



Contract Number

24-902 A-1

SAP Number

4400026140

Department of Public Health

Department Contract Representative	Samantha Padilla
Telephone Number	(909) 677-3929
Contractor	San Bernardino County Superintendent of Schools
Contractor Representative	Farrah Northcott
Telephone Number	(909) 386-2905
Contract Term	October 1, 2024 through September 30, 2026
Original Contract Amount	\$1,703,196
Amendment Amount	\$0
Total Contract Amount	\$1,703,196
Cost Center	9300061000
Grant Number (if applicable)	N/A

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 1

It is hereby agreed to amend Contract No. 24-902, effective upon execution, as follows:

ATTACHMENTS

- ATTACHMENT A. – Replace FFY 2024 WORK PLAN FOR LEARN: Before and After School
- ATTACHMENT A1. – Replace FFY 2025 WORK PLAN FOR LEARN: Before and After School
- ATTACHMENT A2. – Replace FFY 2024 WORK PLAN FOR LEARN: Early Childcare and Education (ECE)
- ATTACHMENT A3. – Replace FFY 2025 WORK PLAN FOR LEARN: Early Childcare and Education (ECE)
- ATTACHMENT A4. – Replace FFY 2024 WORK PLAN FOR LEARN: Schools (K-12)
- ATTACHMENT A5. – Replace FFY 2025 WORK PLAN FOR LEARN: Schools (K-12)

All other terms and conditions of Contract No. 24-902 remain in full force and effect.

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

SAN BERNARDINO COUNTY

► 
Joshua Dugas (Mar 27, 2025 15:59 PDT)
Joshua Dugas, Director, Department of Public Health
Dated: 03/27/2025

San Bernardino County Superintendent of Schools
(Print or type name of corporation, company, contractor, etc.)

By ► 
Richard De Nava (Mar 27, 2025 15:48 PDT)
(Authorized signature - sign in blue ink)

Name Richard De Nava
(Print or type name of person signing contract)

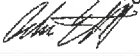
Title Chief Business Officer
(Print or Type)

Dated: 03/27/2025

Address 601 North E Street
San Bernardino, CA 92415

FOR COUNTY USE ONLY

Approved as to Legal Form

► 
Adam Ebright, Deputy County Counsel
Date 03/05/2025

Reviewed for Contract Compliance

►
Date _____

Reviewed/Approved by Department

►
Date _____

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2024-2025**

**Service Category LEARN: Before
and After-School Programs**

CALFRESH HEALTHY LIVING SNAP-ED CONTRACT PERIOD: OCTOBER 1, 2024 – SEPTEMBER 30, 2025	
Contract Number:	
Contractor:	San Bernardino County Superintendent of Schools
CalFresh Healthy Living Goals and Focus:	California Supplemental Nutrition Assistance Program Education (SNAP-Ed) also known as CalFresh Healthy Living, goals are to: 1. Empower CalFresh Food eligible participants toward healthful dietary choices and physically active lifestyles. 2. Mobilize communities and institutions to transform policies and systems towards a culture of equity, antiracism, healing, and health for all people. 3. Work collaboratively with community members and other partners to increase impact, strengthen relationships between and across sectors, and ensure sustainable outcomes. 4. Optimize and enhance the food system to support a healthy diet. 5. Adopt, implement, maintain, and support programs and policies that: - Increase access to and demand for healthy food - Decrease access to and demand for unhealthy food - Promote drinking water and restrict access to and consumption of sugar sweetened beverages - Enhances the natural and built environment to increase physical activity opportunities
IWP Domain(s):	LEARN
PSE Setting:	Before and/or After-School Programs
Strategy(ies):	Access to healthy food, nutrition standards, and physical activity
Sub-Strategy(ies):	Capacity building for school nutrition standards, physical activity, edible gardens, water access and appeal, and healthy procurement
Local Objective(s):	Administration, Before and/or After-School Programs
Primary Target Audience:	CalFresh Food eligible county residents

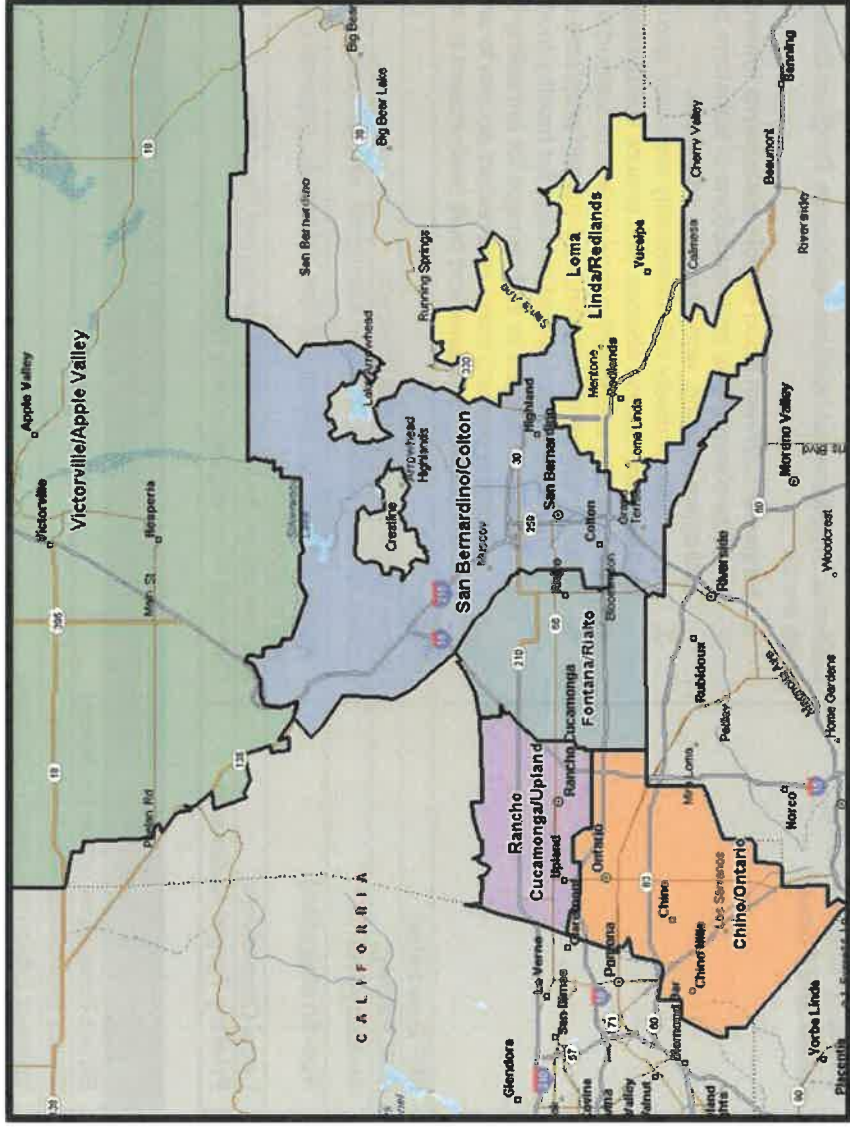
BEFORE AND/OR AFTER-SCHOOL EDUCATION	
	Total
Direct Education reach (children)	1,000
Direct Education reach (adults)	50
Indirect Education reach (children)	700
Indirect Education reach (adults)	500
Planned number of PSE changes	2

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2024-2025

Service Category LEARN: Before
and After-School Programs

SAN BERNARDINO COUNTY (SBC) CALFRESH HEALTHY LIVING ZONES



- **West SBC**
 - Chino/Ontario, Montclair areas
 - Rancho Cucamonga/Upland areas
- **Central SBC**
 - Fontana/Rialto areas
 - San Bernardino/Colton, Grand Terrace areas
 - Mountain communities including:
 - Crestline, Arrowhead
- **East SBC**
 - Loma Linda/Redlands/Highland/Yucaipa areas
 - Desert cities or areas to the East including:
 - Joshua Tree, Twenty Nine Palms
 - Yucca Valley
 - Mountain communities including:
 - Running Springs, Big Bear
- **High Desert SBC**
 - Victorville/Apples Valley areas
 - Cities or areas to the North including:
 - Adelanto, Apple Valley, Barstow, Baker, Fort Irwin, Hesperia, Phelan, Pinion Hills, Needles

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2024-2025**

**Service Category LEARN: Before
and After-School Programs**

SNAP-Ed Local Objective A: Administration

By September 30, 2025, complete and submit all required reports and forms on or before each deadline, comply with all onsite monitoring visits and desk reviews, and participate in a minimum of 15 CalFresh Healthy Living-sponsored meetings and trainings.

Activity Description	Documentation
Complete all mandatory documentation such as invoices, monthly progress reports, success stories, data cards, policy, system and environmental change (PSE) reports, and labeled attachments, etc., on or before the due date.	<u>Submit:</u> Invoices, progress reports, success stories, PSE reports <u>On file:</u> data cards, attachments
Comply with all requests from Department of Public Health (DPH) including annual programmatic and fiscal onsite monitoring visits, site visits or desk reviews, and responding to corrective action plans (CAPs) as necessary.	<u>On File:</u> Record of compliance, completed reports
Acquire Food Handlers Card that meets DPH requirements for all staff responsible for conducting taste tests and/or CalFresh Healthy Living approved recipe demonstrations.	<u>Submit:</u> County of San Bernardino Food Handlers Card
Annually, attend a minimum of 15 CalFresh- sponsored meetings, trainings and conferences that may include the following: a. County Nutrition Action Partnership (CNAP) meetings, including School Meals Access Collaborative and Garden Subcommittee meetings b. Quarterly Contractor meetings and local trainings c. CalFresh Healthy Living Forum d. Other CalFresh-sponsored regional trainings	<u>On File:</u> Meeting agendas

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2024-2025**

**Service Category LEARN: Before
and After-School Programs**

Direct/Indirect Nutrition and Physical Activity Education

By September 30, 2025, reach a minimum of 1,000 school-age children and 50 parents/caregivers with NPAB approved direct nutrition education and reach a minimum of 700 school-age children and 500 parents/caregivers with supportive indirect education to promote and reinforce messages related to nutrition, physical activity, healthy beverage, edible gardens and/or food waste reduction and recovery at qualified before and/or after-school program sites. Parent education may also include utilization of pantry foods (healthy recipes) and food resource management.

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
CE	Partner with at least 15 qualified before and/or after-school sites reaching each CalFresh Healthy Living Zone to allow teachers to be trained to conduct evidence-based nutrition, physical activity, healthy beverage, edible gardens and/or food waste reduction and recovery education interventions with school aged students. Include taste tests when possible. Establish relationships with before and/or after-school site administration and generate a Letter of Agreement with administrators to allow for staff development.	Recruit sites Establish agreement				Submit: PEARS, Site List On file: Letters of Agreement
TTA	Provide training on NPAB approved curricula and offer ongoing technical assistance for teachers/staff to gain skills and tools to conduct education at qualified sites.					On file: Training agenda, sign-in sheets, training presentations and materials
DE	Teachers will conduct direct nutrition, physical activity, healthy beverage, garden and/or food waste reduction and recovery education utilizing approved curricula at a minimum of 1,000 students. Where possible, complement education with taste tests. Conduct classroom visits at a minimum of 10 sites implementing education to ensure fidelity of class delivery.	Estimated Reach 250 students Estimated Reach Visit a minimum of 2 sites	Estimated Reach 250 students Estimated Reach Visit a minimum of 3 sites	Estimated Reach 250 students Estimated Reach Visit a minimum of 2 sites	Estimated Reach 250 students Estimated Reach Visit a minimum of 3 sites	Submit: PEARS On file: Nutrition education materials, site visit evaluations

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2024-2025**

**Service Category LEARN: Before
and After-School Programs**

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
IOE	Participate in the Impact/Outcome Evaluation (IOE). If conducting a series of four (4) or more classes using approved series-based curricula, an IOE must be implemented. Conduct direct education with unduplicated 4th through 12th grade students utilizing NPAB approved series-based curricula and materials. Administer pre-tests at the beginning of the school year and post-tests at the end for intervention sites. Interventions will be multi- component and include PSE work.	Administer pre-tests Direct education	Direct education	Direct education Administer post-tests		<u>Submit:</u> PEARS, matched pre and post-tests, Planning Worksheet, Attrition Log <u>On file:</u> education materials
DE	Conduct NPAB approved direct nutrition, physical activity, healthy beverage, and/or edible garden education with a minimum of 50 unduplicated parents/caregivers at 10 before and after-school sites and other places people go to learn (e.g., faith-based centers, family resource centers, gardens, public housing, libraries, school-based food assistance/distribution sites & events, and USDA summer meal sites). Education may also include utilization of healthy recipes, food resource management, and/or food waste reduction and recovery. Where possible, complement education with recipe demonstrations and/or taste tests. Education may be delivered in a series of interactive sessions as feasible. If conducting four or more classes in a series, a CalFresh Healthy Living Adult Survey must be conducted.					<u>Submit:</u> PEARS, CalFresh Healthy Living Adult Survey <u>On file:</u> Agendas, sign-in sheets, data cards, education materials

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2024-2025

Service Category LEARN: Before
and After-School Programs

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
IE	Promote, support, and reinforce messages consistent with Direct education (DE) and other activities within nutrition standards, physical activity, water access and appeal, and/or edible gardens in before and/or after-school settings.	Estimated Reach 175 students	Estimated Reach 175 students	Estimated Reach 175 students	Estimated Reach 175 students	<u>Submit:</u> PEARS <u>On file:</u> Education materials, CalFresh Healthy Living approved recipes, newsletters, flyers, social media posts,
	Utilize indirect education strategies to engage and empower 700 students and 500 parents/caregivers to implement changes at before and/or after-school sites, at home and/or while dining out. Recipe demonstrations and/or taste testing can be included.	Estimated Reach 125 parents/caregivers	Estimated Reach 125 parents/caregivers	Estimated Reach 125 parents/caregivers	Estimated Reach 125 parents/caregivers	
	Communicate through various appropriate channels (e.g., newsletters, events, flyers, signage, posters, social media, websites, etc.).					

