

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

May 19, 2020

FROM

JANKI PATEL, Network Officer, Children's Network

SUBJECT

Non-Financial contract with Court Appointed Special Advocate of San Bernardino County to Provide Credit Card Processing Services

RECOMMENDATION(S)

Approve non-financial **Contract No. 20-289** with Court Appointed Special Advocate of San Bernardino County to provide credit card processing services at Children's Network Events for the period of July 1, 2020 through June 30, 2025.

(Presenter: Janki Patel, Network Officer, 383-9677)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies.

FINANCIAL IMPACT

The recommended credit card processing contract is non-financial in nature; therefore, it does not impact Discretionary General Funding (Net County Cost).

BACKGROUND INFORMATION

Court Appointed Special Advocate of San Bernardino County (CASA) has been designated by Children's Network to provide credit card processing services at Children's Network events. CASA shall act as a fiscal agent during Children's Network events for the collection of registration fees, exhibitor fees, book sales, and purchases of materials from attendees. CASA will provide documentation of all funds collected on behalf of Children's Network for each event. Following receipt of a bank statement documenting credit card transaction amounts and bank charges, CASA shall provide the funds collected, minus any bank related charges, to Children's Network. Children's Network will not be charged by CASA for these credit card processing services.

In 1985, the San Bernardino Grand Jury recommended that an inter-agency council be established to study and coordinate services for children in San Bernardino County. The Children's Network was created the following year in an effort to improve outcomes for children and their families. Children's Network helps to establish and support partnerships with other public and private child serving agencies throughout San Bernardino County and beyond.

PROCUREMENT

N/A.

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REVIEW BY OTHERS

This item has been reviewed by Human Services Contracts (Jennifer Mulhall-Daudel, Contracts Manager, 388-0241) on April 27, 2020; County Counsel (Michael Markel, Principal Assistant County Counsel, 387-5455) on April 29, 2020; Finance (John Hallen, Administrative Analyst, 388-0208) on April 29, 2020; and County Finance and Administration (Tanya Bratton, Deputy Executive Officer, 388-0332) on April 29, 2020.

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Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Robert A. Lovingood Seconded: Josie Gonzales
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: May 19, 2020



cc: CN- Baxter w/agree
Contractor- C/O CN w/agree
File- w/agree
la 05/26/2020