

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

June 25, 2024

FROM

BEAHTA R. DAVIS, Director, Regional Parks Department

SUBJECT

Interim Use Permit with Belegarth Medieval Combat Society for the Battle for the Ring at Prado Regional Park

RECOMMENDATION(S)

Approve Interim Use Permit (**Agreement No. 24-614**) with Belegarth Medieval Combat Society for the use of a portion of Prado Regional Park, located in the City of Chino, to hold the Battle for the Ring Live Action Event occurring January 16, 2025 through January 20, 2025, with related camping, set up, and tear down beginning January 15, 2025 through January 21, 2025, for minimum total revenue in the amount of \$15,050.

(Presenter: Beahta R. Davis, Director, 387-2340)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this Interim Use Permit (Permit) does not require the use of additional Discretionary General Funding (Net County Cost). Under this Permit, Belegarth Medieval Combat Society (Permittee) will pay the Regional Parks Department (Department) a minimum total of \$15,050, as detailed in the table below. The following fees are consistent with the Board of Supervisor's (Board) approved 2023-24 fee schedule due to terms of the interim use permit being negotiated prior to the Board approval of the 2024-25 fee ordinance.

Description of Fee	Dates	Amount
Contract preparation fee	One Time	\$200
Multi-purpose room use for seven days \$500 per day	January 15-21, 2025	\$3,500
Use fee for half an acre of open space for five days \$250 per day	January 16-20, 2025	\$1,250
19 full hook-up campsites for five nights \$40 per campsite per night	January 16-20, 2025	\$3,800
Five full hook-up campsites for six nights \$40 per campsite per night	January 15-20, 2025	\$1,200
Nine group-tent campsites for five nights \$100 per campsite per night	January 16-20, 2025	\$4,500
One group-tent campsite for six nights \$100 per campsite per night	January 15-20, 2025	\$600
Total		\$15,050

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The Permittee will also submit a \$5,000 deposit to be used to pay for any damages incurred due to the Permittee's use of Prado Regional Park (Park) during the Battle for the Ring Live Action Event (Event). The Permittee will be responsible for obtaining all necessary permits, licenses, and applicable approvals, as well as securing the required insurance for this Event.

BACKGROUND INFORMATION

The Department operates and maintains eight regional parks, including this Park in the City of Chino, and provides for the rental of park property through Board approved fees. The recommended Permit between the Department and Permittee allows for a portion of the Park to host the Permittee's annual five-day Event.

The Event is a five-day, medieval-themed foam fighting event and festival with multiple tournaments, educational classes such as medieval arts and sciences, games, an auction, and a fashion show for members of the Belegarth Medieval Combat Society. The primary goal of the Event is to provide an intense fighting and social experience to new and returning fighters. The Event will also include games, prizes, and camping. The Event has been held at the Park since 2016, except during 2021 due to the COVID-19 pandemic.

This recommended Permit aligns with the County and Chief Executive Officer's goal and objective to operate in a fiscally-responsible and business-like manner by allowing the Department to leverage its amenities and land to raise revenue to support park maintenance and development.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on May 3, 2024; Finance (Elias Duenas, Administrative Analyst, 387-4052) on May 9, 2024; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5410) on May 21, 2024.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 25, 2024



cc: Regional Parks - Davis w/ agree
 Contractor c/o Regional Parks w/ agree
 File w/ agree
JLL 07/11/2024