

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

August 20, 2024

FROM

PETE MENDOZA, Director, Purchasing Department

SUBJECT

Contracts for Auctioneer Services

RECOMMENDATION(S)

Approve agreements for the sale of County surplus personal property including vehicles, heavy equipment, furniture, and general equipment, for the period of August 20, 2024 through August 19, 2029, with the following vendors:

1. I-15 Auctions, Inc. **(Agreement No. 24-787)**
2. US Auctions, LLC **(Agreement No. 24-788)**

(Presenter: Pete Mendoza, Director, 387-2060)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The County receives proceeds from items sold in auctions, less commission and fees. Over the last five years, the County has received approximately \$1,300,000 in revenue annually from vehicles and heavy equipment sales. Proceeds from vehicles and heavy equipment offset replacement costs for these items. Additionally, approximately \$150,000 from general equipment and furniture each year offsets the operating costs of the Surplus Property Division of the Purchasing Department.

BACKGROUND INFORMATION

The Purchasing Agent is mandated to direct the sale or disposal of County personal property no longer required for public use. County Policy 11-09 requires departments to coordinate disposal of surplus property through the Purchasing Department, and contracts for auctioneer services are used to facilitate liquidation of vehicles, furniture, heavy equipment, and general equipment.

The County is encouraged to promote the use of local vendors for all required products and services whenever possible. In keeping with this practice, and at the previous direction from the Board of Supervisors, the formal solicitation for these services was extended exclusively to vendors able to certify that they were local to San Bernardino County.

PROCUREMENT

Request for Proposals (RFP) No. AGENCY24-PURC 5270 was approved and released on February 27, 2024, to solicit proposals from interested and qualified agencies to provide

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Auctioneering Services for a period of five years. The RFP was posted to the County's Electronic Procurement Network (ePro).

Three proposals were received and met the minimum requirements of the RFP. The agencies listed below continued through the evaluation process.

| Vendor | Headquarters Location |
|-------------------------|------------------------------|
| I-15 Auctions, Inc. | Hesperia, Ca |
| US Auctions, LLC | Upland, Ca |
| General Auction Company | Redlands, Ca |

The evaluation panel, with representation from the Sheriff/Coroner/Public Administrator, Fleet Management, and Surplus Property Division of the Purchasing Department, reviewed and evaluated the proposals based on the criteria listed in the RFP. The criteria included: Qualifications and Experience, Technical Review, Cost/Revenue, and References.

Based on the evaluation criteria, the evaluation panel determined that I-15 Auctions, Inc. and US Auctions, LLC. best met the needs of the County. Award and denial letters were sent to all responsible and responsive proposers on July 9, 2024. No protests were received.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Adam Ebright, Deputy County Counsel, 387-5455) on July 18, 2024; Risk Management (Gregory Ustaszewski, Staff Analyst II, 386-9008) on July 11, 2024; Purchasing (Ariel Gill, Supervising Supervisor, 387-2060) on July 9, 2024; Sheriff/Coroner/Public Administrator (Kelly Welty, Chief Deputy Director, 387-0640) on July 30, 2024; Finance (Kathleen Gonzalez, 387-5412, Erika Rodarte, 387-4919, Jessica Trillo, 387-4222, and Garrett Baker, 387-3077, Administrative Analysts) on July 30, 2024; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on August 6, 2024.

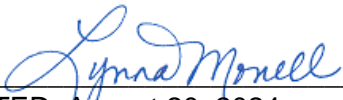
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Curt Hagman
Abstained: Dawn Rowe, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: August 20, 2024



cc: Purchasing - Newton w/agree
Contractor - c/o Purchasing w/agree
File - w/agree
MBA 08/23/2024