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2024-2025

Service Category LEARN: Before
and After-School Programs

Policy, Systems and Environmental (PSE) Change

By September 30, 2025, support the implementation and documentation of at least one (1) policy, system and environmental (PSE) change per site, at two (2) qualified before and/or after-school sites in relation to nutrition standards, physical activity, water access and appeal, edible gardens, and or healthy procurement.

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
ASMT	Identify and engage local influencers and partners to: PRE: Assess the need, readiness, access and/or environment of before and/or after-school settings in relation to nutrition standards, physical activity, water access and appeal, and/or edible gardens. Identify gaps or ways to strengthen current programs. Survey site participants such as youth, parents, site leadership/staff, community members, maintenance staff and/or Community-Based Organizations (CBOs) for input and feedback on potential opportunities. Work can include engaging youth in data collection. POST: Assess the impact and/or environmental changes in relation to program implementation including nutrition standards, physical activity, water access and appeal, and/or edible gardens. Solicit and assess feedback from site participants and site leadership/staff. Work can include engaging youth in data collection. Coordinate completion of the Site-Level Assessment Questionnaires (SLAQs) and the LHD Activity Checklist (LAC) annually at each intervention before and after school program site.	Pre-assess TBD		Post-assess TBD		<u>Submit:</u> PEARS, SLAQs, LAC <u>On file:</u> Meeting agendas, sign-in sheets, pre and post assessments

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2024-2025

Service Category LEARN: Before
and After-School Programs

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
CE (a)	Identify and engage local influencers such as youth, Student Nutrition Action Committees, parents, before and/or after-school staff, community members, and/or local farmer partners. Present assessment results and/or educate on the benefits and impact of implementing nutrition standards, physical activity, water access and appeal and/or edible gardens. Leverage relationships with local influencers to generate support for existing work and/or additional efforts around improved and/or expanded initiatives. Engage youth, local influencers, and staff consistently throughout planning, implementation, and maintenance of initiatives.	Identify influencers	Work with influencers	Work with influencers	Present Results	<u>Submit:</u> Partnership log, PEARS <u>On file:</u> Meeting agendas, sign-in sheets, presentations, and materials
CE (b)	Gather parent/caregiver, local influencers, and/or community members' feedback and input on the needs and desires of the parents/caregiver, youth, and staff as well as facilitators and barriers related to nutrition standards, physical activity, water access and appeal, and/or edible gardens in before and/or after-school settings. Incorporate local influencers' vision and high priority needs into the project planning through engaging them in meetings, listening sessions, surveys, etc. Develop and implement action plans as appropriate based on the assessments to address priority areas. Implement and document at a minimum of one (1) healthy site change per engaged site.					<u>Submit:</u> PEARS, Action plans <u>On file:</u> Meeting agendas, sign-in sheets, presentations and materials, list of healthy site changes

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2024-2025

Service Category LEARN: Before
and After-School Programs

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
CE (c)	Identify key decision makers such as before and/or after-school leadership/staff, parent/adult leaders, outside funders, and/or local government officials. Present assessment results and/or educate on the benefits and impact of implementing nutrition standards, physical activity, water access and appeal, and/or edible gardens. Leverage relationships with local decision makers to generate support for existing and/or additional work around improved and/or expanded initiatives. Engage decision-makers at the site, organizational, and/or community level consistently throughout planning, implementation, and maintenance of initiatives. Hold recognition events and invite agency and local leadership to attend. Share success stories, best practices, and challenges through photos, stories, etc.					<u>Submit:</u> PEARS, Action plans <u>On file:</u> Meeting agendas, sign-in sheets, presentations and materials
		TBD	TBD	TBD	TBD	
C&C	Attend and work with parents/caregivers, before and/or after-school staff/leadership, community members, wellness committees, garden advisory committees, stakeholders, etc. to establish and maintain nutrition standards, physical activity, water access and appeal, and/or edible gardens in before and/or after-school settings. Work with groups at a minimum of two (2) districts to identify opportunities to strengthen and implement wellness policies.	TBD	TBD	TBD	TBD	<u>Submit:</u> PEARS <u>On file:</u> Meeting agendas, list of committees, written wellness policies

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

ATTACHMENT A

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2024-2025

Service Category LEARN: Before
and After-School Programs

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
TTA	Provide a minimum of one (1) training and two (2) technical assistance activities to before and/or after-school teachers/staff in the delivery of NPAB approved evidence-based curricula. Provide training and technical assistance to before and/or after-school site staff/leadership, garden advisory group, and/or volunteers to support policy, system and environmental changes including nutrition standards, physical activity, water access and appeal, and/or edible gardens in before and/or after-school settings. Support recognition activities related to Policy, System and Environmental (PSE) changes.	TBD	TBD	TBD	TBD	<u>Submit:</u> PEARS <u>On file:</u> Training agendas, sign-in sheets, training presentations and materials

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2025-2026**

**Service Category LEARN: Before
and After-School Programs**

CALFRESH HEALTHY LIVING SNAP-ED CONTRACT PERIOD: OCTOBER 1, 2025 – SEPTEMBER 30, 2026	
Contract Number:	
Contractor:	San Bernardino County Superintendent of Schools
CalFresh Healthy Living Goals and Focus:	California Supplemental Nutrition Assistance Program Education (SNAP-Ed) also known as CalFresh Healthy Living, goals are to: 1. Empower CalFresh Food eligible participants toward healthful dietary choices and physically active lifestyles. 2. Mobilize communities and institutions to transform policies and systems towards a culture of equity, antiracism, healing, and health for all people. 3. Work collaboratively with community members and other partners to increase impact, strengthen relationships between and across sectors, and ensure sustainable outcomes. 4. Optimize and enhance the food system to support a healthy diet. 5. Adopt, implement, maintain, and support programs and policies that: - Increase access to and demand for healthy food - Decrease access to and demand for unhealthy food - Promote drinking water and restrict access to and consumption of sugar sweetened beverages - Enhances the natural and built environment to increase physical activity opportunities
IWP Domain(s):	LEARN
PSE Setting:	Before and/or After-School Programs
Strategy(ies):	Access to healthy food, nutrition standards, and physical activity
Sub-Strategy(ies):	Capacity building for school nutrition standards, physical activity, edible gardens, water access and appeal, and healthy procurement
Local Objective(s):	Administration, Before and/or After-School Programs
Primary Target Audience:	CalFresh Food eligible county residents

BEFORE AND/OR AFTER-SCHOOL EDUCATION	
	Total
Direct Education reach (children)	1,500
Direct Education reach (adults)	75
Indirect Education reach (children)	1,000
Indirect Education reach (adults)	750
Planned number of PSE changes cumulative	3

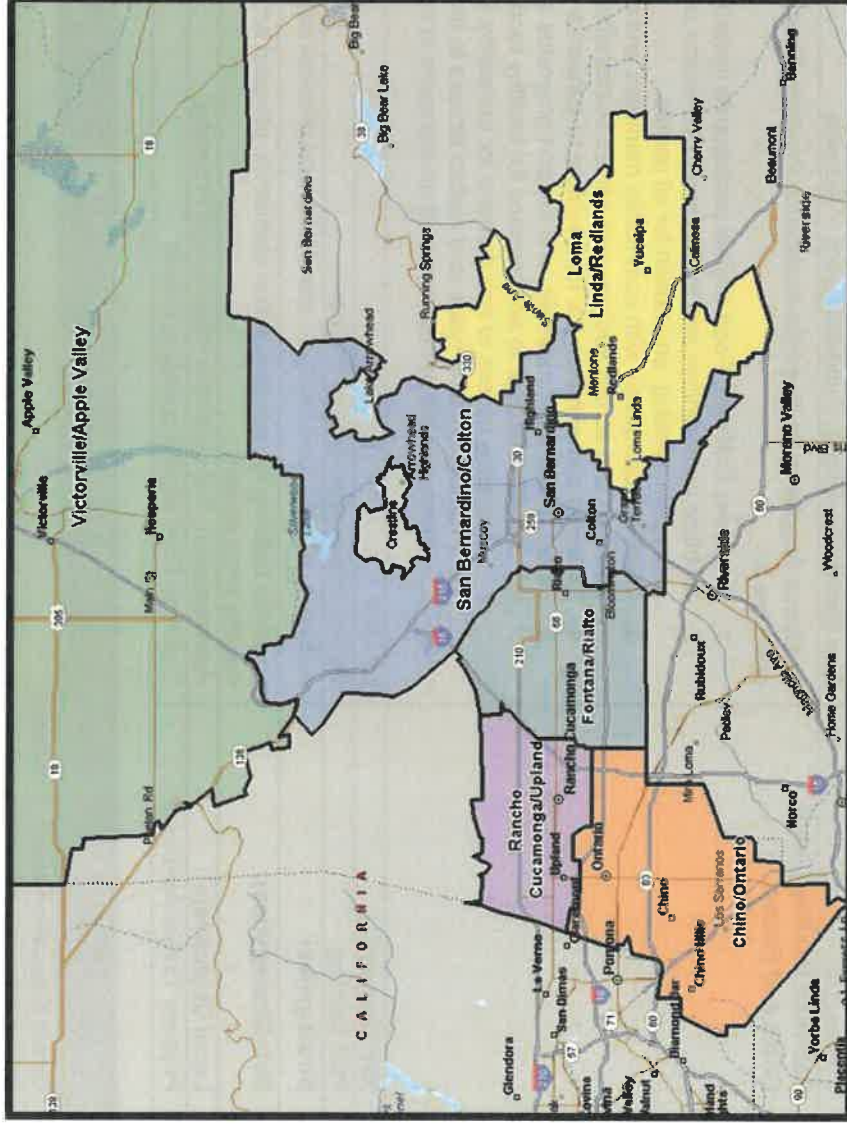
CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2025-2026

Service Category LEARN: Before
and After-School Programs

SAN BERNARDINO COUNTY (SBC) CALFRESH HEALTHY LIVING ZONES



- **West SBC**
 - Chino/Ontario, Montclair areas
 - Rancho Cucamonga/Upland areas
- **Central SBC**
 - Fontana/Rialto areas
 - San Bernardino/Colton, Grand Terrace areas
 - Mountain communities including:
 - Crestline, Arrowhead
- **East SBC**
 - Loma Linda/Redlands/Highland/Yucaipa areas
 - Desert cities or areas to the East including:
 - Joshua Tree, Twenty Nine Palms
 - Yucca Valley
 - Mountain communities including:
 - Running Springs, Big Bear
- **High Desert SBC**
 - Victorville/Apple Valley areas
 - Cities or areas to the North including:
 - Adelanto, Apple Valley, Barstow, Baker, Fort Irwin, Hesperia, Phelan, Pinion Hills, Needles

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2025-2026**

**Service Category LEARN: Before
and After-School Programs**

SNAP-Ed Local Objective A: Administration

By September 30, 2026, complete and submit all required reports and forms on or before each deadline, comply with all onsite monitoring visits and desk reviews, and participate in a minimum of 15 CalFresh Healthy Living-sponsored meetings and trainings.

Activity Description	Documentation
Complete all mandatory documentation such as invoices, monthly progress reports, success stories, data cards, policy, system and environmental change (PSE) reports, and labeled attachments, etc., on or before the due date.	<u>Submit:</u> Invoices, progress reports, success stories, PSE reports <u>On file:</u> data cards, attachments
Comply with all requests from Department of Public Health (DPH) including annual programmatic and fiscal onsite monitoring visits, site visits or desk reviews, and responding to corrective action plans (CAPs) as necessary.	<u>On File:</u> Record of compliance, completed reports
Acquire Food Handlers Card that meets DPH requirements for all staff responsible for conducting taste tests and/or CalFresh Healthy Living approved recipe demonstrations.	<u>Submit:</u> County of San Bernardino Food Handlers Card
Annually, attend a minimum of 15 CalFresh- sponsored meetings, trainings and conferences that may include the following: a. County Nutrition Action Partnership (CNAP) meetings, including School Meals Access Collaborative and Garden Subcommittee meetings b. Quarterly Contractor meetings and local trainings c. CalFresh Healthy Living Forum d. Other CalFresh-sponsored regional trainings	<u>On File:</u> Meeting agendas

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2025-2026**

**Service Category LEARN: Before
and After-School Programs**

Direct/Indirect Nutrition and Physical Activity Education

By September 30, 2026, reach a minimum of 1,500 school-age children and 75 parents/caregivers with NPAB approved direct nutrition education and reach a minimum of 1,000 school-age children and 750 parents/caregivers with supportive indirect education to promote and reinforce messages related to nutrition, physical activity, healthy beverage, edible gardens and/or food waste reduction and recovery at qualified before and/or after-school program sites. Parent education may also include utilization of pantry foods (healthy recipes) and food resource management.

