



**Contract Number**

**20-1138 A-1**

**SAP Number**

**4400015066**

## Department of Behavioral Health

<b>Department Contract Representative</b>	Christopher Carso
<b>Telephone Number</b>	(909) 382-0856
<b>Contractor</b>	Rim Family Services, Inc.
<b>Contractor Representative</b>	Colleen Myers
<b>Telephone Number</b>	(909) 252-6132
<b>Contract Term</b>	January 1, 2021 through June 30, 2026
<b>Original Contract Amount</b>	\$900,000
<b>Amendment Amount</b>	\$200,000
<b>Total Contract Amount</b>	\$1,100,000
<b>Cost Center</b>	9203372200
<b>Grant Number (If applicable)</b>	N/A

### AMENDMENT NO. 1

#### IT IS HEREBY AGREED AS FOLLOWS:

#### WITNESSETH:

It is hereby agreed to amend Contract No. 20-1138, by and between San Bernardino County, a political subdivision of the State of California (hereinafter called the County), and Rim Family Service, Inc. (hereinafter called Contractor) as follows:

- I. ARTICLE IV FUNDING AND BUDGITARY RESTRICTIONS, paragraph H is hereby amended and paragraph I is hereby added to read as follows:
  - H. The maximum financial obligation under this contract shall not exceed \$1,100,000 for the contract term.
  - I. This amendment hereby adds Schedules A and B for FY 2025-26 as set forth in Exhibit I. All previously approved schedules remain in effect.
- II. ARTICLE XIII DURATION AND TERMINATION, paragraph A is hereby amended to read as follows:

A. The term of this Agreement shall be from January 1, 2021 through June 30, 2026 inclusive.

III. ARTICLE XVI PERSONNEL, paragraphs L and M are hereby added to read as follows:

L. Executive Order N-6-22 Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>), as well as any sanctions imposed under state law (<https://www.dgs.ca.gov/OLS/Ukraine-Russia>). The EO directs state agencies and their contractors (including by agreement or receipt of a grant) to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should it be determined that Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. Contractor shall be provided advance written notice of such termination, allowing Contractor at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the County.

M. Levine Act - Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)

Contractor has disclosed to the County using Attachment III – Levine Act - Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439), whether it has made any campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, Auditor-Controller/Treasurer/Tax Collector and the District Attorney] within the earlier of: (1) the date of the submission of Contractor's proposal to the County, or (2) 12 months before the date this Contract was approved by the Board of Supervisors. Contractor acknowledges that under Government Code section 84308, Contractor is prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer for 12 months after the County's consideration of the Contract.

In the event of a proposed amendment to this Contract, the Contractor will provide the County a written statement disclosing any campaign contribution(s) of more than \$500 to any member of the Board of Supervisors or other County elected officer within the preceding 12 months of the date of the proposed amendment.

Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary or otherwise related business entity of Contractor.

IV. ATTACHMENT III Levine Act-Campaign Contribution Disclosure (formerly referred to as SB 1439) is hereby added.

V. Exhibit I Schedules A and B for FY 2025-26 are hereby added.

VI. All other terms, conditions and covenants in the basic agreement remain in full force and effect.

This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

SAN BERNARDINO COUNTY

►  
\_\_\_\_\_  
Dawn Rowe, Chair, Board of Supervisors

Dated: \_\_\_\_\_  
SIGNED AND CERTIFIED THAT A COPY OF THIS  
DOCUMENT HAS BEEN DELIVERED TO THE  
CHAIRMAN OF THE BOARD

Lynna Monell  
Clerk of the Board of Supervisors  
of San Bernardino County

By \_\_\_\_\_  
Deputy

Rim Family Services, Inc.

\_\_\_\_\_  
(Print or type name of corporation, company, contractor, etc.)

