

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**May 20, 2025**

**FROM**

**Jeany Glasgow, Director, Children and Family Services**

**SUBJECT**

Amendment to Contract with T.R.L. Systems, Incorporated for Genetec and Lenel Card Access Control System

**RECOMMENDATION(S)**

Approve **Amendment No. 1 to Contract No. 25-149** with T.R.L. Systems, Incorporated, for the for Genetec and Lenel Card Access Control System, updating the scope of work, and increasing the total aggregated amount by \$46,170, from \$250,138 to \$296,308, with no change in the contract period of March 11, 2025 through March 10, 2026.  
(Presenter: Jeany Glasgow, Director, 658-1181)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

This item does not require additional use of Discretionary General Funding (Net County Cost). The total aggregate amount of \$296,308 for badge access control system services and products are funded with approximately 85% (\$251,862) federal and state sources and 15% (\$44,446) local share which is a combination of Realignment, Wraparound Reinvestment and Net County Cost. Adequate appropriation and revenue have been included in the Human Services (HS) Administrative Claim 2024-25 budget and will be included in the 2025-26 Recommended Budget.

**BACKGROUND INFORMATION**

HS, in collaboration with Children and Family Services (CFS), is operating under Lease Agreement No. 23-1273 in the development of a new San Bernardino facility to increase their operational capacity. This site, like all County occupied sites, requires an appropriate Genetec and Lenel Card Access Control System to help facilitate site security and provide secured controlled access for staff and approved County visitors.

On March 11, 2025 (Item No. 14), as the result of a formal procurement, the Board of Supervisors approved Contract No. 25-149 with T.R.L. Systems, Incorporated (T.R.L.) for the installation of the Card Access Control System, in an amount not to exceed \$250,138, for the period of March 11, 2025 through March 10, 2026.

After a thorough evaluation, 14 additional controlled access points were identified and determined necessary to provide secured access on the project that were not included in the

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original scope of work. On April 11, 2025, T.R.L. provided a quote for additional material and labor necessary for the completion of the project with the update to the scope of work.

The recommended amendment will increase the contract amount by \$46,170 and allow T.R.L. to continue construction services and provide a card access control system for the County occupied building.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by Human Services Contracts (Patty Steven, Contracts Manager, 388-0241) on April 24, 2025; County Counsel (Daniella V. Hernandez, Deputy County Counsel, 387-5455) on April 24, 2025; Purchasing (Ariel Gill, Supervising Buyer, 387-2070) on April 25, 2025; Information, Technology, and Support Division (Marcella Ramirez, Departmental Information Systems Administrator, 386-3780) on April 28, 2025; Innovation and Technology Division (Lynn Fyhrlund, Chief Information Officer, 388-5555) on April 30, 2025; Finance (John Hallen, Principal Administrative Analyst, 388-0208) on May 5, 2025; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0332) on May 5, 2025.

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**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman  
Ayes: Col. Paul Cook (Ret.), Dawn Rowe, Curt Hagman, Joe Baca, Jr.  
Absent: Jesse Armendarez

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: May 20, 2025



cc: CFS - Zamets w/agree  
Contractor - c/o CFS w/agree  
File - w/agree  
CCM 05/23/2025