

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



**Contract Number**

**22-365 A-2**

**SAP Number**

**440019394**

**Department of Behavioral Health**

<b>Department Contract Representative</b>	Christopher Carso
<b>Telephone Number</b>	909-386-8264
<b>Contractor</b>	Valley Star Behavioral Health, Inc.
<b>Contractor Representative</b>	Elsie Barton
<b>Telephone Number</b>	909-388-2222
<b>Contract Term</b>	July 1, 2022 – June 30, 2027
<b>Original Contract Amount</b>	\$14,000,000
<b>Amendment Amount</b>	\$800,000
<b>Total Contract Amount</b>	\$14,800,000
<b>Cost Center</b>	9206412200

THIS CONTRACT is entered into in the State of California by and between San Bernardino County, hereinafter called the County, and Valley Star Behavioral Health, Inc. referenced above, hereinafter called Contractor.

**IT IS HEREBY AGREED AS FOLLOWS:**

**WITNESSETH:**

IN THAT CERTAIN **Contract No. 22-365** by and between San Bernardino County, a political subdivision of the State of California, and Contractor for Crisis Residential Treatment Services, which Contract first became effective July 1, 2022, the following changes are hereby made and agreed to, effective upon execution:

- I. **ARTICLE V FUNDING AND BUDGETARY RESTRICTIONS**, paragraphs I and J are hereby amended and paragraph K is hereby added to read as follows:
  - I. The contract amendment amount of \$800,000 shall increase the total contract amount from \$14,000,000 to \$14,800,000 for the contract term.
  - J. This amendment hereby revises Schedules A and B for FY 2023-2024, FY 2024-2025, FY 2025-2026 and FY 2026-2027 as set forth in Exhibit I. All previously approved schedules remain in effect.

K. The allowable funding sources for this Contract may include: Federal Financial Participation Medi-Cal, and Mental Health Services Act. Federal funds may not be used as match funds to draw down other federal funds.

II. ARTICLE XVII PERSONNEL, paragraphs L and M are hereby added to read as follows:

L. Executive Order N-6-22 – Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. “Economic Sanctions” refers to sanctions imposed by the U.S. government in response to Russia’s actions in Ukraine (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>), as well as any sanctions imposed under state law (<https://www.dgs.ca.gov/OLS/Ukraine-Russia>). The EO directs state agencies and their contractors (including by agreement or receipt of a grant) to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should it be determined that Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. Contractor shall be provided advance written notice of such termination, allowing Contractor at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the County.

M. Campaign Contribution Disclosure (SB 1439)

Contractor has disclosed to the County using Attachment III - Campaign Contribution Disclosure Senate Bill 1439, whether it has made any campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, Auditor-Controller/Treasurer/Tax Collector and the District Attorney] within the earlier of: (1) the date of the submission of Contractor’s proposal to the County, or (2) 12 months before the date this Contract was approved by the Board of Supervisors. Contractor acknowledges that under Government Code section 84308, Contractor is prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer for 12 months after the County’s consideration of the Contract.

In the event of a proposed amendment to this Contract, the Contractor will provide the County a written statement disclosing any campaign contribution(s) of more than \$250 to any member of the Board of Supervisors or other County elected officer within the preceding 12 months of the date of the proposed amendment.

Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary or otherwise related business entity of Contractor.

III. ATTACHMENT III, Campaign Contribution Disclosure (SB 1439) is hereby added.

IV. This amendment hereby adds Exhibit I Schedules A and B for FY 2023-2024, FY 2024-2025, FY 2025-2026 and FY 2026-2027.

V. All other terms, conditions and covenants in the basic agreement remain in full force and effect.

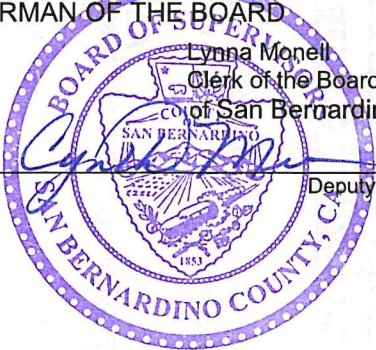
This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

SAN BERNARDINO COUNTY

*Dawn Rowe*  
Dawn Rowe, Chair, Board of Supervisors

Dated: MAY 21 2024  
SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

By *Ellayna Hoatson*  
Ellayna Hoatson, Deputy Clerk of the Board of Supervisors of San Bernardino County



Valley Star Behavioral Health, Inc.

(Print or type name of corporation, company, contractor, etc.)  
DocuSigned by:  
By *Kent Dunlap*  
335DE7A6B07EFA07452... (Authorized signature - sign in blue ink)

Name Kent Dunlap  
(Print or type name of person signing contract)

Title President and Chief Executive Officer  
(Print or Type)

Dated: 5/9/2024

Address 1585 S. D St. Suite 101,  
San Bernardino, CA 92408

**FOR COUNTY USE ONLY**

Approved by Legal Form  
*Dawn Martin*  
Dawn Martin, Deputy County Counsel  
Date 5/8/2024

Reviewed for Contract Compliance  
*Ellayna Hoatson*  
Ellayna Hoatson, Contracts Supervisor  
Date 5/8/2024

Reviewed/Approved by Department  
*Georgina Yoshioka*  
Georgina Yoshioka, Director  
Date 5/9/2024

EXHIBIT I

BUDGET SCHEDULES

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH

Contractor Name: Valley Star Behavioral Health  
Provider #  
Contract/RF# 22-365  
Address: 780 East Gilbert Street  
San Bernardino, CA 92415  
Date Form Completed: 3/21/2024  
Date Form Revised:

Actual Cost Contract (cost reimbursement)

Transitional Age Youth (TAY)  
Crisis Residential Treatment

FY 2023 - 2024  
Anticipated Utilization of Funds

Prepared by: Sabina Waweru  
Title: Senior Accountant

LINE #	MODE OF SERVICE	05-24 Hr Svcs (40-45)	15-Outpatient (01-06 & 08-09)	15-Outpatient Medication Support (60)	60- Support Client Flexible Support (72)	60- Support Profit Margin	60- Support Other Non-Medical Client Support (78)	45 - Outreach Mental Health Promotion (10)	TOTAL
1	100% Distribution %	48.28%	0.00%	20.18%	11.84%	7.00%	10.13%	2.15%	
2	EXPENSES								
3	SALARIES	918,156	15	383,714			192,606	41,105	1,535,596
4	BENEFITS	220,359	4	92,092			46,226	9,865	368,546
5	(2+3 must equal total staffing costs)	1,138,515	19	475,806	0		238,831	50,971	1,904,142
6	OPERATING EXPENSES	529,190	9	221,158	130,800	80,000	111,010	23,692	1,095,858
7	TOTAL EXPENSES (2+3+4)	1,667,705	28	696,964	130,800	80,000	349,842	74,662	3,000,000
8	AGENCY REVENUES								
9	PATIENT FEES								0
10	PATIENT INSURANCE								0
11	MEDI-CARE								0
12	GRANTS/OTHER								0
13	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0	0	0
14	(CONTRACT AMOUNT (5-10))	1,667,705	28	696,964	130,800	80,000	349,842	74,662	3,000,000
15	FUNDING								
16	MEDICAL (FFP)	667,082	11	276,785					945,879
17	EPSDT (2011 Realignment)	0	0	0					0
18	MHSA MATCH	833,853	14	348,482					1,182,348
19	MHSA FUNDING	166,771	3	69,696	130,800	80,000	349,842	74,662	871,773
20	FUNDING TOTAL	1,667,705	28	696,964	130,800	80,000	349,842	74,662	3,000,000
21	NET COUNTY FUNDS (Local Cost) MUST = ZERO								0
22	STATE FUNDING (Including Realignment)	166,771	3	69,696	130,800	80,000	349,842	74,662	871,773
23	AGENCY FUNDING (non-DBH)	833,853	14	348,482	0	0	0	0	1,182,348
24	FEDERAL FUNDING	667,082	11	276,785	0	0	0	0	945,879
25	TOTAL FUNDING	1,667,705	28	696,964	130,800	80,000	349,842	74,662	3,000,000
26	TARGET COST PER UNIT OF SERVICE	\$362.65	\$2.91	\$7.34					
27	UNITS OF TIME (Days (Mode 05) / Minutes (Mode 15))	4599	10	94,894					94,904
28									4,599

APPROVED:

Gary Barnes

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

Apr 16, 2024

PROVIDER AUTHORIZED SIGNATURE DATE

Anthony Altamirano

DBH FISCAL SERVICES

Apr 16, 2024

DBH PROGRAM MANAGER

Jessica Montecinos

DBH PROGRAM MANAGER

Apr 16, 2024

DATE

Gary Barnes

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

Anthony Altamirano

DBH FISCAL SERVICES (PRINT NAME)