By \_\_\_\_\_  
(Authorized signature - sign in blue ink)

Name Joscelyn Field  
\_\_\_\_\_  
(Print or type name of person signing contract)

Title Executive Director  
\_\_\_\_\_  
(Print or Type)

Dated: \_\_\_\_\_

Address 28545 State Hwy 18, Skyforest,  
\_\_\_\_\_  
CA 92385  
\_\_\_\_\_

**FOR COUNTY USE ONLY**

Approved as to Legal Form

►  
\_\_\_\_\_  
Dawn Martin, Deputy County Counsel

Date \_\_\_\_\_

Reviewed for Contract Compliance

►  
\_\_\_\_\_  
Michael Shin, Administrative Manager

Date \_\_\_\_\_

Reviewed/Approved by Department

►  
\_\_\_\_\_  
Georgina Yoshioka, Director

Date \_\_\_\_\_

## SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
PREVENTION AND EARLY INTERVENTION

Actual Cost Contract (cost reimbursement)

Contractor Name: Rim Family Services, Inc.

Region: Mountain

Contract #

Address: PO Box 578  
Skyforest, CA 92385

Prepared by: Joscelyn Field  
Title: Executive Director

FY 2025 - 2026  
July 1, 2025 to June 30, 2026

Date Form Completed:  
Updated: 4/15/25

	PEI County Program: OLDER ADULT COMMUNITY SERVICES							TOTAL
	State Defined Program: PREVENTION							
	Distribution	1.00%	1.00%	40.00%	58.00%			
		Mode 15		Mode 45				
#	COMPONENTS	Early Intervention Services		Prevention Services				
		Case Management 01-09	Mental Health Services 10-19; 30-38; 40-48; 50-57	Mental Health Promotion 10-19	Community Client Services 20-29			
1	EXPENSES							
2	SALARIES	\$ 1,094	\$ 1,094	\$ 43,757	\$ 63,448		\$ 109,393	
3	BENEFITS	\$ 284	\$ 284	\$ 11,377	\$ 16,496		\$ 28,442	
4	(2+3 must equal total staffing costs)	\$ 1,378	\$ 1,378	\$ 55,134	\$ 79,944		\$ 137,835	
5	OPERATING EXPENSES	\$ 597	\$ 3,097	\$ 23,866	\$ 34,605		\$ 62,165	
6	TOTAL EXPENSES (2+3+5)	\$ 1,975	\$ 4,475	\$ 79,000	\$ 114,549		\$ 200,000	
7	AGENCY REVENUES							
8	PATIENT FEES						\$ -	
9	PATIENT INSURANCE						\$ -	
10	GRANTS/OTHER						\$ -	
11	TOTAL AGENCY REVENUES (8+9+10)	\$ -	\$ -	\$ -	\$ -		\$ -	
12	CONTRACT AMOUNT (6-11)	\$ 1,975	\$ 4,475	\$ 79,000	\$ 114,549		\$ 200,000	
13	FUNDING							
14	MHSA	\$ 1,975	\$ 4,475	\$ 79,000	\$ 114,549		\$ 200,000	
15	TOTAL FUNDING	\$ 1,975	\$ 4,475	\$ 79,000	\$ 114,549		\$ 200,000	
16	COUNTY CONTRACT RATE	\$ 2.20	\$ 2.99					
17	TARGET COST PER UNIT OF SERVICE (Minutes)	\$ 0.73	\$ 1.65					
18	UNITS OF TIME (Minutes)	\$ 2,714	\$ 2,714					
19	UNDUPLICATED PARTICIPANTS							
20	TOTAL UNDUPLICATED PARTICIPANTS	6	4	118	450		578	
21	COST PER UNDUPLICATED PARTICIPANT	\$ 329.23	\$ 1,118.84	\$ 669.49	\$ 254.55		\$ 346.02	
22	SERVICES							
23	TOTAL SERVICES	18	25	118	2,510		2,671	
24	COST PER TOTAL SERVICES	\$ 109.74	\$ 179.01	\$ 669.49	\$ 45.64		\$ 74.88	

APPROVED:

Michele Hunt  
Michele Hunt (Apr 15, 2025 17:33 PDT)

PROVIDER AUTHORIZED SIGNATURE

Apr 15, 2025 Thelma Rodriguez

DATE

DBH FISCAL SERVICES

Apr 16, 2025 Jeanine Wymer

DATE

DBH PROGRAM MANAGER

Apr 16, 2025

DATE

Michele Hunt

Thelma Rodriguez

Jeanine Wymer

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH FISCAL SERVICES (PRINT NAME)

DBH PROGRAM MANAGER (PRINT NAME)

### STAFFING DETAIL

Contractor Name: Rim Family Services, Inc.