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
CE	Partner with at least 20 cumulative qualified before and/or after-school sites, which includes 5 new, unduplicated sites, reaching each CalFresh Healthy Living Zone to allow teachers to be trained to conduct evidence-based nutrition, physical activity, healthy beverage, edible gardens and/or food waste reduction and recovery education interventions with school aged students. Include taste tests when possible. Establish relationships with before and/or after-school site administration and generate a Letter of Agreement with administrators to allow for staff development.	Recruit sites Establish agreement				<u>Submit:</u> PEARS, Site List <u>On file:</u> Letters of Agreement
TTA	Provide training on NPAB approved curricula and offer ongoing technical assistance for teachers/staff to gain skills and tools to conduct education at qualified sites.					<u>On file:</u> Training agenda, sign-in sheets, training presentations and Materials
DE	Teachers will conduct direct nutrition, physical activity, healthy beverage, garden and/or food waste reduction and recovery education utilizing approved curricula at a minimum of 1,500 students. Where possible, complement education with taste tests. Conduct classroom visits at a minimum of 10 sites implementing education to ensure fidelity of class delivery.	Estimated Reach 375 students Estimated Reach Visit a minimum of 2 sites	Estimated Reach 375 students Estimated Reach Visit a minimum of 3 sites	Estimated Reach 375 students Estimated Reach Visit a minimum of 2 sites	Estimated Reach 375 students Estimated Reach Visit a minimum of 3 sites	<u>Submit:</u> PEARS <u>On file:</u> Nutrition education materials, site visit evaluations

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2025-2026

Service Category LEARN: Before
and After-School Programs

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
IOE	Participate in the Impact/Outcome Evaluation (IOE). If conducting a series of four (4) or more classes using approved series-based curricula, an IOE must be implemented. Conduct direct education with unduplicated 4th through 12th grade students utilizing NPAB approved series-based curricula and materials. Administer pre-tests at the beginning of the school year and post-tests at the end for intervention sites. Interventions will be multi- component and include PSE work.	Administer pre-tests Direct education	Direct education	Direct education Administer post-tests		<u>Submit:</u> PEARS, matched pre and post-tests, Planning Worksheet, Attrition Log <u>On file:</u> education materials
DE	Conduct NPAB approved direct nutrition, physical activity, healthy beverage, and/or edible garden education with a minimum of 75 unduplicated parents/caregivers at 10 before and after-school sites and other places people go to learn (e.g., faith-based centers, family resource centers, gardens, public housing, libraries, school-based food assistance/distribution sites & events, and USDA summer meal sites). Education may also include utilization of healthy recipes, food resource management, and/or food waste reduction and recovery. Where possible, complement education with recipe demonstrations and/or taste tests. Education may be delivered in a series of interactive sessions as feasible. If conducting four or more classes in a series, a CalFresh Healthy Living Adult Survey must be conducted.					<u>Submit:</u> PEARS, CalFresh Healthy Living Adult Survey <u>On file:</u> Agendas, sign-in sheets, data cards, education materials

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2025-2026**

**Service Category LEARN: Before
and After-School Programs**

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
IE	Promote, support, and reinforce messages consistent with Direct education (DE) and other activities within nutrition standards, physical activity, water access and appeal, and/or edible gardens in before and/or after-school settings. Utilize indirect education strategies to engage and empower 1,000 students and 750 parents/caregivers to implement changes at before and/or after-school sites, at home and/or while dining out. Recipe demonstrations and/or taste testing can be included. Communicate through various appropriate channels (e.g., newsletters, events, flyers, signage, posters, social media, websites, etc.).	Estimated Reach 250 students	Estimated Reach 250 students	Estimated Reach 250 students	Estimated Reach 250 students	<u>Submit:</u> PEARS <u>On file:</u> Education materials, CalFresh Healthy Living approved recipes, newsletters, flyers, social media posts
		Estimated Reach 187 parents/caregivers	Estimated Reach 188 parents/caregivers	Estimated Reach 188 parents/caregivers	Estimated Reach 187 parents/caregivers	

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County Superintendent of Schools

**One Year Work Plan
FFY 2025-2026**

Service Category LEARN: Before and After-School Programs

Policy, Systems and Environmental (PSE) Change

By September 30, 2026, support the implementation and documentation of at least one (1) PSE change per site, at a minimum of three (3) cumulative qualified before and/or after-school sites, which includes two (2) new, unduplicated sites, in relation to nutrition standards, physical activity, water access and appeal, edible gardens, and or healthy procurement.

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
ASMT	Identify and engage local influencers and partners to: PRE: Assess the need, readiness, access and/or environment of before and/or after-school settings in relation to nutrition standards, physical activity, water access and appeal, and/or edible gardens. Identify gaps or ways to strengthen current programs. Survey site participants such as youth, parents, site leadership/staff, community members, maintenance staff and/or Community-Based Organizations (CBOs) for input and feedback on potential opportunities. Work can include engaging youth in data collection. POST: Assess the impact and/or environmental changes in relation to program implementation including nutrition standards, physical activity, water access and appeal, and/or edible gardens. Solicit and assess feedback from site participants and site leadership/staff. Work can include engaging youth in data collection. Coordinate completion of the Site-Level Assessment Questionnaires (SLAQs) and the LHD Activity Checklist (LAC) annually at each intervention before and after school program site.	SLAQs Pre-assess TBD		LAC Post-assess TBD		<u>Submit:</u> PEARS, SLAQs, LAC <u>On file:</u> Meeting agendas, sign-in sheets, pre and post assessments

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2025-2026

Service Category LEARN: Before
and After-School Programs

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
CE (a)	Identify and engage local influencers such as youth, Student Nutrition Action Committees, parents, before and/or after-school staff, community members, and/or local farmer partners. Present assessment results and/or educate on the benefits and impact of implementing nutrition standards, physical activity, water access and appeal and/or edible gardens. Leverage relationships with local influencers to generate support for existing work and/or additional efforts around improved and/or expanded initiatives. Engage youth, local influencers, and staff consistently throughout planning, implementation, and maintenance of initiatives.	Identify influencers	Work with influencers	Work with influencers	Present Results	<u>Submit:</u> Partnership log, PEARS <u>On file:</u> Meeting agendas, sign-in sheets, presentations, and materials
	Gather parent/caregiver, local influencers, and/or community members' feedback and input on the needs and desires of the parents/caregiver, youth, and staff as well as facilitators and barriers related to nutrition standards, physical activity, water access and appeal, and/or edible gardens in before and/or after-school settings. Incorporate local influencers' vision and high priority needs into the project planning through engaging them in meetings, listening sessions, surveys, etc. Develop and implement action plans as appropriate based on the assessments to address priority areas. Implement and document a minimum of one (1) healthy site change per engaged site.					<u>Submit:</u> PEARS, Action plans <u>On file:</u> Meeting agendas, sign-in sheets, presentations and materials, list of healthy site changes

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2025-2026**

**Service Category LEARN: Before
and After-School Programs**

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
CE (c)	Identify key decision makers such as before and/or after-school leadership/staff, parent/adult leaders, outside funders, and/or local government officials. Present assessment results and/or educate on the benefits and impact of implementing nutrition standards, physical activity, water access and appeal, and/or edible gardens. Leverage relationships with local decision makers to generate support for existing and/or additional work around improved and/or expanded initiatives. Engage decision-makers at the site, organizational, and/or community level consistently throughout planning, implementation, and maintenance of initiatives. Hold recognition events and invite agency and local leadership to attend. Share success stories, best practices, and challenges through photos, stories, etc.					<u>Submit:</u> PEARS, Action plans <u>On file:</u> Meeting agendas, sign-in sheets, presentations and materials
	Attend and work with parents/caregivers, before and/or after-school staff/leadership, community members, wellness committees, garden advisory committees, stakeholders, etc. to establish and maintain nutrition standards, physical activity, water access and appeal, and/or edible gardens in before and/or after-school settings. Work with groups in a minimum of two (2) districts to identify opportunities to strengthen and implement wellness policies.	TBD	TBD	TBD	TBD	<u>Submit:</u> PEARS <u>On file:</u> Meeting agendas, list of committees, written wellness policies

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

ATTACHMENT A1

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2025-2026

Service Category LEARN: Before
and After-School Programs

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
TTA	Provide a minimum of one (1) training and two (2) technical assistance activities to before and/or after-school teachers/staff in the delivery of NPAB approved evidence-based curricula. Provide training and technical assistance to before and/or after-school site staff/leadership, garden advisory group, and/or volunteers to support policy, system and environmental changes including nutrition standards, physical activity, water access and appeal, and/or edible gardens in before and/or after-school settings. Support recognition activities related to Policy, System and Environmental (PSE) changes.	TBD	TBD	TBD	TBD	<u>Submit:</u> PEARS <u>On file:</u> Training agendas, sign-in sheets, training presentations and materials

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

ATTACHMENT A2

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2024-2025**

**Service Category: LEARN
Early Care and Education (ECE)
Facilities**

CALFRESH HEALTHY LIVING SNAP-ED CONTRACT PERIOD: OCTOBER 1, 2024 – SEPTEMBER 30, 2025	
Contract Number:	
Contractor:	San Bernardino County Superintendent of Schools
CalFresh Healthy Living Goals and Focus:	California Supplemental Nutrition Assistance Program Education (SNAP-Ed) also known as CalFresh Healthy Living, goals are to: 1. Empower CalFresh Food eligible participants toward healthful dietary choices and physically active lifestyles. 2. Mobilize communities and institutions to transform policies and systems towards a culture of equity, antiracism, healing, and health for all people. 3. Work collaboratively with community members and other partners to increase impact, strengthen relationships between and across sectors, and ensure sustainable outcomes. 4. Optimize and enhance the food system to support a healthy diet. 5. Adopt, implement, maintain, and support programs and policies that: - Increase access to and demand for healthy food - Decrease access to and demand for unhealthy food - Promote drinking water and restrict access to and consumption of sugar sweetened beverages - Enhance the natural and built environment to increase physical activity opportunities
IWP Domain(s):	LEARN
PSE Setting:	Early Care and Education (ECE) Facilities
Strategy(ies):	Nutrition, physical activity, access to healthy food, and/or behavioral economics
Sub-Strategy(ies):	Capacity building for school nutrition standards, physical activity, stencils, water access and appeal, edible gardens, school/site wellness policy, healthy procurement
Local Objective(s):	Administration, Early Care and Education
Primary Target Audience:	CalFresh Food eligible county residents

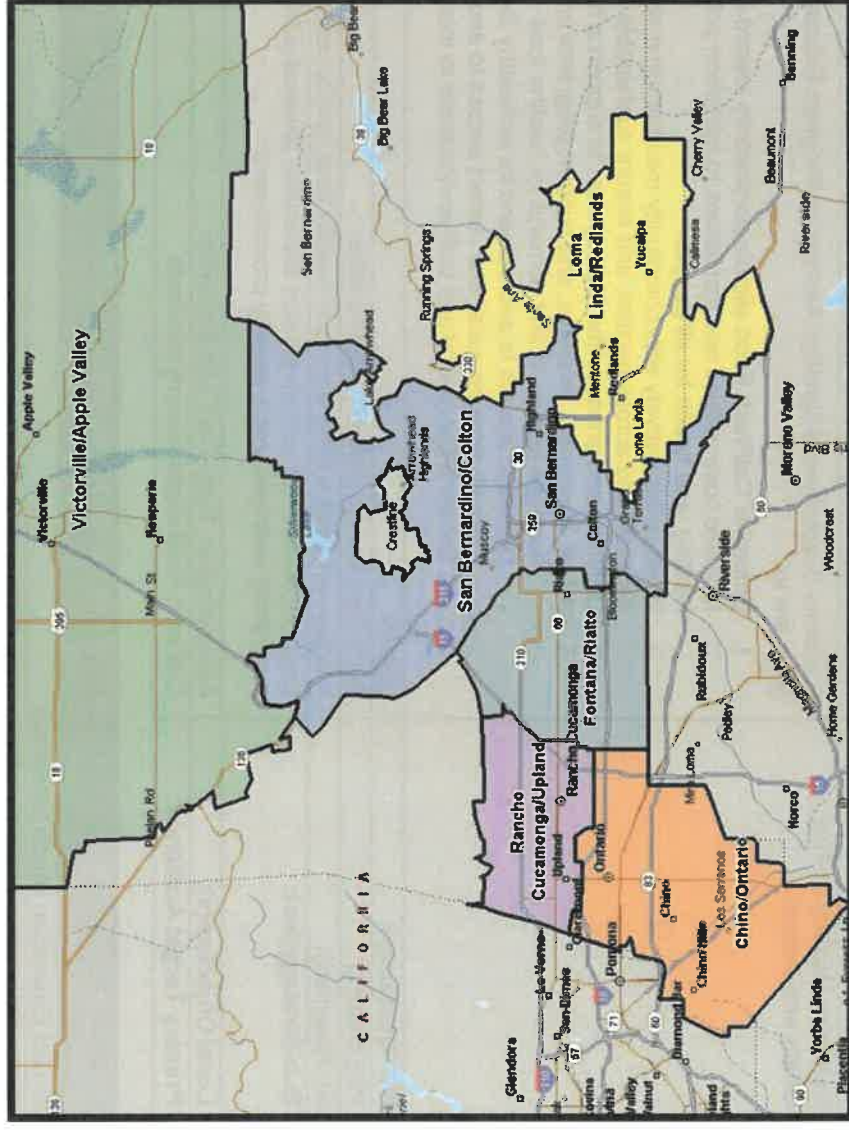
EARLY CHILDCARE & EDUCATION	
Direct Education reach (children)	Total
Direct Education reach (adults)	4,500
Indirect Education reach (children)	150
Indirect Education reach (adults)	1,000
Planned number of wellness policies	5,000
Planned number of PSE changes	1
	8

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2024-2025

Service Category: **LEARN**
Early Care and Education (ECE)
Facilities

SAN BERNARDINO COUNTY (SBC) CALFRESH HEALTHY LIVING ZONES



- **West SBC**
 - Chino/Ontario, Montclair areas
 - Rancho Cucamonga/Upland areas
- **Central SBC**
 - Fontana/Rialto areas
 - San Bernardino/Colton, Grand Terrace areas
 - Mountain communities including:
 - Crestline, Arrowhead
- **East SBC**
 - Loma Linda/Redlands/Highland/Yucaipa areas
 - Desert cities or areas to the East including:
 - Joshua Tree, Twenty Nine Palms
 - Yucca Valley
 - Mountain communities including:
 - Running Springs, Big Bear
- **High Desert SBC**
 - Victorville/Apple Valley areas
 - Cities or areas to the North including:
 - Adelanto, Apple Valley, Barstow, Baker, Fort Irwin, Hesperia, Phelan, Pinion Hills, Needles

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

ATTACHMENT A2

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2024-2025**

**Service Category: LEARN
Early Care and Education (ECE)
Facilities**

SNAP-Ed Local Objective A: Administration

By September 30, 2025, complete and submit all required reports and forms on or before each deadline, comply with all onsite monitoring visits and desk reviews, and participate in a minimum of 15 CalFresh Healthy Living-sponsored meetings and trainings.

