



Contract Number

24-594 A-1

SAP Number

4400025520

Department of Behavioral Health

Department Contract Representative	Shane Hibbard-Miller
Telephone Number	(909) 386-8264
Contractor	Pacific Clinics
Contractor Representative	Maria Murillo
Telephone Number	(909) 266-2713
Contract Term	July 1, 2024 through December 31, 2027
Original Contract Amount	\$2,152,000
Amendment Amount	\$1,614,000
Total Contract Amount	\$3,766,000
Cost Center	9203352200
Grant Number (if applicable)	N/A

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 1:

San Bernardino County (County) and Pacific Clinics (Contractor) hereby agree to amend Contract No. 24-594 as follows:

- I. ARTICLE I Definition of Terminology, paragraph I, is hereby added to read as follows:
 - I. Behavioral Health Services Act (BHSA) - Proposition 1 Behavioral Health Services Act (BHSA): The BHSA, passed in 2024, replaces the Mental Health Services Act (MHSA) of 2004. The MHSA imposed a one percent (1%) tax on personal income over one million dollars (\$1,000,000) to serve individuals with serious mental illness (SMI) and individuals that may be at risk of developing serious mental health conditions. The BHSA reforms funding to prioritize services for people with the most significant mental health needs, while adding the treatment of substance use disorders (SUD), expanding housing interventions, and increasing the behavioral health workforce. It also enhances oversight, transparency, and accountability at the state and local levels.
- II. ARTICLE IV Performance, paragraph A.1, is hereby added and paragraph E, is hereby amended to read as follows:

1. National Curriculum and Training Institute (NCTI): DBH does not provide or fund the NCTI Crossroads Education program effective July 1, 2026. Providers who previously utilized NCTI due to a DBH program requirement may continue using NCTI at their own expense or may replace NCTI with a DBH approved, evidence based cognitive behavioral intervention practice.

E. Data Collection and Performance Outcome Requirements

Contractor shall comply with all local, State, and Federal regulations regarding local, State, and Federal Performance Outcomes measurement requirements and participate in the outcomes measurement process, as required by the State and/or DBH. For Mental Health Services Act (MHSA) programs and/or Behavioral Health Services Act (BHSA) programs, Contractor agrees to meet the goals and intention of the program as indicated in the related MHSA/BHSA Component Plan and most recent update.

Contractor shall comply with all requests regarding local, State, and Federal Performance Outcomes measurement requirements and participate in the outcomes measurement processes as requested.

MHSOAC, DHCS, OSHPD, DBH and other oversight agencies or their representatives have specific accountability and outcome requirements. Timely reporting is essential for meeting those expectations.

1. Contractor must collect, manage, maintain and update client, service and episode data as well as staffing data as required for local, State, and Federal reporting.
2. Contractor shall provide information by entering or uploading required data into:
 - a. County's billing and transactional database system.
 - b. DBH's client information system and, when available, its electronic health record system.
 - c. The "Data Collection and Reporting" (DCR) system, which collects and manages Full Service Partnership (FSP) information.
 - d. Individualized data collection applications as specified by DBH, such as Objective Arts and the Prevention and Early Intervention (PEI) Database.
 - e. Any other data or information collection system identified by DBH, the MHSOAC, OSHPD or DHCS.
3. Contractor shall comply with all requirements regarding paper or online forms:
 - a. Bi-Annual Client Perception Surveys (paper-based): twice annually, or as designated by DHCS. Contractor shall collect consumer perception data for clients served by the programs. The data to be collected includes, but not limited to, the client's perceptions of the quality and results of services provided by the Contractor.
 - b. Client preferred language survey (paper-based), if requested by DBH.
 - c. Intermittent services outcomes surveys.

- d. Surveys associated with services and/or evidence-based practices and programs intended to measure strategy, program, component, or system level outcomes and/or implementation fidelity.
 - e. Network Adequacy Certification Tool (NACT) as required by DHCS and per DBH instructions.
4. Data must be entered, submitted and/or updated in a timely manner for:
- a. All FSP and non-FSP clients: this typically means that client, episode and service-related data shall be entered into the County's billing and transactional database system.
 - b. All service, program, and survey data will be provided in accordance with all DBH established timelines.
 - c. Required information about FSP clients, including assessment data, quarterly updates and key events shall be entered into the DCR online system by the due date or within 48 hours of the event or evaluation, whichever is sooner.
5. Contractor will ensure that data are consistent with DBH's specified operational definitions, that data are in the required format, that data is correct and complete at time of data entry, and that databases are updated when information changes.
6. Data collection requirements may be modified or expanded according to local, State, and/or Federal requirements.
7. Contractor shall submit, monthly, its own analyses of the data collected for the prior month, demonstrating how well the contracted services or functions provided satisfied the intent of the Contract, and indicating, where appropriate, changes in operations that will improve adherence to the intent of the Contract. The format for this reporting will be provided by DBH.
8. Independent research involving clients shall not be conducted without the prior written approval of the Director of DBH. Any approved research must follow the guidelines in the DBH Research Policy.

Note: Independent research means a systematic investigation, including research development, testing and evaluation, designed to develop or contribute to generalizable knowledge. Activities which meet this definition constitute research for purposes of this policy, whether or not they are conducted or supported under a program which is considered research for other purposes. For example, some demonstration and service programs may include research activities.

III. ARTICLE V Funding and Budgetary Restrictions, paragraphs G, I, are hereby amended to read as follows:

- G. The allowable funding sources for this Contract may include: Mental Health Services Act funds (MHSA), Behavioral Health Services Act funds (BHSA), and Federal funds used as match funds to draw down federal funds.
- I. The contract amendment amount of \$1,614,000 shall increase the total contract amount from \$2,152,000 to \$3,766,000 for the contract term.

- IV. ARTICLE XIV Duration and Termination, paragraph A, is hereby amended to read as follows:
- A. The term of this Agreement shall be from July 1, 2024, through December 31, 2027, inclusive.
- V. ARTICLE XVII Personnel, paragraph M, is hereby amended to read as follows:
- M. Levine Act Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)
- Contractor has disclosed to the County using Attachment III – Levine Act - Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439), whether it has made any campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, Auditor-Controller/Treasurer/Tax Collector and the District Attorney] within the earlier of: (1) the date of the submission of Contractor’s proposal to the County, or (2) 12 months before the date this Contract was approved by the Board of Supervisors. Contractor acknowledges that under Government Code section 84308, Contractor is prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer for 12 months after the County’s consideration of the Contract.
- In the event of a proposed amendment to this Contract, the Contractor will provide the County a written statement disclosing any campaign contribution(s) of more than \$500 to any member of the Board of Supervisors or other County elected officer within the preceding 12 months of the date of the proposed amendment.
- Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary or otherwise related business entity of Contractor.
- VI. ARTICLE XIX Licensing, Certification and Accreditation, paragraph H.3.a is hereby amended to read as follows:
- a. S&I List can be accessed at <https://data.chhs.ca.gov/dataset/provider-suspended-and-ineligible-list-s-i-list>.
- VII. ADDENDUM I, ARTICLE III DESCRIPTION OF SPECIFIC SERVICES TO BE PROVIDED, paragraphs B.9., B.10., and B.10.e., are hereby amended to read as follows:
9. NCTI Crossroads Education and Training Institute (NCTI) may be offered to youth and TAY for providers who previously participated in providing NCTI.
10. Contract provider may provide cognitive behavioral change curriculum classes utilizing the National Curriculum and Training Institute® (NCTI®) Crossroads curriculum and Real Colors® Personality Instrument. Providers who previously utilized NCTI due to a DBH program requirement may continue using NCTI at their own expense or may replace NCTI with a DBH approved, evidence based cognitive behavioral intervention practice.
- e. The contract provider is responsible for the costs associated with delivering NCTI® services.
- VIII. SCHEDULE A Planning Estimates FY 2026-27 through 2027-28 and SCHEDULE B Program Budget FY 2026-27 through 2027-28 are hereby added as attached.
- IX. ATTACHMENT III Campaign Contribution Disclosure (SB 1439) is hereby removed and replaced with Levine Act – Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439) as attached.

