

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number

22-475 A-2

SAP Number

**4400019711 - Total Contract
4400014427 - Total Aggregate**

Department of Behavioral Health

Department Contract Representative	<u>Christopher Carso</u>
Telephone Number	<u>(909) 388-0856</u>
Contractor	<u>Social Science Services, Inc. dba Cedar House Life Change Center</u>
Contractor Representative	<u>Danielle Chagolla</u>
Telephone Number	<u>(909) 421-7120 ext. 115</u>
Contract Term	<u>July 1, 2022 through June 30, 2027</u>
Original Contract Amount	<u>\$1,530,295</u>
Amendment Amount	<u>\$0</u>
Total Contract Amount	<u>\$1,530,295</u>
Total Aggregate Contract Term	<u>July 1, 2022 through June 30, 2025</u>
Total Aggregate Amount – For Clients referred by CFS	<u>\$2,400,000</u>
Cost Center	<u>1018601000</u>

THIS CONTRACT is entered into in the State of California by and between San Bernardino County, hereinafter called the County, and Social Science Services, Inc. dba Cedar House Life Change Center referenced above, hereinafter called Contractor.

IT IS HEREBY AGREED AS FOLLOWS:

WITNESSETH:

IN THAT CERTAIN **Contract No. 22-475** by and between San Bernardino County, a political subdivision of the State of California, and Contractor for Early Intervention, Outpatient Treatment, Intensive Outpatient Treatment, and Recovery Services, which Contract first became effective July 1, 2022, the following changes are hereby made and agreed to, effective July 1, 2024:

I. ARTICLE V FUNDING, paragraph K and L are hereby amended and paragraph M is hereby added to read as follows:

K. The maximum financial obligation under this contract shall not exceed \$1,530,295 for the contract term.

Separately, the contract amendment amount of \$800,000 shall increase the total additional aggregate funding amount from \$1,600,000 to \$2,400,000 that may be applied (but not necessarily ensured) for any client referred from San Bernardino County Children and Family Services for Fiscal years 2022-23, 2023-24 and 2024-25.

L. This amendment hereby adds Schedules A and B for FY 2024-25 as set forth in Exhibit I. All previously approved schedules remain in effect.

M. The allowable funding sources for this Contract may include: 2011 Realignment, Substance Use Prevention, Treatment and Recovery Services Block Grant, Federal Financial Participation Drug Medi-Cal, California Work Opportunity and Responsibility to Kids, State Assembly Bill 109 and the Department of Children and Family Services, through a Memorandum of Understanding. Federal funds may not be used as match funds to draw down federal funds.

II. ARTICLE XX PERSONNEL, paragraphs M and N, are hereby added to read as follows:

M. Executive Order N-6-22 – Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>), as well as any sanctions imposed under state law (<https://www.dgs.ca.gov/OLS/Ukraine-Russia>). The EO directs state agencies and their contractors (including by agreement or receipt of a grant) to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should it be determined that Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. Contractor shall be provided advance written notice of such termination, allowing Contractor at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the County.

N. Campaign Contribution Disclosure (SB 1439)

Contractor has disclosed to the County using Attachment III - Campaign Contribution Disclosure Senate Bill 1439, whether it has made any campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, Auditor-Controller/Treasurer/Tax Collector and the District Attorney] within the earlier of: (1) the date of the submission of Contractor's proposal to the County, or (2) 12 months before the date this Contract was approved by the Board of Supervisors. Contractor acknowledges that under Government Code section 84308, Contractor is prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer for 12 months after the County's consideration of the Contract.

In the event of a proposed amendment to this Contract, the Contractor will provide the County a written statement disclosing any campaign contribution(s) of more than \$250 to any member of the Board of Supervisors or other County elected officer within the preceding 12 months of the date of the proposed amendment.

Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary or otherwise related business entity of Contractor.

