

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number

94-522 A-38

SAP Number

N/A

Sheriff/Coroner/Public Administrator

Department Contract Representative	Kelly Welty , Chief Deputy Director of Sheriff's Administration
Telephone Number	(909) 387-0640
Contractor	City of Highland
Contractor Representative	Penny Lilburn, Mayor
Telephone Number	(909) 864-6861
Contract Term	07/01/2021 through 06/30/2022
Original Contract Amount	\$11,078,034
Amendment Amount	\$ 153,256
Total Contract Amount	\$11,231,290
Cost Center	4413161000

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT No. 38

Effective January 1, 2022, Contract No. 94-522 to provide law enforcement service to the City of Highland is hereby amended by replacing Schedule A referred to in Section II. CONSIDERATION, with the Schedule A attached hereto and incorporated by reference

Except as amended, all other terms and conditions of this contract remain as stated therein.

[With the exception of signatures, this page is intentionally left blank].

SAN BERNARDINO COUNTY

►

Curt Hagman, Chairman, Board of Supervisors

Dated: _____
SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
San Bernardino County

By _____
Deputy

City of Highland

(Print or type name of corporation, company, contractor, etc.)

By ► _____
(Authorized signature - sign in blue ink)

Name Penny Lilburn

(Print or type name of person signing contract)

Title Mayor

(Print or Type)

Dated: _____

Address 27215 Base Line Street

Highland, CA 92346

FOR COUNTY USE ONLY

Approved as to Legal Form
► _____
Miles Kowalski, Deputy County Counsel

Reviewed for Contract Compliance
► _____

Reviewed/Approved by Department
► _____
Kelly Welty, Chief Deputy Director of Sheriff's
Administration

Date _____

Date _____

Date _____

**SCHEDULE A
Law Enforcement Services Contract
City of Highland
2021-22**

CHANGE: ADD 1-Deputy Sheriff, 1 Marked Unit & 1 HT Effective 01-01-2022

<u>LEVEL OF SERVICE</u>	<u>FY 2021-22</u> <u>COST</u>
1 - Captain	\$ 432,454 ¹
1 - Lieutenant	348,030 ¹
6 - Sergeant	1,784,106 ¹
3 - Detective/Corporal	751,308 ¹
24 - Deputy Sheriff Tier 2 (1 Effective 01-01-22)	5,140,920 ¹
4 - Sheriff's Service Specialist	351,960 ¹
1 - Secretary	80,985 ¹
4 - Office Specialist	322,888 ¹
14 - Marked Unit (1 Effective 01-01-22)	241,768 ²
7 - Unmarked Unit	53,320 ²
1 - Mini Van	5,395 ²
2 - Command Staff Vehicle	19,947 ²
3 - Pickup truck	24,203 ²
2 - Citizen Patrol - Ford Escape	12,732 ²
1 - Citizen Patrol - Donated (Equip & Comm Only)	1,622 ³
Dispatch Services	470,936 ¹
60 - HTs (Amortization, Access & Maintenance)	84,540
33 - Taser Replacement (Amortized over 5-years)	11,088
Administrative Support	44,430
Office Automation	162,986
Services & Supplies	48,600
Vehicle Insurance	154,905
Personnel Liability & Bonding	309,428
Workers' Comp Experience Modification	32,680
Law Enforcement Experience Modification	128,849
County Administrative Cost	326,109
Startup Cost	12,155
Cost for FY2021-22	\$ 11,358,344 ¹
Less credit 1 Deputy Sheriff & 1 Marked Unit Jul - Dec	\$ (127,054)
Revised Cost for FY2021-22	\$ 11,231,290 ¹

Monthly Payment Schedule

1 st payment due July 15, 2021:	\$923,175
2 nd through 6 th payments due the 5 th of each month:	\$923,169
7 th through 12 th payments due the 5 th of each month:	\$948,712

¹ Personnel costs include salary and benefits and are subject to change by Board of Supervisors' action. Changes in salary and benefit costs will be billed to the City on a quarterly invoice.

² Vehicle costs do not include fuel and maintenance. The City is responsible for fuel, repair and maintenance of all contract vehicles, including collision damage. All fuel, repair and maintenance costs incurred by the County will be billed to the City on a quarterly invoice.

³ No replacement cost is included for grant funded or donated vehicles.

**SCHEDULE A
Law Enforcement Services Contract
City of Highland
2021-22**

Additional Costs Billed Quarterly:

The City will be billed on a quarterly basis for the following items:

- Increases to salaries and benefits resulting from Board of Supervisors-approved changes to Memorandums of Understanding with the County's various employee organizations.
- Actual overtime cost.
- Actual on-call cost (on call pay for safety employees for 2021-22 is \$195 per week).
- Actual cost of vehicle fuel, repair and maintenance, including the cost of collision repair.
- Professional services from private vendors and other services, supplies and personnel costs above the contract formula.

LEVEL OF SERVICE SUMMARY

SAFETY:

Captain	-	1.00
Lieutenant	-	1.00
Sergeant	-	6.00
Detective/Corporal	-	3.00
Deputy Sheriff Tier 2	-	24.00
		35.00

GENERAL:

Sheriff's Service Specialist	-	4.00
Secretary I	-	1.00
Office Specialist	-	4.00
Dispatchers	-	4.00
		13.00

VEHICLES:

Marked Patrol Units	-	14
Unmarked Units (Includes Van)	-	10
Pickup Trucks	-	3
Citizen Patrol	-	2
Donated Vehicles-Ins Only	-	8 *
		37

DONATED VEHICLES LIST:

Citizen Patrol SUV	-	1 *
Command Post	-	1 *
Light Tower Trailer	-	2 *
Utility Trailer-Smart	-	1 *
Utility Trailer-Zeman		1 *
Utility Trailer-Mighty Mover		1 *
Kawasaki UTV		1 *
		8 *

* (Included for insurance costs only)