Jessica Montecinos

DBH PROGRAM MANAGER (PRINT NAME)

Apr 16, 2024

DATE

BUDGET SCHEDULES

EXHIBIT I

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH  
STAFFING DETAIL  
FY 2023 - 2024  
Anticipated Utilization of Funds (12 months)

Schedule B

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health

Name	Degree/ License	Position Title	Position is or Clinical FTE Providing MH/S. change to "I"	DUIC (1)	Full Time Annual Salary*	Full Time Fringe Benefit	Total Full Time Salaries & Benefit	% Cost Allocated Contract Services	Contract	36.8	Total Salaries and Benefits Charged to Contract Services	Budgeted Hours of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
Laura Herzon	Master's and Licensed by BBO	Clinical Supervisor	Y	D	97,030	23,267	120,317	100%	0%	100%	120,317	97,030	23,267	0
Dianna Torres	Licensed MFT	Program Director	Y	C	64,334	20,240	104,574	100%	0%	0%	104,574	84,334	20,240	0
Maria Esquivel	Master's, BBS, Intern	Mental Health Specialist	Y	D	72,800	17,472	90,272	100%	0%	100%	90,272	72,800	17,472	0
Lena Sogor	Master's, BBS, Intern	Mental Health Specialist	Y	D	72,800	17,472	90,272	100%	0%	100%	90,272	72,800	17,472	0
Tina Galvan	Master's, BBS, Intern	Mental Health Specialist	Y	D	72,800	17,472	90,272	100%	0%	100%	90,272	72,800	17,472	0
Calvin Pardo	SED-HS Diploma, minimum of 1 year mental	Recovery Counselor	Y	D	39,716	5,532	49,248	100%	0%	100%	49,248	39,716	5,532	0
Jose Salazar	SED-HS Diploma, minimum of 1 year mental	Recovery Counselor	Y	D	39,716	5,532	49,248	100%	0%	100%	49,248	39,716	5,532	0
Melinda Peterson	SED-HS Diploma, minimum of 1 year mental	Recovery Counselor	Y	D	39,716	5,532	49,248	100%	0%	100%	49,248	39,716	5,532	0
Emely Lopez	SED-HS Diploma, minimum of 1 year mental	Recovery Counselor	Y	D	39,716	5,532	49,248	100%	0%	100%	49,248	39,716	5,532	0
Ami Nagesh	SED-HS Diploma, minimum of 1 year mental	Recovery Counselor	Y	D	39,716	5,532	49,248	100%	0%	100%	49,248	39,716	5,532	0
Rosa Torres	SED-HS Diploma, minimum of 1 year mental	Recovery Counselor	Y	D	39,716	5,532	49,248	100%	0%	100%	49,248	39,716	5,532	0
Sandra Morales	SED-HS Diploma, minimum of 1 year mental	Recovery Counselor	Y	D	41,600	9,984	51,584	100%	0%	100%	51,584	41,600	9,984	0
TEC	SED-HS Diploma, minimum of 1 year mental	Recovery Counselor	Y	D	41,269	9,969	51,198	100%	0%	100%	51,198	41,269	9,969	0
Ernest Sogor	SED-HS Diploma, minimum of 1 year mental	Recovery Counselor	Y	D	44,129	10,551	54,720	100%	0%	0%	54,720	44,129	10,551	0
Carolina Gonzalez	SED-HS Diploma, minimum of 1 year mental	Recovery Counselor	Y	D	38,169	5,165	47,354	100%	0%	0%	47,354	38,169	5,165	0
Laura Salinas	SED-HS Diploma, minimum of 1 year mental	Recovery Counselor	Y	D	39,334	5,440	48,775	100%	0%	0%	48,775	39,334	5,440	0
Rosa V. Jaramillo Carrero	SED-HS Diploma, minimum of 1 year mental	Recovery Counselor	Y	D	39,334	5,440	48,775	100%	0%	0%	48,775	39,334	5,440	0
TEC	SED-HS Diploma, minimum of 1 year mental	Recovery Counselor	Y	D	39,334	5,440	48,775	100%	0%	0%	48,775	39,334	5,440	0
Vanessa Bellamy	LVLNLP	Licensed Vocational Nurse or Licensed Psychiatric	Y	D	70,140	16,834	86,974	100%	0%	100%	86,974	70,140	16,834	0
Dianna Torres	LVLNLP	Licensed Vocational Nurse or Licensed Psychiatric	Y	D	70,140	16,834	86,974	100%	0%	100%	86,974	70,140	16,834	0
Dianna Torres	LVLNLP	Licensed Vocational Nurse or Licensed Psychiatric	Y	D	70,140	16,834	86,974	100%	0%	100%	86,974	70,140	16,834	0
Leslie Magana	LVLNLP	Licensed Vocational Nurse or Licensed Psychiatric	Y	D	70,140	16,834	86,974	100%	0%	100%	86,974	70,140	16,834	0
TEC	LVLNLP	Licensed Vocational Nurse or Licensed Psychiatric	Y	D	152,600	31,954	164,494	50%	0%	60%	82,212	66,360	16,100	0
Paula Armenta	Administrative	Administrative	Y	D	57,891	16,254	84,185	100%	0%	0%	84,185	57,891	16,254	0
TEC	Bachelor's or LVLNLP RN or 6+ years of Co	Quality Assurance Manager	Y	D	44,129	10,551	54,720	50%	0%	0%	54,720	27,360	27,360	0
Glenn Magala	Master's and Licensed by BBO	Regional Clinical Director	Y	D	124,218	29,872	154,030	17%	0%	17%	24,773	19,978	4,795	0
Noahy A. M. C	Registered Nurse	Regional Director of Nursing/RN	Y	D	117,500	28,205	145,725	17%	0%	17%	26,185	21,117	5,068	0
Christy L. S.M	Bachelor's (Master's preferred)	Regional Training Coach	Y	D	58,169	9,165	67,354	11%	0%	0%	5,209	4,201	1,008	0
Melissa Amador	Bachelor's (Master's preferred)	Regional HR Manager	Y	D	58,169	9,165	67,354	11%	0%	0%	5,209	4,201	1,008	0
Johnnie R. Sogor	Bachelor's (Master's preferred)	Regional HR Manager	Y	D	58,169	9,165	67,354	11%	0%	0%	5,209	4,201	1,008	0
Johnnie R. Sogor	Bachelor's (Master's preferred)	Regional HR Manager	Y	D	58,169	9,165	67,354	11%	0%	0%	5,209	4,201	1,008	0
Johnnie R. Sogor	Bachelor's (Master's preferred)	Regional HR Manager	Y	D	58,169	9,165	67,354	11%	0%	0%	5,209	4,201	1,008	0
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Johnnie R. Sogor	Bachelor's (Master's preferred)	Regional HR Manager	Y	D	58,169	9,165	67,354	11%	0%	0%	5,209	4,201	1,008	0
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Johnnie R. Sogor	Bachelor's (Master's preferred)	Regional HR Manager	Y	D	58,169	9,165	67,354	11%	0%	0%	5,209	4,201	1,008	0
Johnnie R. Sogor	Bachelor's (Master's preferred)	Regional HR Manager	Y	D	58,169	9,165	67,354	11%	0%	0%	5,209	4,201	1,008	0
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Johnnie R. Sogor	Bachelor's (Master's preferred)	Regional HR												

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B

Contractor Name: Valley Star Behavioral Health

Provider #  
Contractor PPN# 22-365  
Address: 780 East Gilbert Street  
San Bernardino, CA 92415

