

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number

94-522 A-38

SAP Number

N/A

Sheriff/Coroner/Public Administrator

Department Contract Representative

Kelly Welty, Chief Deputy Director
of Sheriff's Administration

Telephone Number

(909) 387-0640

Contractor

City of Highland

Contractor Representative

Penny Lilburn, Mayor

Telephone Number

(909) 864-6861

Contract Term

07/01/2021 through 06/30/2022

Original Contract Amount

\$11,078,034

Amendment Amount

\$ 153,256

Total Contract Amount

\$11,231,290

Cost Center

4413161000

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT No. 38

Effective January 1, 2022, Contract No. 94-522 to provide law enforcement service to the City of Highland is hereby amended by replacing Schedule A referred to in Section II. CONSIDERATION, with the Schedule A attached hereto and incorporated by reference

Except as amended, all other terms and conditions of this contract remain as stated therein.

[With the exception of signatures, this page is intentionally left blank].

SAN BERNARDINO COUNTY

► 
Curt Hagman, Chairman, Board of Supervisors

Dated: _____
SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD


Lynda Mohr
Clerk of the Board of Supervisors
San Bernardino County

By _____
Deputy

City of Highland

(Print or type name of corporation, company, contractor, etc.)

By ► 
(Authorized signature - sign in blue ink)

Name Penny Lilburn
(Print or type name of person signing contract)

Title Mayor
(Print or Type)

Dated: 10/12/2021

Address 27215 Base Line Street
Highland, CA 92346

FOR COUNTY USE ONLY

Approved as to Legal Form

► 
Miles Kowalski, Deputy County Counsel

Date 11/10/2021

Reviewed for Contract Compliance

► _____

Date _____

Reviewed/Approved by Department

► 
Kelly Welty, Chief Deputy Director of Sheriff's
Administration

Date 11/12/2021

SCHEDULE A
Law Enforcement Services Contract
City of Highland
2021-22

CHANGE: ADD 1-Deputy Sheriff, 1 Marked Unit & 1 HT Effective 01-01-2022

<u>LEVEL OF SERVICE</u>		FY 2021-22 COST
1 - Captain	\$	432,454 ¹
1 - Lieutenant		348,030 ¹
6 - Sergeant		1,784,106 ¹
3 - Detective/Corporal		751,308 ¹
24 - Deputy Sheriff Tier 2 (1 Effective 01-01-22)		5,140,920 ¹
4 - Sheriff's Service Specialist		351,960 ¹
1 - Secretary		80,985 ¹
4 - Office Specialist		322,888 ¹
14 - Marked Unit		241,768 ²
7 - Unmarked Unit (1 Effective 01-01-22)		53,320 ²
1 - Mini Van		5,395 ²
2 - Command Staff Vehicle		19,947 ²
3 - Pickup truck		24,203 ²
2 - Citizen Patrol - Ford Escape		12,732 ²
1 - Citizen Patrol - Donated (Equip & Comm Only)		1,622 ³
Dispatch Services		470,936 ¹
60 - HTs (Amortization, Access & Maintenance)		84,540
33 - Taser Replacement (Amortized over 5-years)		11,088
Administrative Support		44,430
Office Automation		162,986
Services & Supplies		48,600
Vehicle Insurance		154,905
Personnel Liability & Bonding		309,428
Workers' Comp Experience Modification		32,680
Law Enforcement Experience Modification		128,849
County Administrative Cost		326,109
Startup Cost		12,155
Cost for FY2021-22		\$ 11,358,344 ¹
Less credit 1 Deputy Sheriff & 1 Marked Unit Jul - Dec 2021		\$ (127,054)
Revised Cost for FY2021-22		\$ 11,231,290

Monthly Payment Schedule

1 st payment due July 15, 2021:	\$923,175
2 nd through 6 th payments due the 5 th of each month:	\$923,169
7 th through 12 th payments due the 5 th of each month:	\$948,712

¹ Personnel costs include salary and benefits and are subject to change by Board of Supervisors' action. Changes in salary and benefit costs will be billed to the City on a quarterly invoice.

² Vehicle costs do not include fuel and maintenance. The City is responsible for fuel, repair and maintenance of all contract vehicles, including collision damage. All fuel, repair and maintenance costs incurred by the County will be billed to the City on a quarterly invoice.

³ No replacement cost is included for grant funded or donated vehicles.

SCHEDULE A **Law Enforcement Services Contract** **City of Highland** **2021-22**

Additional Costs Billed Quarterly:

The City will be billed on a quarterly basis for the following items:

- Increases to salaries and benefits resulting from Board of Supervisors-approved changes to Memorandums of Understanding with the County's various employee organizations.
- Actual overtime cost.
- Actual on-call cost (on call pay for safety employees for 2021-22 is \$195 per week).
- Actual cost of vehicle fuel, repair and maintenance, including the cost of collision repair.
- Professional services from private vendors and other services, supplies and personnel costs above the contract formula.

LEVEL OF SERVICE SUMMARY

SAFETY:

Captain	-	1.00	
Lieutenant	-	1.00	
Sergeant	-	6.00	
Detective/Corporal	-	3.00	
Deputy Sheriff Tier 2	-	24.00	
		<u>35.00</u>	

GENERAL:

Sheriff's Service Specialist	-	4.00	
Secretary I	-	1.00	
Office Specialist	-	4.00	
Dispatchers	-	4.00	
		<u>13.00</u>	

VEHICLES:

Marked Patrol Units	-	14	
Unmarked Units (Includes Van)	-	10	
Pickup Trucks	-	3	
Citizen Patrol	-	2	
Donated Vehicles-Ins Only	-	8 *	
		<u>37</u>	

DONATED VEHICLES LIST:

Citizen Patrol SUV	-	1 *	
Command Post	-	1 *	
Light Tower Trailer	-	2 *	
Utility Trailer-Smart	-	1 *	
Utility Trailer-Zieman		1 *	
Utility Trailer-Mighty Mover		1 *	
Kawasaki UTV		1 *	
		<u>8 *</u>	

* (Included for insurance costs only)