

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

May 19, 2020

**FROM**

**BEAHTA R. DAVIS, Director, Regional Parks Department**  
**TERRY W. Thompson, Director, Real Estate Services Department**

**SUBJECT**

Regional Parks Real Estate Activity

**RECOMMENDATION(S)**

Receive list of Regional Parks approved Interim Use Permits, executed consistent with County Policy No. 12-05, for the period between November 1, 2019 and February 29, 2020.  
(Presenter: Beahta R. Davis, Director, 387-2340)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). There is no financial impact to receive this list of real estate activity occurring at County Regional Parks. However, approved interim use permits do result in revenues that are utilized by the Regional Parks Department to help offset the use of Discretionary General Funding for park operations.

**BACKGROUND INFORMATION**

County Policy No. 12-05, Leasing County Regional Park Real Property, Paragraph 2F requires the Regional Parks and Real Estate Services Departments to periodically prepare an agenda item to the Board of Supervisors reporting the execution of interim use permits (IUPs), short-term leases, and the commencement of Solicitation of Proposals (SOPs) processes. The Departments do not have any short-term leases, SOPs, or license agreements to report for this period. In accordance with this policy, the following table reflects the executed IUPs during the period November 1, 2019 through February 29, 2020.

<b>IUPs</b>				
<b>Park</b>	<b>Permittee and Use</b>	<b>Term</b>	<b>Lease Fee</b>	<b>Contract Number</b>
Calico Ghost Town	Discovery Trails for the Calico Trail Run	January 26, 2020	\$1,060.45	20-RP-078
	Conejo Trail Riders for the Annual Christmas Party	December 7, 2019	\$350.75	20-RP-067
Prado	The Camp Franchise for the Grand Relay Challenge	December 14, 2019	\$3,404.09	20-RP-049

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The issuance of these IUPs are in line with the County and Chief Executive Officer Goal and Objective to Operate in a Fiscally-Responsible and Business-Like Manner by allowing the Regional Parks Department to leverage its park property resources to generate revenue to support park maintenance and development. All fees charged to these Permittees are consistent with the 2019-20 Board approved fee schedule.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Dawn Martin, Deputy County Counsel, 387-4322) on April 2, 2020; Finance (Elias Duenas, Administrative Analyst, 387-4052) on April 30, 2020; County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on May 3, 2020.

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Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Robert A. Lovingood Seconded: Josie Gonzales

Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: May 19, 2020



cc: File - Regional Parks

KS 05/22/2020