

**Meeting of the Joint Conference Committee (JCC)**

Thursday, December 18, 2025, 3:00pm

Arrowhead Regional Medical Center (ARMC)

Location: Ponderosa / Redwood Conference Room

Present	Joe Baca Jr., Dawn Rowe, Andrew Goldfrach, Dr. David Seigler, Dr. Kambiz Raoufi, Luther Snoke, Dr. Webster Wong, Dr. John Brill
Excused	
Guests	Sharon Brown, Carlos Prieto, Arvind Oswal, Charles Phan, Katrina Shelby, Leanne Uribe, Aurora Barraza

Item	Discussion	Follow-up
Call to Order	The meeting was called to order at 3:00 PM by Dr. David Seigler, MD., Joint Conference Committee Chair.	
1. Review Joint Conference Committee Meeting Minutes of September 25, 2025.	A motion to approve the minutes from the September 25, 2025, Joint Conference Committee (JCC) meeting was put forth by Dr. David Seigler, MD. Motion/Second: Joe Baca Jr./ Andrew Goldfrach. AYE: Dr. John Brill, Dr. Webster Wong, Dr. Kambiz Raoufi, Luther Snoke, Dawn Rowe	
2. ARMC Chief Executive Officer Report	Andrew Goldfrach reported as follows: <ul style="list-style-type: none"> <li>• Upcoming JCC meeting dates proposed and adopted March 5, 2026 June 18, 2026 September 24, 2026 December 17, 2026</li> <li>• Expansion of <b>Express Care Clinics</b>, now with two open locations and a third planned soon</li> <li>• Recognition from state health associations for work improving health equity and care outcomes</li> <li>• Significant year-over-year improvement in Quality Incentive Program performance</li> <li>• Introduction of a new <b>Chief Population Health Officer, Dr. Katherine Bourbeau-Medinilla</b>, to support continued growth and quality improvements</li> </ul> Major capital project update: <ul style="list-style-type: none"> <li>• Progress has been made towards awarding a contractor for the new parking structure, adding over 1,600 new parking spaces</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Plans for temporary employee parking solutions during construction</li> <li>• Ongoing long-term planning for future facilities and parking capacity</li> <li>• Continued work on multiple capital and campus improvement projects</li> <li>• Legislative and advocacy focus areas include access to care, Medi-Cal coverage stability, digital health expansion, and collaboration with regional and federal partners</li> <li>• Andrew thanked Dr. Webster Wong for his years with JCC and his leadership on the medical staff and welcomed Dr. Barr, the Chair of Anesthesiology, as the new president-elect for 2026</li> </ul>	
3. ARMC Chief Operations Officer Report	<p>Carlos Prieto (acting COO) reported as follows:</p> <ul style="list-style-type: none"> <li>• Ongoing significant campus construction activity supporting growth and modernization</li> <li>• New advanced <b>CT</b> and <b>3T MRI</b> technology being introduced, expanding imaging and cardiac capabilities</li> <li>• Upcoming launch of <b>radiation oncology services</b> with state-of-the-art treatment technology</li> <li>• Continued focus on maintaining quality patient care and minimizing disruption during construction</li> </ul>	
4. ARMC Chief Nursing Officer Report	<p>Sharon Brown reported as follows:</p> <ul style="list-style-type: none"> <li>• <b>Maternity unit</b> recognized by <b>U.S. News &amp; World Report</b> as a <i>High-Performing</i> unit for 2026</li> <li>• <b>Adolescent Psychiatric Unit</b> successfully opened on December 1, 2025, already serving patients with strong early utilization</li> <li>• Ongoing collaboration with state and regional partners to <b>improve and streamline approvals</b> for new clinical services</li> <li>• New <b>Perioperative Clinical Director</b> onboarded and supporting leadership growth</li> <li>• Strong nursing workforce stability: only <b>36 RN vacancies</b> system-wide, reflecting strong recruitment, retention, and engagement</li> <li>• Staff culture, quality of care, and professional environment highlighted as major strengths</li> </ul>	

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5. Reports	<p>Katrina S. Shelby and Dr. David Seigler presented the following reports, which were received by the JCC members:</p> <ul style="list-style-type: none"> <li>• Compliance, Regulatory, and Accreditation Report for September 1, 2025 – November 30, 2025 <ul style="list-style-type: none"> <li>▪ Compliance Activity</li> <li>▪ Fraud, Waste and Abuse Activity</li> <li>▪ HIPAA Privacy and Security Report</li> <li>▪ Regulatory and Accreditation Update</li> </ul> </li> </ul> <p>Medical Executive Committee Summary of Performance Improvement Activity for September 1, 2025 – November 30, 2025</p>	
6. Public Comment	None	
7. Adjourn to Closed Session	<p>Adjourned to Closed Session at 3:28pm for review of the following Quality Assurance Reports:</p> <ul style="list-style-type: none"> <li>• Peer Review Reports/Risk Update for September 1, 2025 – November 30, 2025</li> <li>• Arrowhead Regional Medical Center Performance Improvement Report for September 1, 2025 – November 30, 2025</li> <li>• Quality Management Report Administrative Summary for September 1, 2025 – November 30, 2025</li> <li>• Medical Executive Committee Actions for September 1, 2025 – November 30, 2025</li> </ul>	
8. Next Meeting of the Joint Conference Committee	Next meeting is scheduled for March 5, 2026 @ 3 pm	
9. Adjournment	The meeting was adjourned at 3:51 pm.	

Approved by: \_\_\_\_\_

David Seigler, MD., Joint Conference Committee Chair

*3/5/26*

\_\_\_\_\_  
Date