•

(12 months)

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Rim Family Services, Inc.

Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B

FY 2025 - 2026

Prepared by: Joscelyn Field  
Title: Executive Director

Contractor Name: Rim Family Services, Inc.

Region Mountain

Contract #

Address: PO Box 578

Skyforest, CA 92385

Date Form Completed:

Updated 4/15/25

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

July 1, 2025 to June 30, 2026

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO CONTRACT	TOTAL COST TO CONTRACT
1 Building Maintenance, Repairs	\$12,000	95%	\$11,400	5%	\$600
2 Contract Services	\$16,000	80%	\$12,800	20%	\$3,200
3 ProWellness Sub Contract	\$2,500	0%	\$0	100%	\$2,500
4 Education/Training	\$1,100	0%	\$0	100%	\$1,100
5 Insurance	\$15,000	94%	\$14,100	6%	\$900
6 Mileage	\$3,779	0%	\$0	100%	\$3,779
7 Office Supplies	\$24,000	83%	\$19,920	17%	\$4,080
8 Utilities	\$19,000	82%	\$15,580	18%	\$3,420
9 Program Supplies	\$3,500	0%	\$0	100%	\$3,500
10 Rent	\$13,000	0%	\$0	100%	\$13,000
11 Allocated Admin	\$26,086	0%	\$0	100%	\$26,086
12		0%	\$0	100%	\$0
13		0%	\$0	100%	\$0
14		0%	\$0	100%	\$0
15		0%	\$0	100%	\$0
<b>SUBTOTAL B:</b>	\$135,965		\$73,800		\$62,165
<b>GROSS TOTAL STAFFING AND OPERATING COSTS</b>					<b>\$200,000</b>

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
BUDGET NARRATIVE  
FY 2025 - 2026

Prepared by: Joscelyn Field  
Title: Executive Director

Contractor Name: Rim Family Services, Inc.

Region Mountain

Contract #

Address: PO Box 578

Skyforest, CA 92385

Date Form Completed:

Updated 4/15/25

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures ( rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

July 1, 2025 to June 30, 2026

ITEM	Justification of Cost
1 Building Maintenance, Repairs	Expense is for repairs, maintenance, upkeep, alarm, etc.
2 Contract Services	Copy machine, snow removal, pest control, etc.
3 ProWellness Sub Contract	These costs include services provided by ProWellness subcontract. Billed at \$100.00 per session.
4 Education/Training	Certification and training / CEUs for staff.
5 Insurance	Liability and D&O, etc.
6 Mileage	Mileage to and from older adult centers, meetings and trainings. We reimburse at .70/mile as per the IRS guidelines, etc.
7 Office Supplies	Ink cartridges, paper, office supplies.
8 Utilities	Gas, electric, telephone, water, cellphones, etc.
9 Program Supplies	Supplies for program activities
10 Rent	Cost to rent offices, rental costs of activity venues
11 Allocated Admin	These costs include indirect administrative costs not identified by any one program. These costs include accounting, property tax, depreciation, etc.
12	
13	
14	
15	

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
FY 2025 - 2026

July 1, 2025 to June 30, 2026

Contractor Name: Rim Family Services, Inc.  
Region Mountain  
Contract #  
Address: PO Box 578  
Skyforest, CA 92385  
Date Form Completed:  
Updated 4/15/25

Year to Date Unduplicated Participant Count				
Early Intervention		Mental Health Promotion	Comm. Client Services	Program
Case Management	MHS			
6	4	118	450	578