X. All other terms, conditions and covenants in the basic agreement remain in full force and effect.

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

IN WITNESS WHEREOF, the San Bernardino County and the Contractor have each caused this Contract Amendment to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY

► _____
Dawn Rowe, Chair, Board of Supervisors

Dated: _____

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
of San Bernardino County

By _____
Deputy

Pacific Clinics
(Print or type name of corporation, company, contractor, etc.)

By ► _____
(Authorized signature - sign in blue ink)

Name Kim Wells
(Print or type name of person signing contract)

Title Chief Legal Officer
(Print or Type)

Dated: _____

Address 499 Loma Alta

Los Gatos, CA 95030

FOR COUNTY USE ONLY

Approved as to Legal Form

► _____
Dawn Martin, Deputy County Counsel

Date _____

Reviewed for Contract Compliance

► _____
Michael Shin, Administrative Manager

Date _____

Reviewed/Approved by Department

► _____
Joshua Dugas, Acting Director

Date _____

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH

Family Resource Center

Actual Cost Contract (cost reimbursement)

Contractor Name: Pacific Clinics
Region: Eastern Desert Region (San Bernardino)
Contract #: 24-594
Address: 800 S. Santa Anita Ave.
Arcadia, CA 91006
Date Form Completed: 5/8/26
Updated:

Prepared by: Conner O'Brien
Title: Financial Analyst I
FY 2026 - 2027
July 1, 2026 - June 30, 2027

Family Resource Center							TOTAL
Distribution		2.00%	18.00%	30.00%	50.00%		
		Mode 15		Mode 45			
		Early Intervention Services		Prevention Services			
#	COMPONENTS	Case Management 01-09	Mental Health Services 10-19; 30-38; 40-48; 50-57	Mental Health Promotion 10-19	Community Client Services 20-29		
1	EXPENSES						
2	SALARIES	\$ 7,028	\$ 63,254	\$ 105,423	\$ 175,705		\$ 351,409
3	BENEFITS	\$ 2,057	\$ 18,514	\$ 30,856	\$ 51,427		\$ 102,854
4	(2+3 must equal total staffing costs)	\$ 9,085	\$ 81,767	\$ 136,279	\$ 227,132		\$ 454,263
5	OPERATING EXPENSES	\$ 2,235	\$ 20,113	\$ 33,521	\$ 55,869		\$ 111,737
6	TOTAL EXPENSES (2+3+5)	\$ 11,320	\$ 101,880	\$ 169,800	\$ 283,000		\$ 566,000
7	AGENCY REVENUES						
8	PATIENT FEES						\$ -
9	PATIENT INSURANCE						\$ -
10	GRANTS/OTHER						\$ -
11	TOTAL AGENCY REVENUES (8+9+10)	\$ -	\$ -	\$ -	\$ -		\$ -
12	CONTRACT AMOUNT (6-11)	\$ 11,320	\$ 101,880	\$ 169,800	\$ 283,000		\$ 566,000
13	FUNDING						
14	MHSA	\$ 11,320	\$ 101,880	\$ 169,800	\$ 283,000		\$ 566,000
15	TOTAL FUNDING	\$ 11,320	\$ 101,880	\$ 169,800	\$ 283,000		\$ 566,000
16	TARGET COST PER UNIT OF SERVICE (Minutes)	\$ 0.74	\$ 0.74				
17	UNITS OF TIME (Minutes)	15,276	137,480				
18	UNDUPLICATED PARTICIPANTS						
19	TOTAL UNDUPLICATED PARTICIPANTS	0	110	1,900	340		2,350
20	COST PER UNDUPLICATED PARTICIPANT	\$ -	\$ 926.18	\$ 89.37	\$ 832.35		\$ 240.85
21	SERVICES						
22	TOTAL SERVICES	0	110	1,900	340		2,350
23	COST PER TOTAL SERVICES	\$ -	\$ 926.18	\$ 89.37	\$ 832.35		\$ 240.85

APPROVED:

<i>Madeleine Apiafi</i>	05/18/26	<i>Thelma Rodriguez</i>	05/19/26	<i>Jeanine Wymer</i>	05/19/26
<small>Madeleine Apiafi (May 18, 2026 17:32:40 PDT)</small>		<small>Thelma Rodriguez</small>		<small>Jeanine Wymer (May 19, 2026 15:40:14 PDT)</small>	
PROVIDER AUTHORIZED SIGNATURE	DATE	DBH PSAS	DATE	DBH PROGRAM MANAGER	DATE
Madeleine Apiafi		Thelma Rodriguez		Jeanine Wymer	
PROVIDER AUTHORIZED SIGNER (PRINT NAME)		DBH PSAS (PRINT NAME)		DBH PROGRAM MANAGER (PRINT NAME)	

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

July 1, 2026 - June 30, 2027

Prepared by: Conner O'Brien
Title: Financial Analyst I

Contractor Name: Pacific Clinics
Region: Eastern Desert Region (San Bernardino)
Contract #: 24-594
Address: 800 S. Santa Anita Ave.
Arcadia, CA 91006
Date Form Completed: 5/8/26
Updated:

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

0

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT (%) CHARGED TO CONTRACT	TOTAL COST TO CONTRACT
1 Office & Program Supplies	\$16,170	0%	\$0	100%	\$16,170
2 Rent	\$0	0%	\$0	100%	\$0
3 Telephone/Systems/Communications	\$7,354	0%	\$0	100%	\$7,354
4 Utilities	\$0	0%	\$0	100%	\$0
5 Travel and Mileage	\$4,303	0%	\$0	100%	\$4,303
6 Insurance and Taxes	\$0	0%	\$0	100%	\$0
7 Repairs & Maint. / Janitorial Services	\$0	0%	\$0	100%	\$0
8 Furniture and Computer Equipment	\$0	0%	\$0	100%	\$0
9 Conference and Training	\$6,135	0%	\$0	100%	\$6,135
10 Program Support & Related Shared Costs	\$0	0%	\$0	100%	\$0
11 Occupancy and Facility Related Costs (Shared cost)	\$3,950	0%	\$0	100%	\$3,950
12 Other Operating Expenses	\$0	0%	\$0	100%	\$0
13 Administrative Indirect Costs	\$73,826	0%	\$0	100%	\$73,826
14		100%	\$0		\$0
15		100%	\$0		\$0
SUBTOTAL B:	\$111,737		\$0		\$111,737
GROSS TOTAL STAFFING AND OPERATING COSTS					\$566,001

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE**

July 1, 2026 - June 30, 2027

Contractor Name: Pacific Clinics
 Region: Eastern Desert Region (San Bernardino)
 Contract # 24-594
 Address: 800 S. Santa Anita Ave.
 Arcadia, CA 91006
 Date Form Completed: 5/8/26
 Updated:

Prepared by: Conner O'Brien
 Title: Financial Analyst I

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

0

ITEM	Justification of Cost
1 Office & Program Supplies	This includes, but is not limited to copy paper, toner for computers, files, pens, pencils, folders, desk supplies, calculators, small office items, printing and copying costs, break room supplies (e.g., drinking water, paper cups, coffee), and etc.
2 Rent	This includes, but is not limited to office or building rent, depreciation for building owned, as well as the costs of storage space rent. Costs are calculated based on estimated share of space and local rent costs of comparable spaces.
3 Telephone/Systems/Communications	This includes land lines, Lifesize, DSL and fax charges, as well as monthly cell phone service and wireless cards for laptop computers that enable the Agency to maintain a fully functional mobile workforce with the ability to deliver services anywhere. Costs are estimated based on historical trends.
4 Utilities	This includes, but is not limited to gas, electricity, water, garbage and sewage. Costs are estimated based on share of space at site and historical.
5 Travel and Mileage	This includes but is not limited to mileage reimbursement for traveling for program purposes. Costs also include gasoline & maintenance for program vehicles. Mileage reimbursement is based on the current IRS reimbursement rate., which is paid at the prevailing federal rate (currently 58.5 cents per mile) to staff supporting program or program related activities. Costs have been estimated based on historical trends.
6 Insurance and Taxes	This includes general business liability and property coverage as well as professional liability insurance. Costs are calculated based on program FTE to agency FTE.
7 Repairs & Maint. / Janitorial Services	This includes, but is not limited to common area maintenance on building, maintenance/building repair, HVAC maintenance and repair, landscaping, janitorial services, confidential paper shredding services, security system upkeep, and in-house or outside equipment repair and labor. Costs are estimated based on historical trends and comparable agency facilities.
8 Furniture and Computer Equipment	This includes one time purchase of laptops and/or desktop on year one, and also includes, but is not limited to the lease or purchase of equipment such as networking equipment, system & software user licenses, and maintenance. Costs are estimated based on historical trends.
9 Conference and Training	Includes professional development and training specific to the delivery of program services, training for new staff and continuing education related conferences, as well as other mandatory trainings such as CPR, first aid, and company required training courses such as annual training regarding blood born pathogens, cultural responsiveness training, HIPAA compliance, health and safety, emergency preparedness, defensive driving.

10 Program Support & Related Shared Costs	This includes administrative program support costs incurred by program support personnel, such as mileage, trainings, supplies, etc. These are costs that are shared for this region and are pooled and allocated to all applicable programs relative to the direct labor costs in each program. The total percentage allocated to this program from the total program support cost is approximately 3.25%.
11 Occupancy and Facility Related Costs (Shared cost)	This includes costs such as building rent, depreciation, storage fees, leased copiers, fax machines, utilities, network connections, phone services, various fees and permits, facility repairs and maintenance, and other facility related costs. These are costs that are shared for this region and are allocated to all applicable programs relative to the direct labor costs in each program. The total percentage allocated to this program from the total occupancy and facility related cost is approximately 1.95%.
12 Other Operating Expenses	Include other costs such as systems leases, small equipment rental, dues and subscriptions, recruitment and payroll processing. Costs are estimated based on historical trends.
13 Administrative Indirect Costs	Allocation of overhead based upon direct costs calculated up to a maximum of 15%, based on Entity actual costs. The method used by Pacific Clinics is an entity wide allocation of administrative costs (in example: Accounting, HR, Facilities, IT, Executive Mgmt, Contract Mgmt) across all programs based on actual program salaries to agency salaries. Administrative costs are shared costs and therefore cannot be detailed into Salaries & Benefits or Services and Supplies categories in the accounting system.
14	
15	

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2026 - 2027**

July 1, 2026 - June 30, 2027

Contractor Name: Pacific Clinics
Region: Eastern Desert Region (San Bernardino)
Contract #: 24-594
Address: 800 S. Santa Anita Ave.
 Arcadia, CA 91006
Date Form Completed: 5/8/26
Updated

Year to Date Unduplicated Participant Count				
Early Intervention		Mental Health Promotion	Comm. Client Services	Program
Case Management	MHS			
	110	1,900	340	2,350

Family Resource Center

0

Service Projections for:		Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	TOTAL
Early Intervention Services	Case Management													0
	Mental Health Services	10	10	9	9	9	9	9	9	9	9	9	9	110
Mental Health Promotion		160	160	158	158	158	158	158	158	158	158	158	158	1900
Community Client Services		31	29	28	28	28	28	28	28	28	28	28	28	340
TOTAL		201	199	195	195	195	195	195	195	195	195	195	195	2350
Hours Projections for:		Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	TOTAL
Early Intervention Services	Case Management	21	21	21	21	21	21	21	21	21	21	21	21	255
	Mental Health Services	191	191	191	191	191	191	191	191	191	191	191	191	2,291
Mental Health Promotion		318	318	318	318	318	318	318	318	318	318	318	318	3,819
Community Client Services		530	530	530	530	530	530	530	530	530	530	530	530	6,365
TOTAL		1,061	1,061	1,061	1,061	1,061	1,061	1,061	1,061	1,061	1,061	1,061	1,061	12,730
Cost Projections for:		Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	TOTAL
Early Intervention Services	Case Management	\$ 943	\$ 943	\$ 943	\$ 943	\$ 943	\$ 943	\$ 943	\$ 943	\$ 943	\$ 943	\$ 943	\$ 943	\$ 11,320
	Mental Health Services	\$ 8,490	\$ 8,490	\$ 8,490	\$ 8,490	\$ 8,490	\$ 8,490	\$ 8,490	\$ 8,490	\$ 8,490	\$ 8,490	\$ 8,490	\$ 8,490	\$ 101,880
Mental Health Promotion		\$ 14,150	\$ 14,150	\$ 14,150	\$ 14,150	\$ 14,150	\$ 14,150	\$ 14,150	\$ 14,150	\$ 14,150	\$ 14,150	\$ 14,150	\$ 14,150	\$ 169,800
Community Client Services		\$ 23,583	\$ 23,583	\$ 23,583	\$ 23,583	\$ 23,583	\$ 23,583	\$ 23,583	\$ 23,583	\$ 23,583	\$ 23,583	\$ 23,583	\$ 23,583	\$ 283,000
TOTAL		\$ 47,167	\$ 47,167	\$ 47,167	\$ 47,167	\$ 47,167	\$ 47,167	\$ 47,167	\$ 47,167	\$ 47,167	\$ 47,167	\$ 47,167	\$ 47,167	\$ 566,000

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH

Family Resource Center

Actual Cost Contract (cost reimbursement)

Contractor Name: Pacific Clinics
Region: Eastern Desert Region (San Bernardino)
Contract #: 24-594
Address: 800 S. Santa Anita Ave.
Arcadia, CA 91006
Date Form Completed: 5/8/26
Updated:

Prepared by: Conner O'Brien
Title: Financial Analyst I
FY 2028 - 2028
July 1, 2027 - December 31, 2027