III. ATTACHMENT V Campaign Contribution Disclosure (SB 1439) is hereby added.

IV. Exhibit I Schedules A and B for FY 2024-25 are hereby added.



V. All other terms, conditions and covenants in the basic agreement remain in full force and effect.

This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

SAN BERNARDINO COUNTY

► *Dawn Rowe*
Dawn Rowe, Chair, Board of Supervisors

Dated: JUN 11 2024
SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

By *[Signature]*
Lynna Monell
Clerk of the Board of Supervisors
of San Bernardino County
Deputy



Social Science Services, Inc. dba Cedar House
Life Change Center

(Print or type name of corporation, company, contractor, etc.)
By *Jamie Lamb*
83CAE7BD-139412
(Authorized signature - sign in blue ink)

Name Jamie Lamb
(Print or type name of person signing contract)

Title CEO
(Print or Type)

Dated: 5/29/2024

Address 18612 Santa Ana Ave., Bloomington,
CA 92316

FOR COUNTY USE ONLY

Approved by Special Form
► *Dawn Martin*
Dawn Martin, Deputy County Counsel
Date 5/28/2024

Reviewed for Contract Compliance
► *Ellayna Hoatson*
Ellayna Hoatson, Contracts Supervisor
Date 5/28/2024

Reviewed and Approved by Department
► *Georgina Yoshioka*
Georgina Yoshioka, Director
Date 5/28/2024

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SUBSTANCE USE DISORDER RECOVERY SERVICES - OUTPATIENT CONTRACT
Personnel Expense Detail

BUDGET PERIOD: **FY 2024-2025**

PROVIDER NAME:	Social Science Services, Inc.	PREPARER:	Lowell Lagare
FACILITY ADDRESS:	18612 Santa Ana Avenue	TITLE:	Controller
	Bloomington, CA 92316	DATE PREPARED:	4/22/2024
PROVIDER NUMBER : (36XX)	3645		

Position Title	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salaries & Benefits	% / FTE of Total Salary & Benefits	Total Salaries and Benefits Charged to Contract Services
Billing Specialist	\$ 61,173	\$ 12,999	\$ 74,172	19.3%	\$ 14,350
Chief Operations Officer	\$ 161,803	\$ 34,383	\$ 196,186	0.7%	\$ 1,302
Case Manager (3)	\$ 157,373	\$ 33,442	\$ 190,815	94.8%	\$ 180,965
Clinical Director	\$ 119,475	\$ 25,388	\$ 144,864	6.6%	\$ 9,617
Clinical Therapist	\$ 85,155	\$ 18,095	\$ 103,251	9.5%	\$ 9,792
Maintenance (2)	\$ 80,454	\$ 17,097	\$ 97,551	2.4%	\$ 2,359
Housekeeping (2)	\$ 70,720	\$ 15,025	\$ 85,748	2.4%	\$ 2,074
Medical Liaison	\$ 55,789	\$ 11,855	\$ 67,644	5.7%	\$ 3,849
Nurse Practitioner	\$ 177,776	\$ 37,777	\$ 215,554	3.7%	\$ 7,961
Residential/Outpatient Coordinator	\$ 72,800	\$ 15,470	\$ 88,270	22.8%	\$ 20,091
Program Director	\$ 102,669	\$ 21,817	\$ 124,486	0.9%	\$ 1,181
QI Specialist	\$ 131,769	\$ 28,001	\$ 159,770	6.1%	\$ 9,702
			\$ -		\$ -
			\$ -		\$ -

TOTAL COST	\$ 263,243
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SNY BERNHARD COUNTY
DEPARTMENT OF MENTAL HEALTH
SUBSTANCE USE DISORDER RECOVERY SERVICES - OUTPATIENT CONTRACT

Budget Detail

BUDGET PERIOD: FY 2021-2022

PROVIDER NAME: Social Science Services, Inc.

Table to each expense by line item. Provide an explanation for determination of all figures (rate, division, quantity, benefits, FTE, etc.). For example, show how indirect costs or overhead were calculated.

