

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

September 12, 2023

**FROM**

**JESSE ARMENDAREZ, Second District Supervisor, Board of Supervisors**

**SUBJECT**

Employment Contract for Support Services to the Second Supervisorial District

**RECOMMENDATION(S)**

Approve **Amendment No. 1 to Employment Contract No. 23-63** with Anahi Perez to continue to provide support services to the Second District Supervisor as a Field Representative I, updating the salary range and revising the contract end date, retroactively effective September 9, 2023, for an estimated annual cost of \$80,570 (Salary - \$51,917, Benefits - \$28,653).

(Presenter: Jesse Armendarez, Second District Supervisor, 387-4833)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this employment contract will not require the use of additional Discretionary General Funding (Net County Cost). Sufficient appropriation exists within the Second District's 2023-24 budget to fund the costs related to this employment contract and will be included in future recommended budgets.

**BACKGROUND INFORMATION**

Staff services to members of the Board of Supervisors (Board) are provided through contractual arrangement, as required by the County Charter.

On February 7, 2023 (Item No. 4), the Board approved Employment Contract No. 23-63 to engage Anahi Perez as a Field Representative I. The recommended Amendment No. 1 will update the salary range and revise the contract end date to align with all Second District employment contract end dates, retroactively effective September 9, 2023.

Either party may terminate the contract at any time without cause with a 14-day prior written notice to the other party. The contract may be terminated for just cause immediately by the County.

**PROCUREMENT**

Not applicable.

**Employment Contract for Support Services to the Second Supervisorial  
District  
September 12, 2023**

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Cynthia O'Neill, Principal Assistant County Counsel, 387-5455) on September 8, 2023; Human Resources (Sandra Wakcher, Division Chief, 387-9676) on September 8, 2023; Finance (Stephanie Maldonado, Administrative Analyst, 387-4378) on September 7, 2023; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5426) on September 8, 2023.

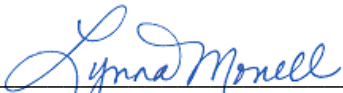
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September 12, 2023**

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: September 12, 2023



cc: BOS - Hernandez - Barker w/ agree  
Contractor c/o BOS w/ agree  
File w/ agree  
JLL 09/13/2023