

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number  
**24-890**

SAP Number

## County Administrative Office

<b>Department Contract Representative</b>	_____
<b>Telephone Number</b>	_____
<b>Contractor</b>	Inland Counties Emergency Medical Agency
<b>Contractor Representative</b>	Daniel Muñoz, EMS Administrator
<b>Telephone Number</b>	_____
<b>Contract Term</b>	Parallel to the five-year term of the County Ground Ambulance Contract No. 23-1282 and any extension thereof
<b>Original Contract Amount</b>	_____
<b>Amendment Amount</b>	_____
<b>Total Contract Amount</b>	_____
<b>Cost Center</b>	_____

IT IS HEREBY AGREED AS FOLLOWS:

### MEMORANDUM OF UNDERSTANDING BETWEEN SAN BERNARDINO COUNTY AND THE INLAND COUNTIES EMERGENCY MEDICAL AGENCY

**WHEREAS**, San Bernardino County (hereinafter referred to as "COUNTY") is authorized to enter into ground emergency ambulance transport services contracts within the County and administered by its County Administrative Office; and

**WHEREAS**, COUNTY is entering into a contract for ground emergency ambulance transport services (County Ground Ambulance Contract No. 23-1282) in the County Comprehensive Service Area with Consolidated Fire Agencies ("CONFIRE"); and

**WHEREAS**, the INLAND COUNTIES EMERGENCY MEDICAL AGENCY (hereinafter referred to as "ICEMA") operates through a Joint Powers Agreement and serves as the Local Emergency Medical Services Agency (LEMSA) for San Bernardino, Inyo, and Mono counties, as mandated by the California Health and Safety Code, Division 2.5, Chapter 4; and

**WHEREAS**, ICEMA is the designated LEMSAs within the County and has the responsibility and authority to monitor and enforce the Emergency Medical Services (EMS) system, EMS plan, and authorized EMS

providers within its jurisdiction, including, but not limited to: medical control of EMS services and ground emergency ambulance transport by authorized EMS providers; and

**WHEREAS**, ICEMA is vested with the authority to authorize and oversee advanced life support (ALS), basic life support (BLS), limited advanced life support (LALS) programs, and ground emergency ambulance transport services, as provided by California Health and Safety Code, Division 2.5, Section 1797.218; and

**WHEREAS**, ICEMA is responsible for the comprehensive planning, implementation, and evaluation of EMS within its jurisdiction, which includes medical control and the formulation and oversight of EMS policies, procedures, and protocols; and

**WHEREAS**, ICEMA is authorized to collect an EMS Services Agency Oversight and Monitoring service charge from authorized ambulance providers to cover the actual cost for administering, monitoring, and enforcing EMS agreements within its jurisdiction, in compliance with legal requirements.

**NOW THEREFORE**, COUNTY and ICEMA mutually agree to the following:

1. The annual service charge collected by COUNTY from CONFIRE for the Comprehensive Service Area will pass through to ICEMA. This service charge will fund ICEMA's actual costs associated with the administration, monitoring, and enforcement of the County Ground Ambulance Contract No. 23-1282 for the County Comprehensive Service Area. All payments made by CONFIRE to the County and passed through to ICEMA will not exceed ICEMA's actual costs for providing the administrative services, staffing and overhead based on the total management and monitoring costs for the Comprehensive Service Area.
2. Fiscal Process and Responsibilities
  - A. Invoicing and Payment:

ICEMA will generate and send invoices to CONFIRE in accordance with the County Ground Ambulance Contract No. 23-1282, with instructions to remit payment to CAO.
  - B. Revenue Pass-through:

Revenues received in the CAO's restricted general fund will be passed through to ICEMA for the corresponding fiscal year, ensuring no revenue remains in the fund at year-end.
  - C. Annual Reconciliation:

ICEMA will conduct an annual reconciliation to ensure all invoices for the fiscal year are paid. Any discrepancies identified will be addressed and resolved directly between ICEMA and CONFIRE to ensure accurate invoicing and timely payment. Unpaid invoices at the end of the fiscal year will be accrued and pursued with CONFIRE by ICEMA to ensure accurate reimbursement.
3. This MOU shall remain in effect so long as the County Ground Ambulance Contract No. 23-1282, and any extensions thereof, remain in effect unless this MOU is earlier terminated by COUNTY or ICEMA in writing.

San Bernardino County


Inland Counties Emergency Medical Agency

► Dawn Rowe  
Dawn Rowe, Chairman, Board of Supervisors

► Dawn Rowe  
Dawn Rowe, Chairman, Board of Directors

Dated: SEP 10 2024  
SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

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SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

By   
Lynna Monell  
Clerk of the Board of Supervisors  
of San Bernardino County  
Deputy



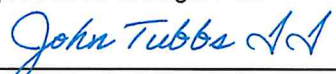
By ~~\_\_\_\_\_~~  
Lynna Monell  
Clerk of the Board of Supervisors  
of San Bernardino County  
Deputy

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD  
LYNNA MONELL  
Secretary

By   
Deputy



FOR COUNTY USE ONLY

Approved as to Legal Form  
►   
John Tubbs II, Deputy County Counsel  
Date 8-29-24

Reviewed for Contract Compliance  
► \_\_\_\_\_  
Date \_\_\_\_\_

Reviewed/Approved by Department  
► \_\_\_\_\_  
Daniel Muñoz, EMS Administrator  
Date \_\_\_\_\_