

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

September 10, 2024

**FROM**

**MATTHEW ERICKSON, Chief Financial Officer, County Administrative Office**

**SUBJECT**

Revenue Contracts with South Coast Air Quality Management District for Board Member Consultants

**RECOMMENDATION(S)**

1. Approve revenue **Contract No. 24-813** with South Coast Air Quality Management District for County staff time from a Policy Advisor II, associated with the County's participation in the South Coast Air Quality Management District, in the not-to-exceed amount of \$24,264, for the contract term of July 1, 2024, through June 30, 2025.
2. Approve revenue **Contract No. 24-814** with South Coast Air Quality Management District for County staff time from a Deputy Chief of Staff, associated with the County's participation in the South Coast Air Quality Management District, in the not-to-exceed amount of \$11,416, for the contract term of July 1, 2024, through June 30, 2025.
3. Authorize the Fourth District Supervisor, or the Fourth District Chief of Staff, to sign and submit the South Coast Air Quality Management District Business Consultant Invoices seeking to reimburse the County for staff time.

(Presenter: Matthew Erickson, Chief Financial Officer, 387-5423)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Promote the Countywide Vision.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The South Coast Air Quality Management District (SCAQMD) shall reimburse the County as follows:

<b>Board Member Consultant</b>	<b>July 2024 to February 2025</b>	<b>March 2025 to June 2025</b>	<b>Not-to-Exceed</b>
Policy Advisor II	\$16,023	\$8,241	\$24,264
Deputy Chief of Staff	\$7,533	\$3,883	\$11,416
<b>Total</b>	<b>\$23,557</b>	<b>\$12,123</b>	<b>\$35,680</b>

**BACKGROUND INFORMATION**

**Revenue Contracts with South Coast Air Quality Management District  
for Board Member Consultants  
September 10, 2024**

On June 13, 2023 (Item No. 32), the Board of Supervisors (Board) approved Contract Nos. 23-504 and 23-505 with SCAQMD for reimbursement for the costs the County incurs in providing County staff time from a Special Projects Director and an Executive Aide III associated with the County's participation in the SCAQMD, in the not-to-exceed amount of \$14,363.97, for the term of February 17, 2023, through June 30, 2023. On June 27, 2023 (Item No. 57), the Board approved Contract Nos. 23-584 and 23-585 to continue to allow the County to be reimbursed by SCAQMD for staff time associated with participation in SCAQMD by County staff Michael Miller and Peter Rogers, for the period of July 1, 2023, through June 30, 2024, in the not-to-exceed amount of \$38,904. The proposed contracts will continue to allow the County to be reimbursed by SCAQMD for staff time associated with participation in SCAQMD, by County staff Michael Miller and Peter Rogers, for the period of July 1, 2024, through June 30, 2025.

SCAQMD is the air pollution control agency for all of Orange County and the urban portions of Los Angeles, Riverside and San Bernardino counties. SCAQMD is governed by a 13-member Board of Directors (Governing Board) and is responsible for controlling emissions primarily from stationary sources of air pollution. The County's representative on SCAQMD is Supervisor Curt Hagman, who receives assistance from his staff members, Michael Miller and Peter Rogers.

The proposed contracts with SCAQMD includes various consultant duties for Supervisor Hagman, including performing a variety of professional-level assignments in the development and formulation of policy, data analysis, reports, plans, assessments, and strategies for SCAQMD programs; provide advice and recommendations to Supervisor Hagman regarding matters subject to his decision-making authority; provide liaison with the public on behalf of Supervisor Hagman; planning, organizing, and developing a wide variety of programs on Supervisor Hagman's behalf; and evaluating the effectiveness of various approaches. Approval of these contracts will allow SCAQMD to reimburse the County for staff time associated with participation in SCAQMD by County staff Michael Miller and Peter Rogers, for a total amount not-to-exceed \$35,680, retroactively effective July 1, 2024, through June 30, 2025 as County staff participation in SCAQMD began on July 1, 2024 and the contracts were only recently received from SCAQMD.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Julie Surber, Principal Assistant County Counsel, 387-5455) on August 27, 2024; Finance (Stephanie Maldonado, 387-4348, and Erika Rodarte, 387-4919, Administrative Analysts) on August 27, 2024; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on August 30, 2024.

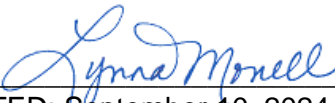
**Revenue Contracts with South Coast Air Quality Management District  
for Board Member Consultants  
September 10, 2024**

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman   Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY  \_\_\_\_\_  
DATED: September 10, 2024



cc:    CAO - Miller w/agree for sign  
      Contractor - c/o CAO w/agree  
      File - w/agree  
CCM  09/11/2024