Activity Description	Documentation
Complete all mandatory documentation such as invoices, monthly progress reports, success stories, data cards, policy, system and environmental change (PSE) reports, and labeled attachments, etc., on or before the due date.	<u>Submit:</u> Invoices, progress reports, success stories, PSE reports <u>On file:</u> data cards, attachments
Comply with all requests from Department of Public Health (DPH) including annual programmatic and fiscal onsite monitoring visits, site visits or desk reviews, and responding to corrective action plans (CAPs) as necessary.	<u>On File:</u> Record of compliance, completed reports
Acquire Food Handlers Card that meets DPH requirements for all staff responsible for conducting taste tests and/or CalFresh Healthy Living approved recipe demonstrations.	<u>Submit:</u> County of San Bernardino Food Handlers Card
Annually, attend a minimum of 15 CalFresh- sponsored meetings, trainings and conferences that may include the following: a. County Nutrition Action Partnership (CNAP) meetings, including School Meals Access Collaborative and Garden Subcommittee meetings b. Quarterly Contractor meetings and local trainings c. CalFresh Healthy Living Forum d. Other CalFresh-sponsored regional trainings	<u>On File:</u> Meeting agendas

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2024-2025**

**Service Category: LEARN
Early Care and Education (ECE)
Facilities**

Direct/Indirect Nutrition and Physical Activity Education

By September 30, 2025, reach a minimum of 4,500 preschool-age children and 150 parents/caregivers of preschoolers with NPAB approved direct nutrition education and reach a minimum of 1,000 preschool-age children and 5,000 parents/caregivers with supportive indirect education to promote and reinforce messages related to nutrition, physical activity, healthy beverage, food resource management and/or edible garden education at qualified ECE and community sites.

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
CE	Partner with a minimum of 20 qualified ECE sites reaching each CalFresh Healthy Living Zone to allow teachers to be trained to conduct evidence-based nutrition, physical activity, healthy beverage, and/or edible garden education interventions with preschool-aged children. Include taste tests when possible. Establish relationships with ECE site administration and generate a Letter of Agreement with administrators to allow for staff development.	Recruit sites Establish a Letter of Agreement				<u>Submit:</u> PEARS, Site List <u>On file:</u> Letters of Agreement
TTA	Provide training on approved evidence-based curricula and offer ongoing technical assistance for teachers/staff to gain skills and tools to conduct education at qualified sites/classrooms.					<u>On file:</u> Training agenda, sign-in sheets, training presentations, and materials
DE	Teachers will conduct direct nutrition, physical activity, healthy beverage, and/or edible garden education with a minimum of 4,500 unduplicated preschoolers at a minimum of 20 qualified ECE classes/sites. Where possible, compliment education with taste tests. Conduct classroom visits at a minimum of 15 sites/classrooms implementing education to ensure fidelity of class curricula.	Estimated Reach 1,125 students Visit a minimum of 5 sites/ classrooms	Estimated Reach 1,125 students Visit a minimum of 5 sites/ classrooms	Estimated Reach 1,125 students Visit a minimum of 5 sites/ classrooms	Estimated Reach 1,125 students	<u>Submit:</u> PEARS <u>On file:</u> Nutrition education materials, site visit evaluations

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

ATTACHMENT A2

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2024-2025**

**Service Category: LEARN
Early Care and Education (ECE)
Facilities**

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
DE	Conduct direct nutrition, physical activity, healthy beverage, food resource management and/or edible garden education with a minimum of 150 unduplicated parents/caregivers at a minimum of 10 ECE sites and other places people go to learn (e.g., faith-based centers, family resource centers, gardens, public housing, libraries, school-based food assistance/distribution sites and events, and USDA summer meal sites). Where possible, complement education with recipe demonstrations and/or taste tests. Education may be delivered in a series of interactive sessions as feasible. If conducting four or more classes in a series, a CalFresh Healthy Living Adult Survey must be conducted.	Estimated Reach 25 parents/ caregivers	Estimated Reach 50 parents/ caregivers	Estimated Reach 50 parents/ caregivers	Estimated Reach 25 parents/ caregivers	<u>Submit:</u> PEARS, CalFresh Healthy Living Adult Survey <u>On file:</u> Agendas, sign-in sheets, data cards, education materials
IE	Promote, support and reinforce messages consistent with DE and other activities related to nutrition, physical activity, healthy beverage, and/or garden education. Utilize indirect education strategies to engage and empower 1,000 preschoolers and 5,000 parents/caregivers to implement changes at ECE sites, at home and/or while dining out. Recipe demonstrations and/or taste testing can be included. Communicate through various appropriate channels (e.g., newsletters, events, flyers, signage, posters, social media, websites, etc.).	Estimated Reach 250 students Estimated Reach 1,250 parents/ caregivers	Estimated Reach 250 students Estimated Reach 1,250 parents/ caregivers	Estimated Reach 250 students Estimated Reach 1,250 parents/ caregivers	Estimated Reach 250 students Estimated Reach 1,250 parents/ caregivers	<u>Submit:</u> PEARS <u>On file:</u> Education materials, CalFresh Healthy Living approved recipes, newsletters, flyers, social media posts

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2024-2025**

**Service Category: LEARN
Early Care and Education (ECE)
Facilities**

Policy, Systems and Environmental (PSE) Change

By September 30, 2025, support the implementation and documentation of at least one (1) PSE change per site, at a minimum of 8 **qualified ECE sites** in relation to nutrition standards, physical activity, stencils, water access and appeal, edible gardens, school/site wellness policy, food waste reduction, recovery, and redistribution. **One (1)** of the PSEs must address school/site wellness policies.

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
ASMT	Identify and engage local influencers and partners to: PRE: Assess the need, readiness, access and/or environment of ECE sites and/or districts in relation to nutrition standards, physical activity, stencils, water access and appeal, edible gardens, and/or school/site wellness policy. Identify gaps or ways to strengthen current programs. Survey site participants such as youth, parents, site leadership/staff, community members, maintenance and/or Community-Based Organizations (CBOs) for input and feedback on potential opportunities. POST: Assess the impact and/or environmental changes in relation to program implementation including nutrition standards, physical activity, stencils, edible gardens, water access and appeal, and/or school/site wellness policy.	Assess (Pre) SLAQs		Assess (Post) LAC		<u>Submit:</u> PEARS, SLAQs, LAC <u>On file:</u> Meeting agendas, sign-in sheets, pre and post assessments
		Identify influencers	Work with influencers	Work with influencers	Present Results	<u>Submit:</u> Partnership log, PEARS <u>On file:</u> Meeting agendas, sign-in sheets, presentations, and materials
CE (a)	Identify and engage local influencers such as parents/caregivers, Parent Advisory Boards, teachers, site staff, school nutrition services, site councils, community members/groups, and/or local farmer partners. Present assessment results and/or educate on the benefits and impact of implementing nutrition standards, physical activity, stencils, edible gardens, water access and appeal, and/or school/site wellness policy. Leverage relationships with local influencers to generate support for implementing opportunities. Engage local influencers consistently throughout planning,					

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

ATTACHMENT A2

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2024-2025

Service Category: LEARN
Early Care and Education (ECE)
Facilities

	implementation, and maintenance of initiatives.				
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Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
CE (b)	Gather community feedback and input on the needs and desires of the community as well as facilitators and barriers related to nutrition standards, physical activity, stencils, edible gardens, water access and appeal, and/or school/site wellness policy. Incorporate local influencers' vision and high priority needs into the project planning through engaging them in meetings, listening sessions, surveys, etc. Engage community members in assessments and/or share program information and strategies for improvements with management and other appropriate stakeholders as feasible. Develop and implement action plans as appropriate based on the assessments to address priority areas. These may include nutrition services, office of education, wellness committees, community organizations, local businesses, school-based health center representatives, and/or master gardeners. Implement and document at least one (1) healthy site change per engaged site. Engage influencers consistently throughout planning, implementation, and maintenance of the initiatives.					<u>Submit:</u> PEARS, Action plans <u>On file:</u> Meeting agendas, sign-in sheets, presentations, materials, list of healthy site changes

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2024-2025

Service Category: LEARN
Early Care and Education (ECE)
Facilities

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
CE (c)	Identify key decision makers/Early Child Care (ECE) stakeholders such as site leadership, Child Care Resource Network, Superintendent of Schools, school-based health center administrators, pantry management, Child and Adult Care Food Program sponsor agencies, First 5 County Commission, outside funders, and/or local government officials. Present assessment results and/or educate on the benefits and impact of implementing nutrition standards, physical activity, stencils, edible gardens, water access and appeal, and/or school/site wellness policy. Leverage relationships with local decision makers to generate support for existing and/or additional work around improved and/or expanded initiatives. Engage decision-makers at the site, organizational, and/or community level consistently throughout planning, implementation, and maintenance of initiatives. Hold recognition events and invite agency and local leadership to attend. Share success stories, best practices, and challenges through photos, stories, etc.	Assess (Pre) SLAQs		Assess (Post) LAC		<u>Submit:</u> PEARS, SLAQs, LAC <u>On file:</u> Meeting agendas, sign-in sheets, pre and post assessments
	Attend and work with Wellness Policy Committees, County Nutrition Action Partnership (CNAP), Childcare and Education leadership, stencil implementation workgroups, garden advisory committees, staff, parents, community members and other appropriate workgroups. Assist with policy development to support planning, implementation and/or maintenance of initiatives. Participate in recognition programs such as					<u>Submit:</u> PEARS <u>On file:</u> Meeting agendas, list of committees, written wellness policies

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2024-2025

Service Category: LEARN
Early Care and Education (ECE)
Facilities

	Preschool SHINE as appropriate.					
Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
TTA	Provide a minimum of one (1) training and two (2) technical assistance activities to ECE teachers/staff in the delivery of evidence-based curricula. Provide training and technical assistance to ECE leadership, staff, and partners to support policy, system and environmental changes including nutrition standards, physical activity, stencils, edible gardens, water access and appeal, and/or school/site wellness policy. Support recognition activities related to Policy, System and Environmental (PSE) changes.					<u>Submit:</u> PEARS <u>On file:</u> Training agendas, sign-in sheets, training presentations and materials

Contractor: San Bernardino County Superintendent of Schools
 One Year Work Plan
 FFY 2025-2026
 Service Category: LEARN
 Early Care and Education (ECE) Facilities

Contract Number:		CALFRESH HEALTHY LIVING SNAP-ED CONTRACT PERIOD: OCTOBER 1, 2025 – SEPTEMBER 30, 2026
Contractor:	San Bernardino County Superintendent of Schools	
CalFresh Healthy Living Goals and Focus:	California Supplemental Nutrition Assistance Program Education (SNAP-Ed) also known as CalFresh Healthy Living, goals are to: 1. Empower CalFresh Food eligible participants toward healthful dietary choices and physically active lifestyles. 2. Mobilize communities and institutions to transform policies and systems towards a culture of equity, antiracism, healing, and health for all people. 3. Work collaboratively with community members and other partners to increase impact, strengthen relationships between and across sectors, and ensure sustainable outcomes. 4. Optimize and enhance the food system to support a healthy diet. 5. Adopt, implement, maintain, and support programs and policies that: - Increase access to and demand for healthy food - Decrease access to and demand for unhealthy food - Promote drinking water and restrict access to and consumption of sugar sweetened beverages - Enhance the natural and built environment to increase physical activity opportunities	
IWP Domain(s):	LEARN	
PSE Setting:	Early Care and Education (ECE) Facilities	
Strategy(ies):	Nutrition, physical activity, access to healthy food, and/or behavioral economics	
Sub-Strategy(ies):	Capacity building for school nutrition standards, physical activity, stencils, water access and appeal, edible gardens, school/site wellness policy, healthy procurement	
Local Objective(s):	Administration, Early Care and Education	
Primary Target Audience:	CalFresh Food eligible county residents	