(1)	(2)	(3)
Schedule of Expenditures by Costs	Costs	Cost Allocation Explanations
TOTAL SALARIES AND BENEFITS	\$ 282,243	
Equipment, Materials and Supplies		
Depreciation - Equipment	\$ 2,866	Depreciation of equipment
Maintenance - Equipment	\$ 85	Maintenance and repair of equipment
Medical, Dental and Laboratory Supplies	\$ 726	OTC drugs and medical supplies
Memberships Dues	\$ 500	Dues and subscriptions
Rent and Lease Equipment	\$ 6,830	Copy and Xerox
Cleaning and Personal Supplies	\$ -	
Fuel	\$ -	
Laundry Services and Supplies	\$ -	
Small Tools and Instruments	\$ 65	Small tool and equipment
Training	\$ 595	Training and seminars
Miscellaneous supplies	\$ -	
Operating Expenses		
Communications	\$ 4,826	Telephone and wireless communication
Depreciation - Structural and Improvements	\$ 7,567	Depreciation of building and building improvements
Household Expenses	\$ 7,063	Housekeeping supplies
Insurance	\$ 2,244	General Liability Insurance
Interest Expense	\$ 326	Commercial real estate loan to finance sewage system and other projects
Lease Property Maintenance, Structural Improvements and Grounds	\$ -	
Maintenance - Structural, Improvements, and Grounds	\$ 2,229	Maintenance of the building
Miscellaneous Expense	\$ -	
Office Expense	\$ 8,469	Office supplies
Publications and Legal Notices	\$ -	
Rent & Leases - Land, Structure, and Improvements	\$ -	
Taxes and Licenses	\$ 7,826	Licensing for Computers
Drug Screening and Other Testing	\$ 4,727	Drug testing
Utilities	\$ 4,547	Water, gas, disposal, and electricity
Other	\$ -	
Professional and Special Services		
Pharmaceutical		
Professional and Special Services	\$ 4,415	Professional services (legal, audit, and other contract services)
Travel/Outfits		
Travel/Outfit		
Travel		
Rent, Oil, & Maintenance - Vehicles		
Rent & Leases - Vehicles		
Depreciation - Vehicles		
Other Costs		
Administrative Indirect Costs	\$ 47,067	Indirect Cost @ 12%
OTHER:		
TOTAL OPERATING EXPENSES	\$ 97,772	
RESULTS/AGENCY REVENUE		
TOTAL EXPENDITURES	\$ 360,013	

Social Science Services, Inc. Provider Number 292

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SUBSTANCE USE DISORDER RECOVERY SERVICES - OUTPATIENT CONTRACT
SCHEDULE A - Proposed Budget

BUDGET PERIOD: FY 2024-2025

Contractor Name: <u>Social Science Services, Inc.</u>	Prepared by: <u>Lowell Legare</u>
Facility Address: <u>19012 Santa Ana Avenue</u>	Title: <u>Controller</u>
<u>Boonington, CA 92510</u>	Date Prepared: <u>4/22/2024</u>
Provider Number (840): <u>2045</u>	

