

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

December 7, 2021

FROM

DAWN ROWE, Third District Supervisor, Board of Supervisors

SUBJECT

Employment Contract Amendment for Support Services to the Third Supervisorial District

RECOMMENDATION(S)

Approve **Amendment No. 1 to Employment Contract No. 21-616** with Steven Reyes to continue to provide support services to the Third District Supervisor as a Field Representative I, adding the benefits offered to include an auto allowance in the amount of \$300 per pay period, pursuant to the terms and conditions set forth in the San Bernardino County Exempt Group Working Conditions Ordinance, effective December 4, 2021, for an estimated annual cost of \$47,864 (Salary - \$36,899, Benefits - \$10,965).

(Presenter: Supervisor Dawn Rowe, Third District, 387-4855)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this employment contract amendment will not require the use of additional Discretionary General Funding (Net County Cost). Sufficient appropriation exists within the Third District's 2021-22 budget to fund the costs related to this employment contract amendment and will be included in future recommended budgets.

BACKGROUND INFORMATION

Staff services to members of the Board of Supervisors (Board) are provided through contractual arrangement, as required by the County Charter. On August 24, 2021 (Item No. 3), the Board approved Employment Contract No. 21-616 to engage Steven Reyes to provide support services as a Field Representative I for the Third District Supervisor, effective August 28, 2021. The recommended employment contract would add the auto allowance benefit of \$300 per pay period to Mr. Reyes' contract, pursuant to the terms and conditions set forth in the San Bernardino County Exempt Group Working Conditions Ordinance, effective December 4, 2021.

Either party may terminate the contract at any time without cause with a 14-day prior written notice to the other party. The contract may be terminated for just cause immediately by the County.

PROCUREMENT

N/A

**Employment Contract Amendment for Support Services to the Third
Supervisory District
December 7, 2021**

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Cynthia O'Neill, Principal Assistant County Counsel, 387-5455) on November 22, 2021; Human Resources (Gina King, Human Resources Division Chief, 387-5571) on November 22, 2021; Finance (Stephenie Shea, Administrative Analyst, 387-4919) on November 19, 2021; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on November 19, 2021.

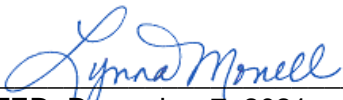
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December 7, 2021**

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Dawn Rowe
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: December 7, 2021



cc: BOS - Shea w/agree
Contractor - C/O BOS w/agree
File - w/agree
CCM 12/9/2021