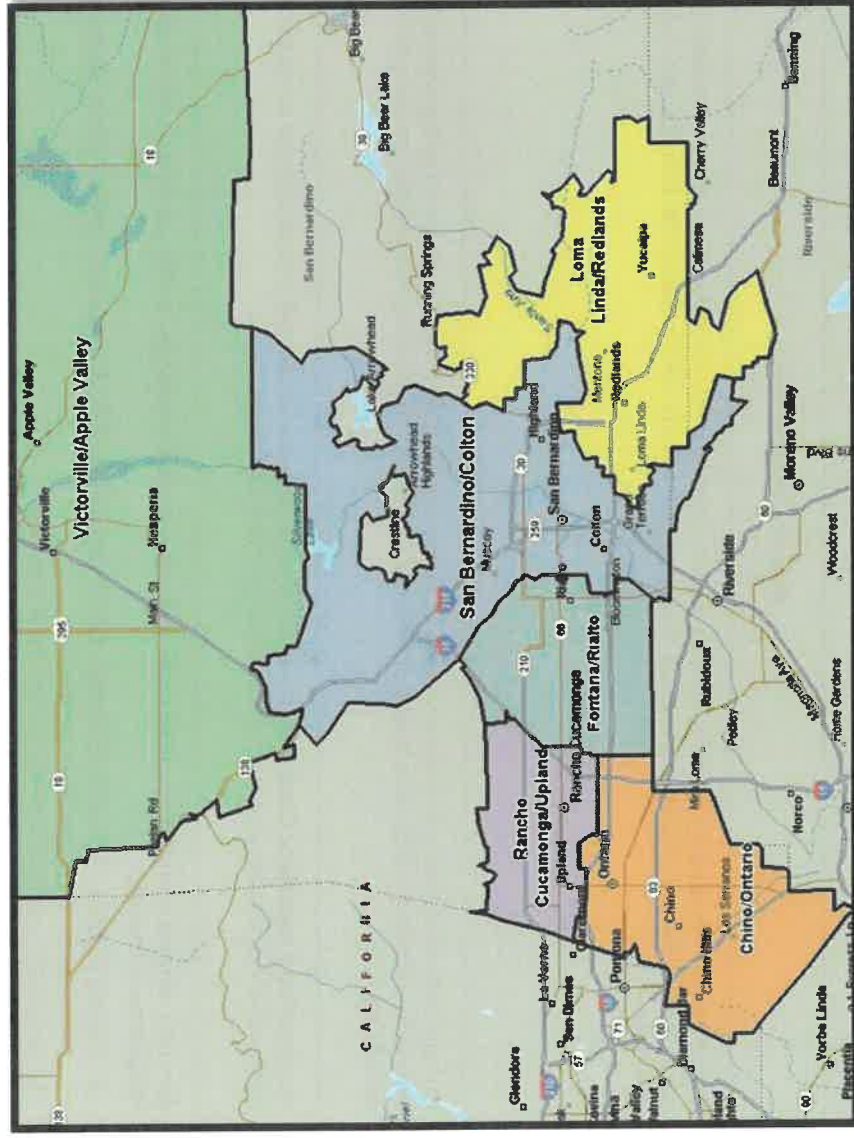
EARLY CHILDCARE & EDUCATION		Total
Direct Education reach (children)		5,000
Direct Education reach (adults)		200
Indirect Education reach (children)		1,500
Indirect Education reach (adults)		5,500
Planned number of wellness policies		2
Planned number of PSE changes cumulative		12

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2025-2026

Service Category: **LEARN**
Early Care and Education (ECE)
Facilities

SAN BERNARDINO COUNTY (SBC) CALFRESH HEALTHY LIVING ZONES



- **West SBC**
 - Chino/Ontario, Montclair areas
 - Rancho Cucamonga/Upland areas
- **Central SBC**
 - Fontana/Rialto areas
 - San Bernardino/Colton, Grand Terrace areas
 - Mountain communities including:
 - Crestline, Arrowhead
- **East SBC**
 - Loma Linda/Redlands/Highland/Yucaipa areas
 - Desert cities or areas to the East including:
 - Joshua Tree, Twenty Nine Palms
 - Yucca Valley
 - Mountain communities including:
 - Running Springs, Big Bear
- **High Desert SBC**
 - Victorville/Apple Valley areas
 - Cities or areas to the North including:
 - Adelanto, Apple Valley, Barstow, Baker, Fort Irwin, Hesperia, Phelan, Pinion Hills, Needles

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2025-2026**

**Service Category: LEARN
Early Care and Education (ECE)
Facilities**

SNAP-Ed Local Objective A: Administration

By September 30, 2026, **complete and submit all required reports and forms** on or before each deadline, comply with all onsite monitoring visits and desk reviews, and **participate in a minimum of 15 CalFresh Healthy Living-sponsored meetings and trainings.**

Activity Description	Documentation
Complete all mandatory documentation such as invoices, monthly progress reports, success stories, data cards, policy, system and environmental change (PSE) reports, and labeled attachments, etc., on or before the due date.	<u>Submit:</u> Invoices, progress reports, success stories, PSE reports <u>On file:</u> data cards, attachments
Comply with all requests from Department of Public Health (DPH) including annual programmatic and fiscal onsite monitoring visits, site visits or desk reviews , and responding to corrective action plans (CAPs) as necessary.	<u>On File:</u> Record of compliance, completed reports
Acquire Food Handlers Card that meets DPH requirements for all staff responsible for conducting taste tests and/or CalFresh Healthy Living approved recipe demonstrations.	<u>Submit:</u> County of San Bernardino Food Handlers Card
Annually, attend a minimum of 15 CalFresh- sponsored meetings, trainings and conferences that may include the following: a. County Nutrition Action Partnership (CNAP) meetings, including School Meals Access Collaborative and Garden Subcommittee meetings b. Quarterly Contractor meetings and local trainings c. CalFresh Healthy Living Forum d. Other CalFresh-sponsored regional trainings	<u>On File:</u> Meeting agendas

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2025-2026**

**Service Category: LEARN
Early Care and Education (ECE)
Facilities**

Direct/Indirect Nutrition and Physical Activity Education

By September 30, 2026, reach a minimum of 5,000 preschool-age children and 200 parents/caregivers of preschoolers with NPAB approved direct nutrition education and reach a minimum of 1,500 preschool-age children and 5,500 parents/caregivers with supportive indirect education to promote and reinforce messages related to nutrition, physical activity, healthy beverage, food resource management and/or edible garden education at qualified ECE and community sites.

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
CE	Partner with a minimum of 30 cumulative qualified ECE sites, which includes 10 new, unduplicated ECE sites , reaching each CalFresh Healthy Living Zone to allow teachers to be trained to conduct evidence-based nutrition, physical activity, healthy beverage, and/or edible garden education interventions with preschool-aged children. Include taste tests when possible. Establish relationships with ECE site administration and generate a Letter of Agreement with administrators to allow for staff development.	Recruit sites Establish a Letter of Agreement				<u>Submit:</u> PEARS, Site List <u>On file:</u> Letters of Agreement
TTA	Provide training on approved evidence-based curricula and offer ongoing technical assistance for teachers/staff to gain skills and tools to conduct education at qualified sites/classrooms.					<u>On file:</u> Training agenda, sign-in sheets, training presentations and materials
DE	Teachers will conduct direct nutrition, physical activity, healthy beverage, and/or edible garden education with a minimum of 5,000 unduplicated preschoolers at a minimum of 30 qualified ECE classes/sites . Where possible, compliment education with taste tests. Conduct classroom visits at a minimum of 20 sites/classrooms implementing education to ensure fidelity of class curricula.	Estimated Reach 1,250 students Visit a minimum of 5 sites/ classrooms	Estimated Reach 1,250 students Visit a minimum of 5 sites/ classrooms	Estimated Reach 1,250 students Visit a minimum of 5 sites/ classrooms	Estimated Reach 1,250 Students Visit a minimum of 5 sites/ classrooms	<u>Submit:</u> PEARS <u>On file:</u> Nutrition education materials, site visit evaluations

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2025-2026

Service Category: LEARN
Early Care and Education (ECE)
Facilities

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
DE	Conduct direct nutrition, physical activity, healthy beverage, food resource management and/or edible garden education with a minimum of 200 unduplicated parents/caregivers at a minimum of 15 cumulative ECE sites, which includes 5 new, unduplicated sites, and other places people go to learn (e.g., faith-based centers, family resource centers, gardens, public housing, libraries, school-based food assistance/distribution sites and events, and USDA summer meal sites). Where possible, complement education with recipe demonstrations and/or taste tests. Education may be delivered in a series of interactive sessions as feasible. If conducting four or more classes in a series, a CalFresh Healthy Living Adult Survey must be conducted.	Estimated Reach 50 parents/ caregivers	Estimated Reach 50 parents/ caregivers	Estimated Reach 50 parents/ caregivers	Estimated Reach 50 parents/ caregivers	<u>Submit:</u> PEARS, CalFresh Healthy Living Adult Survey <u>On file:</u> Agendas, sign-in sheets, data cards, education materials
IE	Promote, support and reinforce messages consistent with DE and other activities related to nutrition, physical activity, healthy beverage, and/or garden education. Utilize indirect education strategies to engage and empower 1,500 preschoolers and 5,500 parents/caregivers to implement changes at ECE sites, at home and/or while dining out. Recipe demonstrations and/or taste testing can be included. Communicate through various appropriate channels (e.g., newsletters, events, flyers, signage, posters, social media, websites, etc.).	Estimated Reach 375 students Estimated Reach 1,375 parents/ caregivers	Estimated Reach 375 students Estimated Reach 1,375 parents/ caregivers	Estimated Reach 375 students Estimated Reach 1,375 parents/ caregivers	Estimated Reach 375 students Estimated Reach 1,375 parents/ caregivers	<u>Submit:</u> PEARS <u>On file:</u> Education materials, CalFresh Healthy Living approved recipes, newsletters, flyers, social media posts

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

ATTACHMENT A3

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2025-2026

Service Category: LEARN
Early Care and Education (ECE)
Facilities

Policy, Systems and Environmental (PSE) Change

By September 30, 2026, support the implementation and documentation of at least one (1) PSE change per site, at a minimum of twelve (12) cumulative qualified ECE sites, which includes four new, unduplicated sites, in relation to nutrition standards, physical activity, stencils, water access and appeal, edible gardens, and/or school/site wellness policy. Two (2) cumulative PSEs, which includes one (1) new PSEs, must address school/site wellness policies.

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
ASMT	Identify and engage local influencers and partners to: PRE: Assess the need, readiness, access and/or environment of ECE sites and/or districts in relation to nutrition standards, physical activity, stencils, water access and appeal, edible gardens, and/or school/site wellness policy. Identify gaps or ways to strengthen current programs. Survey site participants such as youth, parents, site leadership/staff, community members, maintenance and/or Community-Based Organizations (CBOs) for input and feedback on potential opportunities. POST: Assess the impact and/or environmental changes in relation to program implementation including nutrition standards, physical activity, stencils, edible gardens, water access and appeal, and/or school/site wellness policy.	Assess (Pre) SLAQs		Assess (Post) LAC		<u>Submit:</u> PEARS, SLAQs, LAC <u>On file:</u> Meeting agendas, sign-in sheets, pre and post assessments
CE (a)	Identify and engage local influencers such as parents/caregivers, Parent Advisory Boards, teachers, site staff, school nutrition services, site councils, community members/groups, and/or local farmer partners. Present assessment results and/or educate on the benefits and impact of implementing nutrition standards, physical activity, stencils, edible gardens, water access and appeal, and/or school/site wellness policy. Leverage relationships with local influencers to generate support for implementing opportunities. Engage local influencers consistently throughout planning.	Identify influencers	Work with influencers	Work with influencers	Present Results	<u>Submit:</u> Partnership log, PEARS <u>On file:</u> Meeting agendas, sign-in sheets, presentations, and materials

Contractor: San Bernardino County Superintendent of Schools One Year Work Plan FFY 2025-2026 Service Category: LEARN Early Care and Education (ECE) Facilities

	implementation, and maintenance of initiatives.				
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Activity	Activity Description	Deliverables			Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026
CE (b)	Gather community feedback and input on the needs and desires of the community as well as facilitators and barriers related to nutrition standards, physical activity, stencils, edible gardens, water access and appeal, and/or school/site wellness policy. Incorporate local influencers' vision and high priority needs into the project planning through engaging them in meetings, listening sessions, surveys, etc. Engage community members in assessments and/or share program information and strategies for improvements with management and other appropriate stakeholders as feasible. Develop and implement action plans as appropriate based on the assessments to address priority areas. These may include nutrition services, office of education, wellness committees, community organizations, local businesses, school-based health center representatives, and/or master gardeners. Implement and document at least one (1) healthy site change per engaged site. Engage influencers consistently throughout planning, implementation, and maintenance of the initiatives.				<u>Submit:</u> PEARS, Action plans <u>On file:</u> Meeting agendas, sign-in sheets, presentations, and materials, list of healthy site changes

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

ATTACHMENT A3

Contractor: San Bernardino County Superintendent of Schools One Year Work Plan FFY 2025-2026 Service Category: LEARN Early Care and Education (ECE) Facilities

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
CE (c)	Identify key decision makers/Early Child Care (ECE) stakeholders such as site leadership, Child Care Resource Network, Superintendent of Schools, school-based health center administrators, pantry management, Child and Adult Care Food Program sponsor agencies, First 5 County Commission, outside funders, and/or local government officials. Present assessment results and/or educate on the benefits and impact of implementing nutrition standards, physical activity, stencils, edible gardens, water access and appeal, and/or school/site wellness policy. Leverage relationships with local decision makers to generate support for existing and/or additional work around improved and/or expanded initiatives. Engage decision-makers at the site, organizational, and/or community level consistently throughout planning, implementation, and maintenance of initiatives. Hold recognition events and invite agency and local leadership to attend. Share success stories, best practices, and challenges through photos, stories, etc.	Assess (Pre) SLAQs		Assess (Post) LAC		<u>Submit:</u> PEARS, SLAQs, LAC <u>On file:</u> Meeting agendas, sign-in sheets, pre and post assessments
C&C	Attend and work with Wellness Policy Committees, County Nutrition Action Partnership (CNAP), Childcare and Education leadership, stencil implementation workgroups, garden advisory committees, staff, parents, community members and other appropriate workgroups. Assist with policy development to support planning, implementation and/or maintenance of initiatives. Participate in recognition programs such as Preschool SHINE as appropriate.					<u>Submit:</u> PEARS <u>On file:</u> Meeting agendas, list of committees, written wellness policies