**PEI County Program: OLDER ADULT COMMUNITY SERVICES**

**State Defined Program: PREVENTION**

Service Projections for:		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	TOTAL
Early Intervention Services	Case Management	1	1	1	1	1	1	2	2	2	2	2	2	18
	Mental Health Services	2	2	2	2	2	2	2	2	2	2	2	3	25
Mental Health Promotion		10	10	10	10	10	9	9	10	10	10	10	10	118
Community Client Services		210	210	209	209	209	209	209	209	209	209	209	209	2510
TOTAL		223	223	222	222	222	221	222	223	223	223	223	224	2671
Hours Projections for:		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	TOTAL
Early Intervention Services	Case Management	4	4	4	4	4	4	4	4	4	4	4	4	45
	Mental Health Services	4	4	4	4	4	4	4	4	4	4	4	4	45
Mental Health Promotion		151	151	151	151	151	151	151	151	151	151	151	151	1,810
Community Client Services		219	219	219	219	219	219	219	219	219	219	219	219	2,624
TOTAL		377	377	377	377	377	377	377	377	377	377	377	377	4,524
Cost Projections for:		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	TOTAL
Early Intervention Services	Case Management	\$ 165	\$ 165	\$ 165	\$ 165	\$ 165	\$ 165	\$ 165	\$ 165	\$ 165	\$ 165	\$ 165	\$ 165	\$ 1,975
	Mental Health Services	\$ 373	\$ 373	\$ 373	\$ 373	\$ 373	\$ 373	\$ 373	\$ 373	\$ 373	\$ 373	\$ 373	\$ 373	\$ 4,475
Mental Health Promotion		\$ 6,583	\$ 6,583	\$ 6,583	\$ 6,583	\$ 6,583	\$ 6,583	\$ 6,583	\$ 6,583	\$ 6,583	\$ 6,583	\$ 6,583	\$ 6,583	\$ 79,000
Community Client Services		\$ 9,546	\$ 9,546	\$ 9,546	\$ 9,546	\$ 9,546	\$ 9,546	\$ 9,546	\$ 9,546	\$ 9,546	\$ 9,546	\$ 9,546	\$ 9,546	\$ 114,549
TOTAL		\$ 16,667	\$ 16,667	\$ 16,667	\$ 16,667	\$ 16,667	\$ 16,667	\$ 16,667	\$ 16,667	\$ 16,667	\$ 16,667	\$ 16,667	\$ 16,667	\$ 200,000





## Levine Act – Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)

The following is a list of items that are not covered by the Levine Act. A Campaign Contribution Disclosure Form will not be required for the following:

- Contracts that are competitively bid and awarded as required by law or County policy
- Contracts with labor unions regarding employee salaries and benefits
- Personal employment contracts
- Contracts under \$50,000
- Contracts where no party receives financial compensation
- Contracts between two or more public agencies
- The review or renewal of development agreements unless there is a material modification or amendment to the agreement
- The review or renewal of competitively bid contracts unless there is a material modification or amendment to the agreement that is worth more than 10% of the value of the contract or \$50,000, whichever is less
- Any modification or amendment to a matter listed above, except for competitively bid contracts.

### DEFINITIONS

Actively supporting or opposing the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.

1. Name of Contractor: Rim Family Services, Inc.
2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?  
Yes ☒ If yes, skip Question Nos. 3-4 and go to Question No. 5 No ☐
3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: \_\_\_\_\_
4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s):  
\_\_\_\_\_
5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
N/A	

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
Rim Family Services, Inc.	Joscelyn Field	
Rim Family Services, Inc.	Michele Hunt	

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and/or Agent(s):
<u>Prowellness Academy</u>	<u>Prowellness Academy</u>	<u>Cynthia Kiefer</u>

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name

9. Was a campaign contribution, of more than \$500, made to any member of the San Bernardino County Board

of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No ☒ If no, please skip Question No. 10.

Yes ☐ If yes, please continue to complete this form.

10. Name of Board of Supervisor Member or other County elected officer: \_\_\_\_\_

Name of Contributor: \_\_\_\_\_

Date(s) of Contribution(s): \_\_\_\_\_

Amount(s): \_\_\_\_\_

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer while award of this Contract is being considered and for 12 months after a final decision by the County.