

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

July 14, 2020

FROM

ENSEN MASON, Auditor-Controller/Treasurer/Tax-Collector

SUBJECT

Designation of County's Agents for Federal and State Disaster Assistance Claims

RECOMMENDATION(S)

Adopt **Resolution No. 2020-144** updating the County of San Bernardino's Designation of Applicant's Agent Resolution for Non-State Agencies to be filed with the California Governor's Office of Emergency Services for the purpose of obtaining certain financial assistance from the California Governor's Office of Emergency Services and the United States Department of Homeland Security's Federal Emergency Management Agency in a declared disaster.
(Presenter: Tori Roberts, Assistant Auditor-Controller/Treasurer/Tax-Collector, 382-7005)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies.

FINANCIAL IMPACT

This action involves a federal/state program and the use of federal/state funds. Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost).

BACKGROUND INFORMATION

On July 25, 2017 (Item No. 19), the Board of Supervisors adopted Resolution No. 2017-162 to update the Designation of Applicant's Agent Resolution for Non-State Agencies for federal and state aid disaster assistance claims submitted by the County of San Bernardino (County). The California Governor's Office of Emergency Services (Cal OES) requires that a new resolution be filed by non-state disaster assistance recipients triennially from the last date of approval. Designated County agents are individuals authorized to execute and file County applications and related documents with Cal OES for obtaining federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

In compliance with Cal OES requirements to file a new Designation of Applicant's Agent Resolution for Non-State Agencies triennially, the individuals in the following classifications will be designated as authorized County agents who can file federal and state disaster reimbursement claims on behalf of the County with Cal OES and the United States Department of Homeland Security's Federal Emergency Management Agency:

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- Chief Executive Officer
- County Chief Financial Officer
- Deputy Executive Officer
- Auditor-Controller/Treasurer/Tax Collector
- Assistant Auditor-Controller/Treasurer/Tax Collector
- Auditor-Controller/Treasurer/Tax Collector Division Chief
- Auditor-Controller/Treasurer/Tax Collector Manager
- Sheriff/Coroner/Public Administrator
- Undersheriff
- Sheriff's Captain – Bureau of Administration

The San Bernardino County Fire Protection District, San Bernardino County Special Districts, and San Bernardino County Flood Control District designate their own agents and have governing body resolutions adopted by their respective governing boards.

Approval of the recommendation will adopt a resolution designating the individuals in the ten classifications as authorized agents of the County to file applications, request reimbursements, communicate with state and federal agencies, and sign appropriate documents for all state and federal declared disasters.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Robert F. Messinger, Principal Assistant County Counsel, 387-5455) on June 19, 2020; Sheriff/Coroner/Public Administrator (John Ades, Captain, 387-3648); on June 19, 2020; Finance (Carl Lofton, Administrative Analyst, 387-5404) on June 29, 2020; County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on June 29, 2020.

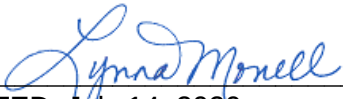
**Designation of County's Agents for Federal and State Disaster
Assistance Claims
July 14, 2020**

Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Robert A. Lovingood Seconded: Josie Gonzales
Ayes: Robert A. Lovingood, Janice Rutherford, Curt Hagman, Josie Gonzales
Absent: Dawn Rowe

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: July 14, 2020



cc: W/RESOLUTION
 File- Auditor-Controller/Treasurer/Tax Collector
la 07/16/2020