

**CALIFORNIA DEPARTMENT OF PUBLIC HEALTH**  
**Sexually Transmitted Disease Control Branch**

Thank you for your interest in being a sub-awardee and working with us to provide services under the Strengthening STD Prevention and Control for Health Departments (PCHD): Enhanced Activities grant administered by the Centers for Disease Control and Prevention. Subrecipients will focus on expanding, training, and sustaining the Disease Intervention Specialists workforce to mitigate the spread of COVID-19 and other infections.

As a condition of the grant, the Notice of Award (NOA) and the General Terms and Conditions are attached for your records and reference. The Category of Federal Domestic Assistance (CFDA) number for the PCHD grant is 93.977 – Preventive Health Services – Sexually Transmitted Diseases Control Grants. You can obtain general information about the PCHD grant by searching the CFDA number on <https://beta.sam.gov/>. The NOA Number for the PCHD grant is 6 NH25PS005127-03-02.

Subrecipient's Name:		
Digital signature of person agreeing to NOA T&C:		
Printed Name/Date Signed:		
Funding Source(s):	Strengthening STD Prevention and Control for Health Departments (PCHD): Enhanced Activities Grant	

**Please answer the following questions below:**

1. Is your agency registered in the System for Award Management (SAM)?

(Check one) ☐ Yes ☐ No

If so, please attach a SAM screenshot confirming your active status in SAM.

2. What is your agency's Unique Entity Identifier (UEI)/Data Universal Numbering System (DUNS) number?

3. I have read the attached Notice of Award and the General Terms and Conditions. I agree to adhere to the General Terms and Conditions.

(Check one) ☐ Yes ☐ No

4. I have attached my agency's most current Single Audit; or financial and performance evaluations because my agency is exempt from the Single Audit Requirement.

(Check one) ☐ Yes ☐ No

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The following Terms and Definitions are for use by the STD Control Branch Program and Subrecipients.

**Terms and Definitions:**

- 1) **Category of Federal Domestic Assistance (CFDA) number** identifies the federal assistance program and provides general information about the grant, such as the program objectives. This **must** be shared with potential subrecipients prior to entering into contract negotiations (2 CFR § 200.331).
- 2) **System for Award Management (SAM) and Unique Entity Identifier (UEI) Requirements** (2 CFR 25.200(b)):
  - The potential subrecipient that applies (1) must be registered in **SAM** prior to submitting an application of plan.
  - The subrecipient (2) must also maintain an active SAM registration with current information at all times during which it has an active Federal award or an application or plan under consideration by an agency.
  - The subrecipient (3) must provide its **UEI** number in each application or plan.

**SAM** aka CCR = Central Contractor Registration

SAM is the Federal repository into which a subrecipient must provide information required for the conduct of business as a subrecipient. Registration information is available at the SAM Website <https://www.sam.gov/>.

**Requirement for SAM**

Unless exempted from this requirement under 2 CFR § 25.110\*, the subrecipient **must maintain their current information** in the SAM. This requires that the subrecipient review and update their information at least annually after the initial registration, and more frequently if required by changes in their information or another award term. (\*2 CFR § 25.110 (b) and (c) **exempts individuals and Federal agencies**. See statute for more information.)

**UEI** = DUNS = Data Universal Numbering System – Established and Assigned by Dunn & Bradstreet (D&B), UEI is the nine-digit number established and assigned by D&B to uniquely identify business entities. A UEI number can be obtained from D&B by telephone (currently 866-705-5711) or online <https://fedgov.dnb.com/webform> (works best with Internet Explorer).