FY 2023 - 2024

Prepared by: Gabina Waweru  
Title: Senior Accountant

Date Form Completed: 3/21/2024

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

Anticipated Utilization of Funds

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM
1 Centralized Services - Administration	\$270,000	0%	\$0	100%	\$270,000
2 Centralized Services - Program	\$85,629	0%	\$0	100%	\$85,629
3 Depreciation Expense	\$2,532	0%	\$0	100%	\$2,532
4 Education/Training	\$2,471	0%	\$0	100%	\$2,471
5 Telephone	\$25,146	0%	\$0	100%	\$25,146
6 Equipment IT	\$12,154	0%	\$0	100%	\$12,154
7 Facility Rent	\$163,596	0%	\$0	100%	\$163,596
8 Flex Support Expense	\$130,800	0%	\$0	100%	\$130,800
9 Food	\$52,115	0%	\$0	100%	\$52,115
10 General Insurance Liability	\$29,160	0%	\$0	100%	\$29,160
11 Housekeeping Supplies	\$1,507	0%	\$0	100%	\$1,507
12 Laundry & Linen	\$231	0%	\$0	100%	\$231
13 Leased Equipment	\$6,642	0%	\$0	100%	\$6,642
14 Licenses-Business	\$2,273	0%	\$0	100%	\$2,273
15 Licenses-Employee	\$1,167	0%	\$0	100%	\$1,167
16 Medical Supplies	\$13,566	0%	\$0	100%	\$13,566
17 Minor Equipment	\$2,806	0%	\$0	100%	\$2,806
18 Office Supplies	\$7,111	0%	\$0	100%	\$7,111
19 Professional Fees	\$40,691	0%	\$0	100%	\$40,691
20 Purchase Services	\$27,267	0%	\$0	100%	\$27,267
21 Recruitment	\$11,293	0%	\$0	100%	\$11,293
22 Vehicle Maintenance	\$5,194	0%	\$0	100%	\$5,194
23 Travel	\$505	0%	\$0	100%	\$505
24 Psychiatrist	\$120,000	0%	\$0	100%	\$120,000
25 Profit Margin	\$80,000	0%	\$0	100%	\$80,000
<b>SUBTOTAL B:</b>	<b>\$1,095,858</b>		<b>\$0</b>		<b>\$1,095,858</b>
<b>GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:</b>					<b>\$3,000,001</b>

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
BUDGET NARRATIVE  
FY 2023 - 2024

Contractor Name: Valley Star Behavioral Health

Provider # \_\_\_\_\_  
Contract/RFP# 22-365  
Address: 760 East Gilbert Street  
San Bernardino, CA 92415  
Date Form Completed: 3/27/2024

Prepared by: Sabina Waweru  
Title: Senior Accountant

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

Anticipated Utilization of Funds

ITEM	Justification of Cost
1 Centralized Services - Administration	This is an allocation from SBHG of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expense. Cost (Plus Profit Margin) can be up to 15% of total direct costs, based on historical costs.
2 Centralized Services - Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and programs practices, electronic medical records, quality assurance, and associated employee benefits and expenses, based on historical costs.
3 Depreciation Expense	Depreciation of company van at \$665 per month.
4 Education/Training	Continuing education for employees and required DBH trainings, based on historical costs.
5 Telephone	Phone system equipment and installation expense, monthly facility telephone charges and staff cellphone reimbursement, based on historical costs.
6 Equipment/IT	Includes: laptops, desktops, printers, network switch and software for staff, based on historical costs.
7 Facility Rent	Facility Rent, which includes utilities, basic janitorial services and building maintenance.
8 Flex Support Expense	Cost of providing support to clients and their caregivers such as food clothing, socialization and recreation activities.
9 Food	Meals and snacks for clients.
10 General Insurance Liability	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umbrella coverage, based on historical costs.
11 Housekeeping Supplies	Facility cleaning and laundry supplies.
12 Laundry & Linen	Towels, sheets, blankets.
13 Leased Equipment	Cost of lease for copier (base charges and average) and postage machine, based on historical costs.
14 Licenses-Business	Business license and DMH fees based on historical costs.
15 Licenses-Employee	Employee licenses.
16 Medical Supplies	Two-week supply of prescription medication, and monthly medication.
17 Minor Equipment	Minor equipment such security cameras and furniture costing less than \$6,000.
18 Office Supplies	General office supplies such as PPE, printing (paper/toner), presentation materials, pens & envelopes and other items that the staff need to perform their functions, based on historical costs.
19 Professional Fees	Audit fees, Registered Dietician, Payroll processing fees and Subscriptions.
20 Purchase Services	Shredding fees, waste services, cable services, water service & shipping costs.
21 Recruitment	Job advertising, background checks, and physical exams for new employees, based on historical cost.
22 Vehicle Maintenance	Gasoline and routine maintenance expense for van.
23 Travel	Employee mileage reimbursement and parking during Outreach Services based on the IRS amount of \$,685 per mile.
24 Psychiatrist	Psychiatrist \$0.81 hours per month at 110/hr
25 Profit Margin	3% of Direct Cost. The total of Indirect Admin. and Profit Margin cannot exceed 15% of direct costs.

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
FY 2023 - 2024  
Service Projections (Mode 05)

Contractor Name: Valley Star Behavioral Health  
 Provider #  
 Contract/RFP#: 22-365  
 Address: 780 East Gilbert Street  
 San Bernardino, CA 92415  
 Date Form Completed: 8/21/2024  
 Date Form Revised:

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Days)	Planned Clinical FTEs	Required Productivity (based on 30 days per month)	Projected Revenue Generated by Service Type			Clients Served			
				Adult Crisis Residential (40-49)	Discharges (Episodes Opened)	Discharges (Episodes Closed)	Starting Census	Monthly Census		
Jul-23	363	17.94	71%	\$0	\$0	\$0	13	0	13	0
Aug-23	363	17.94	71%	\$0	\$0	\$0	13	13	13	13
Sep-23	363	17.94	71%	\$0	\$0	\$0	13	13	13	13
Oct-23	363	17.94	71%	\$0	\$0	\$0	13	13	13	13
Nov-23	363	17.94	71%	\$0	\$0	\$0	13	13	13	13
Dec-23	363	17.94	71%	\$0	\$0	\$0	13	13	13	13
Jan-24	363	17.94	71%	\$0	\$0	\$0	13	13	13	13
Feb-24	363	17.94	71%	\$0	\$0	\$0	13	13	13	13
Mar-24	363	17.94	71%	\$0	\$0	\$0	13	13	13	13
Apr-24	363	17.94	71%	\$0	\$0	\$0	13	13	13	13
May-24	363	17.94	71%	\$0	\$0	\$0	13	13	13	13
Jun-24	363	17.94	71%	\$0	\$0	\$0	13	13	13	13
<b>TOTAL</b>	<b>4,599</b>					<b>\$1,667,705</b>	<b>156</b>	<b>143</b>		<b>156</b>
<b>Total Revenue</b>							<b>\$1,667,705</b>	<b>Unduplicated Clients Served</b>		<b>156</b>
							<b>Estimated Cost Per Client:</b>			<b>\$10,690</b>



EXHIBIT I

BUDGET SCHEDULES

15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	TOTAL
Case Management	Mental Health Services	Medication Support Services	Crisis Intervention		
10	0	94,894	0		94,904
1	0	7908	0		7909
0	0	608	0		608
0.00	0.00	10.14	0.00		10.14

Avg Monthly Census	13	Expected Length of Program (months)	12
--------------------	----	-------------------------------------	----

Total Minutes of Services  
 Total Monthly Minutes of Services (Average)  
 Dosage (minutes) per client per month  
 Dosage (hours) per client per month

Total Hours Per Unduplicated Client for Duration of the Program: 121.67

**BUDGET SCHEDULES**

**EXHIBIT I**

**SCHEDULE A - Planning Estimates**

**SAN BERNARDINO COUNTY**

**DEPARTMENT OF BEHAVIORAL HEALTH**

Contractor Name: Valley Star Behavioral Health

Actual Cost Contract (cost reimbursement)

Transitional Age Youth (TAY)

**Crisis Residential Treatment**

FY 2024 - 2025

Anticipated Utilization of Funds

Prepared by: Sabina Waweru  
Title: Senior Accountant

Provider #

Contract/RFP# 22-365

Address: 780 East Gilbert Street  
San Bernardino, CA 92415

Date Form Completed: 3/21/2024  
Date Form Revised:

LINE #	MODE OF SERVICE	05-24 Hr Svcs (40-49)	15-Outpatient (01-05 & 06-09)	15-Outpatient Medication Support (60)	60- Support Client Flexible Support (72)	60- Support Profit Margin	60- Support Other Non-Medical Client Support (74)	45 - Outreach Mental Health Promotion (10)	TOTAL
1	100% Distribution %	43.29%	0.00%	20.18%	11.84%	7.32%	10.13%	2.18%	
2	EXPENSES								
2	SALARIES	918,156	15	383,714			192,606	41,105	1,535,596
3	BENEFITS	220,359	4	92,092			46,226	9,865	368,546
4	(2+3 must equal total staffing costs)	1,138,515	19	475,806	0		238,831	50,971	1,904,142
4	OPERATING EXPENSES	529,190	9	221,158	130,800	80,000	111,010	23,692	1,095,858
5	TOTAL EXPENSES (2+3+4)	1,667,705	28	696,964	130,800	80,000	349,842	74,662	3,000,000
6	AGENCY REVENUES								
6	PATIENT FEES								0
7	PATIENT INSURANCE								0
8	MEDI-CARE								0
9	GRANTS/OTHER								0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0	0	0
11	CONTRACT AMOUNT (5-10)	1,667,705	28	696,964	130,800	80,000	349,842	74,662	3,000,000
12	FUNDING								
12	50.00% MEDI-CAL (FFP)	667,082	11	278,785					945,879
13	0.00% EPSDT (2011 Realignment)	0	0	0					0
14	100.00% MHSA MATCH	833,853	14	348,482					1,182,348
15	MHSA FUNDING	166,771	3	69,696	130,800	80,000	349,842	74,662	871,773
16	FUNDING TOTAL	1,667,705	28	696,964	130,800	80,000	349,842	74,662	3,000,000
18	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0	0	0	0	0
19	STATE FUNDING (Including Realignment)	166,771	3	69,696	130,800	80,000	349,842	74,662	871,773
20	AGENCY FUNDING (non-DBH)	833,853	14	348,482	0	0	0	0	1,182,348
21	FEDERAL FUNDING	667,082	11	278,785	0	0	0	0	945,879
22	TOTAL FUNDING	1,667,705	28	696,964	130,800	80,000	349,842	74,662	3,000,000
23	TARGET COST PER UNIT OF SERVICE	\$362.65	\$2.91	\$7.34					
24	UNITS OF TIME (Days (Mode 05) / Minutes (Mode 15))	4599	10	94,894					94,904

