

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

August 5, 2025

FROM

SHARON NEVINS, Director, Department of Aging and Adult Services

SUBJECT

Revenue Contract with the California Department of Aging for the Multipurpose Senior Services Program

RECOMMENDATION(S)

1. Approve annual **Revenue Contract No. 25-576** (State Revenue Agreement No. MS-2526-17) with the California Department of Aging to provide Multipurpose Senior Services Program services, in the amount of \$1,847,820, for the period of July 1, 2025 through June 30, 2026.
2. Authorize the Chair of the Board of Supervisors, the Chief Executive Officer, or the Director of the Department of Aging and Adult Services to execute any subsequent non-substantive amendments, on behalf of the County, in relation to Revenue Contract, subject to review by County Counsel.
3. Direct the Director of the Department of Aging and Adult Services to transmit all amendments to Revenue Contract to the Clerk of the Board of Supervisors within 30 days of execution.
(Presenter: Sharon Nevins, Director, 891-3917)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

This item does not impact Discretionary General Funding (Net County Cost). The revenue contract with the California Department of Aging (CDA) for the Multipurpose Senior Services Program (MSSP), and in the amount of \$1,847,820, is 50% (\$923,910) federally funded and 50% state funded (\$923,910). Adequate appropriation and revenue are included in the Department of Aging and Adult Services (DAAS) 2025-26 recommended budget.

BACKGROUND INFORMATION

MSSP includes social and healthcare management services, as well as a wide range of additional services that include housing, minor home repair, non-medical home equipment, chores, personal and respite care, transportation (escort and one-way trip), nutritional meal services, and communication devices to eligible older adults. DAAS has been providing program services since 1985.

In 2025-26, DAAS anticipates that MSSP services will be provided to an estimated 345 eligible older adults per month. Some of the eligibility requirements include, but are not limited to,

**Revenue Contract with the California Department of Aging for the
Multipurpose Senior Services Program
August 5, 2025**

individuals must be 60 years of age or older and able to be served within the MSSP cost limitations.

The Federal Older Americans Act promotes the welfare and dignity of older adults by providing valuable services to enable older adults to be independent, remain in their communities, and assist them to be engaged citizens. In 1976, the State of California designated San Bernardino County as an Area Agency on Aging. As a result of this designation, DAAS receives funding to administer MSSP services.

DAAS recommends retroactive approval of the Revenue Contract so that services can continue to be performed. On April 25, 2025, CDA sent the Contract Release Notification to a distribution list that included DAAS staff. However, due to an administrative oversight in updating the distribution list, the communication was not routed appropriately for follow-up, and the revenue contract was not submitted in time for the June 18, 2025, Board of Supervisors meeting. When DAAS leadership became aware of the issue on June 13, 2025, a rush request was initiated to process the CDA's MSSP State Revenue Agreement No. MS-2526-17. To prevent similar issues in the future, DAAS has provided CDA with updated contact information and will regularly monitor the distribution list to ensure its continued accuracy. This item is being presented at this time, as this is the first date available following the required operational, fiscal and legal reviews. Approval at this time will not impact DAAS's services or activities.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by Human Services Contracts (Patty Steven, Contracts Manager, 388-0241) on July 9, 2025; County Counsel (Jacqueline Carey-Wilson, Deputy County Counsel, 387-5455) on July 18, 2025; and County Finance and Administration (John Hallen, Principal Administrative Analyst, 388-0208) on July 18, 2025.

**Revenue Contract with the California Department of Aging for the
Multipurpose Senior Services Program
August 5, 2025**

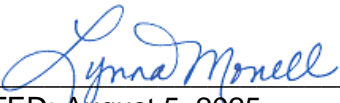
Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman

Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: August 5, 2025



cc: DAAS - West w/agree for sign
Contractor - c/o DAAS w/agree
File - w/agree

CCM 08/7/2025