

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

August 19, 2025

FROM

TOM BUNTON, County Counsel

SUBJECT

Amended and New Conflict of Interest Codes on File with Clerk of the Board of Supervisors

RECOMMENDATION(S)

1. Approve amended Conflict of Interest Codes for the following jurisdictions as on file with the Clerk of the Board of Supervisors:
 - a. Hesperia Recreation and Park District
 - b. Lake Arrowhead Community Services District
 - c. San Bernardino County Transportation Authority
2. Approve a new Conflict of Interest Code for the Housing Authority of the County of San Bernardino as on file with the Clerk of the Board of Supervisors.
(Presenter: Tom Bunton, County Counsel, 387-5455)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

Ensure Development of a Well-Planned, Balanced, and Sustainable County.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost) as this action is non-financial in nature.

BACKGROUND INFORMATION

State law requires all public agencies to adopt a Conflict of Interest (COI) code. The COI code of each agency identifies those positions that are required to disclose financial interests annually on the Form 700. The Board of Supervisors is the code reviewing body for government agencies, other than cities, located entirely within the geographical jurisdiction of the County.

California Government Code section 87303 states that no COI code shall be effective until it has been approved by the code reviewing body. Each agency shall submit a proposed COI code to the code reviewing body by the deadline established by the code reviewing body. State law also allows for an agency to amend its COI code at any time.

The amended COI codes for Hesperia Recreation and Park District and San Bernardino County Transportation Authority reflect changes in positions, titles, and place of filing. The amended COI code for Lake Arrowhead Community Service District adds guidelines for Design-Build

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Projects procured pursuant to Public Contract Code section 22160. All three amended codes are being submitted for approval pursuant to these statutory requirements.

The new COI code for the Housing Authority of the County of San Bernardino is being submitted for approval pursuant to the above statutory requirements.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by Clerk of the Board of Supervisors (Lynna Monell, Clerk of the Board, 387-3848) on July 17, 2025; County Counsel (Jolena Grider, Deputy County Counsel, 387-5455) on July 18, 2025; and County Finance and Administration (Penelope Chang, Principal Administrative Analyst, 387-4886) on July 28, 2025.

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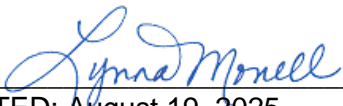
Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman

Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY _____
DATED: August 19, 2025



cc: File - County Counsel

MBA 08/20/2025