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2025-2026

Service Category: LEARN
Early Care and Education (ECE)
Facilities

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
TTA	Provide a minimum of one (1) training and two (2) technical assistance activities to ECE teachers/staff in the delivery of evidence-based curricula. Provide training and technical assistance to ECE leadership, staff, and partners to support policy, system and environmental changes including nutrition standards, physical activity, stencils, edible gardens, water access and appeal, and/or school/site wellness policy. Support recognition activities related to Policy, System and Environmental (PSE) changes.					<u>Submit:</u> PEARS <u>On file:</u> Training agendas, sign-in sheets, training presentations and materials

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2024-2025

Service Category LEARN: Schools
(K-12, Elementary, Middle, High)

CALFRESH HEALTHY LIVING SNAP-ED CONTRACT PERIOD: OCTOBER 1, 2024 – SEPTEMBER 30, 2025	
Contract Number:	
Contractor:	San Bernardino County Superintendent of Schools
CalFresh Healthy Living Goals and Focus:	California Supplemental Nutrition Assistance Program Education (SNAP-Ed) also known as CalFresh Healthy Living, goals are to: 1. Empower CalFresh Food eligible participants toward healthful dietary choices and physically active lifestyles. 2. Mobilize communities and institutions to transform policies and systems towards a culture of equity, antiracism, healing, and health for all people. 3. Work collaboratively with community members and other partners to increase impact, strengthen relationships between and across sectors, and ensure sustainable outcomes. 4. Optimize and enhance the food system to support a healthy diet. 5. Adopt, implement, maintain, and support programs and policies that: - Increase access to and demand for healthy food - Decrease access to and demand for unhealthy food - Promote drinking water and restrict access to and consumption of sugar sweetened beverages - Enhances the natural and built environment to increase physical activity opportunities
IWP Domain:	LEARN
PSE Setting:	Schools (K-12, Elementary, Middle, High)
Strategies:	Access to healthy food, nutrition standards, physical activity, and behavioral economics
Sub-Strategies:	Capacity building for school nutrition standards, physical activity, edible gardens, water access and appeal, school wellness policy, food distribution, food waste reduction, recovery, and/or healthy procurement.
Local Objective(s):	Administration, Schools (K-12, Elementary, Middle, High)
Primary Target Audience:	CalFresh Food eligible county residents

SCHOOLS (K-12, ELEMENTARY, MIDDLE, HIGH) EDUCATION	
Direct Education reach (children)	Total
Direct Education reach (adults)	3,000
Indirect Education reach (children)	150
Indirect Education reach (adults)	3,500
Planned number of wellness policies	1,500
Planned number of PSE changes	2
	5

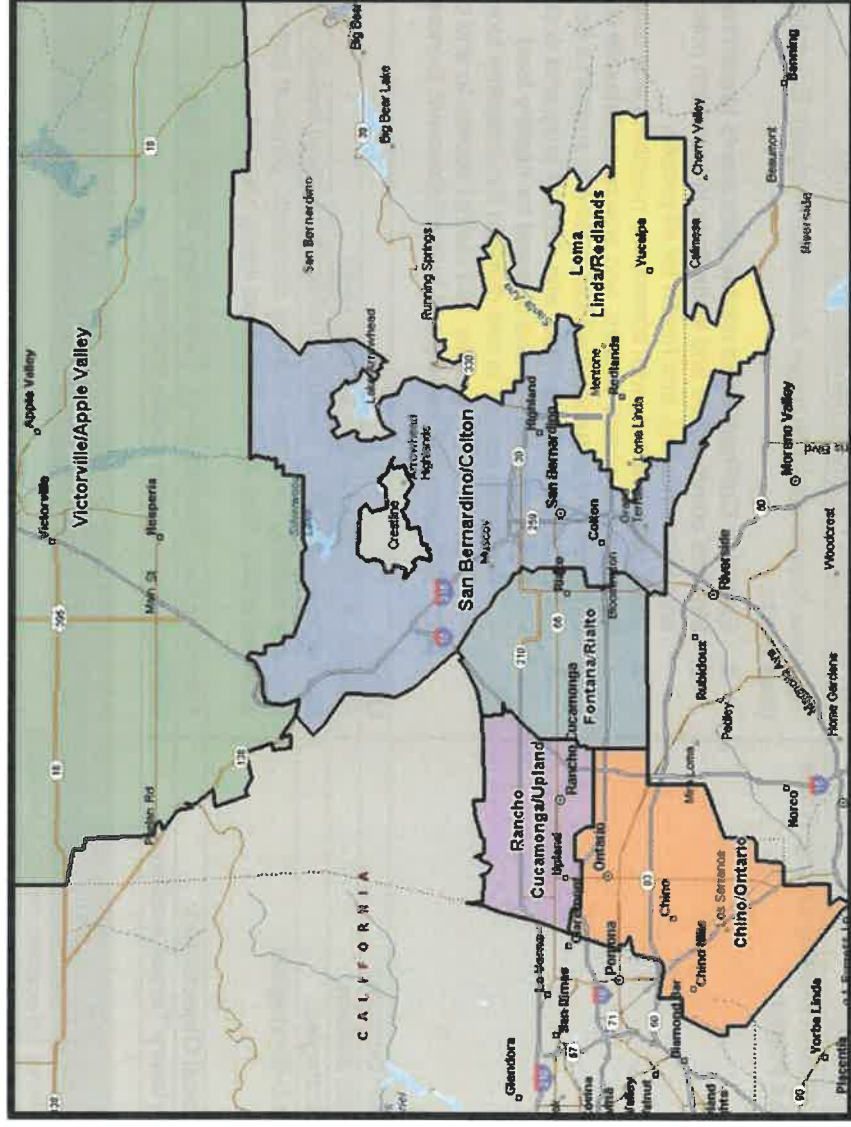
CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2024-2025

Service Category LEARN: Schools
(K-12, Elementary, Middle, High)

SAN BERNARDINO COUNTY (SBC) CALFRESH HEALTHY LIVING ZONES



- **West SBC**
 - Chino/Ontario, Montclair areas
 - Rancho Cucamonga/Upland areas
- **Central SBC**
 - Fontana/Rialto areas
 - San Bernardino/Colton, Grand Terrace areas
 - Mountain communities including:
 - Crestline, Arrowhead
- **East SBC**
 - Loma Linda/Redlands/Highland/Yucaipa areas
 - Desert cities or areas to the East including:
 - Joshua Tree, Twenty Nine Palms
 - Yucca Valley
 - Mountain communities including:
 - Running Springs, Big Bear
- **High Desert SBC**
 - Victorville/Apple Valley areas
 - Cities or areas to the North including:
 - Adelanto, Apple Valley, Barstow, Baker, Fort Irwin, Hesperia, Phelan, Pinion Hills, Needles

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2024-2025**

**Service Category LEARN: Schools
(K-12, Elementary, Middle, High)**

SNAP-Ed Local Objective A: Administration

By September 30, 2025, complete and submit all required reports and forms on or before each deadline, comply with all onsite monitoring visits and desk reviews, and participate in a minimum of 15 CalFresh Healthy Living-sponsored meetings and trainings.

Activity Description	Documentation
Complete all mandatory documentation such as invoices, monthly progress reports, success stories, data cards, policy, system and environmental change (PSE) reports, and labeled attachments, etc., on or before the due date.	<u>Submit:</u> Invoices, progress reports, success stories, PSE reports <u>On file:</u> data cards, attachments
Comply with all requests from Department of Public Health (DPH) including annual programmatic and fiscal onsite monitoring visits, site visits or desk reviews , and responding to corrective action plans (CAPs) as necessary.	<u>On File:</u> Record of compliance, completed reports
Acquire Food Handlers Card that meets DPH requirements for all staff responsible for conducting taste tests and/or CalFresh Healthy Living approved recipe demonstrations.	<u>Submit:</u> County of San Bernardino Food Handlers Card
Annually, attend a minimum of 15 CalFresh- sponsored meetings, trainings and conferences that may include the following: a. County Nutrition Action Partnership (CNAP) meetings, including School Meals Access Collaborative and Garden Subcommittee meetings b. Quarterly Contractor meetings and local trainings c. CalFresh Healthy Living Forum d. Other CalFresh-sponsored regional trainings	<u>On File:</u> Meeting agendas

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County Superintendent of Schools

**One Year Work Plan
FFY 2024-2025**

**Service Category LEARN: Schools
(K-12, Elementary, Middle, High)**

Direct/Indirect Nutrition and Physical Activity Education

By September 30, 2025, reach a minimum of 3,000 school-age children and 150 parents/caregivers with NPAB approved direct nutrition education and reach a minimum of 3,500 school-age children and 1,500 parents/caregivers with supportive indirect education to promote and reinforce messages related to nutrition, physical activity, healthy beverages, edible gardens and/or food waste reduction and recovery at qualified schools (K-12, Elementary, Middle, High). Parent education may also include utilization of pantry foods (healthy recipes) and food resource management.

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
CE	Partner with a minimum of 20 qualified schools (K-12, Elementary, Middle, High) sites reaching each CalFresh Healthy Living Zone to allow teachers to be trained to conduct evidence-based nutrition, physical activity, healthy beverage, garden and/or food waste reduction and recovery education interventions with school aged students. Include taste tests when possible. Establish relationships with schools (K-12, Elementary, Middle, High) site administration and generate a Letter of Agreement with administrators to allow for staff development.	Recruit sites Establish agreement				<u>Submit:</u> PEARS, Site List <u>On file:</u> Letters of Agreement
TTA	Provide training on approved curricula and offer ongoing technical assistance for teachers/staff to gain skills and tools to conduct education at qualified sites.					<u>On file:</u> Training agenda, sign-in sheets, training presentations and materials
DE	Teachers will conduct direct nutrition, physical activity, healthy beverage, garden and/or food waste reduction and recovery education utilizing approved curricula with a minimum of 3,000 students. Where possible, complement education with taste tests. Conduct a minimum of 10 classroom visits implementing education to ensure fidelity of class delivery.	Estimated Reach 1,000 students Visit a minimum of 2 sites	Estimated Reach 1,000 students Visit a minimum of 4 sites	Estimated Reach 1,000 students Visit a minimum of 4 sites		<u>Submit:</u> PEARS <u>On file:</u> Nutrition education materials, site visit evaluations

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2024-2025

Service Category LEARN: Schools
(K-12, Elementary, Middle, High)

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
IOE	Participate in the Impact/Outcome Evaluation (IOE). Conduct direct education with unduplicated 4th through 12th grade students utilizing NPAB approved series-based curricula and materials. IOE must be conducted at four (4) school sites and two (2) classrooms per site with a minimum of 30 matched surveys per site, for a total of 120 matched surveys. Administer pre-tests at the beginning of the school year and post-tests at the end for intervention sites.	Administer pre-tests Direct education	Direct education	Direct education Administer post-tests		<u>Submit:</u> PEARS, matched pre and post-tests, Planning Worksheet, Attrition Log <u>On file:</u> education materials
DE	Conduct direct nutrition, physical activity, healthy beverage, and/or garden education with a minimum of 150 unduplicated parents/caregivers at a minimum of 10 school (K-12, Elementary, Middle, High) sites and other places people go to learn (e.g., faith-based centers, family resource centers, gardens, public housing, libraries, school-based food assistance/distribution sites & events, and USDA summer meal sites). Education may also include utilization of healthy recipes, food resource management, and/or food waste reduction, and recovery. Where possible, complement education with recipe demonstrations and/or taste tests. Education may be delivered in a series of interactive sessions as feasible. If conducting four or more classes in a series, a CalFresh Healthy Living Adult Survey must be conducted.					<u>Submit:</u> PEARS, CalFresh Healthy Living Adult Survey <u>On file:</u> Agendas, sign-in sheets, data cards, education materials

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2024-2025

Service Category **LEARN: Schools**
(K-12, Elementary, Middle, High)

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
IE	Promote, support, and reinforce messages consistent with Direct education (DE) and other activities within nutrition standards, physical activity, water access and appeal, and/or edible gardens in school (K-12, Elementary, Middle, High) sites. Utilize indirect education strategies to engage and empower 3,500 students and 1,500 parents/caregivers to implement changes at school (K-12, Elementary, Middle, High) sites, at home and/or while dining out. Recipe demonstrations and/or taste testing can be included. Communicate through various appropriate channels (e.g., newsletters, events, flyers, signage, posters, social media, websites, etc.).	Estimated Reach 875 students	Estimated Reach 875 students	Estimated Reach 875 students	Estimated Reach 875 students	<u>Submit:</u> PEARS <u>On file:</u> Education materials, CalFresh Healthy Living approved recipes, newsletters, flyers, social media posts
		Reach 375 parents/caregivers	Reach 375 parents/caregivers	Reach 375 parents/caregivers	Reach 375 parents/caregivers	

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2024-2025**

**Service Category LEARN: Schools
(K-12, Elementary, Middle, High)**

Policy, Systems and Environmental (PSE) Change

By September 30, 2025, support the implementation and documentation of at least one (1) **Policy, System and Environmental (PSE) change per site, at a minimum of five (5) qualified schools (K-12, Elementary, Middle, High)** sites in relation to nutrition standards, physical activity, edible gardens, water access and appeal, school wellness policy, food distribution, food waste reduction, recovery, and/or healthy procurement. **Two (2)** of the PSEs must address school/site wellness policies.