Client Days 4,599  
Minutes

APPROVED:

Gary Barnes  
Gary Barnes (Apr 16, 2024 10:46 PDT)

Apr 16, 2024

Anthony Altamirano  
Anthony Altamirano (Apr 16, 2024 10:47 PDT)

Apr 16, 2024

Jessica Montecinos

Apr 16, 2024

PROVIDER AUTHORIZED SIGNATURE DATE

DBH FISCAL SERVICES

DATE

DBH PROGRAM MANAGER

DATE

Gary Barnes

Anthony Altamirano

Jessica Montecinos

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH FISCAL SERVICES (PRINT NAME)

DBH PROGRAM MANAGER (PRINT NAME)

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH

STAFFING DETAIL

FY 2024 - 2025

(12 months)

Anticipated Utilization of Funds

Schedule B

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health

Name	Degree/License	Position Title	Position is not Clinical FTE Providing SM HS, change to "N"	DI/C <sup>(1)</sup>	Full Time Annual Salary*	Full Time FTEs/ Beneficiary	Total Full Time Salary & Benefits	% Cost Allocated Contract Services	Contract	SSB	Total Salaries and Benefits Charged to Contract Services	Budgeted Hours of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
Lauren Hansen	Master's and Licensed by the State	Clinical Supervisor	Y	D	97,000	23.287	120,317	100%	0%	100%	120,317		97,000	23,287
TED	Licensed MD	Psychiatrist	Y	D	84,334	20.240	104,874	100%	0%	0%	104,874		84,334	20,240
Diana Torres	Bachelor's or LVN	Program Director	N	C	72,800	17.472	90,272	100%	0%	100%	90,272		72,800	17,472
Maria Zavala	Master's, BS or Intern	Mental Health Specialist	Y	D	72,800	17.472	90,272	100%	0%	100%	90,272		72,800	17,472
Leila Goyot	Master's, BS or Intern	Mental Health Specialist	Y	D	72,800	17.472	90,272	100%	0%	100%	90,272		72,800	17,472
Tania Salceda	Master's, BS or Intern	Mental Health Specialist	Y	D	39,716	9.532	49,248	100%	0%	100%	49,248		39,716	9,532
Sallia Razo	GED, HS Diploma, min int	Recovery Counselor	Y	D	39,716	9.532	49,248	100%	0%	100%	49,248		39,716	9,532
José Salazar	GED, HS Diploma, min int	Recovery Counselor	Y	D	39,716	9.532	49,248	100%	0%	100%	49,248		39,716	9,532
Miranda Pedraza	GED, HS Diploma, min int	Recovery Counselor	Y	D	39,716	9.532	49,248	100%	0%	100%	49,248		39,716	9,532
Cheryl Lopez	GED, HS Diploma, min int	Recovery Counselor	Y	D	39,716	9.532	49,248	100%	0%	100%	49,248		39,716	9,532
Ami Nakas	GED, HS Diploma, min int	Recovery Counselor	Y	D	39,716	9.532	49,248	100%	0%	100%	49,248		39,716	9,532
Rosa Tava	GED, HS Diploma, min int	Recovery Counselor	Y	D	41,600	9.984	51,584	100%	0%	100%	51,584		41,600	9,984
Carola Morales	GED, HS Diploma, min int	Recovery Counselor	Y	D	41,600	9.984	51,584	100%	0%	100%	51,584		41,600	9,984
Sarah Torres	GED, HS Diploma, min int	Recovery Counselor	Y	D	41,600	9.984	51,584	100%	0%	100%	51,584		41,600	9,984
TED	GED, HS Diploma, min int	Recovery Counselor	Y	D	41,269	9.909	51,168	100%	0%	100%	51,168		41,269	9,909
Brenda Jackson	Bachelor's	Resource Specialist, Substance Abuse	N	D	44,129	10.591	54,720	100%	0%	0%	54,720		44,129	10,591
Sandra Valenzuela Guerrero	GED, HS Diploma	Counselor, Peer Support	N	D	38,189	9.165	47,354	100%	0%	0%	47,354		38,189	9,165
Larissa Salinas	GED, HS Diploma, min int	Household Coach	N	D	39,334	9.440	48,775	100%	0%	0%	48,775		39,334	9,440
Rosa Y. Saramillo Camacho	GED, HS Diploma, min int	Household Coach	N	D	39,334	9.440	48,775	100%	0%	0%	48,775		39,334	9,440
TED	GED, HS Diploma, min int	Household Coach	N	D	70,140	16.834	86,974	100%	0%	100%	86,974		70,140	16,834
Vanessa Bellamy	LVN/LP	Licensed Vocational Nurse or LP	Y	D	70,140	16.834	86,974	100%	0%	100%	86,974		70,140	16,834
Diana Torres	LVN/LP	Licensed Vocational Nurse or LP	Y	D	70,140	16.834	86,974	100%	0%	100%	86,974		70,140	16,834
Diana Ortiz	LVN/LP	Licensed Vocational Nurse or LP	Y	D	70,140	16.834	86,974	100%	0%	100%	86,974		70,140	16,834
Leslie Matamoros	LVN/LP	Licensed Vocational Nurse or LP	Y	D	70,140	16.834	86,974	100%	0%	100%	86,974		70,140	16,834
TED	LVN/LP	Licensed Vocational Nurse or LP	Y	D	132,000	31.824	164,424	60%	0%	60%	52,154		42,084	10,100
Ruby Amador	Bachelor's (master's preferred)	Administrator	N	D	117,520	29.208	145,725	17%	0%	17%	24,773		19,978	4,795
TED	Bachelor's or LVN/LP	Client Assurance Manager	N	D	67,991	16.294	84,185	100%	0%	0%	84,185		67,991	16,294
TED	GED, HS Diploma	Billing Clerk	N	D	44,129	10.591	54,720	50%	0%	0%	21,360		22,066	5,266
Stella Mella	Master's and Licensed by the State	Regional Clinical Director	Y	D	124,218	29.812	154,030	17%	0%	17%	26,155		21,117	5,038
Nook, Amy C	Registered Nurse	Regional Director of Nursing RN	Y	D	38,159	9.165	47,354	11%	0%	0%	5,209		4,201	1,008
Joanna Rivera	Bachelor's	Regional Training Clerk	N	I	65,955	23.888	118,256	11%	0%	0%	13,008		10,490	2,518
Oliver, Lisa V	Bachelor's (master's preferred)	Regional HR Manager	N	I	58,406	14.018	72,424	11%	0%	0%	7,967		6,426	1,542
Melissa Amaras	Bachelor's	Coordinator, Training	N	I	58,406	14.018	72,424	11%	0%	0%	7,967		6,426	1,542
Joanna Rivera	Bachelor's	Coordinator, Training	N	I	54,050	12.979	67,059	11%	0%	0%	7,377		5,949	1,428
Leila Pimentel	Bachelor's	Regional HR Coordinator	N	I	54,050	12.979	67,059	11%	0%	0%	7,377		5,949	1,428
Martha Proctor	Bachelor's	Regional HR Coordinator	N	I	54,050	12.979	67,059	11%	0%	0%	7,377		5,949	1,428
Reyna Umor	Bachelor's	Regional HR Coordinator	N	I	66,765	16.024	82,782	11%	0%	0%	8,107		7,344	1,763
Carola Mariana E	Bachelor's	Talent Acquisition Specialist	N	I	66,765	16.024	82,782	11%	0%	0%	8,107		7,344	1,763

TOTAL COST: 1,535,396 368,546

TOTAL COST: 1,924,143

**Input "D"** to indicate a direct staffing position, **"I"** for an indirect staffing position, and **"C"** for Contract position. Note: administrative and clerical staff are normally treated as indirect cost. For any administrative or clerical staff that are identified as direct, please ensure the required documentation is maintained to fill CFR 200.413 (c)(1)-(4)

Contracted positions need to be Clinical positions only. Any Non-clinical contracted position need to be included on the Operating Expense schedule only.

