

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

July 9, 2024

**FROM**

**SHANNON D. DICUS, Sheriff/Coroner/Public Administrator**

**SUBJECT**

United States Department of Justice, Bureau of Justice Assistance, 2024 State Criminal Alien Assistance Program Application

**RECOMMENDATION(S)**

1. Approve the United States Department of Justice, Bureau of Justice Assistance, 2024 State Criminal Alien Assistance Program application for reimbursement of a portion of San Bernardino County's incurred costs to incarcerate undocumented criminal individuals between July 1, 2022 and June 30, 2023.
2. Authorize the Chief Executive Officer, the Sheriff/Coroner/Public Administrator, or the assigned Grant Administrator acting as the "submitting government official," as required by the United States Department of Justice, to file and electronically submit the 2024 State Criminal Alien Assistance Program application, and any subsequent non-substantive amendments, on behalf of San Bernardino County, subject to review by County Counsel.
3. Direct the Sheriff/Coroner/Public Administrator to transmit the application and non-substantive amendments related to the 2024 State Criminal Alien Assistance Program to the Clerk of the Board of Supervisors within 30 days of execution.

(Presenter: Kelly Welty, Chief Deputy Director, 387-3760)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The 2024 State Criminal Alien Assistance Program (SCAAP) will provide reimbursement for a portion of the detention costs incurred in 2022-23 relative to undocumented criminal individuals. The Sheriff/Coroner/Public Administrator (Department) will return to the Board of Supervisors (Board) for acceptance of the grant award and may request budget adjustments as part of the Countywide mid-year budget report, if necessary. All SCAAP funding will be used in the Department's Detentions budget unit, in the fiscal year received, for correctional purposes only, in accordance with program requirements.

**BACKGROUND INFORMATION**

The United States Department of Justice, Bureau of Justice Assistance, makes SCAAP funds available nationwide. Funds are for reimbursement of a portion of the detention costs associated with the incarceration of undocumented criminal individuals who were in custody for

**United States Department of Justice, Bureau of Justice Assistance, 2024  
State Criminal Alien Assistance Program Application  
July 9, 2024**

four or more consecutive days and were convicted of a felony or second misdemeanor for the reporting period of July 1, 2022 through June 30, 2023. SCAAP does not fully reimburse actual costs; instead, the data received from all applicants is combined to determine each applicant's relative percentage share of the total SCAAP allocation.

Filing for SCAAP reimbursement is an online process in which relevant inmate and facility cost data is entered. The program requires the filing to be completed by the Chief Executive Officer of the applicant government or by a government official with the legal authority to apply to the federal fiscal year 2024 program, on behalf of the "chief executive" of the applicant government who has the necessary knowledge and information to complete and electronically submit the entire application and certifications.

The application period was announced on May 30, 2024 and applications must be submitted electronically by July 15, 2024. The SCAAP grant application includes approval of certifications binding upon the County and an up-front agreement to be bound by the conditions accompanying the federal grant funds. Consequently, County Policy 05-13 requires Board approval to submit this grant application or any related amendments. If awarded, the Department will return to the Board for approval to accept the grant funds in accordance with this same policy.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Grace B. Parsons, Deputy County Counsel, 387-5455) on June 13, 2024; Finance (Erika Rodarte, Administrative Analyst, 387-4919) on June 19, 2024; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on June 20, 2024.

**United States Department of Justice, Bureau of Justice Assistance, 2024  
State Criminal Alien Assistance Program Application  
July 9, 2024**

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: July 9, 2024



cc: Sheriff - Dicus w/ attach for sign  
File - Sheriff w/ attach  
JLL 07/16/2024