

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE FOLLOWING:
SAN BERNARDINO COUNTY
BOARD GOVERNED COUNTY SERVICE AREAS
AND RECORD OF ACTION**

November 18, 2025

FROM

NOEL CASTILLO, Director, Department of Public Works – Special Districts

SUBJECT

Professional Services Agreement with Dudek for Sewer System Management Plans for Various County Service Areas and County Departments

RECOMMENDATION(S)

1. Acting as the governing body of San Bernardino County, approve a **Joint Contract No. 25-909** between San Bernardino County, the San Bernardino County Service Areas and their Zones, and Dudek, to provide professional services for updates to the Sewer System Management Plans for Various County Departments, in an amount not-to-exceed \$498,870, from November 18, 2025 to June 30, 2026, with the option to extend the term for two additional one-year periods.
2. Acting as the governing body of the San Bernardino County Service Areas and their Zones:
 - a. Approve a **Joint Contract No. 25-909** between San Bernardino County, the San Bernardino County Service Areas and their Zones, and Dudek, to provide professional services for updates to the Sewer System Management Plans for Various County Service Areas, in an amount not to exceed \$498,870, from November 18, 2025 to June 30, 2026, with the option to extend the term for two additional one-year periods.
 - b. Authorize the Auditor-Controller/Treasurer/Tax Collector to post necessary budget adjustments, as detailed in the Financial Impact section, for the County Service Area 70 S-7 Lenwood Sanitation Sewer System Management Plan (Four votes required).

(Presenter: Noel Castillo, Director, 387-7906)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

**Ensure Development of a Well-Planned, Balanced, and Sustainable County.
Provide for the Safety, Health and Social Service Needs of County Residents.**

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). Costs associated with the recommended joint contract, which shall not exceed \$498,870 for the period of November 18, 2025 through June 30, 2026, will be funded through available revenue sources of the applicable Board Governed County Service Areas and their Zones (CSAs). This contract will also be funded through County departments that have sewer systems managed by the Department of Public Works – Special Districts Water and Sanitation Division (Department).

**Professional Services Agreement with Dudek for Sewer System Management Plans for Various County Service Areas and County Departments
November 18, 2025**

The requested 2025-26 budget adjustment below is needed to cover the estimated cost associated with the Sewer System Management Plan for CSA 70 S-7 Lenwood Sanitation. The budget adjustment will be funded through the use of available Unrestricted Net Position within CSA 70 S-7 Lenwood Sanitation Fund. For all the other districts, adequate appropriations for the services have already been included in their respective 2025-26 budgets for CSAs.

Fund Center	Commitment Item	Description	Action	Amount
CSA 70 S-7 Lenwood Sanitation				
3150004764	52002445	Other Professional & Specialized Services	Increase	\$26,222
3150004764	40909995	Residual Equity Transfers In	Increase	\$26,222

Sufficient appropriation will be included in future recommended budgets, as needed.

BACKGROUND INFORMATION

The Department is responsible for and provides operation, maintenance and management to various County Service Areas and County wastewater collection systems pursuant to the requirements of all federal and state regulatory agencies. The State Water Resources Control Board (SWRCB) adopted Statewide General Waste Discharge Requirements for Sanitary Sewer Systems, Water Quality Order No. 2022-0103-DWQ (Sanitary Sewer Systems General Order) on December 6, 2022 and Order No. WQ 2013-0058-EXEC (Statewide Waste Discharge Requirements for Sanitary Sewer System) on September 9, 2013, to provide consistent, statewide regulatory approach to address sanitary sewer spills and sanitary overflow.

The Sanitary Sewer Systems General Order requires public agencies that own or operate sanitary sewer systems to develop and implement Sewer System Management Plans (SSMPs) and report all sanitary sewer spills to the SWRCB's online California Integrated Water Quality System (CIWQS) Sanitary Sewer System Database. As part of its duties, and to meet the SWRCB requirements, the Department is responsible for the establishment of a SSMP for each wastewater collection system greater than one mile in length.

The objective of the SSMP is to provide a plan and schedule to properly manage, operate and maintain all parts of the sanitary sewer system. The SSMP is established to be consistent with the following goals:

- Maintain or improve the condition of the sewer collection system infrastructure to provide reliable service now and in the future;
- Mitigate infiltration and inflow to adequately provide for sewer capacity and accommodate design storm flow; and
- Minimize the number and impact of any sanitary sewer overflows that may occur.

The updated SSMP for CSAs and County departments will meet these goals.

The Board of Supervisors has previously adopted Sewer System Management Plans (SSMPs) for multiple wastewater collection systems across the County, including:

**Professional Services Agreement with Dudek for Sewer System Management Plans for Various County Service Areas and County Departments
November 18, 2025**

- November 14, 2017 (Item No. 46): Adopted SSMPs for wastewater collection systems in various CSAs and Zones.
- December 5, 2017 (Item No. 57): Adopted the SSMP for the Glen Helen Rehabilitation Center system.
- March 9, 2021 (Item No. 26): Adopted the SSMP for the Arrowhead Regional Medical Center system.
- October 5, 2021 (Item No. 41): Adopted SSMPs for wastewater collection systems in various Regional Parks locations.
- March 1, 2022 (Item No. 70): Adopted the SSMP for the Chino Airport system.

Under the SWRCB Sanitary Sewer Systems General Order, agencies must conduct an internal audit of their SSMPs every three years and provide an update every six years. On December 6, 2022, the SWRCB reissued the General Order, effective June 5, 2023, which extended audit and update deadlines and added new compliance criteria.

Approval of this item will allow Dudek to update the SSMPs to be compliant with SWRCB Order No. 2022-0103-DWQ and Order No. WQ 2013-0058-EXEC regulating statewide general waste discharge requirements for sanitary sewer systems within the new timeframes.

PROCUREMENT

The Department approved and authorized the release of Request for Proposal (RFP) No. SDD-069 (Bid No. SPD126-SPDAD-5992) with the Purchasing Department (Purchasing) on August 7, 2025, to solicit proposals through the County Electronic Procurement Network (e-Pro) website in accordance with formal bidding procedures established by the County. On September 11, 2025, proposals from the following consultants were received:

Proposer Name	Location
Albert A. Webb Associates	Riverside, CA
Dudek	Riverside, CA

The evaluation panel, with representation from the Department, reviewed and evaluated the proposals based on the criteria listed in the RFP. The criteria included qualifications and experience, technical review, and references.

Based on the evaluation criteria, the evaluation panel found Dudek to be highest ranked and best met the needs of the CSAs and County departments. An award letter was sent on September 24, 2025, to all responsible and responsive proposers. No protests were received.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Aaron Gest, Deputy County Counsel, 387-5455) on October 9, 2025; Auditor-Controller/Treasurer/Tax Collector (Charlene Huang, Auditor-Controller Manager, 382-7022) on October 31, 2025; Purchasing (Dylan Newton, Buyer, 387-3377) on October 24, 2025; and County Finance and Administration (Amanda Trussell, Principal Administrative Analyst, 387-4773) on October 31, 2025.

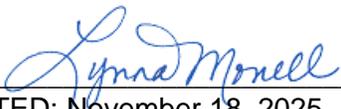
**Professional Services Agreement with Dudek for Sewer System
Management Plans for Various County Service Areas and County
Departments
November 18, 2025**

Record of Action of the Board of Supervisors
Board Governed County Service Areas
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.
Absent: Col. Paul Cook (Ret.)

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: November 18, 2025



cc: PW/SD - Hernandez w/ agree
Contractor c/o PW/SD w/ agree
File w/ agree
JLL 11/24/2025