Family Resource Center							TOTAL
#	COMPONENTS	Distribution					
		2.00%	18.00%	30.00%	50.00%		
		Mode 15 Early Intervention Services Case Management 01-09	Mode 45 Prevention Services Mental Health Services 10-19; 30-38; 40-48; 50-57	Mental Health Promotion 10-19	Community Client Services 20-29		
1	EXPENSES						
2	SALARIES	\$ 3,620	\$ 32,576	\$ 54,293	\$ 90,488		\$ 180,976
3	BENEFITS	\$ 1,090	\$ 9,811	\$ 16,352	\$ 27,254		\$ 54,508
4	(2+3 must equal total staffing costs)	\$ 4,710	\$ 42,387	\$ 70,645	\$ 117,742		\$ 235,484
5	OPERATING EXPENSES	\$ 950	\$ 8,553	\$ 14,255	\$ 23,758		\$ 47,516
6	TOTAL EXPENSES (2+3+5)	\$ 5,660	\$ 50,940	\$ 84,900	\$ 141,500		\$ 283,000
7	AGENCY REVENUES						
8	PATIENT FEES						\$ -
9	PATIENT INSURANCE						\$ -
10	GRANTS/OTHER						\$ -
11	TOTAL AGENCY REVENUES (8+9+10)	\$ -	\$ -	\$ -	\$ -		\$ -
12	CONTRACT AMOUNT (6-11)	\$ 5,660	\$ 50,940	\$ 84,900	\$ 141,500		\$ 283,000
13	FUNDING						
14	MHSA	\$ 5,660	\$ 50,940	\$ 84,900	\$ 141,500		\$ 283,000
15	TOTAL FUNDING	\$ 5,660	\$ 50,940	\$ 84,900	\$ 141,500		\$ 283,000
16	TARGET COST PER UNIT OF SERVICE (Minutes)	\$ 1.27	\$ 1.27				
17	UNITS OF TIME (Minutes)	4,455	40,098				
18	UNDUPLICATED PARTICIPANTS						
19	TOTAL UNDUPLICATED PARTICIPANTS	0	55	950	170		1,175
20	COST PER UNDUPLICATED PARTICIPANT	\$ -	\$ 926.18	\$ 89.37	\$ 832.35		\$ 240.85
21	SERVICES						
22	TOTAL SERVICES	0	55	950	170		1,175
23	COST PER TOTAL SERVICES	\$ -	\$ 926.18	\$ 89.37	\$ 832.35		\$ 240.85

APPROVED:

Madeleine Apiafi
Madeleine Apiafi (May 18, 2026 17:31:07 PDT)

05/18/26

Thelma Rodriguez

05/19/26

Jeanine Wymer
Jeanine Wymer (May 19, 2026 15:39:53 PDT)

05/19/26

PROVIDER AUTHORIZED SIGNATURE

DATE

DBH PSAS

DATE

DBH PROGRAM MANAGER

DATE

Madeleine Apiafi

Thelma Rodriguez

Jeanine Wymer

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH PSAS (PRINT NAME)

DBH PROGRAM MANAGER (PRINT NAME)

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

July 1, 2027 - December 31, 2027

Prepared by: Conner O'Brien
Title: Financial Analyst I

Contractor Name: Pacific Clinics
Region: Eastern Desert Region (San Bernardino)
Contract #: 24-594
Address: 800 S. Santa Anita Ave.
Arcadia, CA 91006
Date Form Completed: 5/8/26
Updated:

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

0

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT (%) CHARGED TO CONTRACT	TOTAL COST TO CONTRACT
1 Office & Program Supplies	\$3,814	0%	\$0	100%	\$3,814
2 Rent	\$0	0%	\$0	100%	\$0
3 Telephone/Systems/Communications	\$3,037	0%	\$0	100%	\$3,037
4 Utilities	\$0	0%	\$0	100%	\$0
5 Travel and Mileage	\$574	0%	\$0	100%	\$574
6 Insurance and Taxes	\$0	0%	\$0	100%	\$0
7 Repairs & Maint. / Janitorial Services	\$0	0%	\$0	100%	\$0
8 Furniture and Computer Equipment	\$0	0%	\$0	100%	\$0
9 Conference and Training	\$1,144	0%	\$0	100%	\$1,144
10 Program Support & Related Shared Costs	\$0	0%	\$0	100%	\$0
11 Occupancy and Facility Related Costs (Shared cost)	\$2,034	0%	\$0	100%	\$2,034
12 Other Operating Expenses	\$0	0%	\$0	100%	\$0
13 Administrative Indirect Costs	\$36,913	0%	\$0	100%	\$36,913
14		100%	\$0		\$0
15		100%	\$0		\$0
SUBTOTAL B:	\$47,516		\$0		\$47,516
GROSS TOTAL STAFFING AND OPERATING COSTS					\$283,000

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE**

July 1, 2027 - December 31, 2027

Contractor Name: Pacific Clinics
 Region: Eastern Desert Region (San Bernardino)
 Contract # 24-594
 Address: 800 S. Santa Anita Ave.
 Arcadia, CA 91006
 Date Form Completed: 5/8/26
 Updated:

Prepared by: Conner O'Brien
 Title: Financial Analyst I

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

0

ITEM	Justification of Cost
1 Office & Program Supplies	This includes, but is not limited to copy paper, toner for computers, files, pens, pencils, folders, desk supplies, calculators, small office items, printing and copying costs, break room supplies (e.g., drinking water, paper cups, coffee), and etc.
2 Rent	This includes, but is not limited to office or building rent, depreciation for building owned, as well as the costs of storage space rent. Costs are calculated based on estimated share of space and local rent costs of comparable spaces.
3 Telephone/Systems/Communications	This includes land lines, Lifesize, DSL and fax charges, as well as monthly cell phone service and wireless cards for laptop computers that enable the Agency to maintain a fully functional mobile workforce with the ability to deliver services anywhere. Costs are estimated based on historical trends.
4 Utilities	This includes, but is not limited to gas, electricity, water, garbage and sewage. Costs are estimated based on share of space at site and historical.
5 Travel and Mileage	This includes but is not limited to mileage reimbursement for traveling for program purposes. Costs also include gasoline & maintenance for program vehicles. Mileage reimbursement is based on the current IRS reimbursement rate., which is paid at the prevailing federal rate (currently 58.5 cents per mile) to staff supporting program or program related activities. Costs have been estimated based on historical trends.
6 Insurance and Taxes	This includes general business liability and property coverage as well as professional liability insurance. Costs are calculated based on program FTE to agency FTE.
7 Repairs & Maint. / Janitorial Services	This includes, but is not limited to common area maintenance on building, maintenance/building repair, HVAC maintenance and repair, landscaping, janitorial services, confidential paper shredding services, security system upkeep, and in-house or outside equipment repair and labor. Costs are estimated based on historical trends and comparable agency facilities.
8 Furniture and Computer Equipment	This includes one time purchase of laptops and/or desktop on year one, and also includes, but is not limited to the lease or purchase of equipment such as networking equipment, system & software user licenses, and maintenance. Costs are estimated based on historical trends.
9 Conference and Training	Includes professional development and training specific to the delivery of program services, training for new staff and continuing education related conferences, as well as other mandatory trainings such as CPR, first aid, and company required training courses such as annual training regarding blood born pathogens, cultural responsiveness training, HIPAA compliance, health and safety, emergency preparedness, defensive driving.

