

# **REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS OF SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT AND RECORD OF ACTION**

**August 19, 2025**

## **FROM**

**DAN MUNSEY, Fire Chief/Fire Warden, San Bernardino County Fire Protection District**

## **SUBJECT**

**Automatic and Mutual Aid Agreement with Running Springs Water District Through its Running Springs Fire Department**

## **RECOMMENDATION(S)**

Acting as the governing body of the San Bernardino County Fire Protection District:

1. Approve non-financial automatic and mutual aid **Agreement No. 25-654**, which includes the Operating Plan and Boundary Map, with the Running Springs Water District through its Running Springs Fire Department, for mutual assistance on fire, rescue, and emergency response services, effective the date the agreement is executed by both parties, through June 30, 2030.
2. Authorize the Fire Chief/Fire Warden to negotiate, execute, and make additions, deletions, or other subsequent non-substantive amendments to the Operating Plan, which is an attachment to the automatic and mutual aid agreement, subject to review by County Counsel.
3. Direct the Fire Chief/Fire Warden to transmit any subsequent non-substantive amendments to the Operating Plan to the Secretary of the Board of Directors within 30 days of execution.  
(Presenter: Dan Munsey, Fire Chief/Fire Warden, 387-5779)

## **COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

## **FINANCIAL IMPACT**

Approval of these actions will not result in the use of Discretionary General Funding (Net County Cost) as it is a non-financial agreement that defines the responsibilities of San Bernardino County Fire Protection District (SBCFPD) and the Running Springs Water District through its Running Springs Fire Department (RFSD) regarding mutual aid response.

## **BACKGROUND INFORMATION**

SBCFPD has numerous mutual aid agreements with local, state, and federal agencies to assist each other in the suppression of fires and in the provision of emergency medical services. These agreements allow one party to assist the other party by providing personnel, equipment, materials/supplies, and other services, as needed, for fire and/or emergency incidents.

SBCFPD and RFSD desire to enter into the recommended mutually beneficial mutual aid agreement (Agreement) for a reasonable and reciprocal exchange of fire, rescue and emergency medical services between the two agencies. Mutual Aid responses from either party

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shall include equipment, material and supplies such as are usually and customarily used within the sending party's jurisdiction. SBCFPD will, upon notification from its primary dispatch facility, and with approval of its Duty Officer, respond with the requested type of emergency equipment to an incident within the RSFD's jurisdictional boundaries. The RSFD will, upon notification from its primary dispatch facility, and with approval from its Duty Officer, respond with the requested type of emergency equipment to an incident within SBCFPD's jurisdictional boundaries.

Automatic aid is defined as the immediate dispatch of a fire unit within the jurisdictional boundary set forth under the terms and conditions of the Agreement. Automatic aid will be initiated by each agency's primary dispatch facility. The Agreement outlines response criteria to include the pre-identified emergency equipment to be used for each emergency incident. This Agreement allows for the most expeditious and cost-effective response to suppress fires, as well as other emergency services, for the public served by these fire agencies.

SBCFPD and the RSFD agree to participate in a boundary drop to adhere as closely as possible to the "closest resource" concept. For the purposes of the Agreement, "boundary drop" shall mean the use of the closest most appropriate fire unit regardless of jurisdiction.

SBCFPD and the RSFD will mutually benefit from this arrangement by allowing resources to cross jurisdictional boundaries and providing equipment and apparatus that are unavailable from within the jurisdiction. The service to the communities will be enhanced by decreasing response times to emergencies, allocating specialized equipment to incidents and developing partnerships and a spirit of cooperation amongst agencies. In the event of multiple calls for service within a short time frame, this Agreement identifies the closest, most appropriate resource and reduces travel delays from units located at a further distance. When multiple calls for service occur, there will be a draw from the units in the area that can lead to an increase in response time for any additional calls.

Approval of this Agreement is allowed by Health and Safety Code section 13863 and will provide for the safety, health, and social service needs of county residents by enhancing the emergency response capabilities of SBCFPD and the RSFD. The effective date of the Agreement is defined as the date the Agreement is approved by both SBCFPD and the RSFD through June 30, 2030, but may be terminated by either party upon 90 days' written notice.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Rick Luczak, Deputy County Counsel, 387-5455) on July 29, 2025; and County Finance and Administration (Ivan Ramirez, Administrative Analyst, 387-4020) on August 4, 2025.

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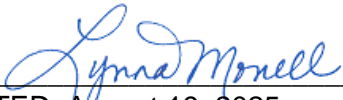
Record of Action of the Board of Directors  
San Bernardino County Fire Protection District

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman

Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, SECRETARY

BY   
DATED: August 19, 2025



cc: SBCFPD - Munsey w/agree  
Contractor - c/o SBCFPD w/agree  
File - w/agree

CCM 08/21/2025