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## EXHIBIT 1 - FEE PROPOSAL SHEET(S)

Project No. H14839

### **Environmental, Mining and Permitting Services for Essex Overhead Quarry Project**

At a minimum the FEE PROPOSAL **must** include:

- a. A summary sheet of all required and optional tasks and costs.
- b. Schedule of ALL hourly rates for ALL disciplines and employees that will be working on a County Contract. (Hourly rates cannot be changed for the duration of this contract without prior written County approval)
- c. Any and all anticipated direct or indirect charges such as:  
Mileage, Reproductions, Travel, etc. (Per assignment)
- d. Listing of anticipated reimbursable expenses (if any)
- e. Specific costs for specific services (i.e. Program Manager Cost per hour)
- f. Flat fees (if any), Daily rate usage, etc.
- g. Mark-up percentage on any out-sourced or other services
- h. Other Direct Costs (ODC) items should be based on actual costs and supported by historical data and other documentation.
- i. ODC items that would be considered "tools of the trade" are not reimbursable.

**Note:** As provided in Section 6, B, 12, Attachment E including the detailed cost breakdown shall be provided in a separately sealed and labeled envelope to be submitted as part of the Proposal

### **Current County Rate Schedule for Meals and Travel**

#### Charge Rates

*For purposes of mileage calculation, the building located at 825 E. Third Street, San Bernardino, CA, will be considered as the "home base". The PROPOSER will only be reimbursed for mileage between the "home base" and the project site. Additional mileage, as appropriate in conjunction with a specific task, may be reimbursable, provided such mileage has been clearly identified in the cost breakdown.*

#### 1. Per Diem Meals and Lodging Rates.

- a) Meal and lodging expenses shall not be allowed without prior approval of the County as necessary for the purpose of conducting County business. Meal and lodging selections should represent a reasonable cost to the County and be generally consistent with the rates established by the General Services Administration (GSA). Excess charges for meals and lodging greater than the amounts listed below in paragraphs (b) and (c) may be authorized under special conditions, such as if County business requires lodging and meals in an area of unusually high cost (i.e., Non-Standard Areas as established by the GSA). Consultant may be reimbursed for expenses in high cost areas for the actual cost incurred, but generally not to exceed the per diem amounts established by the GSA for that area and month. Receipts are mandatory to obtain reimbursement for all lodging expenses, and except as provided below for all meal expenses claimed.
- b) Consultant may be reimbursed for lodging expenses at actual cost, generally not to exceed the standard lodging per diem rate as established by the GSA, except as otherwise provided in Section 7, paragraph (a) of this Article.
- c) Except as otherwise provided in Section 7, paragraph (a) of this Article, reimbursements for meal expenses for up to three (3) separate meals per day may be provided as follows:

- (1) **With receipts**, Consultant may be reimbursed for meal expenses at actual cost, not to exceed eleven dollars (\$11.00) for breakfast, fifteen dollars (\$15.00) for lunch, and twenty-four dollars (\$24.00) for dinner, plus tax and up to 15% gratuity.
- (2) **Option Without receipts**, Consultant may be reimbursed for meal expenses at per diem rates not to exceed six dollars (\$6.00) for breakfast, nine dollars (\$9.00) for lunch, and nineteen dollars (\$19.00) for dinner, plus tax and up to 15% gratuity.

**EXHIBIT 1 - FEE PROPOSAL SHEET(S) (continued)**

2. Travel Time. If not lodging overnight, travel time and mileage to and from home base to project site and per diem meals (Breakfast and Lunch only) will be paid as stated above. Actual miles driven within project site will also be paid.
3. Travel Time. If lodging overnight, travel time and mileage to and from home base to project site will be paid, but only for the day of travel to project site and for the day of travel to return to business location. Actual miles driven within project site will also be paid. Per Diem meals will be paid as stated above.
4. Mileage Rate. The current County rate for mileage is \$0.575 per mile. This may be adjusted whenever the IRS rate is adjusted.

I attest that this Fee Proposal submitted is accurate to the best of my ability, and reflects the scope of work detailed in our Proposal.

  
Signature & Title  
  
(Firm name)

Proposer must provide signature and submit with complete fee proposal.

**Mail or submit in person Exhibit 1, in a separate sealed envelope labeled "Fee Proposal Sheet" with the RFP Number and Title and the name of the Proposer clearly marked on the outside, to the address stated in Section 6, Paragraph B, 12.**

# Cost Estimate for Essex Overhead Quarry Environmental, Mining, and Permitting Services County of San Bernardino

COST CATEGORY		LABOR										TOTAL ESTIMATE D COSTS	
TASKS		Principal \$200/hr.	Principal Geologist \$210/hr.	CEQA Project Mgr. \$155/hr.	SMARA Project Mgr. \$155/hr.	Env Analyst \$80/hr	Senior CAD Designer \$115/hr.	Doc. Mgr. \$105/hr.	Labor Subtotal		Other Direct Costs		
									Hours	Costs			
Task 1: Mine and Reclamation Plans		78	8		100		124	4	314	\$47,460	\$80	a	\$47,540
Task 2: Focused Technical Studies:													
2.1: Paleontological and Biological Resources Reports										\$0	\$40,894	b	\$40,894
2.2: Jurisdictional Delineation										\$0	\$10,913	b	\$10,913
2.3: Air Quality & GHG Inventory and Assessments		2			22					\$3,810		b	\$3,810
2.4: Hydrology/Drainage/Water Quality Study										\$0	\$55,545	b	\$55,545
2.5: Aesthetic/Visual Resources		2		48	4	12	50			\$15,170		b	\$15,170
2.6: Vehicle Miles Travelled Analysis										\$0	\$3,575	b	\$3,575
Optional Task: Protocol Desert Tortoise Survey										\$0	\$9,279	b	\$9,279
Optional Task: Water Supply Assessment		24				2				\$4,960		b	\$4,960
Optional Task: Slope Stability Report		2	1							\$610	\$3,960	b	\$4,570
Task 3: CEQA Environmental Documents		12			60	88	4	8	172	\$20,040	\$431	c	\$20,471
Task 4: Regulatory Permitting (incl. JD for Non-Disturbance)		6								\$1,200	\$16,068	b	\$17,268
Task 5: Mtgs., SMARA Conditions Training, Project Mgmt.		40	4	16	8				68	\$12,560	\$3,445	b	\$16,005
TOTAL TASKS		166	13	64	194	102	178	12	554	\$105,810	\$144,190		\$250,000

a Mileage

b Subconsultant Costs - 10% Administrative Mark-up

c Noticing/Postage