

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

November 16, 2021

FROM

SHANNON D. DICUS, Sheriff/Coroner/Public Administrator

SUBJECT

Purchase of Unbudgeted Fixed Asset for the West Valley Detention Center Custodial Program

RECOMMENDATION(S)

Approve the purchase of one NSS Wrangler 2625 Automatic Scrubber in the amount of \$11,000 as an unbudgeted fixed asset to support the Regional Occupational Program, Custodial Program at West Valley Detention Center.

(Presenter: John Ades, Deputy Chief, 387-3760)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The estimated total cost of the NSS Wrangler 2625 Automatic Scrubber (Scrubber) is \$11,000 and will be funded by the Sheriff/Coroner/Public Administrator's (Department) Inmate Welfare Fund (4420005167), as approved by the Inmate Welfare Committee on September 29, 2021. The Inmate Welfare Fund is separate from the Department's annual operating budget and, as such, expenditures related to this program are not included in the County's budget. Penal Code Section 4025(e) gives the Sheriff, operating through the Inmate Welfare Fund Committee, discretion over how funds are expended from the Inmate Welfare Fund.

BACKGROUND INFORMATION

The Department is requesting authorization to purchase one Scrubber to be used in custodial operations at the West Valley Detention Center (WVDC) to replace a worn out, non-repairable piece of equipment. The custodial operations are in support of the Regional Occupational Program (Program), under the direct supervision of the Program instructor and Sheriff's Custody Specialists from Support Services at WVDC. The Program is effective in training and preparing interested inmates for a position in the hospitality or janitorial industries after release. At the conclusion of the program, inmates receive a certificate from the Cleaning Management Institute.

PROCUREMENT

Procurement of the requested equipment will be completed through a competitive process in accordance with the County's procurement procedures. County Policy 11-04 requires that

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Center Custodial Program
November 16, 2021**

unbudgeted fixed assets with a value of \$10,000 or more be approved by the Board of Supervisors.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Richard D. Luczak, Deputy County Counsel, 387-5455) on October 21, 2021; Purchasing (Michael Candelaria, Lead Buyer, 387-0321) on October 21, 2021; Finance (Carolina Mendoza, Administrative Analyst, 387-0294) on October 25, 2021; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on October 29, 2021.

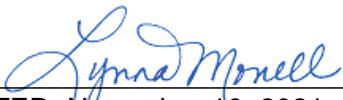
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Dawn Rowe
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: November 16, 2021



cc: File - Sheriff/Coroner
CCM 11/24/2021