**BUDGET SCHEDULES**

**EXHIBIT I**

**SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B**

FY 2024 - 2025

Contractor Name: Valley Star Behavioral Health

Provider #:

Contract RFP# 22-365

Address: 780 East Gilbert Street

San Bernardino, CA 92415

Date Form Completed: 3/21/2024

Prepared by: Sabina Waweru  
Title: Senior Accountant

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

**Anticipated Utilization of Funds**

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM
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9 Food	\$52,115	0%	\$0	100%	\$52,115
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19 Professional Fees	\$40,691	0%	\$0	100%	\$40,691
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21 Recruitment	\$11,293	0%	\$0	100%	\$11,293
22 Vehicle Maintenance	\$5,184	0%	\$0	100%	\$5,184
23 Travel	\$505	0%	\$0	100%	\$505
24 Psychiatrist	\$120,000	0%	\$0	100%	\$120,000
25 Profit Margin	\$90,000	0%	\$0	100%	\$90,000
<b>SUBTOTAL B:</b>	<b>\$1,025,858</b>		<b>\$0</b>		<b>\$1,025,858</b>
<b>GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:</b>					<b>\$3,000,001</b>

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
BUDGET NARRATIVE  
FY 2024 - 2025

Contractor Name: Valley Star Behavioral Health

Provider # 22-365  
Contract# RFP# 760 East Gilbert Street  
Address: 760 East Gilbert Street  
San Bernardino, CA 92415

Prepared by: Sabina Waweru  
Title: Senior Accountant

Date Form Completed: 3/21/2024  
Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

Anticipated Utilization of Funds

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7 Facility Rent	Facility Rent, which includes utilities, basic janitorial services and building maintenance.
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12 Laundry & Linen	Towels, sheets, blankets.
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16 Medical Supplies	Two-week supply of prescription medication, and monthly medication.
17 Minor Equipment	Minor equipment such security cameras and furniture costing less than \$5,000.
18 Office Supplies	General office supplies such as PPE, printing (paper/toner), presentation materials, pens & envelopes and other items that the staff need to perform their functions, based on historical costs.
19 Professional Fees	Audit fees Registered Dietician, Payroll processing fees and Subscriptions
20 Purchase Services	Shipping fees, waste services, cable service, water service & shipping costs.
21 Recruitment	Job advertising, background checks, and physical exams for new employees, based on historical cost.
22 Vehicle Maintenance	Gasoline and routine maintenance expense for van.
23 Travel	Employee mileage reimbursement and parking during Outreach Services, based on the IRS amount of \$,585 per mile.
24 Psychiatrist	Psychiatrist 80.91 hours per month at 110/hr
25 Profit Margin	3% of Direct Cost. The total of Indirect Admin. and Profit Margin cannot exceed 15% of direct costs

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
FY 2024 - 2025

Service Projections (Mode 05)

Contractor Name: Valley Star Behavioral Health  
 Provider #  
 Contract/RF# 22-365  
 Address: 780 East Gilbert Street  
 San Bernardino, CA 92415  
 Date Form Completed: 3/21/2024  
 Date Form Revised:

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Days)	Planned Clinical FTEs	Required Productivity (based on 30 days per month)	Projected Revenue Generated by Service Type			Clients Served					
				Adult Crisis Residential (40-49)	Other	Other	Admissions (Episodes Opened)	Discharges (Episodes Closed)	Starting Census	Monthly Census		
Jul-24	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	0	13	0
Aug-24	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13	13
Sep-24	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13	13
Oct-24	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13	13
Nov-24	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13	13
Dec-24	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13	13
Jan-25	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13	13
Feb-25	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13	13
Mar-25	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13	13
Apr-25	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13	13
May-25	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13	13
Jun-25	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13	13
<b>TOTAL</b>	<b>4,599</b>					<b>\$1,667,705</b>			<b>156</b>	<b>143</b>	<b>156</b>	<b>156</b>
<b>Total Revenue</b>							<b>\$1,667,705</b>	<b>Unduplicated Clients Served</b>				
							<b>Estimated Cost Per Client:</b>	<b>\$10,690</b>				



15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	TOTAL
Case Management	Mental Health Services	Medication Support Services	Crisis Intervention		
10	0	94,894	0		94,904
1	0	7908	0		7909
0	0	608	0		608
0.00	0.00	10.14	0.00		10.14

Avg Monthly Census	13
Expected Length of Program (months)	12

Total Minutes of Services  
 Total Monthly Minutes of Services (Average)  
 Dosage (minutes) per client per month  
 Dosage (hours) per client per month

Total Hours Per Unduplicated Client for Duration of the Program: 121.67

EXHIBIT I

BUDGET SCHEDULES

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH

Contractor Name: Valley Star Behavioral Health

Actual Cost Contract (cost reimbursement)

Transitional Age Youth (TAY)

Crisis Residential Treatment

Contract/RFP# 22-365

Address: 780 East Gilbert Street  
San Bernardino, CA 92415

Prepared by: Sabina Waweru  
Title: Senior Accountant

Anticipated Utilization of Funds

Date Form Completed: 3/21/2024  
Date Form Revised:

LINE #	MODE OF SERVICE	05-24 Hr Svcs Adult Crisis Residential (40-49)	15-Outpatient Case Management (01-06 & 08-09)	15-Outpatient Medication Support (60)	60-Support Client Flexible Support (72)	60-Support Profit Margin	60-Support Other Non-Medi-Cal Client Support (78)	45-Outreach Mental Health Promotion (10)	TOTAL
1	100% Distribution %	48.28%	0.05%	20.18%	11.84%	7.25%	10.13%	2.18%	
<b>EXPENSES</b>									
2	SALARIES	918,156	15	363,714			192,606	41,105	1,535,596
3	BENEFITS	220,359	4	92,092			46,226	9,865	368,546
4	(2+3 must equal total staffing costs)	1,138,515	19	475,806	0		238,831	50,971	1,904,142
5	OPERATING EXPENSES	529,190	9	221,158	130,800	80,000	111,010	23,692	1,095,858
6	TOTAL EXPENSES (2+3+4)	1,667,705	28	696,964	130,800	80,000	349,842	74,662	3,000,000
<b>AGENCY REVENUES</b>									
7	PATIENT FEES								0
8	PATIENT INSURANCE								0
9	MEDI-CARE								0
10	GRANTS/OTHER								0
11	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0	0	0
12	CONTRACT AMOUNT (5-10)	1,667,705	28	696,964	130,800	80,000	349,842	74,662	3,000,000
<b>FUNDING</b>									
13	MIX %								
14	50.00% MEDI-CAL (FFP)	667,082	11	276,785					945,879
15	50.00% EPSDT (2011 Realignment)	0	0	0					0
16	50.00% MHSA MATCH	833,853	14	348,482	130,800	80,000	349,842	74,662	1,182,348
17		166,771	3	69,696	130,800	80,000	349,842	74,662	871,773
18	FUNDING TOTAL	1,667,705	28	696,964	130,800	80,000	349,842	74,662	3,000,000
19	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0	0	0	0	0
20	STATE FUNDING (Including Realignment)	166,771	3	69,696	130,800	80,000	349,842	74,662	871,773
21	AGENCY FUNDING (non-DBH)	833,853	14	348,482	0	0	0	0	1,182,348
22	FEDERAL FUNDING	667,082	11	276,785	0	0	0	0	945,879
23	TOTAL FUNDING	1,667,705	28	696,964	130,800	80,000	349,842	74,662	3,000,000
24	TARGET COST PER UNIT OF SERVICE	\$362.65	\$2.91	\$7.34					94,904
									4,599
									Client Days
									Minutes

APPROVED:

Gary Barnes

Apr 16, 2024

Anthony Altamirano

Apr 16, 2024

Jessica Montecinos

Apr 16, 2024

PROVIDER AUTHORIZED SIGNATURE DATE

DBH FISCAL SERVICES

DATE

DBH PROGRAM MANAGER

DATE

Gary Barnes

Anthony Altamirano

Jessica Montecinos

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH FISCAL SERVICES (PRINT NAME)

DBH PROGRAM MANAGER (PRINT NAME)

EXHIBIT 1 BUDGET SCHEDULES

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH  
STAFFING DETAIL  
FY 2025 - 2026  
Anticipated Utilization of Funds (12 months)

