



Contract Number

23-35 A2

SAP Number

Sheriff/Coroner/Public Administrator

Department Contract Representative	Caolina Mendoza, Chief Deputy Director of Sheriff's Administration
Telephone Number	(909) 387-0640
Contractor	Victor Valley Transit Authority (Authority)
Contractor Representative	Procurement Management
Telephone Number	(760) 948-4021 ext. 152
Contract Term	02/01/2023 through 06/30/2026
Original Contract Amount	\$7,614,192
Amendment Amount	\$ 232,689
Total Contract Amount	\$7,846,881
Cost Center	443980100
Grant Number (if applicable)	-----

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT No. 2

Contract No. 23-35 in which San Bernardino County (County), by and through the Sheriff/Coroner/Public Administrator (Sheriff), provides contract law enforcement services to the Victor Valley Transit Authority (Authority), a public transit agency, for its Passenger Bus System (System) covering the San Bernardino High Desert cities and unincorporated county areas, is hereby amended, effective October 4, 2025, as follows:

- (1) To delete Schedule A cited in section F.1 in its entirety, and replace it with a new Schedule A, attached hereto and incorporated herein by this reference, payable in monthly and quarterly installments.

ELECTRONIC SIGNATURES

This Amendment No. 2, and if applicable, any subsequent amendments, may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment No. 2. The parties shall be entitled to sign and transmit an electronic signature of this Amendment No. 2 (whether by facsimile, PDF, or other mail transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment No. 2 upon request.

Except as amended, all other terms and conditions of this Contract remain as stated therein.

IN WITNESS WHEREOF, San Bernardino County and the Contractor have each caused the Contract to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY

► 
Shannon D. Dicus, Sheriff/Coroner/Public
Administrator

Dated: 10-24-2025

Victor Valley Transit Authority

(Print or type name of corporation, company, contractor, etc.)

By ► Nancie Goff
Nancie Goff (Oct 8, 2025 11:48:30 PDT)
(Authorized signature - sign in blue ink)

Name Nancie Goff
(Print or type name of person signing contract)

Title CEO
(Print or Type)

Dated: 10/08/2025

Address 17150 Smoke Tree Street
Hesperia, CA 92345

FOR COUNTY USE ONLY

Approved as to Legal Form

► 
Grace B. Parsons, Deputy County Counsel

Date 10/14/2025

Reviewed for Contract Compliance

► _____
Date _____

Reviewed/Approved by Department

► Carolina Mendoza
Carolina Mendoza (Oct 10, 2025 12:04:26 PDT)
Carolina Mendoza, Chief Deputy Director of
Sheriff's Administration
Date 10/10/2025

**SCHEDULE A
LAW ENFORCEMENT SERVICES CONTRACT
VICTOR VALLEY TRANSIT AUTHORITY
2025-26**

<u>LEVEL OF SERVICE</u>	<u>COST</u>	<u>MOU INCREASES</u> <u>(EFF. 10/4/25)</u>	<u>TOTAL NEW</u> <u>CONTRACT AMOUNT</u> <u>(EFF. 10/4/25)</u>
1.11 - Sergeant	360,586 ¹	28,659 ¹	389,245 ¹
1.00 - Detective/Corporal	275,764 ¹	25,227 ¹	300,991 ¹
5.04 - Deputy Sheriff	1,157,421 ¹	108,652 ¹	1,266,073 ¹
0.50 - Sheriff's Service Specialist	47,772 ¹	-	47,772 ¹
1.00 - Office Specialist	98,672 ¹	-	98,672 ¹
7.00 - Unmarked Unit - Slick Top	156,216	-	156,216
0.50 - Pickup truck	5,491	-	5,491
Indirect Cost (43.16% of Direct Salaries and Benefits)	837,397	70,151	907,548
Startup Cost	9,184	-	9,184
Cost for FY2025-26	\$ 2,948,503 ¹	\$ 232,689 ¹	\$ 3,181,192 ¹

Monthly Payment Schedule

1st payment due July 15, 2025:	\$245,704
2nd through 12th payments due the 5th of each month:	\$245,709

Quarterly Payment Schedule Due to MOU Increases

1st quarterly payments	\$58,170
2nd through 4th quarterly payments	\$58,173

Additional Costs Billed Quarterly:

The Victor Valley Transit Authority will be billed on a quarterly basis for actual hours of any overtime worked for services provided under this Agreement.

