



Contract Number  
24-1122 A-1

SAP Number  
4400027094

### Land Use Services Department

Department Contract Representative Telephone Number Jolly Bakunawa 909-387-5039

Consultant Ruth Villalobos & Associates, Inc.  
Consultant Representative Ruth Villalobos  
Telephone Number 909-245-1127  
Contract Term 11/19/2024 – 11/18/2027  
Original Contract Amount \$6,000,000  
Amendment Amount \$5,700,000  
Total Contract Amount \$11,700,000  
Cost Center 6950001000  
Grant Number (if applicable)

IT IS HEREBY AGREED AS FOLLOWS:

**AMENDMENT NO. 1**

San Bernardino County (County) on behalf of Land Use Services Department and Ruth Villalobos & Associates, Inc. (Consultant) for good and valuable consideration hereby agree to enter into this Amendment No. 1 to amend Contract 24-1122, as follows:

- 1. First paragraph of Subsection F.1 of Section F – FISCAL PROVISIONS, is amended to read as follows:
The maximum amount of reimbursement/payment under this Contract shall be an aggregate amount not to exceed \$11,700,000 and shall be subject to availability of funds to the County. The consideration to be paid to Consultant, as provided herein, shall be in full payment for all Consultant's services and expenses incurred in the performance hereof, including travel and per diem.
2. Except as so amended, all other terms and conditions of the original Contract shall remain unchanged and in full force and effect.
3. This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by

facsimile, PDF, or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

End of Amendment No. 1

IN WITNESS WHEREOF, San Bernardino County and Consultant have each caused this Amendment No. 1 to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY

► Dawn Rowe  
Dawn Rowe, Chair, Board of Supervisors

Dated: NOV 18 2025  
SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

By Lynna Monell  
Lynna Monell  
Clerk of the Board of Supervisors  
of the San Bernardino County



Ruth Villalobos & Associates, Inc.

(Print or type name of corporation, company, contractor, etc.)

By Ruth Villalobos  
Ruth Villalobos [Date: 10/30/2025 11:30:42 PM]  
(Authorized signature - sign in blue ink)

Name Ruth Villalobos  
(Print or type name of person signing contract)

Title CEO/President  
(Print or Type)

Dated: 10/30/2025

Address 3602 Inland Empire Blvd., Ste C310  
Ontario, CA 91764

**FOR COUNTY USE ONLY**

Approved as to Legal Form  
► Jason Searles  
Jason Searles, Supervising Deputy County Counsel

Date 11/4/25

Reviewed for Contract Compliance  
► Thomas Bustamonte  
Thomas Bustamonte, Assistant Director

Date 11/5/25

Reviewed/Approved by Department  
► Miguel Figueroa  
Miguel Figueroa, Director

Date 11/5/25



## ATTACHMENT D Campaign Contribution Disclosure (SB 1439)

### **DEFINITIONS**

**Actively supporting the matter:** (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

**Agent:** A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

**Otherwise related entity:** An otherwise related entity is any for-profit organization/company which does not have a parent-subsidiary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

**Parent-Subsidiary Relationship:** A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

**Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.**

1. Name of Contractor: Ruth Villalobos & Associates, Inc.

2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?

Yes  If yes, skip Question Nos. 3-4 and go to Question No. 5      No

3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: Ruth Villalobos

4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s):

Ruth Villalobos & Juan Villalobos

5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
None (Not Applicable)	
None (Not Applicable)	

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
None (Not Applicable)		
None (Not Applicable)		

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and/or Agent(s):
None (Not Applicable)		
None (Not Applicable)		

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
None (Not Applicable)	
None (Not Applicable)	

9. Was a campaign contribution, of more than \$250, made to any member of the San Bernardino County Board of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No  If no, please skip Question No. 10.

Yes  If yes, please continue to complete this form.

10. Name of Board of Supervisor Member or other County elected officer: Not Applicable

Name of Contributor: \_\_\_\_\_

Date(s) of Contribution(s): \_\_\_\_\_

Amount(s): \_\_\_\_\_

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer while award of this Contract is being considered and for 12 months after a final decision by the County.