



THIS IS TO CERTIFY THAT

**ARROWHEAD REGIONAL MEDICAL CENTER'S
STERILE PROCESSING DEPARTMENT**

**HAS BEEN REVIEWED AND UPDATED
AS NEEDED**

<u>Michelle Delee</u>	<u>Michelle Delee</u>	<u>8/1/19</u>
Department Manager		Date
<u>Crystal Connors</u>	<u>Crystal Connors</u>	<u>8/1/19</u>
Department Chair (if applicable)		Date
<u>N/A</u>		
Associate Hospital Administrator (if applicable)		Date
<u>Nanette Buenavidez</u>	<u>Nanette Buenavidez</u>	<u>8/1/19</u>
Chief Nursing Officer (if applicable)		Date
<u>Varadarajan Subbiah</u>	Varadarajan Subbiah	<u>8/2/19</u>
Chief Medical Officer (if applicable)		Date
<u>William L. Gilbert</u>	William L. Gilbert	<u>8/2/19</u>
Chief Executive Officer		Date
<u>Curt Hagman</u>	Curt Hagman	<u>AUG 20 2019</u>
Chair, Board of Supervisors		Date

[illegible]



ARROWHEAD REGIONAL MEDICAL CENTER
Sterile Processing Policies and Procedures

POLICY NO. 1100.10.1 Issue 4
Page 1 of 3

SECTION: INFECTION CONTROL

SUB SECTION: DECONTAMINATION

SUBJECT: Transportation and Receiving of Soiled Instruments, Equipment and Accessories

APPROVED BY: _____

Sterile Processing Supervisor

POLICY:

Any equipment or instruments used in patient care areas are transported to the Sterile Processing Department (SPD) Decontamination Area for cleaning and processing.

BACKGROUND

All invasive procedures involve contact by a medical device or surgical instrument with a patient's sterile tissue or mucous membranes. Failure to properly disinfect or sterilize reusable medical equipment carries a risk associated with the introduction of pathogenic microbes that could lead to infection.

PROCEDURE:

I. Patient Care Units and Ambulatory Clinics

- A. Transportation of used medical and surgical instruments from the procedure area to the soiled utility room will be transported by means of a puncture resistant, leak proof, container with rigid sides and bottom identified as the transport container. The transport container will be cleaned by staff with hospital approved disinfectant after each use.
- B. Clinics and Off Site Collection
Persons participating in the transportation of and cleaning of medical or surgical instruments will wear the appropriate personal protective equipment (PPE) per hospital policy and OSHA standards.
- C. Personnel remove excess solution in the container, applying enzymatic cleaner, and secure the lid prior to putting the container in another larger transport container in order to reduce the risk of coming in contact with the soiled medical or surgical instruments.
- D. Clinic personnel prepare reusable instrumentation used in patient care in the Family Health Center (FHC) or Specialty clinics for transportation.

**SUBJECT: RECEIVING SOILED INSTRUMENTS, EQUIPMENT
AND ACCESSORIES**

Page 3 of 3
SPD Policy No. 101

APIC Text of Infection Control and Epidemiology, Cleaning, Disinfection, and Sterilization in Healthcare Facilities, (2005), W. A. Rutala, PhD, MPH, D.J. Weber, MD, MPH

DEFINITIONS: N/A

ATTACHMENTS: N/A

APPROVAL DATE: 07/05/19 Infection Control Committee
07/31/19 Quality Management Committee
08/01/19 Medical Executive Committee
Board of Supervisors

REPLACES: N/A

EFFECTIVE: 03/99 **REVISED:** 4/2001, 12/2007, 7/2019

REVIEWED: 04/2005, 10/2010, 10/2013