

Calculation Total

\$5,122.00

Out-of-State Travel Request

Purpose of Travel

Borkenstein Alcohol Course

Location of Travel (TBD is okay)

Bloomington IN

I understand we can not bill Cal OES above GSA rates

Yes

No

Description of how travel supports the intent of the Program:

The Borkenstein Alcohol course is the standard for preparing toxicologists, chemists, analysts, law enforcement officers, and traffic safety professionals, to have the most relevant and up to date information on the fundamentals of alcohol and its relationship to traffic safety and driver impairment. (Bloomington IN December 6-11, 2026)

Are all travelers included in personnel?

Yes

No

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2025 FSIA	2025	Federal	\$5,122			\$0	\$5,122	
			\$5,122	\$0	\$0	\$0	\$5,122	

Travel Budget Category Form

Travel Cost Type

Travel

Budget/Project Line-Item

Agilent Maintenance (Opioid Related)

Description

Agilent, the manufacturer of GCMS equipment in the Alcohol and seized drug units, offers an in-person maintenance course.

In State

Out of State

Staff Traveling *

2

Travel Cost Per Staff

\$3,908.00

Calculation Total

\$7,816.00

Out-of-State Travel Request

Purpose of Travel

Agilent GCMS Maintenance Course

Location of Travel (TBD is okay)

Wilmington DE

I understand we can not bill Cal OES above GSA rates

Yes

No

Description of how travel supports the intent of the Program:

Agilent, the manufacturer of GCMS equipment in the Alcohol and seized drug units, offers an in-person maintenance course at their facility in Wilmington DE. This training would provide the education and experience to troubleshoot and provide minor repairs to maintain our equipment used to analyze drugs and alcohol.

Are all travelers included in personnel?

Yes

No

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2025 FSIA	2025	Federal	\$7,816			\$0	\$7,816	
			\$7,816	\$0	\$0	\$0	\$7,816	

Travel Budget Category Form

Travel Cost Type

Travel

Budget/Project Line-Item

AFTE Annual Training Seminar (Not Opioid Related)

Description

The Association of Firearm and Toolmark Examiners hosts an annual training seminar. This seminar provides information on accreditation issues, manufacturing updates, legislative initiatives, and examination training specific to firearms and toolmarks.

In State

Out of State

Staff Traveling *

2

Travel Cost Per Staff

\$4,084.00

Calculation Total

\$8,168.00

Out-of-State Travel Request

Purpose of Travel

AFTE Annual Training Seminar

Location of Travel (TBD is okay)

Frisco TX

I understand we can not bill Cal OES above GSA rates

Yes

No

Description of how travel supports the intent of the Program:

The Association of Firearm and Toolmark Examiners hosts an annual training seminar. This seminar provides information on accreditation issues, manufacturing updates, legislative initiatives, and examination training specific to firearms and toolmarks. (Frisco TX May 2-7, 2027)

Are all travelers included in personnel?

Yes

No

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2025 FSIA	2025	Federal	\$8,168			\$0	\$8,168	
			\$8,168	\$0	\$0	\$0	\$8,168	

Travel Budget Category Form

Travel Cost Type

Travel

Budget/Project Line-Item

ASCLD Leadership Academy (Not Opioid Related)

Description

The ASCLD Leadership Academy is the premier leadership training academy for forensic leaders. This online training program culminates in an onsite capstone at the ASCLD Symposium.

In State

Out of State

Staff Traveling *

3

Travel Cost Per Staff

\$2,770.00

Calculation Total

\$8,310.00

Out-of-State Travel Request

Purpose of Travel

ASCLD Leadership Academy

Location of Travel (TBD is okay)

Madison Wisconsin

I understand we can not bill Cal OES above GSA rates

Yes

No

Description of how travel supports the intent of the Program:

The ASCLD Leadership Academy is the premier leadership training for forensic leaders. This training provides a foundational structure for all forensic leaders. (Madison WI April 11-12, 2027)

Are all travelers included in personnel?

Yes

No

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2025 FSIA	2025	Federal	\$8,310			\$0	\$8,310	
			\$8,310	\$0	\$0	\$0	\$8,310	

Application Signatures Form

Assurances/Signatures

Proof of Authority/Governing Body Resolution

[X]This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

Upload Proof of Authority/Governing Body Resolution

Standard Certification of Compliance

[X]By checking this box, I certify the Subrecipient will comply with the requirements of the Standard Certification of Compliance. I am fully aware that this certification is made under penalty of perjury under the laws of the State of California.

Program Standard Assurance Addendum

[X]The undersigned represents that he/she is authorized to enter into this Addendum for and on behalf of the Applicant/Subrecipient. Applicant/Subrecipient understands that failure to comply with this Addendum or any of the assurances may result in suspension, termination, reduction, or de-obligation of funding. Applicant/Subrecipient agrees to repay funds in the event there is a violation of grant assurances.

Grant Subaward Assurances

[X]By checking this box, I certify I have read all applicable Grant Subaward Assurances and the Subrecipient will comply with the requirements. I am fully aware that this certification is made under penalty of perjury under the laws of the State of California.

California Public Records Act

[X]I understand the Grant Subaward applications are subject to the California Public Records Act, Government Code section 7920.000 et seq.
Additional information: Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

Upload California Public Records Act Exemption

Authorized Agent

Name:	Eric Patrick	Title:	Financial Manager
Signature:	Eric Patrick	Date:	