10 Program Support & Related Shared Costs	This includes administrative program support costs incurred by program support personnel, such as mileage, trainings, supplies, etc. These are costs that are shared for this region and are pooled and allocated to all applicable programs relative to the direct labor costs in each program. The total percentage allocated to this program from the total program support cost is approximately 3.25%.
11 Occupancy and Facility Related Costs (Shared cost)	This includes costs such as building rent, depreciation, storage fees, leased copiers, fax machines, utilities, network connections, phone services, various fees and permits, facility repairs and maintenance, and other facility related costs. These are costs that are shared for this region and are allocated to all applicable programs relative to the direct labor costs in each program. The total percentage allocated to this program from the total occupancy and facility related cost is approximately 1.95%.
12 Other Operating Expenses	Include other costs such as systems leases, small equipment rental, dues and subscriptions, recruitment and payroll processing. Costs are estimated based on historical trends.
13 Administrative Indirect Costs	Allocation of overhead based upon direct costs calculated up to a maximum of 15%, based on Entity actual costs. The method used by Pacific Clinics is an entity wide allocation of administrative costs (in example: Accounting, HR, Facilities, IT, Executive Mgmt, Contract Mgmt) across all programs based on actual program salaries to agency salaries. Administrative costs are shared costs and therefore cannot be detailed into Salaries & Benefits or Services and Supplies categories in the accounting system.
14	
15	

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2028 - 2028**

July 1, 2027 - December 31, 2027

Contractor Name: Pacific Clinics
Region: Eastern Desert Region (San Bernardino)
Contract #: 24-594
Address: 800 S. Santa Anita Ave.
 Arcadia, CA 91006
Date Form Completed: 5/8/26
Updated

Year to Date Unduplicated Participant Count				
Early Intervention		Mental Health Promotion	Comm. Client Services	Program
Case Management	MHS			
	55	950	170	1,175

Family Resource Center

0

Service Projections for:		Jul-27	Aug-27	Sep-27	Oct-27	Nov-27	Dec-27	Jan-28	Feb-28	Mar-28	Apr-28	May-28	Jun-28	TOTAL
Early Intervention Services	Case Management													0
	Mental Health Services	10	9	9	9	9	9							55
Mental Health Promotion		160	158	158	158	158	158							950
Community Client Services		30	28	28	28	28	28							170
TOTAL		200	195	195	195	195	195	0	0	0	0	0	0	1175

Hours Projections for:		Jul-27	Aug-27	Sep-27	Oct-27	Nov-27	Dec-27	Jan-28	Feb-28	Mar-28	Apr-28	May-28	Jun-28	TOTAL
Early Intervention Services	Case Management	21	11	11	11	11	11							74
	Mental Health Services	191	95	95	95	95	95							668
Mental Health Promotion		318	159	159	159	159	159							1,114
Community Client Services		530	265	265	265	265	265							1,856
TOTAL		1,061	530	530	530	530	530	0	0	0	0	0	0	3,713

Cost Projections for:		Jul-27	Aug-27	Sep-27	Oct-27	Nov-27	Dec-27	Jan-28	Feb-28	Mar-28	Apr-28	May-28	Jun-28	TOTAL
Early Intervention Services	Case Management	\$ 943	\$ 943	\$ 943	\$ 943	\$ 943	\$ 943							\$ 5,660
	Mental Health Services	\$ 8,490	\$ 8,490	\$ 8,490	\$ 8,490	\$ 8,490	\$ 8,490							\$ 50,940
Mental Health Promotion		\$ 14,150	\$ 14,150	\$ 14,150	\$ 14,150	\$ 14,150	\$ 14,150							\$ 84,900
Community Client Services		\$ 23,583	\$ 23,583	\$ 23,583	\$ 23,583	\$ 23,583	\$ 23,583							\$ 141,500
TOTAL		\$ 47,167	\$ 47,167	\$ 47,167	\$ 47,167	\$ 47,167	\$ 47,167	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 283,000

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH

Family Resource Center

Actual Cost Contract (cost reimbursement)

Contractor Name: Pacific Clinics
Region: Eastern Desert Region (Yucca Valley)
Contract #: 24-594
Address: 800 S. Santa Anita Avenue
Arcadia, CA 91006
Date Form Completed: 5/8/26
Updated:

Prepared by: Conner O'Brien
Title: Financial Analyst I
FY 2026 - 2027
July 1, 2026 - June 30, 2027

Family Resource Center							TOTAL
Distribution		2.00%	18.00%	30.00%	50.00%		
		Mode 15		Mode 45			
		Early Intervention Services		Prevention Services			
#	COMPONENTS	Case Management 01-09	Mental Health Services 10-19; 30-38; 40-48; 50-57	Mental Health Promotion 10-19	Community Client Services 20-29		
1	EXPENSES						
2	SALARIES	\$ 5,074	\$ 45,662	\$ 76,103	\$ 126,838		\$ 253,676
3	BENEFITS	\$ 1,501	\$ 13,506	\$ 22,509	\$ 37,516		\$ 75,031
4	(2+3 must equal total staffing costs)	\$ 6,574	\$ 59,167	\$ 98,612	\$ 164,354		\$ 328,707
5	OPERATING EXPENSES	\$ 3,626	\$ 32,633	\$ 54,388	\$ 90,647		\$ 181,293
6	TOTAL EXPENSES (2+3+5)	\$ 10,200	\$ 91,800	\$ 153,000	\$ 255,000		\$ 510,000
7	AGENCY REVENUES						
8	PATIENT FEES						\$ -
9	PATIENT INSURANCE						\$ -
10	GRANTS/OTHER						\$ -
11	TOTAL AGENCY REVENUES (8+9+10)	\$ -	\$ -	\$ -	\$ -		\$ -
12	CONTRACT AMOUNT (6-11)	\$ 10,200	\$ 91,800	\$ 153,000	\$ 255,000		\$ 510,000
13	FUNDING						
14	MHSA	\$ 10,200	\$ 91,800	\$ 153,000	\$ 255,000		\$ 510,000
15	TOTAL FUNDING	\$ 10,200	\$ 91,800	\$ 153,000	\$ 255,000		\$ 510,000
16	TARGET COST PER UNIT OF SERVICE (Minutes)	\$ 0.91	\$ 0.91				
17	UNITS OF TIME (Minutes)	11,187	100,684				
18	UNDUPLICATED PARTICIPANTS						
19	TOTAL UNDUPLICATED PARTICIPANTS	0	96	1,600	250		1,946
20	COST PER UNDUPLICATED PARTICIPANT	\$ -	\$ 956.25	\$ 95.63	\$ 1,020.00		\$ 262.08
21	SERVICES						
22	TOTAL SERVICES	0	96	1,600	250		1,946
23	COST PER TOTAL SERVICES	\$ -	\$ 956.25	\$ 95.63	\$ 1,020.00		\$ 262.08

APPROVED:

Madeleine Apiafi
Madeleine Apiafi (May 18, 2026 17:31:36 PDT)

05/18/26

Thelma Rodriguez

05/19/26

Jeanine Wymer
Jeanine Wymer (May 19, 2026 15:40:22 PDT)

05/19/26

PROVIDER AUTHORIZED SIGNATURE

DATE

DBH PSAS

DATE

DBH PROGRAM MANAGER

DATE

Madeleine Apiafi

Thelma Rodriguez

Jeanine Wymer

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH PSAS (PRINT NAME)

DBH PROGRAM MANAGER (PRINT NAME)