Schedule B

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health

Name	Degree/License	Position Title	If Staff Position is not Clinical FTE Providing SMHS change to "N"	D/I/C <sup>(1)</sup>	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salary & Benefits	% Cost Allocated Contract Services	Contract	68 B	Total Salaries and Benefits Charged to Contract Services	Budgeted Hours of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
Lauren Heron	Master's and Licensed Licensed MD	Clinical Supervisor	Y	D	97,030	23,287	120,317	100%	0%	100%	120,317	0	97,030	23,287
TBD		Psychiatrist	Y	C				0			0	0	0	0
Diana Torres	Bachelor's or LVN	Program Director	N	D	84,334	20,240	104,574	100%	0%	0%	104,574	0	84,334	20,240
Maria Zavala	Master's, BS/SlMnm	Mental Health Specialist	Y	D	72,800	17,472	90,272	100%	0%	100%	90,272	0	72,800	17,472
Leida Guiof	Master's, BS/SlMnm	Mental Health Specialist	Y	D	72,800	17,472	90,272	100%	0%	100%	90,272	0	72,800	17,472
Tania Saldaña	Master's, BS/SlMnm	Mental Health Specialist	Y	D	72,800	17,472	90,272	100%	0%	100%	90,272	0	72,800	17,472
Sandra Razo	GED/HS D/ploma, ml	Recovery Counselor	Y	D	39,716	9,532	49,248	100%	0%	100%	49,248	0	39,716	9,532
Jose Garcia	GED/HS D/ploma, ml	Recovery Counselor	Y	D	39,716	9,532	49,248	100%	0%	100%	49,248	0	39,716	9,532
Michele Peterson	GED/HS D/ploma, ml	Recovery Counselor	Y	D	39,716	9,532	49,248	100%	0%	100%	49,248	0	39,716	9,532
Clara Lopez	GED/HS D/ploma, ml	Recovery Counselor	Y	D	39,716	9,532	49,248	100%	0%	100%	49,248	0	39,716	9,532
Ami Natera	GED/HS D/ploma, ml	Recovery Counselor	Y	D	39,716	9,532	49,248	100%	0%	100%	49,248	0	39,716	9,532
Rosa Tapia	GED/HS D/ploma, ml	Recovery Counselor	Y	D	39,716	9,532	49,248	100%	0%	100%	49,248	0	39,716	9,532
Sandra Morales	GED/HS D/ploma, ml	Recovery Counselor	Y	D	41,600	9,984	51,584	100%	0%	100%	51,584	0	41,600	9,984
Sarah Torres	GED/HS D/ploma, ml	Recovery Counselor	Y	D	41,600	9,984	51,584	100%	0%	100%	51,584	0	41,600	9,984
TBD		Recovery Counselor	Y	D	41,289	9,909	51,198	100%	0%	100%	51,198	0	41,289	9,909
Brenda Dawson	Bachelor's	Resource Specialist, Substance	N	D	44,129	10,591	54,720	100%	0%	0%	54,720	0	44,129	10,591
Sarahya Marquez Guerrero	GED/HS D/ploma	Counselor, Peer Support	N	D	35,130	9,165	44,295	100%	0%	0%	44,295	0	35,130	9,165
Leahita Garcia	GED/HS D/ploma, ml	Household Coach	N	D	39,334	9,440	48,774	100%	0%	0%	48,774	0	39,334	9,440
Rosa Y Jaramillo Carmona	GED/HS D/ploma, ml	Household Coach	N	D	39,334	9,440	48,774	100%	0%	0%	48,774	0	39,334	9,440
TBD		Household Coach	N	D	39,334	9,440	48,774	100%	0%	0%	48,774	0	39,334	9,440
Vanessa Bellamy	LVN/LEPT	Licensed Vocational Nurse of	Y	D	70,140	16,834	86,974	100%	0%	100%	86,974	0	70,140	16,834
Daniela Torres	LVN/LEPT	Licensed Vocational Nurse of	Y	D	70,140	16,834	86,974	100%	0%	100%	86,974	0	70,140	16,834
Diana Ortiz	LVN/LEPT	Licensed Vocational Nurse of	Y	D	70,140	16,834	86,974	100%	0%	100%	86,974	0	70,140	16,834
Leslie Magaña	LVN/LEPT	Licensed Vocational Nurse of	Y	D	70,140	16,834	86,974	60%	0%	60%	52,184	0	42,064	10,100
TBD		Licensed Vocational Nurse of	Y	D	132,600	31,824	164,424	50%	0%	0%	82,212	0	66,300	16,912
Ruby Amadorantz	Bachelor's (master's pl)	Administrator	N	D	87,891	16,294	104,185	100%	0%	0%	104,185	0	87,891	16,294
TBD		Quality Assurance Manager	N	D	44,129	10,591	54,720	50%	0%	0%	27,360	0	22,055	5,296
Gloria Mejia	Master's and Licensed	Billing Clerk	Y	D	117,520	29,205	146,725	17%	0%	17%	24,773	0	19,978	4,795
Noelke Amy C	Registered Nurse	Regional Director of Nursing	Y	D	124,218	26,812	151,030	17%	0%	17%	26,185	0	21,117	5,068
Joanna Rivera	Bachelor's	Regional Training Clerk	N	D	35,130	9,165	44,295	11%	0%	0%	5,209	0	4,201	1,008
Oliver Lisa M	Bachelor's (master's pl)	Regional HR Manager	N	I	25,368	22,988	48,356	11%	0%	0%	13,008	0	10,460	2,518
Melissa Marras	Bachelor's	Coordinator, Training	N	I	55,408	14,018	69,426	11%	0%	0%	7,867	0	6,425	1,542
Joanna Rivera	Bachelor's	Coordinator, Training	N	I	55,408	14,018	69,426	11%	0%	0%	7,867	0	6,425	1,542
Leidina Pimentel	Bachelor's	Regional HR Coordinator	N	I	54,080	12,979	67,059	11%	0%	0%	7,377	0	5,949	1,428
Natasha Proctor	Bachelor's	Regional HR Coordinator	N	I	54,080	12,979	67,059	11%	0%	0%	7,377	0	5,949	1,428
Rafaela Umor	Bachelor's	Regional HR Coordinator	N	I	54,080	12,979	67,059	11%	0%	0%	7,377	0	5,949	1,428
Garcia, Mariene E	Bachelor's	Talent Acquisition Specialist	N	I	55,768	16,024	71,792	11%	0%	0%	9,107	0	7,344	1,763
			Y				0	100%	0%	0%	0	0	0	0
			Y				0	100%	0%	0%	0	0	0	0
TOTAL COST:											1,924,143		1,535,596	368,546

<sup>(1)</sup>Clinical Therapist are contracted employees that are part time but 65% their time is towards the MH services  
Detail of Fringe Benefits: Employee FICA, Medicare, Workers Compensation,  
Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

<sup>(2)</sup> Input "D" to indicate a direct staffing position, "I" for an indirect staffing position, and "C" for Contract position  
Note: administrative and clerical staff are normally treated as indirect cost. For any administrative or clerical staff that are identified as direct, please ensure the required documentation is maintained to fill CFR 200.413 (c)(1) - (4)

<sup>(3)</sup> Contracted positions need to be Clinical positions only. Any Non-clinical contracted position need to be included on the Operating Expense schedule only.

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B

Contractor Name: Valley Star Behavioral Health  
 Provider # \_\_\_\_\_  
 Contract#FP# 22-365  
 Address: 780 East Gilbert Street  
 San Bernardino, CA 92415  
 Date Form Completed: 3/21/2024

FY 2025 - 2026

Prepared by: Sabina Waweru  
 Title: Senior Accountant

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

Anticipated Utilization of Funds

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM
1 Centralized Services - Administration	\$270,000	0%	\$0	100%	\$270,000
2 Centralized Services - Program	\$66,029	0%	\$0	100%	\$66,029
3 Depreciation Expense	\$2,632	0%	\$0	100%	\$2,632
4 Education/Training	\$2,471	0%	\$0	100%	\$2,471
5 Telephone	\$26,148	0%	\$0	100%	\$26,148
6 Equipment/IT	\$12,154	0%	\$0	100%	\$12,154
7 Facility Rent	\$163,596	0%	\$0	100%	\$163,596
8 Flex Support Expense	\$130,800	0%	\$0	100%	\$130,800
9 Food	\$52,115	0%	\$0	100%	\$52,115
10 General Insurance Liability	\$29,160	0%	\$0	100%	\$29,160
11 Housekeeping Supplies	\$1,507	0%	\$0	100%	\$1,507
12 Laundry & Linen	\$231	0%	\$0	100%	\$231
13 Leased Equipment	\$8,642	0%	\$0	100%	\$8,642
14 Licenses-Business	\$2,273	0%	\$0	100%	\$2,273
15 Licenses-Employee	\$1,167	0%	\$0	100%	\$1,167
16 Medical Supplies	\$13,668	0%	\$0	100%	\$13,668
17 Minor Equipment	\$2,806	0%	\$0	100%	\$2,806
18 Office Supplies	\$7,111	0%	\$0	100%	\$7,111
19 Professional Fees	\$40,691	0%	\$0	100%	\$40,691
20 Purchase Services	\$27,267	0%	\$0	100%	\$27,267
21 Recruitment	\$11,293	0%	\$0	100%	\$11,293
22 Vehicle Maintenance	\$5,194	0%	\$0	100%	\$5,194
23 Travel	\$505	0%	\$0	100%	\$505
24 Psychiatrist	\$120,000	0%	\$0	100%	\$120,000
25 Profit Margin	\$80,000	0%	\$0	100%	\$80,000
<b>SUBTOTAL B:</b>	<b>\$1,026,968</b>		<b>\$0</b>		<b>\$1,026,968</b>
<b>GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:</b>					
					<b>\$3,000,001</b>

