

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

**June 22, 2021**

**FROM**

**ENSEN MASON, Auditor-Controller/Treasurer/Tax Collector**

**SUBJECT**

Budget Adjustments for the 268 Building Exterior Security Camera Project

**RECOMMENDATION(S)**

1. Approve a \$15,000 increase in the project budget from \$100,000 to \$115,000 for the 268 Building Exterior Security Camera Project (WBSE 10.10.0829) located at 268 W. Hospitality Lane in San Bernardino.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the necessary adjustments to the 2020-21 budget, as detailed in the Financial Impact Section (Four votes required).  
(Presenter: Douglas R. Boyd, Assistant Auditor-Controller/Treasurer/Tax Collector, 382-7004)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Operate in a Fiscally Responsible and Business-Like Manner.**

**Ensure Development of a Well-Planned, Balanced, and Sustainable County.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The Auditor-Controller/Treasurer/Tax Collector (ATC) will fund the \$15,000 increase to the 268 Building Exterior Security Camera Project (Project) with appropriations budgeted in Subscriptions (52002345). The following adjustments are recommended to increase the Project's budget for 2020-21:

<b>Fund Center</b>	<b>Commitment Item</b>	<b>Description</b>	<b>Action</b>	<b>Amount</b>	<b>WBSE</b>
3400001000	55305030	Operating Transfers Out	Increase	\$15,000	
3400001000	52002345	Subscriptions	Decrease	\$15,000	
7700003100	40909975	Operating Transfers In	Increase	\$15,000	10.10.0829
7700003100	54304030	Structures & Improvements	Increase	\$15,000	10.10.0829

**BACKGROUND INFORMATION**

On March 19, 2019 (Item No. 13), the Board of Supervisors approved the Project as part of the Second Quarter Budget Report – Maintenance and Capital Improvement Program for fiscal year 2018-19 in the amount of \$77,000. After further review of construction costs by the Real Estate Services Department – Project Management Division (RES-D-PMD), it was determined that the

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Project required an increase in the amount of \$23,000 from \$77,000 to \$100,000. On December 17, 2019 (Item No. 22), the Board of Supervisors approved the \$23,000 increase for the Project as part of the First Quarter Budget Report – Maintenance and Capital Improvement Program for fiscal year 2019-20.

After a further detailed review and investigation by RESD-PMD, it was determined that the Project required an additional increase in the amount of \$15,000 from \$100,000 to \$115,000, based on additional structural work needed to mount the cameras to the building.

Approval of the budget adjustments aligns with the County and Chief Executive Officer Goals and Objectives outlined above by allowing ATC to work with RESD-PMD to complete this Project.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Robert F. Messinger, Chief Assistant County Counsel, 387-5455) on June 8, 2021; Auditor-Controller/Treasurer/Tax Collector (Erika Gomez, Accounting Manager, 382-3196) on June 8, 2021; Real Estate Services (Kevin Ryan, Assistant Director, 387-5000) on June 8, 2021; Finance (Carl Lofton, Administrative Analyst, 387-5404) on June 8, 2021; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on June 8, 2021.

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**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Dawn Rowe  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 22, 2021



cc: File - Auditor-Controller/Treasurer/Tax Collector  
CCM 06/23/2021