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B**

July 1, 2026 - June 30, 2027

Prepared by: Conner O'Brien
Title: Financial Analyst I

Contractor Name: Pacific Clinics
Region: Eastern Desert Region (Yucca Valley)
Contract #: 24-594
Address: 800 S. Santa Anita Avenue
Arcadia, CA 91006
Date Form Completed: 5/8/26
Updated:

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

0

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT (%) CHARGED TO CONTRACT	TOTAL COST TO CONTRACT	Budget Revision	
						Request Change	Revised Budget
1 Office & Program Supplies	\$12,451	0%	\$0	100%	\$12,451		12,451
2 Rent	\$0	0%	\$0	100%	\$0		0
3 Telephone/Systems/Communications	\$8,864	0%	\$0	100%	\$8,864		8,864
4 Utilities	\$0	0%	\$0	100%	\$0		0
5 Travel and Mileage	\$0	0%	\$0	100%	\$0		0
6 Insurance and Taxes	\$0	0%	\$0	100%	\$0		0
7 Repairs & Maint. / Janitorial Services	\$0	0%	\$0	100%	\$0		0
8 Furniture and Computer Equipment	\$0	0%	\$0	100%	\$0		0
9 Conference and Training	\$12,300	0%	\$0	100%	\$12,300		12,300
10 Program Support & Related Shared Costs	\$4,819	0%	\$0	100%	\$4,819		4,819
11 Occupancy and Facility Related Costs (Shared cost)	\$76,397	0%	\$0	100%	\$76,397		76,397
12 Other Operating Expenses	\$0	0%	\$0	100%	\$0		0
13 Administrative Indirect Costs	\$66,463	0%	\$0	100%	\$66,463		66,463
14		100%	\$0		\$0		0
15		100%	\$0		\$0		0
SUBTOTAL B:	\$181,293		\$0		\$181,293	0	181,293
GROSS TOTAL STAFFING AND OPERATING COSTS					\$510,000		

SAN BERNARDINO COUNTY
 DEPARTMENT OF BEHAVIORAL HEALTH
 SCHEDULE B
 BUDGET NARRATIVE

July 1, 2026 - June 30, 2027

Contractor Name: Pacific Clinics
 Region Eastern Desert Region (Yucca Valley)
 Contract # 24-594
 Address: 800 S. Santa Anita Avenue
 Arcadia, CA 91006
 Date Form Completed: 5/8/26
 Updated

Prepared by: Conner O'Brien
 Title: Financial Analyst I

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

0

ITEM	Justification of Cost
1 Office & Program Supplies	This includes, but is not limited to copy paper, toner for computers, files, pens, pencils, folders, desk supplies, calculators, small office items, printing and copying costs, break room supplies (e.g., drinking water, paper cups, coffee), and etc.
2 Rent	This includes, but is not limited to office or building rent, depreciation for building owned, as well as the costs of storage space rent. Costs are calculated based on estimated share of space and local rent costs of comparable spaces.
3 Telephone/Systems/Communications	This includes land lines, Lifesize, DSL and fax charges, as well as monthly cell phone service and wireless cards for laptop computers that enable the Agency to maintain a fully functional mobile workforce with the ability to deliver services anywhere. Costs are estimated based on historical trends.
4 Utilities	This includes, but is not limited to gas, electricity, water, garbage and sewage. Costs are estimated based on share of space at site and historical.
5 Travel and Mileage	This includes but is not limited to mileage reimbursement for traveling for program purposes. Costs also include gasoline & maintenance for program vehicles. Mileage reimbursement is based on the current IRS reimbursement rate., which is paid at the prevailing federal rate (currently 58.5 cents per mile) to staff supporting program or program related activities. Costs have been estimated based on historical trends.
6 Insurance and Taxes	This includes general business liability and property coverage as well as professional liability insurance. Costs are calculated based on program FTE to agency FTE.
7 Repairs & Maint. / Janitorial Services	This includes, but is not limited to common area maintenance on building, maintenance/building repair, HVAC maintenance and repair, landscaping, janitorial services, confidential paper shredding services, security system upkeep, and in-house or outside equipment repair and labor. Costs are estimated based on historical trends and comparable agency facilities.
8 Furniture and Computer Equipment	This includes one time purchase of laptops and/or desktop on year one, and also includes, but is not limited to the lease or purchase of equipment such as networking equipment, system & software user licenses, and maintenance. Costs are estimated based on historical trends.
9 Conference and Training	Includes professional development and training specific to the delivery of program services, training for new staff and continuing education related conferences, as well as other mandatory trainings such as CPR, first aid, and company required training courses such as annual training regarding blood born pathogens, cultural responsiveness training, HIPAA compliance, health and safety, emergency preparedness, defensive driving.

10 Program Support & Related Shared Costs	This includes administrative program support costs incurred by program support personnel, such as mileage, trainings, supplies, etc. These are costs that are shared for this region and are pooled and allocated to all applicable programs relative to the direct labor costs in each program. The total percentage allocated to this program from the total program support cost is approximately 3.25%.
11 Occupancy and Facility Related Costs (Shared cost)	This includes costs such as building rent, depreciation, storage fees, leased copiers, fax machines, utilities, network connections, phone services, various fees and permits, facility repairs and maintenance, and other facility related costs. These are costs that are shared for this region and are allocated to all applicable programs relative to the direct labor costs in each program. The total percentage allocated to this program from the total occupancy and facility related cost is approximately 1.95%.
12 Other Operating Expenses	Include other costs such as systems leases, small equipment rental, dues and subscriptions, recruitment and payroll processing. Costs are estimated based on historical trends.
13 Administrative Indirect Costs	Allocation of overhead based upon direct costs calculated up to a maximum of 15%, based on Entity actual costs. The method used by Pacific Clinics is an entity wide allocation of administrative costs (in example: Accounting, HR, Facilities, IT, Executive Mgmt, Contract Mgmt) across all programs based on actual program salaries to agency salaries. Administrative costs are shared costs and therefore cannot be detailed into Salaries & Benefits or Services and Supplies categories in the accounting system.
14	
15	

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2026 - 2027**

July 1, 2026 - June 30, 2027

Contractor Name: Pacific Clinics
Region: Eastern Desert Region (Yucca Valley)
Contract #: 24-594
Address: 800 S. Santa Anita Avenue
 Arcadia, CA 91006
Date Form Completed: 5/8/26
Updated

Year to Date Unduplicated Participant Count				
Early Intervention		Mental Health Promotion	Comm. Client Services	Program
Case Management	MHS			
	96	1,600	250	1,946

Family Resource Center

0

Service Projections for:		Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	TOTAL
Early Intervention Services	Case Management													0
	Mental Health Services	8	8	8	8	8	8	8	8	8	8	8	8	96
Mental Health Promotion		133	137	133	132	100	133	100	133	133	133	133	200	1600
Community Client Services		20	30	20	20	30	20	10	20	20	20	20	20	250
TOTAL		161	175	161	160	138	161	118	161	161	161	161	228	1946

Hours Projections for:		Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	TOTAL
Early Intervention Services	Case Management	16	16	16	16	16	16	16	16	16	16	16	16	186
	Mental Health Services	140	140	140	140	140	140	140	140	140	140	140	140	1,678
Mental Health Promotion		233	233	233	233	233	233	233	233	233	233	233	233	2,797
Community Client Services		388	388	388	388	388	388	388	388	388	388	388	388	4,661
TOTAL		777	777	777	777	777	777	777	777	777	777	777	777	9,323