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
ASMT	Identify and engage local influencers and partners to: <u>PRE:</u> Assess the need, readiness, access and/or environment of school (K-12, Elementary, Middle, High) settings in relation to nutrition standards, physical activity, edible gardens, water access and appeal, school wellness policy, food waste reduction, food distribution, recovery and/or healthy procurement. <u>Identify gaps or ways to strengthen current programs.</u> Survey site participants such as youth, parents, site leadership/staff, community members, maintenance staff and/or Community-Based Organizations (CBOs) for input and feedback on potential opportunities. Work can include engaging youth in data collection. <u>POST:</u> Assess the impact and/or environmental changes in relation to program implementation including nutrition standards, physical activity, edible gardens, water access and appeal, school wellness policy, food distribution, food waste reduction, recovery and/or healthy procurement. <u>Solicit and assess feedback</u> from site participants and site leadership/staff. Work can include engaging youth in data collection.	Pre-assess TBD		Post-assess TBD		<u>Submit:</u> PEARS, SLAQs, LAC <u>On file:</u> Meeting agendas, sign-in sheets, pre and post assessments

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

ATTACHMENT A4

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2024-2025

Service Category LEARN: Schools
(K-12, Elementary, Middle, High)

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
CE (a)	Identify and engage local influencers such as students, parents, PTAs, teachers, site staff, school nutrition services, site councils, community members/groups, and/or local farmer partners. Present assessment results and/or educate on the benefits and impact of implementing nutrition standards, physical activity, edible gardens, water access and appeal, school wellness policy, food distribution, food waste reduction, recovery and/or healthy procurement. Leverage relationships with local influencers to generate support for existing work and/or additional efforts around improved and/or expanded initiatives. Engage youth, local influencers, and staff consistently throughout planning, implementation, and maintenance of initiatives.	Identify influencers	Work with influencers	Work with influencers	Present Results	<u>Submit:</u> Partnership log, PEARS <u>On file:</u> Meeting agendas, sign-in sheets, presentations, and materials

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2024-2025

Service Category LEARN: Schools
(K-12, Elementary, Middle, High)

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
CE (b)	Gather community members' feedback and input on the needs and desires of the community as well as facilitators and barriers related to school nutrition standards, physical activity, edible gardens, water access and appeal, school wellness policy, food distribution, food waste reduction, recovery and/or healthy procurement in schools (K-12, Elementary, Middle, High) settings. Incorporate local influencers' vision and high priority needs into the project planning through engaging them in meetings, listening sessions, surveys, etc. Engage community members in assessments and/or sharing program information and strategies for improvements with management and other appropriate stakeholders as feasible. Develop and implement action plans as appropriate based on the assessments to address priority areas. These may include nutrition services, office of education, wellness committees, community organizations, local businesses, school-based health center representatives, and/or master gardeners. Engage influencers consistently throughout planning, implementation, and maintenance of the initiatives. Develop and implement action plans as appropriate based on the assessments to address priority areas. Implement and document at a minimum of one (1) healthy site change per engaged site.					<u>Submit:</u> PEARS, Action plans <u>On file:</u> Meeting agendas, sign-in sheets, presentations, and materials, list of healthy site changes

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2024-2025

Service Category LEARN: Schools
(K-12, Elementary, Middle, High)

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
CE (c)	Identify key decision makers such as principals, school nutrition directors, PTAs, parents/adult leaders, school-based health center administrators, pantry management, school board, superintendent of schools, outside funders, and/or local government officials. Present assessment results and/or educate on the benefits and impact of implementing nutrition standards, physical activity, edible gardens, water access and appeal, school wellness policy, food distribution, food waste reduction, recovery and/or healthy procurement. Leverage relationships with local decision makers to generate support for existing and/or additional work around improved and/or expanded initiatives. Engage decision-makers at the site, organizational, and/or community level consistently throughout planning, implementation, and maintenance of initiatives. Hold recognition events and invite agency and local leadership to attend. Share success stories, best practices, and challenges through photos, stories, etc.					<u>Submit:</u> PEARS, Action plans <u>On file:</u> Meeting agendas, sign-in sheets, presentations, and materials
C&C	Attend and work with School/District Wellness Policy Committees, County Nutrition Action Partnership (CNAP), PTA groups, community members, and other appropriate workgroups. Assist with policy development to support planning, implementation and/or maintenance of initiatives. Attend and work with garden advisory committees, maintenance staff, community members and other stakeholders to discuss garden maintenance, yield, and to continually recruit new committee members to increase membership and garden participation. Work with groups in a minimum of two (2) districts to identify opportunities to strengthen and implement wellness policies. Participate in recognition programs such as <i>Alliance for</i>	TBD	TBD	TBD	TBD	<u>Submit:</u> PEARS <u>On file:</u> Meeting agendas, list of committees, written wellness policies

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2024-2025

Service Category LEARN: Schools
(K-12, Elementary, Middle, High)

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2024	Jan-Mar 2025	Apr-June 2025	July-Sep 2025	
	a <i>Healthier Generation</i> as appropriate.					
TTA	Provide a minimum of one (1) training and two (2) technical assistance activities to school (K-12, Elementary, Middle, High) teachers/staff in the delivery of NPAB approved evidence-based curricula. Provide training and technical assistance to teachers, site staff, school-based health center representatives, garden advisory group, and/or volunteers to support policy, system and environmental changes including nutrition standards, physical activity, edible gardens, water access and appeal, school wellness policy, food distribution, food waste reduction, recovery and/or healthy procurement in school (K-12, Elementary, Middle, High) settings. Provide training and technical assistance to key stakeholders, such as PTAs, school administration, and/or site councils in the development and implementation of the action plan. Support recognition activities related to Policy, System and Environmental (PSE) changes.	TBD	TBD	TBD	TBD	<u>Submit:</u> PEARS <u>On file:</u> Training agendas, sign-in sheets, training presentations and materials

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2025-2026**

**Service Category LEARN: Schools
(K-12, Elementary, Middle, High)**

Contract Number:		CALFRESH HEALTHY LIVING SNAP-ED CONTRACT PERIOD: OCTOBER 1, 2025 – SEPTEMBER 30, 2026
Contractor:	San Bernardino County Superintendent of Schools	
CalFresh Healthy Living Goals and Focus:	California Supplemental Nutrition Assistance Program Education (SNAP-Ed) also known as CalFresh Healthy Living, goals are to: 1. Empower CalFresh Food eligible participants toward healthful dietary choices and physically active lifestyles. 2. Mobilize communities and institutions to transform policies and systems towards a culture of equity, antiracism, healing, and health for all people. 3. Work collaboratively with community members and other partners to increase impact, strengthen relationships between and across sectors, and ensure sustainable outcomes. 4. Optimize and enhance the food system to support a healthy diet. 5. Adopt, implement, maintain, and support programs and policies that: - Increase access to and demand for healthy food - Decrease access to and demand for unhealthy food - Promote drinking water and restrict access to and consumption of sugar sweetened beverages - Enhances the natural and built environment to increase physical activity opportunities	
IWP Domain:	LEARN	
PSE Setting:	Schools (K-12, Elementary, Middle, High)	
Strategies:	Access to healthy food, nutrition standards, physical activity, and behavioral economics	
Sub-Strategies:	Capacity building for school nutrition standards, physical activity, edible gardens, water access and appeal, school wellness policy, food distribution, food waste reduction, recovery, and/or healthy procurement	
Local Objective(s):	Administration, Schools (K-12, Elementary, Middle, High)	
Primary Target Audience:	CalFresh Food eligible county residents	

SCHOOLS (K-12, ELEMENTARY, MIDDLE, HIGH) EDUCATION		Total
Direct Education reach (children)		3,500
Direct Education reach (adults)		250
Indirect Education reach (children)		5,500
Indirect Education reach (adults)		3,000
Planned number of wellness policies		4
Planned number of PSE changes cumulative		7

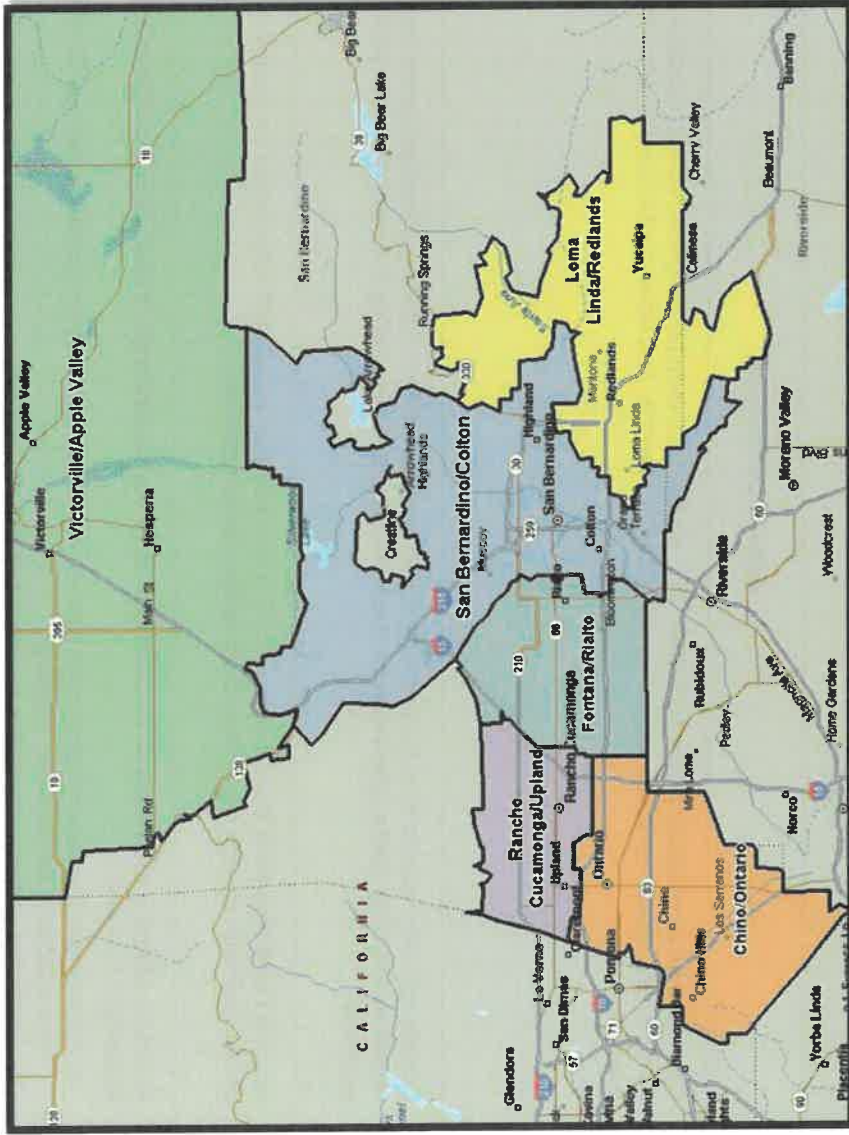
CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2025-2026

Service Category LEARN: Schools
(K-12, Elementary, Middle, High)

SAN BERNARDINO COUNTY (SBC) CALFRESH HEALTHY LIVING ZONES



- **West SBC**
 - Chino/Ontario, Montclair areas
 - Rancho Cucamonga/Upland areas
- **Central SBC**
 - Fontana/Rialto areas
 - San Bernardino/Colton, Grand Terrace areas
 - Mountain communities including:
 - Crestline, Arrowhead
- **East SBC**
 - Loma Linda/Redlands/Highland/Yucaipa areas
 - Desert cities or areas to the East including:
 - Joshua Tree, Twenty Nine Palms
 - Yucca Valley
 - Mountain communities including:
 - Running Springs, Big Bear
- **High Desert SBC**
 - Victorville/Apple Valley areas
 - Cities or areas to the North including:
 - Adelanto, Apple Valley, Barstow, Baker, Fort Irwin, Hesperia, Phelan, Pinion Hills, Needles

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Contractor: San Bernardino County
Superintendent of Schools**

**One Year Work Plan
FFY 2025-2026**

**Service Category LEARN: Schools
(K-12, Elementary, Middle, High)**

SNAP-Ed Local Objective A: Administration

By September 30, 2026, **complete and submit all required reports and forms** on or before each deadline, comply with all onsite monitoring visits and desk reviews, and **participate in a minimum of 15 CalFresh Healthy Living-sponsored meetings and trainings.**

Activity Description	Documentation
Complete all mandatory documentation such as invoices, monthly progress reports, success stories, data cards, policy, system and environmental change (PSE) reports, and labeled attachments, etc., on or before the due date.	<u>Submit:</u> Invoices, progress reports, success stories, PSE reports <u>On file:</u> data cards, attachments
Comply with all requests from Department of Public Health (DPH) including annual programmatic and fiscal onsite monitoring visits, site visits or desk reviews, and responding to corrective action plans (CAPs) as necessary.	<u>On File:</u> Record of compliance, completed reports
Acquire Food Handlers Card that meets DPH requirements for all staff responsible for conducting taste tests and/or CalFresh Healthy Living approved recipe demonstrations.	<u>Submit:</u> County of San Bernardino Food Handlers Card
Annually, attend a minimum of 15 CalFresh-sponsored meetings, trainings and conferences that may include the following: a. County Nutrition Action Partnership (CNAP) meetings, including School Meals Access Collaborative and Garden Subcommittee meetings b. Quarterly Contractor meetings and local trainings c. CalFresh Healthy Living Forum d. Other CalFresh-sponsored regional trainings	<u>On File:</u> Meeting agendas

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County Superintendent of Schools

**One Year Work Plan
FFY 2025-2026**

**Service Category LEARN: Schools
(K-12, Elementary, Middle, High)**

Direct/Indirect Nutrition and Physical Activity Education

By September 30, 2026, reach a minimum of 3,500 school-age children and 250 parents/caregivers with NPAB approved direct nutrition education and reach a minimum of 5,500 school-age children and 3,000 parents/caregivers with supportive indirect education to promote and reinforce messages related to nutrition, physical activity, healthy beverages, edible gardens and/or food waste reduction and recovery at qualified schools (K-12, Elementary, Middle, High). Parent education may also include utilization of pantry foods (healthy recipes) and food resource management.