FUNDING SOURCE	Drug Medical	CalWORKs	AB109	Youth	Block Grant	CFS	TOTAL
Outpatient Treatment (OOP)							
Cost - Individual Counseling	\$ 1,940.00		\$ 7,400		\$ 10,000	\$ 20,540	\$ 39,340
Units of Service (15 minute increment)	2,820		150		300	604	3,874
Interim Rate	\$ 47.25	\$ 0.00	\$ 47.25	\$ 0.00	\$ 47.25	\$ 47.25	\$ 47.25
Cost - Group Counseling	\$ 1,257.00		\$ 3,840		\$ 20,560	\$ 20,560	\$ 46,717
Units of Service (15 minute increment)	2,341		80		433	553	3,397
Interim Rate	\$ 47.25	\$ 0.00	\$ 47.25	\$ 0.00	\$ 47.25	\$ 47.25	\$ 47.25
Intensive Outpatient Treatment (IOT)							
Cost - Individual Counseling							\$ 0
Units of Service (15 minute increment)							0
Interim Rate	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Cost - Group Counseling							\$ 0
Units of Service (15 minute increment)							0
Interim Rate	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Early Intervention Treatment (EIT)							
Cost - Individual Counseling							\$ 0
Units of Service (15 minute increment)							0
Interim Rate			\$ 0.00			\$ 0.00	\$ 0.00
Cost - Group Counseling							\$ 0
Units of Service (15 minute increment)							0
Interim Rate			\$ 0.00			\$ 0.00	\$ 0.00
Recovery Services (RS)							
Cost - Individual Counseling	\$ 2,500				\$ 0		\$ 2,500
Units of Service (15 minute increment)	50				0		50
Interim Rate	\$ 47.25				\$ 0.00		\$ 47.25
Cost - Group Counseling	\$ 1,500				\$ 300		\$ 1,800
Units of Service (15 minute increment)	30				6		36
Interim Rate	\$ 47.25				\$ 47.25		\$ 47.25
Cost - Family Therapy							\$ 0
Units of Service (15 minute increment)							0
Interim Rate	\$ 0.00				\$ 0.00		\$ 0.00
Cost - Recovery Monitoring							\$ 0
Units of Service (15 minute increment)							0
Interim Rate	\$ 0.00				\$ 0.00		\$ 0.00
Case Management (OOP/NOT/EDS)							
Cost - OOP Case Management							\$ 0
Units of Service (15 minute increment)							0
Interim Rate	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Cost - IOT Case Management							\$ 0
Units of Service (15 minute increment)							0
Interim Rate	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Cost - E Case Management							\$ 0
Units of Service (15 minute increment)							0
Interim Rate	\$ 0.00				\$ 0.00		\$ 0.00
Cost - RS Case Management							\$ 0
Units of Service (15 minute increment)							0
Interim Rate	\$ 0.00				\$ 0.00		\$ 0.00
Physician Consultation							
Cost							\$ 0
Units of Service (15 minute increment)							0
Interim Rate	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Medication Assisted Treatment (MAT)							
Cost	\$ 0.130						\$ 0.130
Units of Service (15 minute increment)	173						173
Interim Rate	\$ 47.25	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 47.25
SUMMARY OF ALL SERVICES							
Total Costs	\$ 350,000	\$ 0	\$ 11,500	\$ 0	\$ 42,840	\$ 54,000	\$ 504,340
Units of Service (15 minute increment)	5,304	0	241	0	802	1,162	7,509

* Round Costs to nearest dollar

APPROVED:	PROVIDER NAME:	
<u>Daniel Chagolla</u> <small>Daniel Chagolla (Apr 22, 2024 10:01 PM)</small>	Daniel Chagolla	Apr 22, 2024
PROVIDER AUTHORIZED SIGNATURE:	PROVIDER NAME:	DATE:
<u>Anthony Altamirano</u> <small>Anthony Altamirano (Apr 22, 2024 10:01 PM)</small>	Anthony Altamirano	Apr 22, 2024
DRUG MEDICAL SERVICES AUTHORIZED SIGNATURE:	PROVIDER NAME:	DATE:
<u>Michael Sweitzer</u> <small>Michael Sweitzer (Apr 25, 2024 09:47 PM)</small>	Michael Sweitzer	Apr 25, 2024
DRUG PROGRAM MANAGER or COORDINATOR SIGNATURE:	PROVIDER NAME:	DATE:

Program Name	ICD-10 Code	ICD-9 Code	Medical Agency	State Approval Agency
Substance Abuse Treatment	20.202	2400	DMH/PHA	Main CHECK
Medical Case Management	63.129	0400	DMH/PHA	Main CHECK



ATTACHMENT V

Campaign Contribution Disclosure (SB 1439)

DEFINITIONS

Actively supporting the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.

1. Name of Contractor: Social Sciences Services, Inc., dba Cedar House Life Change Center
2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?

Yes If yes, skip Question Nos. 3-4 and go to Question No. 5 **No**

3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: _____

4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s):

5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
N/A	

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
N/A		

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and//or Agent(s):
N/A		

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
N/A	

9. Was a campaign contribution, of more than \$250, made to any member of the San Bernardino County Board of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No If **no**, please skip Question No. 10.

Yes If **yes**, please continue to complete this form.

10. Name of Board of Supervisor Member or other County elected officer: _____

Name of Contributor: _____

Date(s) of Contribution(s): _____

Amount(s): _____

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer while award of this Contract is being considered and for 12 months after a final decision by the County.