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
BUDGET NARRATIVE  
FY 2025 - 2025

Contractor Name: Valley Star Behavioral Health  
Provider # \_\_\_\_\_  
Contractor/FPI# 22-365  
Address: 760 East Gilbert Street  
San Bernardino, CA 92415  
Date Form Completed: 3/21/2024

Prepared by: Sabina Waweru  
Title: Senior Accountant

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

Anticipated Utilization of Funds

ITEM	Justification of Cost
1 Centralized Services - Administration	This is an allocation from SBHG of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expense. Cost (Plus Profit Margin) can be up to 15% of total direct costs, based on historical costs.
2 Centralized Services - Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and programs practices, electronic medical records, quality assurance, and associated employee benefits and expenses, based on historical costs.
3 Depreciation Expense	Depreciation of company van at \$685 per month.
4 Education/Training	Continuing education for employees and required DBH trainings, based on historical costs.
5 Telephone	Phone system equipment and installation expense, monthly facility telephone charges and staff cellphone reimbursement, based on historical costs.
6 Equipment IT	Includes: laptops, desktops, printers, network switch and software for staff, based on historical costs.
7 Facility Rent	Facility Rent, which includes utilities, basic janitorial services and building maintenance.
8 Flex Support Expense	Cost of providing support to clients and their caregivers such as food clothing, socialization and recreation activities.
9 Food	Meals and snacks for clients.
10 General Insurance Liability	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umbrella coverage, based on historical costs.
11 Housekeeping Supplies	Facility cleaning and laundry supplies.
12 Laundry & Linen	Towels, sheets, blankets.
13 Leased Equipment	Cost of lease for copier (base charges and coverage) and postage machine, based on historical costs.
14 Licenses-Business	Business license and DMH fees, based on historical costs.
15 Licenses-Employee	Employee licenses
16 Medical Supplies	Two-week supply of prescription medication, and monthly medication.
17 Minor Equipment	Minor equipment such security cameras and furniture costing less than \$5,000.
18 Office Supplies	General office supplies such as PPE, printing (paper/toner), presentation materials, pens & envelopes and other items that the staff need to perform their functions, based on historical costs.
19 Professional Fees	Audit fees, Registered Dietician, Payroll processing fees and Subscribers
20 Purchase Services	Shredding fees, waste services, cable service, water service & shipping costs
21 Recruitment	Job advertising, background checks, and physical exams for new employees, based on historical cost.
22 Vehicle Maintenance	Gasoline and routine maintenance expense for van.
23 Travel	Employee mileage reimbursement and parking during Outreach Services, based on the IRS amount of \$565 per mile.
24 Psychiatrist	Psychiatrist 80.81 hours per month at 110/hr
25 Profit Margin	3% of Direct Cost. The total of Indirect Admin, and Profit Margin cannot exceed 15% of direct costs.

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
FY 2025 - 2026  
Service Projections (Mode 05)

Contractor Name: Valley Star Behavioral Health  
 Provider #  
 Contract/RFP#: 22-385  
 Address: 780 East Gilbert Street  
 San Bernardino, CA 92415  
 Date Form Completed: 3/21/2024  
 Date Form Revised:

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INFJT BY PROVIDER

MONTH	Estimated Units of Service (Days)	Planned Clinical FTEs	Required Productivity (based on 30 days per month)	Projected Revenue Generated by Service Type			Clients Served				
				Adult Crisis Residential (40-49)			Admissions (Episodes Opened)	Discharges (Episodes Closed)	Monthly Census		
Jul-25	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	0	13
Aug-25	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13
Sep-25	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13
Oct-25	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13
Nov-25	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13
Dec-25	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13
Jan-26	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13
Feb-26	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13
Mar-26	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13
Apr-26	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13
May-26	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13
Jun-26	383	17.94	71%	\$0	\$0	\$138,975	\$0	\$0	13	13	13
<b>TOTAL</b>	<b>4,599</b>					<b>\$1,667,705</b>			<b>156</b>	<b>143</b>	<b>156</b>
<b>Total Revenue</b>							<b>\$1,667,705</b>	<b>Unduplicated Clients Served</b>	<b>156</b>		
							<b>Estimated Cost Per Client:</b>	<b>\$10,690</b>			

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
FY 2025 - 2026  
Service Projections (Mode 15)

Prior fiscal year Rates (Completed by DBH)										
Old County Contract (CCR) Rates	\$2.20	\$2.99	\$5.56	\$4.20	\$4.20					
Productivity Expectation: 60%	CM Rate per Min.	MHS Rate/Min	MSS Rate/Min	Crisis Rate/Min						
Agency Per Min Rates:	\$2.20	\$2.99	\$5.56	\$4.20						
NOTE: If no established agency per minute rates, please input the CCR rates in the highlighted cells										
Target Cost Per Unit of Service	\$2.91	\$0.00	\$7.34	\$0.00						
ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER										
MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Case Management (01-06 & 08-09)	Medication Support (60)	Projected Revenue Generated by Service Type			Clients Served		
					Admissions (Episodes Opened)	Discharges (Episodes Closed)	Starting Census			
Jul-25	7,909	17.94	\$2	\$56,080	\$0	\$0	13	0	13	Monthly Census
Aug-25	7,909	17.94	\$2	\$56,080	\$0	\$0	13	13	13	
Sep-25	7,909	17.94	\$2	\$56,080	\$0	\$0	13	13	13	
Oct-25	7,909	17.94	\$2	\$56,080	\$0	\$0	13	13	13	
Nov-25	7,909	17.94	\$2	\$56,080	\$0	\$0	13	13	13	
Dec-25	7,909	17.94	\$2	\$56,080	\$0	\$0	13	13	13	
Jan-26	7,909	17.94	\$2	\$56,080	\$0	\$0	13	13	13	
Feb-26	7,909	17.94	\$2	\$56,080	\$0	\$0	13	13	13	
Mar-26	7,909	17.94	\$2	\$56,080	\$0	\$0	13	13	13	
Apr-26	7,909	17.94	\$2	\$56,080	\$0	\$0	13	13	13	
May-26	7,909	17.94	\$2	\$56,080	\$0	\$0	13	13	13	
Jun-26	7,909	17.94	\$2	\$56,080	\$0	\$0	13	13	13	
TOTAL	94,904		\$28	\$696,964	\$0	\$0	156	143	156	
Total Revenue					\$696,992	Unduplicated Clients Served			156	
					Estimated Cost Per Client:			\$4,458		

Contractor Name: Valley Star Behavioral Health

Provider #

Contract/RFPI# 22-366

Address: 780 East Gilbert Street

San Bernardino, CA 92415

Date Form Completed: 3/21/2024

Date Form Revised:

EXHIBIT I

BUDGET SCHEDULES

15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	
Case Management	Mental Health Services	Medication Support Services	Crisis Intervention	TOTAL	
10	0	94,894	0	94,904	
1	0	7908	0	7909	
0	0	608	0	608	
0.00	0.00	10.14	0.00	10.14	

Total Minutes of Services

Total Monthly Minutes of Services (Average)

Dosage (minutes) per client per month

Dosage (hours) per client per month

Total Hours Per Unduplicated Client for Duration of the Program: 121.67

Avg Monthly Census	13	Expected Length of Program (months)	12
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**BUDGET SCHEDULES**