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
CE	Partner with a minimum of 40 cumulative qualified schools, which includes 20 new, unduplicated school (K-12, Elementary, Middle, High) sites, reaching each CalFresh Healthy Living Zone to allow teachers to be trained to conduct evidence-based nutrition, physical activity, healthy beverage, garden and/or food waste reduction and recovery education interventions with school aged students. Include taste tests when possible. Establish relationships with schools (K-12, Elementary, Middle, High) site administration and generate a Letter of Agreement with administrators to allow for staff development.	Recruit sites Establish agreement				Submit: PEARS, Site List On file: Letters of Agreement
TTA	Provide training on approved curricula and offer ongoing technical assistance for teachers/staff to gain skills and tools to conduct education at qualified sites.					On file: Training agenda, sign- in sheets, training presentations and Materials
DE	Teachers will conduct direct nutrition, physical activity, healthy beverage, garden and/or food waste reduction and recovery education utilizing approved curricula with a minimum of 3,500 students. Where possible, complement education with taste tests. Conduct a minimum of 10 classroom visits implementing education to ensure fidelity of class delivery.	Estimated Reach 1,166 students Visit a minimum of 2 sites	Estimated Reach 1,167 students Visit a minimum of 4 sites	Estimated Reach 1,167 students Visit a minimum of 4 sites		Submit: PEARS On file: Nutrition education materials, site visit evaluations

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

ATTACHMENT A5

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2025-2026

Service Category **LEARN: Schools**
(K-12, Elementary, Middle, High)

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
IOE	Participate in the Impact/Outcome Evaluation (IOE). Conduct direct education with unduplicated 4th through 12th grade students utilizing NPAB approved series-based curricula and materials. IOE must be conducted at four (4) school sites and two (2) classrooms per site with a minimum of 30 matched surveys per site, for a total of 120 matched surveys. Administer pre-tests at the beginning of the school year and post-tests at the end for intervention sites.	Administer pre-tests Direct education	Direct education	Direct education Administer post-tests		<u>Submit:</u> PEARS, matched pre and post-tests, Planning Worksheet, Attrition Log <u>On file:</u> education materials
DE	Conduct direct nutrition, physical activity, healthy beverage, and/or garden education with a minimum of 250 unduplicated parents/caregivers at a minimum of 10 school (K-12, Elementary, Middle, High) sites and other places people go to learn (e.g., faith-based centers, family resource centers, gardens, public housing, libraries, school-based food assistance/distribution sites & events, USDA summer meal sites). Education may also include utilization of healthy recipes, food resource management, and/or food waste reduction, and recovery. Where possible, complement education with recipe demonstrations and/or taste tests. Education may be delivered in a series of interactive sessions as feasible. If conducting four or more classes in a series, a CalFresh Healthy Living Adult Survey must be conducted.					<u>Submit:</u> PEARS, CalFresh Healthy Living Adult Survey <u>On file:</u> Agendas, sign-in sheets, data cards, education materials

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2025-2026

Service Category LEARN: Schools
(K-12, Elementary, Middle, High)

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
IE	Promote, support, and reinforce messages consistent with Direct education (DE) and other activities within nutrition standards, physical activity, water access and appeal, and/or edible gardens in school (K-12, Elementary, Middle, High) sites. Utilize indirect education strategies to engage and empower 5,500 students and 3,000 parents/caregivers to implement changes at school (K-12, Elementary, Middle, High) sites, at home and/or while dining out. Recipe demonstrations and/or taste testing can be included. Communicate through various appropriate channels (e.g., newsletters, events, flyers, signage, posters, social media, websites, etc.).	Estimated Reach 1,375 students Reach 750 parents/caregivers	Estimated Reach 1,375 students Reach 750 parents/caregivers	Estimated Reach 1,375 students Reach 750 parents/caregivers	Estimated Reach 1,375 students Reach 750 parents/caregivers	<u>Submit:</u> PEARS <u>On file:</u> Education materials, CalFresh Healthy Living approved recipes, newsletters, flyers, social media posts

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

ATTACHMENT A5

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2025-2026

Service Category LEARN: Schools
(K-12, Elementary, Middle, High)

Policy, Systems and Environmental (PSE) Change

By September 30, 2026, support the implementation and documentation of at least one (1) PSE change per site, at a minimum of seven (7) cumulative qualified school (K-12, Elementary, Middle, High) sites, which includes (2) new, unduplicated sites, in relation to nutrition standards, physical activity, edible gardens, water access and appeal, school wellness policy, food distribution, food waste reduction, recovery, and/or healthy procurement. Four (4) cumulative PSEs, which includes two (2) new PSEs, must address school/site wellness policies.

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
ASMT	Identify and engage local influencers and partners to: PRE: Assess the need, readiness, access and/or environment of school (K-12, Elementary, Middle, High) settings in relation to nutrition standards, physical activity, edible gardens, water access and appeal, school wellness policy, food waste reduction, food distribution, recovery and/or healthy procurement. Identify gaps or ways to strengthen current programs. Survey site participants such as youth, parents, site leadership/staff, community members, maintenance staff and/or Community-Based Organizations (CBOs) for input and feedback on potential opportunities. Work can include engaging youth in data collection. POST: Assess the impact and/or environmental changes in relation to program implementation including nutrition standards, physical activity, edible gardens, water access and appeal, school wellness policy, food distribution, food waste reduction, recovery and/or healthy procurement. Solicit and assess feedback from site participants and site leadership/staff. Work can include engaging youth in data collection.	Pre-assess TBD		Post-assess TBD		<u>Submit:</u> PEARS, SLAQs, LAC <u>On file:</u> Meeting agendas, sign-in sheets, pre and post assessments

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2025-2026

Service Category LEARN: Schools
(K-12, Elementary, Middle, High)

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
CE (a)	Identify and engage local influencers such as students, parents, PTAs, teachers, site staff, school nutrition services, site councils, community members/groups, and/or local farmer partners. Present assessment results and/or educate on the benefits and impact of implementing nutrition standards, physical activity, edible gardens, water access and appeal, school wellness policy, food distribution, food waste reduction, recovery and/or healthy procurement. Leverage relationships with local influencers to generate support for existing work and/or additional efforts around improved and/or expanded initiatives. Engage youth, local influencers, and staff consistently throughout planning, implementation, and maintenance of initiatives.	Identify influencers	Work with influencers	Work with influencers	Present Results	<u>Submit:</u> Partnership log, PEARS <u>On file:</u> Meeting agendas, sign-in sheets, presentations, and materials

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

ATTACHMENT A5

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2025-2026

Service Category LEARN: Schools
(K-12, Elementary, Middle, High)

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
CE (b)	Gather community members' feedback and input on the needs and desires of the community as well as facilitators and barriers related to school nutrition standards, physical activity, edible gardens, water access and appeal, school wellness policy, food distribution, food waste reduction, recovery and/or healthy procurement in schools (K-12, Elementary, Middle, High) settings. Incorporate local influencers' vision and high priority needs into the project planning through engaging them in meetings, listening sessions, surveys, etc. Engage community members in assessments and/or sharing program information and strategies for improvements with management and other appropriate stakeholders as feasible. Develop and implement action plans as appropriate based on the assessments to address priority areas. These may include nutrition services, office of education, wellness committees, community organizations, local businesses, school-based health center representatives, and/or master gardeners. Engage influencers consistently throughout planning, implementation, and maintenance of the initiatives. Develop and implement action plans as appropriate based on the assessments to address priority areas. Implement and document at a minimum of one (1) healthy site change per engaged site.					<u>Submit:</u> PEARS, Action plans <u>On file:</u> Meeting agendas, sign-in sheets, presentations, and materials, list of healthy site changes

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2025-2026

Service Category LEARN: Schools
(K-12, Elementary, Middle, High)

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
CE (c)	Identify key decision makers such as principals, school nutrition directors, PTAs, parents/adult leaders, school-based health center administrators, pantry management, school board, superintendent of schools, outside funders, and/or local government officials.					
	Present assessment results and/or educate on the benefits and impact of implementing nutrition standards, physical activity, edible gardens, water access and appeal, school wellness policy, food distribution, food waste reduction, recovery and/or healthy procurement.					<u>Submit:</u> PEARS, Action plans
	Leverage relationships with local decision makers to generate support for existing and/or additional work around improved and/or expanded initiatives.					<u>On file:</u> Meeting agendas, sign-in sheets, presentations, and materials
	Engage decision-makers at the site, organizational, and/or community level consistently throughout planning, implementation, and maintenance of initiatives.					
C&C	Hold recognition events and invite agency and local leadership to attend. Share success stories, best practices, and challenges through photos, stories, etc.					
	Attend and work with School/District Wellness Policy Committees , County Nutrition Action Partnership (CNAP), PTA groups, community members, and other appropriate workgroups. Assist with policy development to support planning, implementation and/or maintenance of initiatives.					<u>Submit:</u> PEARS
	Attend and work with garden advisory committees , maintenance staff, community members and other stakeholders to discuss garden maintenance, yield, and to continually recruit new committee members to increase membership and garden participation.	TBD	TBD	TBD	TBD	<u>On file:</u> Meeting agendas, list of committees, written wellness policies
	Work with groups in a minimum of two (2) districts to identify opportunities to strengthen and implement wellness policies.					
	Participate in recognition programs such as <i>Alliance for a Healthier Generation</i> as appropriate.					

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

ATTACHMENT A5

Contractor: San Bernardino County
Superintendent of Schools

One Year Work Plan
FFY 2025-2026

Service Category LEARN: Schools
(K-12, Elementary, Middle, High)

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2025	Jan-Mar 2026	Apr-June 2026	July-Sep 2026	
TTA	Provide a minimum of one (1) training and two (2) technical assistance activities to school (K-12, Elementary, Middle, High) teachers/staff in the delivery of NPAB approved evidence-based curricula. Provide training and technical assistance to teachers, site staff, school-based health center representatives, garden advisory group, and/or volunteers to support policy, system and environmental changes including nutrition standards, physical activity, edible gardens, water access and appeal, school wellness policy, food distribution, food waste reduction, recovery and/or healthy procurement in school (K-12, Elementary, Middle, High) settings. Provide training and technical assistance to key stakeholders, such as PTAs, school administration, and/or site councils in the development and implementation of the action plan. Support recognition activities related to Policy, System and Environmental (PSE) changes.	TBD	TBD	TBD	TBD	<u>Submit:</u> PEARS <u>On file:</u> Training agendas, sign-in sheets, training presentations and materials



County of San Bernardino DELEGATED AUTHORITY – DOCUMENT REVIEW FORM

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors action to execute grant applications, awards, amendments or other agreements on their behalf. All documents to be executed under such delegated authority must be routed for County Counsel and County Administrative Office review prior to signature by designee.

Note: This process should NOT be used to execute documents under a master agreement or template, or for construction contract change orders. Contact your County Counsel for instructions related to review of these documents.

Complete and submit this form, along with required documents proposed for signature, via email to the department's County Counsel representative and Finance Analyst. If the documents proposed for signature are within the delegated authority, the department will submit the requisite hard copies for signature to the County Counsel representative. Once County Counsel has signed, the department will submit the signed documents in hard copy, as well as by email, to CAO Special Projects Team for review. If approved, the department will be provided routing instructions as well as direction to submit one set of the executed documents to the Clerk of the Board within 30 days.

For detailed instructions on submission requirements, reference Section 7.3 of the Board Agenda Item Guidelines as the Delegation of Authority does not eliminate the document submission requirements.

Department/Agency/Entity: Department of Public Health

Contact Name: Dominic Correra

Telephone: (909) 665-2647

Agreement No.: 24-902 Amendment No.: 1 Date of Board Item 9/24/24 Board Item No.: 56

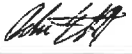
Name of Contract Entity/Project Name: San Bernardino County Superintendent of Schools/CalFresh Health Living

Explanation of request/Special Instructions:

In October 2024, the State evaluation team for our CalFresh Healthy Living grant modified their methods to calculate reach for several interventions. The new calculation methods ensure more accurate reporting but decrease the reach numbers for San Bernardino County Superintendent of Schools (SBCSS). **DPH is seeking approval to execute a non-substantive amendment to revise the scope of work** for SBCSS. None of the activities or interventions will change, only the expected number of participants will be updated to more appropriately reflect reasonable expectations of reach.

Insert check mark that the following required documents are attached to this request:

- ☒ Documents proposed for signature (Note: For contracts, include a signed non-standard contract coversheet for contracts not submitted on a standard contract form).
- ☒ Board Agenda item that delegated the authority

Department Routed to County Counsel	County Counsel Name: Adam Ebright	Date Sent: 3/3/25
Reviewing County Counsel Use Only	Review Date <u>03/03/2025</u>  Signature	Determination: ☒ Within Scope of Delegated Authority ☐ Outside Scope of Delegated Authority
CAO-Special Projects Use Only	Review Date <u>3/17/2025</u>  Signature	Disposition: ☒ Route for signature to: ___ Chair ___ CEO ☒ Department ___ Return to Department for preparation of agenda item