



**Contract Number**  
19-216 A1

**SAP Number**  
4400011109

## Sheriff/Coroner/Public Administrator

<b>Department Contract Representative</b>	Kelly Welty, Chief Deputy Director of Sheriff's Administration
<b>Telephone Number</b>	(909) 387-0640
<b>Contractor</b>	Sunset Funeral Care LLC
<b>Contractor Representative</b>	Jennifer Ann Vannatter
<b>Telephone Number</b>	(909) 334-4017
<b>Contract Term</b>	May 1, 2019 – April 30, 2023
<b>Original Contract Amount</b>	\$750,000
<b>Amendment Amount</b>	-----
<b>Total Contract Amount</b>	\$750,000
<b>Cost Center</b>	4436501000

**IT IS HEREBY AGREED AS FOLLOWS:**

### AMENDMENT NO. 1

Contract No. 19-216 to provide indigent disposition services by Sunset Funeral Care, LLC to the Sheriff/Coroner/Public Administrator is hereby amended effective May 1, 2022, as follows:

(1) To replace Section D. – Term of Contract in its entirety with the following:

#### **D. TERM OF CONTRACT**

The Contract is effective as of May 1, 2019, and expires April 30, 2023, and may be extended for one (1) additional one-year period upon mutual written agreement of the County and Contractor but may be terminated earlier in accordance with the provisions of the Contract.

(2) To replace Section F.2 with the following:

**F.2** Contractor shall provide County itemized monthly invoices, in arrears, and in a format acceptable to the County for Services performed under this Contract within twenty (20) days of the end of the previous month. The County shall make payment to Contractor within sixty (60) working days after receipt of invoice or the resolution of any billing dispute. All invoices shall be sent to the County via one of the following methods:

- Mail/Deliver invoices to: San Bernardino County Sheriff's Department  
Attn: Bureau of Administration – Accounts Payable  
655 E. Third Street  
San Bernardino, CA 92415
- E-mail invoices to: [BOFA-ACCOUNTSPAYABLE@SBCSD.ORG](mailto:BOFA-ACCOUNTSPAYABLE@SBCSD.ORG)

Except as amended, all other terms and conditions of this Agreement remain as stated therein.

\*\*\*\*\***END OF SECTION**\*\*\*\*\*

**IN WITNESS WHEREOF**, the San Bernardino County and the Contractor have each caused this Contract to be subscribed by its respective duly authorized officers, on its behalf.

Due to the COVID-19 pandemic, pursuant to the Uniform Electronic Transaction Act (Cal. Civ. Code §§ 1633.1 to 1633.17), and the San Bernardino County Board of Supervisors Resolution No. 2020-030, the parties have agreed to the use of electronic facsimile, and/or digital signatures in the execution of the Contract and any of its subsequent amendments. Such signatures shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

SAN BERNARDINO COUNTY

►  
\_\_\_\_\_  
Curt Hagman, Chairman, Board of Supervisors

Dated: \_\_\_\_\_  
SIGNED AND CERTIFIED THAT A COPY OF THIS  
DOCUMENT HAS BEEN DELIVERED TO THE  
CHAIRMAN OF THE BOARD

Lynna Monell  
Clerk of the Board of Supervisors  
San Bernardino County

By \_\_\_\_\_  
Deputy

Sunset Funeral Care, LLC  
\_\_\_\_\_  
*(Print or type name of corporation, company, contractor, etc.)*

By ► \_\_\_\_\_  
*(Authorized signature - sign in blue ink)*

Name \_\_\_\_\_  
*(Print or type name of person signing contract)*

Title \_\_\_\_\_  
*(Print or Type)*

Dated: \_\_\_\_\_

Address 305 West State Street  
\_\_\_\_\_  
Redlands, CA 92373

**FOR COUNTY USE ONLY**

Approved as to Legal Form ► Richard D. Luczak, Deputy County Counsel Date _____	Reviewed for Contract Compliance ► Date _____	Reviewed/Approved by Department ► Kelly Welty, Chief Deputy Director of Sheriff's Administration Date _____
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