**EXHIBIT I**

**SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B**

Contractor Name: Valley Star Behavioral Health

Provider #

Contract/RFP# 22-365

Address: 780 East Gilbert Street

San Bernardino, CA 92415

Date Form Completed: 3/21/2024

FY 2026 - 2027

Prepared by: Sabina Waweru

Title: Senior Accountant

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

**Anticipated Utilization of Funds**

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM
1 Centralized Services - Administration	\$270,000	0%	\$0	100%	\$270,000
2 Centralized Services - Program	\$85,629	0%	\$0	100%	\$85,629
3 Depreciation Expense	\$2,532	0%	\$0	100%	\$2,532
4 Education/Training	\$2,471	0%	\$0	100%	\$2,471
5 Telephone	\$25,148	0%	\$0	100%	\$25,148
6 Equipment IT	\$12,154	0%	\$0	100%	\$12,154
7 Facility Rent	\$163,596	0%	\$0	100%	\$163,596
8 Flex Support Expense	\$130,800	0%	\$0	100%	\$130,800
9 Food	\$52,115	0%	\$0	100%	\$52,115
10 General Insurance Liability	\$28,180	0%	\$0	100%	\$28,180
11 Housekeeping Supplies	\$1,507	0%	\$0	100%	\$1,507
12 Laundry & Linen	\$231	0%	\$0	100%	\$231
13 Leased Equipment	\$8,842	0%	\$0	100%	\$8,842
14 Licenses-Business	\$2,273	0%	\$0	100%	\$2,273
15 Licenses-Employee	\$1,187	0%	\$0	100%	\$1,187
16 Medical Supplies	\$13,588	0%	\$0	100%	\$13,588
17 Minor Equipment	\$2,808	0%	\$0	100%	\$2,808
18 Office Supplies	\$7,111	0%	\$0	100%	\$7,111
19 Professional Fees	\$40,891	0%	\$0	100%	\$40,891
20 Purchase Services	\$27,267	0%	\$0	100%	\$27,267
21 Recruitment	\$11,293	0%	\$0	100%	\$11,293
22 Vehicle Maintenance	\$5,194	0%	\$0	100%	\$5,194
23 Travel	\$505	0%	\$0	100%	\$505
24 Psychiatrist	\$120,000	0%	\$0	100%	\$120,000
25 Profit Margin	\$80,000	0%	\$0	100%	\$80,000
<b>SUBTOTAL B:</b>	<b>\$1,065,858</b>		<b>\$0</b>		<b>\$1,065,858</b>
<b>GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:</b>					<b>\$3,000,001</b>

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
BUDGET NARRATIVE  
FY 2026 - 2027

Contractor Name: Valley Star Behavioral Health  
Provider #  
Contractor # 22-365  
Address: 780 East Gilbert Street  
San Bernardino, CA 92415

Prepared by: Sabina Waweru  
Senior Accountant

Date Form Completed: 3/21/2024

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

Anticipated Utilization of Funds

ITEM	Justification of Cost
1 Centralized Services - Administration	This is an allocation from SBHG of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expense. Cost (Plus Profit Margin) can be up to 15% of total direct costs, based on historical costs.
2 Centralized Services - Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and programs practices, electronic medical records, quality assurance, and associated employee benefits and expenses, based on historical costs.
3 Depreciation Expense	Depreciation of company van at \$655 per month.
4 Education/Training	Continuing education for employees and required DBH trainings, based on historical costs.
5 Telephone	Phone system equipment and installation expense, monthly facility telephone charges and staff cellphone reimbursement, based on historical costs.
6 Equipment/IT	Includes: laptops, desktops, printers, network switch and software for staff, based on historical costs.
7 Facility Rent	Facility Rent, which includes utilities, basic janitorial services and building maintenance.
8 Flex Support Expense	Cost of providing support to clients and their caregivers such as food clothing, socialization and recreation activities.
9 Food	Meals and snacks for clients
10 General Insurance Liability	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umbrella coverage, based on historical costs.
11 Housekeeping Supplies	Facility cleaning and laundry supplies.
12 Laundry & Linen	Towels, sheets, blankets.
13 Leased Equipment	Cost of lease for copier (base charges and coverage) and postage machine, based on historical costs.
14 Licensee-Business	Business license and DMH fees, based on historical costs.
15 Licensee-Employee	Employee licenses
16 Medical Supplies	Two-week supply of prescription medication, and monthly medication.
17 Minor Equipment	Minor equipment such security cameras and furniture costing less than \$5,000.
18 Office Supplies	General office supplies such as PPE, printing (copier/toner), presentation materials, pens & envelopes and other items that the staff need to perform their functions, based on historical costs.
19 Professional Fees	Audit fees, Registered Dietician, Payroll processing fees and Subscriptions
20 Purchase Services	Shredding fees, waste services, cable service, water service & shipping costs.
21 Recruitment	Job advertising, background checks, and physical exams for new employees, based on historical cost.
22 Vehicle Maintenance	Gasoline and routine maintenance expense for van.
23 Travel	Employee mileage reimbursement and parking during Outreach Services, based on the IRS amount of \$,585 per mile.
24 Psychiatrist	Psychiatrist \$0.91 hours per month at 110/hr
25 Profit Margin	3% of Direct Cost. The total of Indirect Admin. and Profit Margin cannot exceed 15% of direct costs.

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
FY 2026 - 2027

Service Projections (Mode 05)

Contractor Name: Valley Star Behavioral Health  
 Provider #: 22-385  
 Contract/RFP#: 790 East Gilbar: Street  
 Address: San Bernardino, CA 92415  
 Date Form Completed: 3/21/2024  
 Date Form Revised:

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER.

MONTH	Estimated Units of Service (Days)	Planned Clinical FTEs	Required Productivity (based on 30 days per month)	Projected Revenue Generated by Service Type			Clients Served				
				Adult Crisis Residential (40-49)	Admissions (Episodes Opened)	Discharges (Episodes Closed)	Starting Census	Monthly Census			
Jul-26	383	17.94	71%	\$0	\$0	\$0	13	0	13	0	
Aug-26	383	17.94	71%	\$0	\$0	\$0	13	0	13	26	
Sep-26	383	17.94	71%	\$0	\$0	\$0	13	0	13	39	
Oct-26	383	17.94	71%	\$0	\$0	\$0	13	0	13	52	
Nov-26	383	17.94	71%	\$0	\$0	\$0	13	0	13	65	
Dec-26	383	17.94	71%	\$0	\$0	\$0	13	0	13	78	
Jan-27	383	17.94	71%	\$0	\$0	\$0	13	0	13	91	
Feb-27	383	17.94	71%	\$0	\$0	\$0	13	0	13	104	
Mar-27	383	17.94	71%	\$0	\$0	\$0	13	0	13	117	
Apr-27	383	17.94	71%	\$0	\$0	\$0	13	0	13	130	
May-27	383	17.94	71%	\$0	\$0	\$0	13	0	13	143	
Jun-27	383	17.94	71%	\$0	\$0	\$0	13	0	13	156	
<b>TOTAL</b>	<b>4,599</b>					<b>\$1,667,705</b>			<b>156</b>	<b>0</b>	
<b>Total Revenue</b>							<b>\$1,667,705</b>	<b>Unduplicated Clients Served</b>	<b>156</b>		
							<b>Estimated Cost Per Client:</b>	<b>\$10,690</b>			



15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	TOTAL
Case Management	Mental Health Services	Medication Support Services	Crisis Intervention		
10	0	94,894	0		94,904
1	0	7908	0		7909
0	0	608	0		608
0.00	0.00	10.14	0.00		10.14

Total Minutes of Services  
 Total Monthly Minutes of Services (Average)  
 Dosage (minutes) per client per month  
 Dosage (hours) per client per month

Total Hours Per Unduplicated Client for Duration of the Program: 121.67

Avg Monthly Census	13
Expected Length of Program (months)	12



## ATTACHMENT III Campaign Contribution Disclosure (SB 1439)

### **DEFINITIONS**

**Actively supporting the matter:** (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

**Agent:** A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

**Otherwise related entity:** An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

**Parent-Subsidiary Relationship:** A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

**Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.**

1. Name of Contractor: Valley Star Behavioral Health, Inc.
2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?  
 Yes  If yes, skip Question Nos. 3-4 and go to Question No. 5      No
3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: N/A
4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s):  
  
N/A
5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
Stars Behavioral Health Group Holding Company, Inc.	Parent Company – SBHG HC is an Employee Stock Ownership Program (ESOP)
Valley Star Behavioral Health, Inc.	Subsidiary of Stars Behavioral Health Group Holding Company, Inc.

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
N/A		

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and//or Agent(s):
N/A		

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
N/A	

9. Was a campaign contribution, of more than \$250, made to any member of the San Bernardino County Board of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No  If **no**, please skip Question No. 10.

Yes  If **yes**, please continue to complete this form.

10. Name of Board of Supervisor Member or other County elected officer: N/A

Name of Contributor: \_\_\_\_\_

Date(s) of Contribution(s): \_\_\_\_\_

Amount(s): \_\_\_\_\_

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer while award of this Contract is being considered and for 12 months after a final decision by the County.