

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

December 7, 2021

**FROM**

**JOE BACA, JR., Fifth District Supervisor, Board of Supervisors**

**SUBJECT**

Employment Contract for Support Services to the Fifth Supervisorial District

**RECOMMENDATION(S)**

Approve **Employment Contract No. 21-896** with Amanda Fakhoury to provide support services to the Fifth District Supervisor as a Communications Advisor I, effective December 4, 2021, for an estimated annual cost of \$92,457 (Salary - \$50,690, Benefits - \$41,767).  
(Presenter: Supervisor Joe Baca, Jr., Fifth District, 387-4565)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this employment contract will not require the use of additional Discretionary General Funding (Net County Cost). Sufficient appropriation exists within the Fifth District's 2021-22 budget to fund the costs related to this employment contract and will be included in future recommended budgets.

**BACKGROUND INFORMATION**

Staff services to members of the Board of Supervisors are provided through contractual arrangement, as required by the County Charter. The recommended employment contract would engage Amanda Fakhoury to provide support services as a Communications Advisor I for the Fifth District Supervisor, effective December 4, 2021. Either party may terminate the contract at any time without cause with a 14-day prior written notice to the other party. The contract may be terminated for just cause immediately by the County.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Cynthia O'Neill, Principal Assistant County Counsel, 387-5455) on November 22, 2021; Human Resources (Gina King, Human Resources Division Chief, 387-5571) on November 22, 2021; Finance (Stephenie Shea, Administrative Analyst, 387-4919) on November 22, 2021; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on November 22, 2021.

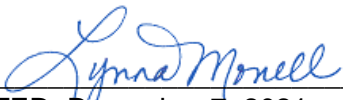
**Employment Contract for Support Services to the Fifth Supervisorial  
District  
December 7, 2021**

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Dawn Rowe  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: December 7, 2021



cc: BOS- Shea w/agree  
Contractor - C/O BOS w/agree  
File - w/agree  
CCM 12/9/2021