Cost Projections for:		Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	TOTAL
Early Intervention Services	Case Management	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 10,200
	Mental Health Services	\$ 7,650	\$ 7,650	\$ 7,650	\$ 7,650	\$ 7,650	\$ 7,650	\$ 7,650	\$ 7,650	\$ 7,650	\$ 7,650	\$ 7,650	\$ 7,650	\$ 91,800
Mental Health Promotion		\$ 12,750	\$ 12,750	\$ 12,750	\$ 12,750	\$ 12,750	\$ 12,750	\$ 12,750	\$ 12,750	\$ 12,750	\$ 12,750	\$ 12,750	\$ 12,750	\$ 153,000
Community Client Services		\$ 21,250	\$ 21,250	\$ 21,250	\$ 21,250	\$ 21,250	\$ 21,250	\$ 21,250	\$ 21,250	\$ 21,250	\$ 21,250	\$ 21,250	\$ 21,250	\$ 255,000
TOTAL		\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 510,000

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH

Family Resource Center

Actual Cost Contract (cost reimbursement)

Contractor Name: Pacific Clinics
Region: Eastern Desert Region (Yucca Valley)
Contract #: 24-594
Address: 800 S. Santa Anita Avenue
Arcadia, CA 91006
Date Form Completed: 5/8/26
Updated:

Prepared by: Conner O'Brien
Title: Financial Analyst I
FY 2027 - 2028
July 1, 2027 - December 31, 2027

Family Resource Center							TOTAL
#	COMPONENTS	Distribution					
		2.00%	18.00%	30.00%	50.00%		
		Mode 15 Early Intervention Services Case Management 01-09	Mode 45 Prevention Services Mental Health Services 10-19; 30-38; 40-48; 50-57	Mental Health Promotion 10-19	Community Client Services 20-29		
1	EXPENSES						
2	SALARIES	\$ 2,613	\$ 23,516	\$ 39,193	\$ 65,322		\$ 130,644
3	BENEFITS	\$ 801	\$ 7,205	\$ 12,009	\$ 20,015		\$ 40,029
4	(2+3 must equal total staffing costs)	\$ 3,413	\$ 30,721	\$ 51,202	\$ 85,337		\$ 170,673
5	OPERATING EXPENSES	\$ 1,687	\$ 15,179	\$ 25,298	\$ 42,164		\$ 84,327
6	TOTAL EXPENSES (2+3+5)	\$ 5,100	\$ 45,900	\$ 76,500	\$ 127,500		\$ 255,000
7	AGENCY REVENUES						
8	PATIENT FEES						\$ -
9	PATIENT INSURANCE						\$ -
10	GRANTS/OTHER						\$ -
11	TOTAL AGENCY REVENUES (8+9+10)	\$ -	\$ -	\$ -	\$ -		\$ -
12	CONTRACT AMOUNT (6-11)	\$ 5,100	\$ 45,900	\$ 76,500	\$ 127,500		\$ 255,000
13	FUNDING						
14	MHSA	\$ 5,100	\$ 45,900	\$ 76,500	\$ 127,500		\$ 255,000
15	TOTAL FUNDING	\$ 5,100	\$ 45,900	\$ 76,500	\$ 127,500		\$ 255,000
16	TARGET COST PER UNIT OF SERVICE (Minutes)	\$ 0.91	\$ 0.91				
17	UNITS OF TIME (Minutes)	5,594	50,342				
18	UNDUPLICATED PARTICIPANTS						
19	TOTAL UNDUPLICATED PARTICIPANTS	0	48	800	125		973
20	COST PER UNDUPLICATED PARTICIPANT	\$ -	\$ 956.25	\$ 95.63	\$ 1,020.00		\$ 262.08
21	SERVICES						
22	TOTAL SERVICES	0	48	800	125		973
23	COST PER TOTAL SERVICES	\$ -	\$ 956.25	\$ 95.63	\$ 1,020.00		\$ 262.08

APPROVED:

<u>Madeleine Apiafi</u>	05/18/26	<u>Thelma Rodriguez</u>	05/19/26	<u>Jeanine Wymer</u>	05/19/26
<small>Madeleine Apiafi (May 18, 2026 11:32:13 PDT)</small>		<small>Thelma Rodriguez (May 19, 2026 07:57:36 PDT)</small>		<small>Jeanine Wymer (May 19, 2026 15:39:39 PDT)</small>	
PROVIDER AUTHORIZED SIGNATURE	DATE	DBH PSAS	DATE	DBH PROGRAM MANAGER	DATE
Madeleine Apiafi		Thelma Rodriguez		Jeanine Wymer	
PROVIDER AUTHORIZED SIGNER (PRINT NAME)		DBH PSAS (PRINT NAME)		DBH PROGRAM MANAGER (PRINT NAME)	

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

July 1, 2027 - December 31, 2027

Prepared by: Conner O'Brien
Title: Financial Analyst I

Contractor Name: Pacific Clinics
Region: Eastern Desert Region (Yucca Valley)
Contract #: 24-594
Address: 800 S. Santa Anita Avenue
Arcadia, CA 91006
Date Form Completed: 5/8/26
Updated:

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

0

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT (%) CHARGED TO CONTRACT	TOTAL COST TO CONTRACT
1 Office & Program Supplies	\$4,170	0%	\$0	100%	\$4,170
2 Rent	\$0	0%	\$0	100%	\$0
3 Telephone/Systems/Communications	\$3,415	0%	\$0	100%	\$3,415
4 Utilities	\$0	0%	\$0	100%	\$0
5 Travel and Mileage	\$0	0%	\$0	100%	\$0
6 Insurance and Taxes	\$0	0%	\$0	100%	\$0
7 Repairs & Maint. / Janitorial Services	\$0	0%	\$0	100%	\$0
8 Furniture and Computer Equipment	\$0	0%	\$0	100%	\$0
9 Conference and Training	\$1,602	0%	\$0	100%	\$1,602
10 Program Support & Related Shared Costs	\$2,482	0%	\$0	100%	\$2,482
11 Occupancy and Facility Related Costs (Shared cost)	\$39,344	0%	\$0	100%	\$39,344
12 Other Operating Expenses	\$0	0%	\$0	100%	\$0
13 Administrative Indirect Costs	\$33,314	0%	\$0	100%	\$33,314
14		100%	\$0		\$0
15		100%	\$0		\$0
SUBTOTAL B:	\$84,327		\$0		\$84,327
GROSS TOTAL STAFFING AND OPERATING COSTS					\$255,000

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE**

July 1, 2027 - December 31, 2027

Contractor Name: Pacific Clinics
 Region Eastern Desert Region (Yucca Valley)
 Contract # 24-594
 Address: 800 S. Santa Anita Avenue
Arcadia, CA 91006
 Date Form Completed: 5/8/26
 Updated _____