¹ Personnel costs include salary and benefits and are subject to change by Board of Supervisors' action. Changes in salary and benefit costs will be billed to the Victor Valley Transit Authority on a quarterly invoice.



San Bernardino County
DELEGATED AUTHORITY – DOCUMENT REVIEW FORM
Department Signature

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors' action to execute agreements, amendments to agreements or grant applications/awards, on their behalf. All documents to be executed under such delegated authority must be routed for County Counsel review (and Clerk of the Board as needed) prior to signature by designee. **For detailed instructions on delegated authority, reference Section 7.2 of the Board Agenda Item Guidelines.**

Department/Agency/Entity: Sheriff-Coroner Due Back to Department By (Date): 10/16/2025

Contact Name: Jose Torres Telephone: 909-387-3465

Agreement No.: 23-35 Amendment No.: 2 Date of Board Item: 06/18/2025 Board Item No.: 98

Name of Contract Entity/Project Name: Revenue Agreement with the Victor Valley Transit Authority for LE Services

Include information from the Board Agenda Item that delegates authority, a justification for approval by the specified authority and how it connects to the original recommendation. Also include a brief background on the request, including details as to what program is being served, documents that require signature, and any other pertinent information, such as dollar amounts, date changes and details that summarize the action requested. If additional space is needed, please attach a separate page.

On 06/18/2025 (Item No. 98), the Board of Supervisors (BOS) approved Amendment No. 1 to contract No. 23-35 with the Victor Valley Transit Authority (VVTa), extending the contract for one year and adjusting its value for the same period. On the same item, the BOS also delegated authority for the Sheriff/Coroner/Public Administrator or Undersheriff to revise and execute non-substantive amendments to the contract's Schedule A, in order to update the cost of the service based on BOS-approved changes to employee salary and benefits costs for 2025-26.

On 09/09/2025 (Item No. 36), the BOS approved a new Memorandum of Understanding with the Sheriff Employees' Benefit Association that increased salary and benefits for employees in the Safety, Safety Management and Supervisory units, effective 10/04/2025. Because those employees provide law enforcement services under contract No. 23-35, the contract needs to be amended by increasing the costs for services for 2025-26 that are listed in Schedule A.

Select the document proposed for signature, which must be submitted with this request:

- ☒ Standard County Contract ☐ Signed Coversheet and Non-Standard County Contract
☐ Grant Application ☐ Other:

Attach the Board Agenda Item that delegated the authority, copies of the initial document (agreement, grant award, etc.) and all subsequent amendments. **Note:** If there are numerous amendments, please contact the assigned County Counsel to determine if all amendments need to be attached.

Department Routed to County Counsel	County Counsel Name: Grace B. Parsons	Date Sent: 10/14/2025
Reviewing County Counsel Use Only	Review Date <u>10/15/2025</u> <u>Grace B. Parsons</u> Signature	Determination: ☒ Within Scope of Delegated Authority ☐ Outside Scope of Delegated Authority; return to Department for preparation of agenda item

If the Board Agenda Item requires the document be returned to the Clerk of the Board, County Counsel will route the approved form and submission documents to COB-Delegated Authority with a cc to the department contact. Clerk of the Board will verify it meets the submission requirements and notify the department to transmit the executed hard copies within 30 days of execution. If the Board Agenda item does not require the document be returned to the Clerk of the Board, County Counsel will route the signed form back to the department.

Note: This process should NOT be used to execute documents under a master agreement or template, construction contract change orders, or approval of documents under County Policies 11-15 and 11-16. Contact your assigned County Counsel for instructions related to review of these documents.