Prepared by: Conner O'Brien
 Title: Financial Analyst I

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

0

ITEM	Justification of Cost
1 Office & Program Supplies	This includes, but is not limited to copy paper, toner for computers, files, pens, pencils, folders, desk supplies, calculators, small office items, printing and copying costs, break room supplies (e.g., drinking water, paper cups, coffee), and etc.
2 Rent	This includes, but is not limited to office or building rent, depreciation for building owned, as well as the costs of storage space rent. Costs are calculated based on estimated share of space and local rent costs of comparable spaces.
3 Telephone/Systems/Communications	This includes land lines, Lifesize, DSL and fax charges, as well as monthly cell phone service and wireless cards for laptop computers that enable the Agency to maintain a fully functional mobile workforce with the ability to deliver services anywhere. Costs are estimated based on historical trends.
4 Utilities	This includes, but is not limited to gas, electricity, water, garbage and sewage. Costs are estimated based on share of space at site and historical.
5 Travel and Mileage	This includes but is not limited to mileage reimbursement for traveling for program purposes. Costs also include gasoline & maintenance for program vehicles. Mileage reimbursement is based on the current IRS reimbursement rate., which is paid at the prevailing federal rate (currently 58.5 cents per mile) to staff supporting program or program related activities. Costs have been estimated based on historical trends.
6 Insurance and Taxes	This includes general business liability and property coverage as well as professional liability insurance. Costs are calculated based on program FTE to agency FTE.
7 Repairs & Maint. / Janitorial Services	This includes, but is not limited to common area maintenance on building, maintenance/building repair, HVAC maintenance and repair, landscaping, janitorial services, confidential paper shredding services, security system upkeep, and in-house or outside equipment repair and labor. Costs are estimated based on historical trends and comparable agency facilities.
8 Furniture and Computer Equipment	This includes one time purchase of laptops and/or desktop on year one, and also includes, but is not limited to the lease or purchase of equipment such as networking equipment, system & software user licenses, and maintenance. Costs are estimated based on historical trends.
9 Conference and Training	Includes professional development and training specific to the delivery of program services, training for new staff and continuing education related conferences, as well as other mandatory trainings such as CPR, first aid, and company required training courses such as annual training regarding blood born pathogens, cultural responsiveness training, HIPAA compliance, health and safety, emergency preparedness, defensive driving.

10 Program Support & Related Shared Costs	This includes administrative program support costs incurred by program support personnel, such as mileage, trainings, supplies, etc. These are costs that are shared for this region and are pooled and allocated to all applicable programs relative to the direct labor costs in each program. The total percentage allocated to this program from the total program support cost is approximately 3.25%.
11 Occupancy and Facility Related Costs (Shared cost)	This includes costs such as building rent, depreciation, storage fees, leased copiers, fax machines, utilities, network connections, phone services, various fees and permits, facility repairs and maintenance, and other facility related costs. These are costs that are shared for this region and are allocated to all applicable programs relative to the direct labor costs in each program. The total percentage allocated to this program from the total occupancy and facility related cost is approximately 1.95%.
12 Other Operating Expenses	Include other costs such as systems leases, small equipment rental, dues and subscriptions, recruitment and payroll processing. Costs are estimated based on historical trends.
13 Administrative Indirect Costs	Allocation of overhead based upon direct costs calculated up to a maximum of 15%, based on Entity actual costs. The method used by Pacific Clinics is an entity wide allocation of administrative costs (in example: Accounting, HR, Facilities, IT, Executive Mgmt, Contract Mgmt) across all programs based on actual program salaries to agency salaries. Administrative costs are shared costs and therefore cannot be detailed into Salaries & Benefits or Services and Supplies categories in the accounting system.
14	
15	

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2027 - 2028

July 1, 2027 - December 31, 2027

Contractor Name: Pacific Clinics
Region: Eastern Desert Region (Yucca Valley)
Contract # 24-594
Address: 800 S. Santa Anita Avenue
Arcadia, CA 91006
Date Form Completed: 5/8/26
Updated

Year to Date Unduplicated Participant Count				
Early Intervention		Mental Health Promotion	Comm. Client Services	Program
Case Management	MHS			
	48	800	125	973

Family Resource Center

0

Service Projections for:		Jul-27	Aug-27	Sep-27	Oct-27	Nov-27	Dec-27	Jan-28	Feb-28	Mar-28	Apr-28	May-28	Jun-28	TOTAL
Early Intervention Services	Case Management													0
	Mental Health Services	8	8	8	8	8	8							48
Mental Health Promotion		135	133	133	133	133	133							800
Community Client Services		21	21	21	21	20	21							125
TOTAL		164	162	162	162	161	162	0	0	0	0	0	0	973
Hours Projections for:		Jul-27	Aug-27	Sep-27	Oct-27	Nov-27	Dec-27	Jan-28	Feb-28	Mar-28	Apr-28	May-28	Jun-28	TOTAL
Early Intervention Services	Case Management	16	16	16	16	16	16							93
	Mental Health Services	140	140	140	140	140	140							839
Mental Health Promotion		233	233	233	233	233	233							1,398
Community Client Services		388	388	388	388	388	388							2,331
TOTAL		777	777	777	777	777	777	0	0	0	0	0	0	4,661
Cost Projections for:		Jul-27	Aug-27	Sep-27	Oct-27	Nov-27	Dec-27	Jan-28	Feb-28	Mar-28	Apr-28	May-28	Jun-28	TOTAL
Early Intervention Services	Case Management	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850							\$ 5,100
	Mental Health Services	\$ 7,650	\$ 7,650	\$ 7,650	\$ 7,650	\$ 7,650	\$ 7,650							\$ 45,900
Mental Health Promotion		\$ 12,750	\$ 12,750	\$ 12,750	\$ 12,750	\$ 12,750	\$ 12,750							\$ 76,500
Community Client Services		\$ 21,250	\$ 21,250	\$ 21,250	\$ 21,250	\$ 21,250	\$ 21,250							\$ 127,500
TOTAL		\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 255,000



Levine Act – Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)

The following is a list of items that are not covered by the Levine Act. A Campaign Contribution Disclosure Form will not be required for the following:

- Contracts that are competitively bid and awarded as required by law or County policy
- Contracts with labor unions regarding employee salaries and benefits
- Personal employment contracts
- Contracts under \$50,000
- Contracts where no party receives financial compensation
- Contracts between two or more public agencies
- The review or renewal of development agreements unless there is a material modification or amendment to the agreement
- The review or renewal of competitively bid contracts unless there is a material modification or amendment to the agreement that is worth more than 10% of the value of the contract or \$50,000, whichever is less
- Any modification or amendment to a matter listed above, except for competitively bid contracts.

DEFINITIONS

Actively supporting or opposing the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

Contractors must respond to the questions on the following pages. If a question does not apply respond N/A or Not Applicable.

1. Name of Contractor: Pacific Clinics

2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?

Yes If yes, skip Question Nos. 3-4 and go to Question No. 5 No

3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: _____

4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s):

5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
Pacific Clinics Head Start	Wholly owned subsidiary

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
N/A		

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and/or Agent(s):
N/A		

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
N/A	

9. Was a campaign contribution, of more than \$500, made to any member of the San Bernardino County Board of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No

Yes If **yes**, please provide the contribution information in Question 11.

10. Has an agent of Contractor made a campaign contribution of any amount to any member of the San Bernardino County Board of Supervisors or other elected officer involved with this Contract while award of this Contract is being considered?

No

Yes If **yes**, please provide the contribution information in Question 11.

11. Name of Board of Supervisor Member or other County elected officer: _____

Name of Contributor: _____

Date(s) of Contribution(s): _____

Amount(s): _____

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor acknowledges that agents are prohibited from making any campaign contributions, regardless of amount, to any member of the Board of Supervisors or other County elected officer involved with this Contract, while award of this Contract is being considered and for 12 months after a final decision by the County. Contractor understands that the other individuals and entities (excluding agents) listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer involved with this Contract, while award of this Contract is being considered and for 12 months after a final decision by the County.